



# North Idaho College

## Dormitory Housing Commission Annual Meeting

April 20, 2022 at 2:00 p.m.

Driftwood Bay Room,  
Edminster Student Union Building  
North Idaho College

Optional:

Join Zoom Meeting

<https://nic.zoom.us/j/86237374414>

By phone: (669) 900-6833 / Meeting ID: 862 3737 4414

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### **AGENDA:**

CALL TO ORDER

Commissioner Mic Armon

Verification of Quorum

Introductions

Action Items: Review/Approval of Minutes from May 11, 2021

### **NEW BUSINESS:**

Tab 1:

Action Item: FY23 Budget Proposal, Dorm Housing  
Commission Operations

Steve McGroarty

GOOD OF THE ORDER/PUBLIC COMMENT

ADJOURN



# North Idaho College

## Dormitory Housing Commission Annual Meeting Minutes

May 11, 2021 at 4:00 p.m.

Edminster Student Union Building, Driftwood Bay Room  
and by Zoom

### Call to Order and Verification of Quorum

Commissioner Marcheso called the meeting to order at 4:10 p.m. and verified that a quorum was present. Commissioner Thomas was unable to attend.

### Attendance:

Commissioner Present in person: Commissioner Marcheso, Chair  
Commissioner Present by Zoom: Commissioner Armon, Vice Chair  
DHC Secretary Present in person: Sarah Garcia

### Action Item: Review/Approval of Minutes:

The minutes from June 23, 2020 and November 5, 2020 were reviewed.

***Commissioner Armon moved to approve the minutes of June 23, 2020 and November 5, 2020 as presented; Commissioner Marcheso seconded the motion; Motion passed unanimously.***

### NEW BUSINESS:

#### Action Item: Tab 1: FY2022 Annual Budget Proposal, Dormitory Housing Commission Operations

*Graydon Stanley/Steve McGroarty*

Auxiliary Services Accountant Steve McGroarty discussed FY2022 operational areas including:  
Traditional Auxiliary Services

#### Contracted Services

- Cardinal Bookstore
- Dining Services
- Financial Services

Residence Hall  
Student Union Operations  
Student Wellness & Recreation Center (SWRC)

Funding Sources include:

- Sales and Rentals of Goods and Services
- Student Service Fee
  - Student Union Operations
  - SWRC Operations
  - Debt-Service
  - Building Project

Auxiliary Services Mission Statement – Auxiliary Services support student success and the academic mission of the college by providing quality products, services, and facilities to students, faculty, staff, and guests of North Idaho College.

Steve McGroarty shared North Idaho College's Organizational Chart in recognition of staff member contributions.

The March 22, 2021 North Idaho College Enrollment Data slide provides a five-year comparison. The most recent comparison is for Fall 2020 and Spring 2021 listed by head count and FTE. FTE is calculated by total credit hours divided by 15. Diving deeper into the 2021 data, the FTE count of 2,528 is listed by type and modality. Face-to-face instruction represents 28%, hybrid represents 51% and online represents 20%. Dual credit students do not pay a student fee other than applicable course fees.

The student service fee is a \$180 fee for full time equivalency students to cover building debt service and operations. Student fees have declined over the four-year period from 2018 to 2021. The overall dollar amount decline is (\$161,685) and the percentage decline is (15.84%).

The FY2022 budget was created with a 3% enrollment decline from FY2021 actual. NIC's budget proposal for FY2022 includes a full step increase for 10 full-time employees and is approximately \$8,223. Also proposed is a Student Union chair replacement request by the Student Union Advisory Board of \$150,000 and has been in discussion for a few years and heightened by COVID-19 and offers the ability to clean more thoroughly and frequently with less labor hours and expense.

Cardinal Bookstore and the Dining Services have been combined into one operating area. FY2021 forecasted commission income is down (\$26,000) and (18.4%) compared to FY2020 actual impacted by enrollment decline and fewer customers physically on campus and external competition. Follett contract due to expire 6/30/2022 and we expect to issue an RFP this fall.

We are partnering with our business and professional programs to pilot Follett's ACCESS program where a material fee is added to the course fee. The delivery is largely digital and allows the students access to course materials on day one of class. The pilot program encompasses 3 courses, 9 sections and 172 students. The goal of the program is to positively impact student success and retention. From a financial perspective, the potential loss of commission margin due to the rate difference between physical and digital content should be balanced by a broader customer base.

We reported in Fall 2021 that we are moving to a cost-plus arrangement with Sodexo where we pay Sodexo a management fee of 5% of operating expenses. The decision to adopt a cost-plus arrangement proved to be the correct decision this fiscal year resulting in savings of approximately \$34,000. We will resume the P&L contract model in FY2022. Meal plan rates are scheduled to increase 4.85%. This change results in a semester dollar increase per plan from \$62 to \$74. Our snack and beverage vendors, Empire Vending and Pepsi are scheduled to extend one year through 6/30/2022 and issue an RFP for beverage services in Spring 2022.

Reported in Fall 2021, at Panhandle Health District's recommendation, we limited one resident per bedroom in Fall 2020 and Spring 2021 significantly impacting room revenue. All residents were charged \$2,150 per semester instead of our budgeted double occupancy rate. We were able to reduce personnel expenses by reducing our resident assistant staff count. Our FY2022 budget includes a resumption of normal operations forecasting 370 occupied beds which places us at the resident minimum guarantee amount to Sodexo. FY2022 includes the resumption of deferred maintenance projects including interior paint, carpet and lighting replacement.

FY2022 also signifies the maturity of the outstanding bond with a final payment of \$309,300.

The 10-year occupancy demonstrates consistent occupancy in the 80s to mid-90s. Local rates continue to show we're well positioned to maintain strong occupancy while providing the additional value of on campus living.

We will reinstate our traditional rate structure of separate rates for single and double rooms in FY2022. Single room rates are proposed at \$3,345. Double rates are proposed at \$2,195 resulting in a rate decrease from the prior year. The rent decrease is offset by the meal plan increase. The per week rates over 17 weeks are showing \$190 per week for singles and \$122 per week for doubles. Monthly rates are showing at \$847 for singles and \$538 for doubles.

As a comparison, based on the 2020-2021 academic year, Lewis-Clark State College's single rates per semester range from \$1,950 and \$2,730 and double rates range from \$1,650 to \$1,800. The University of Idaho's single rates per semester range from \$2,695 to \$3,371 and double rates range from \$2,270 to \$2,626.

The FY2022 pricing strategy is to hold residency rates flat from the FY2021 budget. In fact, we'll see very little movement over the next five-year period shown. The combined room rates and mail plans range for singles \$4,500 to \$4,950 and range for doubles of \$3,350 to \$3,800.

Commissioner Macheso asked what is Meal Option 4?

Steve McGroarty responded that we offer four different plans. The first three options are what we call a meal plan swipe and a flex portion. The flex portion just operates like a retail component as a declining balance option. The meal plan swipe plans are where we serve dinners Monday through Friday and both brunch and dinner on Saturdays and Sundays. There is also a plan where it is Flex only that is the retail style only a declining balance model so our residents have a choice of the four.

The Student Union Operations are funded by the student service fee at \$93 per full time equivalency student and is forecasted favorable to original budget projections both from labor and other operations. You will notice an increase use percentage as student operations incur additional operations expenses with declining fee income.

We are forecasting a net loss of \$525,000 for the auxiliary unit in FY2021. We estimate the loss of revenue calculations including academic year and summer activity for NIC dining services and residence hall in the amount of \$680,000.

The FY2022 budget for auxiliary units is presented with the net income of \$70,756.

As we reported in the Fall 2021 that the biggest change to the Student Wellness & Recreation Center is FY2021 was the adoption of a block schedule with the resulting dual benefit of labor dollar savings and cleaning. We are focused on employing student work labor for a total annual savings of close to \$14,000.

The Student Wellness & Recreation Center and Outdoor Pursuits have traditionally operated a year-round intern program which helped to create national brand recognition but came with a price primarily due to providing housing. The decision was made to suspend the program resulting in a savings of approximately \$2,000 per month.

The student fee fund generates income of the \$93 component of the \$180 total and is forecasted to outperform budget by 2.3% in FY2021. FY2021 forecast included streamlining operations and approximately one half of the residence hall annual debt service. FY2022 budget includes a 3% enrollment decline and a Student Union chair replacement expense of \$150,000.

The Debt-Service Summary slide highlights the residence hall bond maturity in FY2022 and also represents the final year of interest only payments for our Student Wellness and Recreation Center prior to principal and interest beginning in FY2023.

The Fund Balance History slide highlights an ending FY2021 balance of \$3.36 million using FY2020 actual less the FY2021 forecasting that loss. You can see the value lost over 3-years of \$826,000, 5-year \$1.150 million and 7-year \$1.003 million.

The Government Finance Officers Association (GFOA) recommends the best practice of no less than two months of regular operating expenditures. February 2021 through March 2021 was just over \$300,000 which is actually two of the higher months than we generally experience.

FY2022-FY2024 slide highlights the summary level financial view shows an operational breakeven for the fiscal years through FY2024. Student fees are forecasted with a 3% decrease in enrollment for FY2022 and flat enrollment in FY2023 and a 3% increase in FY2024. Expenses are projected to increase 11.76% primarily due to deferred maintenance.

Commissioner Marcheso has a question about the renewed Pepsi and Empire contracts. Is there any increase or is it the same as it was?

Steve McGroarty shared that they are the same as it was in this year.

Commissioner Armon congratulated the team for getting through this past year on survival mode and have done an amazing job. It is nice to see a projection of 2021-2022 getting back on track.

Sarah Garcia addressed the correspondence coming from the federal government about the CARES funding. There is a new set of rules of what the funding can be used for. We were able to help cover the cost of charging the double rate for single use of rooms and were able to hold them somewhat harmless. We are in the process of evaluating summer camp revenue and some of the other things based on the fact that we have lower enrollments. That may change the forecast or actual results of this year's numbers and make that smaller.

Commissioner Marcheso asked how much did we get in the past?

Sarah Garcia shared about \$400,000.

Steve McGroarty confirmed about \$400,000. The majority is in the Residence Hall but both our dining hall and residence hall had a loss of revenue.

Sarah Garcia asked if those funds are included in what has been presented already?

Steve McGroarty shared that those were actually funds that were received last fiscal year and were recorded in FY2020. We haven't recorded any CARES receipt of funds yet in FY2021.

Sarah Garcia shared that they are working on that and it is not because you are not getting any.

Commissioner Marcheso asked if there are any repayment requirements or if it is a grant?

Sarah Garcia shared that as far as paying it back, there's no request.

**GOOD OF THE ORDER/PUBLIC COMMENT:**

Sarah Garcia shared that we did our five-year arbitrage rebate population just last month and we do not owe any money back to the IRS. I have completed that as required at the five-year mark for the 2016 bond. The next thing that comes up is what happens when the dorm bonds are no longer in repayment. The only bonds that we have outstanding are the Student Rec Center bonds. There is a covenant in the bonds that we must ensure we have a 175% coverage of our highest outstanding debt payment before we can reduce it. The highest debt payment is \$502,000 so 175% of that is 850 something. If you divide that by our FTE number at this point we are barely making it right now until enrollment changes.

Commissioner Armon asked if there is any chance of refinancing the debt now that we have just the one issue outstanding?

Sarah Garcia shared that yes, it is possible. Typically, I'm contacted if the market is right for a refinance. If you would like me to, I would be happy to reach out to them and ask them about that. I hesitate because our pledged revenue stream is not very strong right now.

Commissioner Armon agreed but shared that we have less debt to cover.

Sarah Garcia agreed that we have less debt to cover and we can probably get a lower interest rate.

Commissioner Armon made a motion to approval all the financials for this year.

Commissioner Marcheso seconded the motion.

Commissioner Marcheso asked if all the same protocol is staying in place for the students coming back now with masks and is everything else going to be the same?

Graydon Stanley shared that we are not absolutely certain right now but our plan with the residency hall is to go back to full occupancy in the fall semester. We will save two or three

rooms in case there is an outbreak. Dining services is prepared for full occupancy next year as well. Right now our protocol is still to be mask wearing for next fall but that will be updated based on CDC recommendations and Panhandle Health over the course of the summer. We plan to have more face to face classes. We will have more online and hybrid classes because of the demand. We are following the advice on the physical distancing where we can increase the capacity in the residence hall and dining services and in our classrooms for next fall so we'll continue to following the advice as we work through the summer.

Commissioner Marcheo asked what kinds of discussions are being had about education in general and where students may look towards online courses? Are we involved in that process?

Graydon Stanley shared that yes, we are highly involved in that process through our associations across the nation, here in the states with our colleagues and other institutions and we spend a lot of time discussing that here. We will be taking advantage of what we learned during the pandemic. We'll still offer the traditional kind of instruction that our students really need in CTE programs and labs where there has to be that interaction.

Commissioner Marcheso asked if that has been forecasted in Steve's budget?

Graydon Stanley shared that when we looked at the 3% decreases, he was basing the budget in terms of enrollment and in consideration of all of those factors.

**Action Item: ADJOURNMENT**

*Commissioner Armon moved to adjourn the meeting; Commissioner Marcheso seconded motion; Motion passed. Meeting was adjourned at 4:45 p.m.*



# Dormitory Housing Commission of North Idaho College

## FY 2023 Budget Summary

### Auxiliary Enterprise, Student Wellness & Recreation Center (SWRC), Student Service Fee Fund

#### General Overview

The units governed by the Dormitory Housing Commission of North Idaho College (DHC) are traditionally recognized within institutions of higher education as auxiliary services functions. DHC units are comprised of contracted services (Cardinal Bookstore and NIC Dining Services), Residence Hall, Student Union Operations, Financial Services, and the Student Wellness & Recreation Center (SWRC). Funding sources include the sales and rentals of goods and services and the collection of student fees.

The Fiscal Year 2023 budget is highlighted by positive Net Income and the ability to achieve a debt-service coverage ratio > 1.25 without the assistance of existing fund balance. Enrollment, projected to decline 5% in Fiscal Year 2023, continues to play a major role on revenue generation - indirectly through the number of students on-campus consuming our goods and services and directly through fully student fee-funded operation (Student Union Operations) and partially student fee-funded operation (SWRC).

Our partnership agreements with Follett Higher Education Group (Cardinal Bookstore) and Sodexo America (NIC Dining Services) are both entering their final years, expiring June 30, 2023. Series 2012 Bonds (Residence Hall) matured in Fiscal Year 2022. Series 2016 Bonds (SWRC), previously interest only, includes both principal and interest in Fiscal Year 2023. The Residence Hall will welcome student residents at 198-bed full capacity for the first time since the COIV-19 pandemic in March 2020.

| Financial Summary       |                     |                           |                     | Go To                   |                     | Coverage! |  |
|-------------------------|---------------------|---------------------------|---------------------|-------------------------|---------------------|-----------|--|
| Fiscal Year 2023 Budget |                     | Fiscal Year 2022 Forecast |                     | Fiscal Year 2021 Actual |                     |           |  |
| Operational Revenue     | \$ 1,969,361        | Operational Revenue       | \$ 1,511,453        | Operational Revenue     | \$ 1,743,709        |           |  |
| Student Fee Revenue     | 787,133             | Student Fee Revenue       | 828,555             | Student Fee Revenue     | 859,260             |           |  |
| <b>Total Revenue</b>    | <b>\$ 2,756,494</b> | <b>Total Revenue</b>      | <b>\$ 2,340,008</b> | <b>Total Revenue</b>    | <b>\$ 2,602,969</b> |           |  |
| Operational Expenses    | \$ 2,087,010        | Operational Expenses      | \$ 1,630,685        | Operational Expenses    | \$ 1,622,279        |           |  |
| Debt-Service            | 497,656             | Debt-Service              | 595,162             | Debt-Service            | 1,070,971           |           |  |
| <b>Total Expenses</b>   | <b>\$ 2,584,667</b> | <b>Total Expenses</b>     | <b>\$ 2,225,847</b> | <b>Total Expenses</b>   | <b>\$ 2,693,250</b> |           |  |
| <b>Total Net Income</b> | <b>\$ 171,828</b>   | <b>Total Net Income</b>   | <b>\$ 114,161</b>   | <b>Total Net Loss</b>   | <b>\$ (90,281)</b>  |           |  |

| Contract Services / Financial Services  |  | Go To |  | CS! |  | DS Rates'! |  |
|---|--|-------|--|-----|--|------------|--|
| Combines: Cardinal Bookstore, NIC Dining Services, and DHC Financial Services |  |       |  |     |  |            |  |
| Cardinal Bookstore  | No Substantial Operational Change  |       |  |     |  |            |  |
|   | Contract extended one-year to June 30, 2023  |       |  |     |  |            |  |
|   | RFP (Fall 2023)  |       |  |     |  |            |  |
| NIC Dining Services   | Change from P&L Contract Model to Cost-Plus: January 2022 through June 2022 and FY 2023  |       |  |     |  |            |  |
|   | Meal Plan Increase = 9.14% (Average) from Fiscal Year 2022 to Fiscal Year 2023           |       |  |     |  |            |  |
|   | Meal Plan Offerings (4) per Semester: \$1,400 / \$1,475 / \$1,625 / \$1,850              |       |  |     |  |            |  |
|   | Contract Expires June 30, 2023 (January 04, 2019 - June 30, 2023)                        |       |  |     |  |            |  |
| Financial Services  | RFP (Fall 2023)  |       |  |     |  |            |  |
| Financial Services  | Management of Cardinal Bookstore and NIC Dining Services Contract & Accounting Functions |       |  |     |  |            |  |

| Residence Hall       |  | Go To |  | RH! |  | RH Rates'! |  | RH Occ'! |  |
|----------------------|--|-------|--|-----|--|------------|--|----------|--|
| Occupancy            | Fall 2021 Bed-Count (Actual) = 190 / Spring 2022 Bed-Count (Actual) = 168        |       |  |     |  |            |  |          |  |
|                      | Fall 2022 Bed-Count (Budget) = 185 / Spring 2023 Bed-Count (Budget) = 175        |       |  |     |  |            |  |          |  |
| Semester Rates       | Room Increase (Double: from \$2,075 to \$2,100) (Single from \$3,225 to \$3,265) |       |  |     |  |            |  |          |  |
| Summer Rentals       | Resume Summer Camps  |       |  |     |  |            |  |          |  |
| Operational Expenses | Building Projects: Furnace Replacement (5-Year) / Outdoor Camera Replacement     |       |  |     |  |            |  |          |  |
| Debt-Service         | Series 2012 Bond Matures (Final Payment) in Fiscal Year 2022                     |       |  |     |  |            |  |          |  |

| Student Union Operations |   | Go To |  | SU! |  |  |  |
|--------------------------|---|-------|--|-----|--|--|--|
| Funding                  | Student Fee originated from Student Service Fee Fund              |       |  |     |  |  |  |
| Operational Expenses     | Expense Increase primarily associated with Salary / Wage Increase |       |  |     |  |  |  |

| Student Wellness & Recreation Center |   | Go To |  | SR! |  | SR Mbr Pricing'! |  | SR Rntl Rates'! |  |
|--------------------------------------|---|-------|--|-----|--|------------------|--|-----------------|--|
| Funding Sources                      | Student Fee originated from Student Service Fee Fund  |       |  |     |  |                  |  |                 |  |
|                                      | Memberships, Rentals, and Other Fees  |       |  |     |  |                  |  |                 |  |
| Operational Expenses                 | Personnel Increase primarily associated with hiring Custodial Personnel and expanding operating hours |       |  |     |  |                  |  |                 |  |
| Debt-Service                         | Series 2016 Bond includes Principal and Interest  |       |  |     |  |                  |  |                 |  |

| Student Service Fee Fund |  | Go To |  | SS! |  |  |  |  |  |
|--------------------------|--|-------|--|-----|--|--|--|--|--|
| Funding Source           | Student Fee  |       |  |     |  |  |  |  |  |
| Operational Expenses     | Supports Student Union Operations                      |       |  |     |  |  |  |  |  |
| Other Expenses           | Student Union Building Furniture Expenditure = \$8,000 |       |  |     |  |  |  |  |  |

**Dormitory Housing Commission of North Idaho College**

**FY 2023 Budget Coverage**

**Auxiliary Enterprise, Student Service Fee Fund, Student Wellness & Recreation Center**

|   | FY 2025<br>Forecast | FY 2024<br>Forecast | FY 2023<br>Budget   | FY 2022<br>Forecast | FY 2022<br>Budget   | FY 2021<br>Actual   | FY 2020<br>Actual   | FY 2019<br>Actual   |
|---|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| <b>Building Revenues</b>  |                     |                     |                     |                     |                     |                     |                     |                     |
| Revenue from Sales and Rentals (Auxiliary Enterprise & SWRC)          | \$ 2,066,989        | \$ 2,004,967        | \$ 1,969,111        | \$ 1,511,228        | \$ 1,175,857        | \$ 1,742,829        | \$ 1,201,916        | \$ 1,619,429        |
| Interest Income (Auxiliary Enterprise)                                | 300                 | 300                 | 250                 | 225                 | 750                 | 880                 | 3,881               | 4,909               |
| <b>Total Building Revenues</b>  | <b>\$ 2,067,289</b> | <b>\$ 2,005,267</b> | <b>\$ 1,969,361</b> | <b>\$ 1,511,453</b> | <b>\$ 1,176,607</b> | <b>\$ 1,743,709</b> | <b>\$ 1,205,797</b> | <b>\$ 1,624,338</b> |
| <b>Operations and Maintenance Expense</b>                             |                     |                     |                     |                     |                     |                     |                     |                     |
| Cost of Merchandise Sold  | \$ 350,002          | \$ 332,523          | \$ 328,671          | \$ 2,422            | \$ 2,500            | \$ 3,095            | \$ 2,044            | \$ 235,135          |
| Salaries and Benefits   | 1,016,275           | 990,071             | 957,470             | 836,319             | 888,930             | 774,730             | 841,192             | 960,507             |
| Repairs, Maintenance and Supplies                                     | 194,706             | 176,500             | 164,450             | 146,408             | 151,396             | 89,467              | 144,219             | 110,273             |
| Utilities and Garbage   | 94,344              | 90,519              | 86,864              | 83,126              | 83,695              | 77,268              | 72,589              | 82,492              |
| Other Operating Expenses  | 599,418             | 581,874             | 549,556             | 562,409             | 265,263             | 677,719             | 136,781             | 324,908             |
| <b>Total Building Expenses</b>  | <b>\$ 2,254,745</b> | <b>\$ 2,171,487</b> | <b>\$ 2,087,010</b> | <b>\$ 1,630,685</b> | <b>\$ 1,391,785</b> | <b>\$ 1,622,279</b> | <b>\$ 1,196,826</b> | <b>\$ 1,713,315</b> |
| <b>Net Revenues of Buildings</b>                                      | <b>\$ (187,456)</b> | <b>\$ (166,220)</b> | <b>\$ (117,650)</b> | <b>\$ (119,232)</b> | <b>\$ (215,177)</b> | <b>\$ 121,430</b>   | <b>\$ 8,971</b>     | <b>\$ (88,977)</b>  |
| Student Service Fee   | \$ 418,883          | \$ 406,682          | \$ 406,682          | \$ 428,087          | \$ 430,632          | \$ 443,951          | \$ 476,873          | \$ 504,596          |
| Student Wellness & Recreation Center Fee                              | 391,865             | 380,451             | 380,451             | 400,468             | 402,850             | 415,309             | 446,107             | 472,042             |
| <b>Student Fee Revenue</b>  | <b>\$ 810,747</b>   | <b>\$ 787,133</b>   | <b>\$ 787,133</b>   | <b>\$ 828,555</b>   | <b>\$ 833,482</b>   | <b>\$ 859,260</b>   | <b>\$ 922,980</b>   | <b>\$ 976,638</b>   |
| <b>Total Pledged Revenues</b>   | <b>\$ 623,292</b>   | <b>\$ 620,914</b>   | <b>\$ 669,484</b>   | <b>\$ 709,323</b>   | <b>\$ 618,305</b>   | <b>\$ 980,690</b>   | <b>\$ 931,951</b>   | <b>\$ 887,661</b>   |
| <b>Debt-Service on Parity Obligations</b>                             |                     |                     |                     |                     |                     |                     |                     |                     |
| Series 2012 Bonds (Residence Hall)                                    | \$ -                | \$ -                | \$ -                | \$ 313,206          | \$ 309,300          | \$ 817,918          | \$ 816,296          | \$ 822,589          |
| Series 2016 Bonds (Student Wellness & Recreation Center)              | 498,369             | 498,206             | 497,686             | 281,956             | 279,856             | 253,053             | 245,666             | 258,866             |
| <b>Total Debt-Service</b>   | <b>\$ 498,369</b>   | <b>\$ 498,206</b>   | <b>\$ 497,686</b>   | <b>\$ 595,162</b>   | <b>\$ 589,156</b>   | <b>\$ 1,070,971</b> | <b>\$ 1,061,962</b> | <b>\$ 1,081,456</b> |
| <b>Available for Capital Expenditures or Increase in Fund Balance</b> | <b>\$ 124,923</b>   | <b>\$ 122,707</b>   | <b>\$ 171,828</b>   | <b>\$ 114,161</b>   | <b>\$ 29,149</b>    | <b>\$ (90,281)</b>  | <b>\$ (130,011)</b> | <b>\$ (193,795)</b> |
| <b>Fund Balance Support</b>   |                     |                     |                     |                     |                     |                     |                     |                     |
| Operations (Auxiliary Enterprise & SWRC)                              | \$ -                | \$ -                | \$ -                | \$ 32,000           | \$ 116,000          | \$ 353,000          | \$ 391,000          | \$ 459,000          |
| <b>Debt-Service Coverage</b>  | <b>1.25</b>         | <b>1.25</b>         | <b>1.35</b>         | <b>1.25</b>         | <b>1.25</b>         | <b>1.25</b>         | <b>1.25</b>         | <b>1.25</b>         |
| <b>Net Change in Fund(s) Balance</b>                                  | <b>\$ 124,923</b>   | <b>\$ 122,707</b>   | <b>\$ 171,828</b>   | <b>\$ 114,161</b>   | <b>\$ 29,149</b>    | <b>\$ (90,281)</b>  | <b>\$ (130,011)</b> | <b>\$ (193,795)</b> |
| Auxiliary Fund Net Income   | \$ 380,591          | \$ 376,427          | \$ 388,601          | \$ 70,884           | \$ 70,756           | \$ 175,384          | \$ 17,279           | \$ 17,966           |
| Student Service Fee Fund Net Income                                   | 48,269              | 46,550              | 51,185              | 7,210               | (41,607)            | (347,511)           | (220,021)           | (240,673)           |
| Student Recreation Center Fund Net Income                             | (303,938)           | (300,270)           | (267,959)           | 36,067              | (0)                 | 81,846              | 72,730              | 28,912              |
| <b>Total Fund Net Income (Loss)</b>                                   | <b>\$ 124,923</b>   | <b>\$ 122,707</b>   | <b>\$ 171,828</b>   | <b>\$ 114,161</b>   | <b>\$ 29,149</b>    | <b>\$ (90,281)</b>  | <b>\$ (130,011)</b> | <b>\$ (193,795)</b> |
| <b>Combined Fund Balance</b>  | <b>\$ 4,658,545</b> | <b>\$ 4,533,621</b> | <b>\$ 4,410,914</b> | <b>\$ 4,239,086</b> | <b>\$ 4,154,074</b> | <b>\$ 4,124,925</b> | <b>\$ 4,215,206</b> | <b>\$ 4,345,218</b> |
| <b>Auxiliary Enterprise Fund - Operating Unit Summary</b>             |                     |                     |                     |                     |                     |                     |                     |                     |
| Contracted Services / Financial Services                              | \$ 0                | \$ (0)              | \$ 0                | \$ (6,436)          | \$ (6,807)          | \$ 59,979           | \$ 33,590           | \$ (65,107)         |
| Residence Life  | 380,591             | 376,427             | 388,601             | 77,320              | 77,563              | 115,405             | (16,310)            | 83,073              |
| Student Union Operations  | (0)                 | 0                   | 0                   | (0)                 | -                   | -                   | -                   | -                   |
| <b>Auxiliary Enterprise Fund - Net Income (Loss) Total</b>            | <b>\$ 380,591</b>   | <b>\$ 376,427</b>   | <b>\$ 388,601</b>   | <b>\$ 70,884</b>    | <b>\$ 70,756</b>    | <b>\$ 175,384</b>   | <b>\$ 17,279</b>    | <b>\$ 17,966</b>    |

**Dormitory Housing Commission of North Idaho College**  
**FY 2019 - FY 2025 Contract Services / Financial Services Budget / Forecast Worksheet**

| Item Description                         | FY 2025 Forecast  | FY 2024 Forecast  | FY 2023 Budget    | FY 2022 Forecast  | FY 2022 Budget    | FY 2021 Actual    | FY 2020 Actual    | FY 2019 Actual     |
|--|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|--------------------|
| <b>INCOME</b>                            |                   |                   |                   |                   |                   |                   |                   |                    |
| Bookstore Commission (Instruction)       | \$ 110,000        | \$ 105,000        | \$ 103,000        | \$ 110,000        | \$ 103,000        | \$ 122,327        | \$ 143,345        | \$ 166,615         |
| Bookstore Commission (Advanced Online)   | 1,500             | 1,500             | 1,000             | 500               | 500               | 154               | -                 | -                  |
| Bookstore Other Income                   | 1,680             | 1,680             | 1,680             | 1,680             | 1,680             | 1,680             | 1,680             | 2,637              |
| Bookstore Miscellaneous Income           | -                 | -                 | -                 | 275               | -                 | 1,743             | 881               | -                  |
| Food and Beverage - Flex                 | 365,000           | 360,000           | 359,750           | 172,150           | -                 | 153,865           | -                 | 139,236            |
| Food and Beverage - Swipe                | 180,000           | 175,000           | 176,225           | 60,725            | -                 | 83,830            | -                 | 37,512             |
| Food and Beverage - All Other            | 175,000           | 170,000           | 170,000           | 80,000            | -                 | 9,052             | -                 | 8,765              |
| Educated Cup - Beverage                  | -                 | -                 | -                 | -                 | -                 | -                 | -                 | 53,045             |
| Convenience Store (Residence Hall)       | -                 | -                 | -                 | -                 | -                 | -                 | -                 | 56,055             |
| Catering                                 | 85,000            | 80,000            | 75,000            | 30,000            | -                 | 22,524            | -                 | 58,779             |
| Summer Camp Catering                     | 45,000            | 40,000            | 35,000            | 10,000            | -                 | 4,980             | -                 | 50,285             |
| Mobile Operations - Food                 | -                 | -                 | -                 | -                 | -                 | -                 | -                 | 1,933              |
| Dining Services Commission               | -                 | -                 | -                 | 3,723             | 5,000             | 1,096             | 15,338            | -                  |
| CARES Funding                            | -                 | -                 | -                 | -                 | -                 | 272,754           | -                 | -                  |
| Miscellaneous Income (Payroll Recovery)  | -                 | -                 | -                 | 41,161            | 52,975            | -                 | 50,624            | 26,498             |
| Miscellaneous Income (Meal Plan Surplus) | -                 | -                 | -                 | -                 | -                 | 22,224            | -                 | -                  |
| Sales Discounts                          | -                 | -                 | -                 | -                 | -                 | -                 | -                 | (567)              |
| Vending Income                           | 20,000            | 20,000            | 25,000            | 20,000            | 14,300            | 15,611            | 24,597            | 23,223             |
| Interest Income                          | 300               | 300               | 250               | 225               | 750               | 880               | 3,881             | 4,909              |
| <b>TOTAL INCOME</b>                      | <b>\$ 983,480</b> | <b>\$ 953,480</b> | <b>\$ 946,905</b> | <b>\$ 530,440</b> | <b>\$ 178,205</b> | <b>\$ 712,721</b> | <b>\$ 240,346</b> | <b>\$ 628,926</b>  |
| <b>COST OF SALES</b>                     |                   |                   |                   |                   |                   |                   |                   |                    |
| Food / Supplies / Beverage               | \$ 347,002        | \$ 329,773        | \$ 326,171        | \$ -              | \$ -              | \$ -              | \$ -              | \$ 147,303         |
| Supplies                                 | -                 | -                 | -                 | -                 | -                 | -                 | -                 | 30,425             |
| Beverage                                 | -                 | -                 | -                 | -                 | -                 | -                 | -                 | 56,508             |
| Purchase Discount or Rebate              | -                 | -                 | -                 | -                 | -                 | -                 | (238)             | (646)              |
| <b>TOTAL COST OF SALES</b>               | <b>\$ 347,002</b> | <b>\$ 329,773</b> | <b>\$ 326,171</b> | <b>\$ -</b>       | <b>\$ -</b>       | <b>\$ -</b>       | <b>\$ (238)</b>   | <b>\$ 233,590</b>  |
| <b>GROSS PROFIT</b>                      | <b>\$ 636,478</b> | <b>\$ 623,707</b> | <b>\$ 620,734</b> | <b>\$ 530,440</b> | <b>\$ 178,205</b> | <b>\$ 712,721</b> | <b>\$ 240,584</b> | <b>\$ 395,336</b>  |
| <b>PAYROLL EXPENSES</b>                  |                   |                   |                   |                   |                   |                   |                   |                    |
| Salaries                                 | \$ 126,441        | \$ 122,759        | \$ 119,183        | \$ 116,443        | \$ 113,443        | \$ 112,153        | \$ 113,403        | \$ 167,944         |
| Part-Time Wages                          | -                 | -                 | -                 | -                 | -                 | -                 | -                 | 17,591             |
| Overtime                                 | -                 | -                 | -                 | 100               | -                 | 179               | 187               | 4,255              |
| Temporary                                | -                 | -                 | -                 | -                 | -                 | -                 | -                 | 8,436              |
| Student Wages                            | -                 | -                 | -                 | -                 | -                 | -                 | -                 | 21,896             |
| Employee Benefits - Miscellaneous        | 907               | 907               | 528               | 774               | 872               | 794               | 775               | 1,252              |
| Social Security and Medicare             | 9,673             | 9,391             | 9,118             | 8,213             | 8,678             | 7,887             | 7,652             | 14,119             |
| Workman's Compensation                   | 3,161             | 3,069             | 3,278             | 3,059             | 2,836             | 2,724             | 2,635             | 6,023              |
| Unemployment                             | 253               | 246               | 238               | -                 | 227               | 184               | 166               | 229                |
| Medical Insurance                        | 44,254            | 40,510            | 35,174            | 32,720            | 31,923            | 30,906            | 34,046            | 40,583             |
| Retirement Contribution                  | 15,919            | 15,455            | 14,230            | 14,148            | 14,282            | 13,413            | 13,946            | 20,603             |
| <b>TOTAL PAYROLL EXPENSES</b>            | <b>\$ 200,609</b> | <b>\$ 192,337</b> | <b>\$ 181,749</b> | <b>\$ 175,456</b> | <b>\$ 172,262</b> | <b>\$ 168,241</b> | <b>\$ 172,810</b> | <b>\$ 302,932</b>  |
| <b>ADMINISTRATIVE EXPENSES</b>           |                   |                   |                   |                   |                   |                   |                   |                    |
| Bad-Debt                                 | \$ 3,500          | \$ 3,500          | \$ -              | \$ -              | \$ 5,000          | \$ 14,709         | \$ 3,576          | \$ 17,536          |
| Bad-Debt                                 | -                 | -                 | -                 | -                 | -                 | 32,618            | -                 | -                  |
| Bank and Credit Card Fees                | -                 | -                 | -                 | -                 | -                 | -                 | -                 | 5,898              |
| Cash (Over) / Short                      | -                 | -                 | -                 | -                 | -                 | (0)               | -                 | (5)                |
| College Car                              | -                 | -                 | -                 | -                 | -                 | -                 | 12                | 209                |
| Commission (Cardinal Card)               | -                 | -                 | -                 | -                 | -                 | -                 | -                 | 253                |
| Contracts                                | 400,000           | 400,000           | 420,000           | 332,575           | -                 | 429,155           | 17,263            | 50,596             |
| Copy Center                              | -                 | -                 | -                 | -                 | -                 | (731)             | (285)             | (1,824)            |
| Copy Center                              | -                 | -                 | -                 | -                 | -                 | -                 | 10                | 352                |
| Dish and Utensil Replacement             | -                 | -                 | -                 | -                 | -                 | -                 | -                 | 2,127              |
| Equipment Purchased                      | -                 | -                 | -                 | 15,640            | -                 | -                 | -                 | -                  |
| Janitorial Supplies                      | -                 | -                 | -                 | -                 | -                 | -                 | -                 | 1,086              |
| Maintenance Contract                     | 1,100             | 1,100             | 1,000             | -                 | 500               | -                 | 462               | 575                |
| Memberships                              | -                 | -                 | -                 | -                 | -                 | -                 | -                 | 125                |
| Memberships                              | 500               | 500               | 500               | -                 | 500               | 460               | 460               | 440                |
| Miscellaneous                            | -                 | -                 | -                 | -                 | -                 | -                 | 3                 | -                  |
| Office Supplies                          | -                 | -                 | -                 | -                 | -                 | -                 | -                 | 1,120              |
| Office Supplies                          | 500               | 500               | 735               | -                 | 500               | 31                | -                 | 38                 |
| Postage                                  | -                 | -                 | -                 | -                 | -                 | -                 | -                 | 2                  |
| Reception                                | -                 | -                 | -                 | -                 | -                 | -                 | 280               | 147                |
| Repair Expense                           | 25,000            | 22,000            | 13,500            | 11,000            | 2,500             | 3,385             | 8,696             | 5,648              |
| Services                                 | 5,000             | 3,500             | 3,000             | 2,005             | 2,500             | 3,875             | 2,195             | 65,626             |
| Software                                 | -                 | -                 | -                 | -                 | 1,000             | 812               | 1,352             | 1,312              |
| Software                                 | -                 | -                 | -                 | -                 | -                 | -                 | -                 | 1,858              |
| Supplies                                 | 270               | 270               | 250               | 200               | 250               | 188               | 160               | 4,391              |
| <b>TOTAL ADMINISTRATIVE EXPENSES</b>     | <b>\$ 435,870</b> | <b>\$ 431,370</b> | <b>\$ 438,985</b> | <b>\$ 361,420</b> | <b>\$ 12,750</b>  | <b>\$ 484,502</b> | <b>\$ 34,184</b>  | <b>\$ 157,511</b>  |
| <b>TOTAL EXPENSES</b>                    | <b>\$ 636,478</b> | <b>\$ 623,707</b> | <b>\$ 620,734</b> | <b>\$ 536,876</b> | <b>\$ 185,012</b> | <b>\$ 652,743</b> | <b>\$ 206,994</b> | <b>\$ 460,443</b>  |
| <b>NET INCOME (LOSS)</b>                 | <b>\$ 0.00</b>    | <b>\$ (0.00)</b>  | <b>\$ 0.00</b>    | <b>\$ (6,436)</b> | <b>\$ (6,807)</b> | <b>\$ 59,979</b>  | <b>\$ 33,590</b>  | <b>\$ (65,107)</b> |

# Dormitory Housing Commission of North Idaho College

## FY 2023 Dining Services Resident Meal Plan Rates

### Resident Meal Plans (FY 2023 → FY 2022 Comparison)

| FY 2022 Resident Meal Plan Description | FY 2022 Resident Meal Plan Pricing (Semester) | FY 2022 Resident Meal Daily Rate | FY 2023 Resident Meal Plan Description | FY 2023 Resident Meal Plan Pricing (Semester) | FY 2023 Resident Meal Daily Rate | FY 2023 Semester Increase (\$) | FY 2023 Daily Increase (\$) | FY 2023 Semester Increase (%) |
|--|---|----------------------------------|--|---|----------------------------------|--------------------------------|-----------------------------|-------------------------------|
| Weekly 5 + \$900                       | \$1,275                                       | \$11.62                          | Weekly 5 + \$900                       | \$1,400                                       | \$12.76                          | \$125                          | \$1.14                      | 9.80%                         |
| Weekly 7 + \$750                       | \$1,500                                       | \$13.67                          | Weekly 7 + \$750                       | \$1,625                                       | \$14.81                          | \$125                          | \$1.14                      | 8.33%                         |
| Block 140 + \$550                      | \$1,725                                       | \$15.72                          | Weekly 9 + \$550                       | \$1,850                                       | \$16.86                          | \$125                          | \$1.14                      | 7.25%                         |
| Flex 1350                              | \$1,350                                       | \$12.30                          | Flex 1475                              | \$1,475                                       | \$13.44                          | \$125                          | \$1.14                      | 9.26%                         |
| Flex 1725 (Staff)                      | \$1,725                                       | \$15.72                          | Flex 1850 (Staff)                      | \$1,850                                       | \$16.86                          | \$125                          | \$1.14                      | 7.25%                         |

|  |  |  |  |  |  |  |  |  |
|--|--|--|--|--|--|--|--|--|
| Fall 2022 + Spring 2023<br>Resident Meal Plan Participation Forecast |  |  | FY 2023 → FY 2022 Income Comparison<br>(per Fall 2022 + Spring 2023 Occupancy) |  |  |  |  |  |
|--|--|--|--|--|--|--|--|--|

| Resident Meal Plan Name | Participants | % Total        | FY 2023 Resident Meal Plan Name    | Flex Total (\$)  | Swipe Total (\$) | Meal Plan Total per Semester (\$) |
|-------------------------|--------------|----------------|------------------------------------|------------------|------------------|-----------------------------------|
| Weekly 5 + \$900        | 206          | 57.22%         | Weekly 5 + \$900                   | \$185,400        | \$103,000        | \$288,400                         |
| Weekly 7 + \$750        | 51           | 14.17%         | Weekly 7 + \$750                   | \$38,250         | \$44,625         | \$82,875                          |
| Weekly 9 + \$550        | 22           | 6.11%          | Weekly 9 + \$550                   | \$12,100         | \$28,600         | \$40,700                          |
| Flex 1475               | 64           | 17.78%         | Flex 1475                          | \$94,400         | \$0              | \$94,400                          |
| Flex 1850 (Staff)       | 16           | 4.44%          | Flex 1850 (Staff Only)             | \$29,600         | \$0              | \$29,600                          |
| Opt-Out                 | 1            | 0.28%          | <b>FY 2023 Academic Total</b>      | <b>\$359,750</b> | <b>\$176,225</b> | <b>\$535,975</b>                  |
| <b>Total</b>            | <b>360</b>   | <b>100.00%</b> | <b>FY 2022 Academic Year Total</b> | <b>\$349,750</b> | <b>\$141,350</b> | <b>\$491,100</b>                  |
|                         |              |                | <b>Academic Year Variance</b>      | <b>\$10,000</b>  | <b>\$34,875</b>  | <b>\$44,875</b>                   |
|                         |              |                | <b>Academic Year Variance</b>      | <b>2.86%</b>     | <b>24.67%</b>    | <b>9.14%</b>                      |

# Dormitory Housing Commission of North Idaho College

## FY 2019 - FY 2025 Residence Hall Budget / Forecast Worksheet

| Item Description                     | FY 2025 Forecast  | FY 2024 Forecast  | FY 2023 Budget    | FY 2022 Forecast  | FY 2022 Budget    | FY 2021 Actual    | FY 2020 Actual     | FY 2019 Actual    |
|--------------------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|--------------------|-------------------|
| <b>Income</b>                        |                   |                   |                   |                   |                   |                   |                    |                   |
| Rental Income                        | \$ 859,976        | \$ 834,928        | \$ 810,610        | \$ 797,879        | \$ 821,150        | \$ 433,264        | \$ 729,862         | \$ 798,384        |
| Technology Fee                       | -                 | -                 | -                 | -                 | -                 | -                 | 22,862             | 47,360            |
| Activity Fee                         | -                 | -                 | -                 | -                 | -                 | -                 | 13,063             | 14,600            |
| Cancellation Fee                     | 15,000            | 15,000            | 17,500            | 22,944            | 10,500            | 11,938            | 20,250             | 36,265            |
| Bookkeeping Fee                      | 150               | 150               | 100               | -                 | 175               | 175               | 275                | 125               |
| Damage / Cleaning / Key Replace      | 3,500             | 3,500             | 3,000             | 4,229             | 1,000             | 1,695             | 3,789              | 4,911             |
| Laundry Commission                   | -                 | -                 | -                 | -                 | -                 | -                 | 3,875              | 7,220             |
| Summer Rental (Camps)                | 33,880            | 30,800            | 28,000            | 3,500             | 24,030            | 3,685             | 21,146             | 23,116            |
| CARES Funding                        | -                 | -                 | -                 | -                 | -                 | 408,182           | -                  | -                 |
| Miscellaneous Income                 | -                 | -                 | -                 | 289               | -                 | -                 | 542                | 615               |
| <b>TOTAL INCOME</b>                  | <b>\$ 912,506</b> | <b>\$ 884,378</b> | <b>\$ 859,210</b> | <b>\$ 828,840</b> | <b>\$ 856,855</b> | <b>\$ 858,938</b> | <b>\$ 815,664</b>  | <b>\$ 932,597</b> |
| <b>PAYROLL EXPENSES</b>              |                   |                   |                   |                   |                   |                   |                    |                   |
| Salaries                             | \$ 92,136         | \$ 90,329         | \$ 88,558         | \$ 85,340         | \$ 86,116         | \$ 85,686         | \$ 85,603          | \$ 85,631         |
| Part-Time Wages                      | 18,392            | 18,032            | 17,678            | 15,332            | 13,852            | 11,691            | 10,856             | 13,752            |
| Overtime                             | -                 | -                 | -                 | 48                | -                 | -                 | -                  | -                 |
| Temporary                            | -                 | -                 | -                 | 94                | -                 | -                 | -                  | -                 |
| Student Wages                        | -                 | -                 | -                 | 234               | -                 | 300               | 2,511              | 695               |
| Manager and R/A Room & Meal Plan     | 87,588            | 87,588            | 85,718            | 83,903            | 86,903            | 50,599            | 81,530             | 82,675            |
| Employee Benefits - Miscellaneous    | 676               | 663               | 650               | 516               | 780               | 613               | 560                | 456               |
| Social Security and Medicare         | 8,455             | 8,290             | 8,127             | 7,557             | 7,648             | 7,225             | 7,263              | 7,481             |
| Workman's Compensation               | 2,763             | 2,709             | 7,968             | 723               | 2,249             | 2,165             | 2,020              | 1,837             |
| Unemployment                         | 221               | 217               | 212               | -                 | 200               | 151               | 140                | 114               |
| Medical Insurance                    | 8,287             | 7,709             | 7,171             | 6,671             | 14,388            | 11,572            | 6,355              | 6,415             |
| Retirement Contribution              | 11,600            | 11,372            | 10,574            | 10,189            | 10,282            | 10,230            | 10,500             | 10,260            |
| <b>TOTAL PAYROLL EXPENSES</b>        | <b>\$ 230,119</b> | <b>\$ 226,909</b> | <b>\$ 226,657</b> | <b>\$ 210,608</b> | <b>\$ 222,417</b> | <b>\$ 180,232</b> | <b>\$ 207,337</b>  | <b>\$ 209,315</b> |
| <b>ADMINISTRATIVE EXPENSES</b>       |                   |                   |                   |                   |                   |                   |                    |                   |
| Advertising                          | \$ -              | \$ -              | \$ -              | \$ -              | \$ -              | \$ -              | \$ -               | \$ 207            |
| Air Fare                             | 1,000             | 1,000             | 1,000             | -                 | -                 | -                 | 364                | 222               |
| Bad Debt                             | 5,000             | 5,000             | 7,028             | -                 | 6,000             | 21,954            | 7,498              | 30,765            |
| College Car                          | 500               | 500               | 500               | 313               | -                 | -                 | 437                | 502               |
| Contracts                            | 8,020             | 7,787             | 7,560             | -                 | -                 | -                 | -                  | -                 |
| Copy Center                          | 500               | 500               | 450               | 459               | 500               | 436               | 357                | 711               |
| Furniture and Equipment Purchased    | 25,000            | 25,000            | -                 | 2,378             | -                 | -                 | -                  | -                 |
| Janitorial Supplies                  | 3,859             | 3,675             | 3,500             | 3,247             | 3,500             | 2,441             | 2,944              | 3,413             |
| Maintenance Contract                 | 8,820             | 8,400             | 8,000             | 7,540             | 10,000            | 8,574             | 8,460              | 8,670             |
| Memberships                          | 500               | 500               | 450               | 273               | 400               | 269               | 269                | 239               |
| Miscellaneous Expense                | -                 | -                 | 500               | 457               | -                 | -                 | -                  | -                 |
| Office Supplies                      | 500               | 500               | 450               | 258               | 1,000             | 732               | 359                | 2,026             |
| Postage                              | 60                | 55                | 50                | 46                | 150               | 36                | 288                | 129               |
| Receptions (Activities)              | 15,000            | 13,000            | 9,000             | 4,960             | 14,800            | 4,907             | 7,346              | 12,065            |
| Repair Expense                       | 85,000            | 73,500            | 70,000            | 76,088            | 85,000            | 15,578            | 84,004             | 52,513            |
| Services                             | 33,075            | 31,500            | 30,000            | 38,191            | 26,000            | 12,985            | 19,086             | 17,650            |
| Software                             | -                 | -                 | -                 | -                 | -                 | -                 | -                  | 1,540             |
| Staff Development                    | 6,000             | 5,775             | 5,500             | 5,430             | 6,000             | 5,291             | 6,280              | 6,908             |
| Subscriptions                        | 400               | 371               | 361               | 350               | 350               | 938               | 350                | 350               |
| Supplies                             | 16,538            | 15,750            | 15,000            | 7,275             | 12,500            | 8,643             | 7,993              | 10,546            |
| Travel                               | 551               | 525               | 500               | 74                | 500               | 73                | 1,399              | 2,273             |
| <i>Utilities:</i>                    |                   |                   |                   |                   |                   |                   |                    |                   |
| Cable Television                     | 2,117             | 2,016             | 1,920             | 2,097             | 3,000             | 2,858             | 2,173              | 475               |
| Electricity                          | 36,841            | 35,087            | 33,416            | 31,825            | 32,850            | 29,118            | 29,740             | 32,858            |
| Garbage                              | 1,214             | 1,156             | 1,101             | 1,049             | 3,150             | 1,682             | 2,481              | 2,453             |
| Internet Service                     | 20,974            | 20,563            | 20,160            | 19,200            | 19,200            | 19,200            | 14,400             | 22,729            |
| Natural Gas                          | 13,563            | 12,917            | 12,302            | 11,716            | 9,600             | 11,368            | 9,216              | 7,867             |
| Sewer and Street Lights              | 10,868            | 10,350            | 9,857             | 9,388             | 7,900             | 5,981             | 6,947              | 8,520             |
| Telephone                            | 898               | 855               | 814               | 775               | 1,300             | 1,237             | 1,200              | 1,200             |
| Water                                | 4,997             | 4,759             | 4,533             | 4,317             | 3,875             | 3,060             | 3,710              | 3,577             |
| <b>TOTAL ADMINISTRATIVE EXPENSES</b> | <b>\$ 301,795</b> | <b>\$ 281,042</b> | <b>\$ 243,952</b> | <b>\$ 227,706</b> | <b>\$ 247,575</b> | <b>\$ 157,360</b> | <b>\$ 217,302</b>  | <b>\$ 230,409</b> |
| <b>NET FROM OPERATIONS</b>           | <b>\$ 380,591</b> | <b>\$ 376,427</b> | <b>\$ 388,601</b> | <b>\$ 390,525</b> | <b>\$ 386,863</b> | <b>\$ 521,345</b> | <b>\$ 391,025</b>  | <b>\$ 492,873</b> |
| <b>OTHER (INCOME) EXPENSE</b>        |                   |                   |                   |                   |                   |                   |                    |                   |
| Debt Service - Interest / Principal  | \$ -              | \$ -              | \$ -              | \$ 313,206        | \$ 309,300        | \$ 405,940        | \$ 407,335         | \$ 409,800        |
| <b>TOTAL OTHER (INCOME) EXPENSE</b>  | <b>\$ -</b>       | <b>\$ -</b>       | <b>\$ -</b>       | <b>\$ 313,206</b> | <b>\$ 309,300</b> | <b>\$ 405,940</b> | <b>\$ 407,335</b>  | <b>\$ 409,800</b> |
| <b>NET INCOME (LOSS)</b>             | <b>\$ 380,591</b> | <b>\$ 376,427</b> | <b>\$ 388,601</b> | <b>\$ 77,320</b>  | <b>\$ 77,563</b>  | <b>\$ 115,405</b> | <b>\$ (16,310)</b> | <b>\$ 83,073</b>  |

**North Idaho College**

**FY 2023 Residence Hall & Meal Plan Pricing**

| Semester Rates<br>(School Year) | FY<br>2023 | FY<br>2022                 | FY<br>2021 | FY<br>2020 | FY<br>2019 | Change<br>(\$)<br>23 - 22 | Change<br>(%)<br>23 - 22 | Change<br>(\$)<br>23 - 19 | Change<br>(%)<br>23 - 19 |
|---------------------------------|------------|----------------------------|------------|------------|------------|---------------------------|--------------------------|---------------------------|--------------------------|
| Single Room                     | \$ 3,265   | \$ 3,225                   | \$ 3,300   | \$ 3,190   | \$ 3,190   | \$ 40                     | 1.24%                    | \$ 75                     | 2.35%                    |
| Double Room                     | 2,100      | 2,075                      | 2,150      | 2,040      | 2,040      | 25                        | 1.20%                    | 60                        | 2.94%                    |
| Activity Fee                    | -          | -                          | -          | 40         | 40         | -                         | 0.00%                    | (40)                      | -100.00%                 |
| Technology Fee                  | -          | -                          | -          | 70         | 130        | -                         | 0.00%                    | (130)                     | -100.00%                 |
| Laundry Fee                     | -          | -                          | -          | 45         | 40         | -                         | 0.00%                    | (40)                      | -100.00%                 |
| Single+Activity+Tech+Laundry    | \$ 3,265   | \$ 3,225                   | \$ 3,300   | \$ 3,345   | \$ 3,400   | \$ 40                     | 1.24%                    | \$ (135)                  | -3.97%                   |
| Double+Activity+Tech+Laundry    | \$ 2,100   | \$ 2,075                   | \$ 2,150   | \$ 2,195   | \$ 2,250   | \$ 25                     | 1.20%                    | \$ (150)                  | -6.67%                   |
| Single Per Week (Room)          | \$ 192     | Single Per Semester (Room) |            |            | \$ 3,265   | Single Annual (Room)      |                          | \$ 6,530                  |                          |
| Double Per Week (Room)          | \$ 124     | Double Per Semester (Room) |            |            | \$ 2,100   | Double Annual (Room)      |                          | \$ 4,200                  |                          |
| Meal Plan Per Week              | \$ 82      | Meal Plan Per Semester     |            |            | \$ 1,400   | Meal Plan Annual          |                          | \$ 2,800                  |                          |
| Meal Plan Per Week              | \$ 87      | Meal Plan Per Semester     |            |            | \$ 1,475   | Meal Plan Annual          |                          | \$ 2,950                  |                          |
| Meal Plan Per Week              | \$ 96      | Meal Plan Per Semester     |            |            | \$ 1,625   | Meal Plan Annual          |                          | \$ 3,250                  |                          |
| Meal Plan Per Week              | \$ 109     | Meal Plan Per Semester     |            |            | \$ 1,850   | Meal Plan Annual          |                          | \$ 3,700                  |                          |
| Single Per Week w/Meal          | \$ 274     | Single Per Semester w/Meal |            |            | \$ 4,665   | Single Annual w/Meal      |                          | \$ 9,330                  |                          |
| Single Per Week w/Meal          | \$ 279     | Single Per Semester w/Meal |            |            | \$ 4,740   | Single Annual w/Meal      |                          | \$ 9,480                  |                          |
| Single Per Week w/Meal          | \$ 288     | Single Per Semester w/Meal |            |            | \$ 4,890   | Single Annual w/Meal      |                          | \$ 9,780                  |                          |
| Single Per Week w/Meal          | \$ 301     | Single Per Semester w/Meal |            |            | \$ 5,115   | Single Annual w/Meal      |                          | \$10,230                  |                          |
| Double Per Week w/Meal          | \$ 206     | Double Per Semester w/Meal |            |            | \$ 3,500   | Double Annual w/Meal      |                          | \$ 7,000                  |                          |
| Double Per Week w/Meal          | \$ 210     | Double Per Semester w/Meal |            |            | \$ 3,575   | Double Annual w/Meal      |                          | \$ 7,150                  |                          |
| Double Per Week w/Meal          | \$ 219     | Double Per Semester w/Meal |            |            | \$ 3,725   | Double Annual w/Meal      |                          | \$ 7,450                  |                          |
| Double Per Week w/Meal          | \$ 232     | Double Per Semester w/Meal |            |            | \$ 3,950   | Double Annual w/Meal      |                          | \$ 7,900                  |                          |

**Dormitory Housing Commission of North Idaho College  
FY 2006 - FY 2021 Residence Hall Occupancy History**

| <b>Semester Rates<br/>(School Year)</b> | <b>2021<br/>2022</b>  | <b>2020<br/>2021</b> | <b>2019<br/>2020</b> | <b>2018<br/>2019</b> |
|---|---|----------------------|----------------------|----------------------|
| Fall Count                              | 193   | 103                  | 162                  | 195                  |
| Spring Count                            | 168   | 95                   | 156                  | 174                  |
| Average                                 | 181   | 99                   | 159                  | 185                  |
| Available                               | 198   | 198                  | 198                  | 198                  |
| Occupancy %                             | 91.16%  | 50.00%               | 80.30%               | 93.18%               |
| <b>Semester Rates<br/>(School Year)</b> | <b>2017<br/>2018</b>  | <b>2016<br/>2017</b> | <b>2015<br/>2016</b> | <b>2014<br/>2015</b> |
| Fall Count                              | 198   | 195                  | 194                  | 190                  |
| Spring Count                            | 188   | 174                  | 170                  | 162                  |
| Average                                 | 193   | 185                  | 182                  | 176                  |
| Available                               | 198   | 198                  | 198                  | 198                  |
| Occupancy %                             | 97.47%  | 93.18%               | 91.92%               | 88.89%               |
| <b>Semester Rates<br/>(School Year)</b> | <b>2013<br/>2014</b>  | <b>2012<br/>2013</b> | <b>2011<br/>2012</b> | <b>2010<br/>2011</b> |
| Fall Count                              | 180   | 183                  | 186                  | 190                  |
| Spring Count                            | 153   | 160                  | 147                  | 167                  |
| Average                                 | 167   | 172                  | 167                  | 179                  |
| Available                               | 198   | 198                  | 198                  | 198                  |
| Occupancy %                             | 84.09%  | 86.62%               | 84.09%               | 90.15%               |
| <b>Semester Rates<br/>(School Year)</b> | <b>2009<br/>2010</b>  | <b>2008<br/>2009</b> | <b>2007<br/>2008</b> | <b>2006<br/>2007</b> |
| Fall Count                              | 194   | 196                  | 187                  | 191                  |
| Spring Count                            | 183   | 175                  | 173                  | 180                  |
| Average                                 | 189   | 186                  | 180                  | 186                  |
| Available                               | 198   | 201                  | 201                  | 201                  |
| Occupancy %                             | 95.20%  | 92.29%               | 89.55%               | 92.29%               |
| <b>Note:</b>                            | Ending semester counts used as a baseline. Actual occupancy may be higher due to opening occupancy less departures throughout semester. |                      |                      |                      |
|   | Early departures throughout the semester are contractually obligated to pay the entire semester charge.                                 |                      |                      |                      |

**Dormitory Housing Commission of North Idaho College**

**FY 2019 - FY 2025 Student Union Operations Budget / Forecast Worksheet**

| Item Description                     | FY 2025 Forecast  | FY 2024 Forecast  | FY 2023 Budget    | FY 2022 Forecast  | FY 2022 Budget    | FY 2021 Actual    | FY 2020 Actual    | FY 2019 Actual    |
|--------------------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| <b>INCOME</b>                        |                   |                   |                   |                   |                   |                   |                   |                   |
| Miscellaneous Income                 | \$ -              | \$ -              | \$ -              | \$ -              | \$ -              | \$ -              | \$ -              | \$ 18             |
| Transfer from Student Services Fund  | 370,614           | 360,132           | 347,497           | 306,636           | 322,239           | 289,667           | 287,933           | 271,099           |
| <b>TOTAL INCOME</b>                  | <b>\$ 370,614</b> | <b>\$ 360,132</b> | <b>\$ 347,497</b> | <b>\$ 306,636</b> | <b>\$ 322,239</b> | <b>\$ 289,667</b> | <b>\$ 287,933</b> | <b>\$ 271,117</b> |
| <b>PAYROLL EXPENSES</b>              |                   |                   |                   |                   |                   |                   |                   |                   |
| Salaries                             | \$ 188,198        | \$ 184,507        | \$ 180,890        | \$ 168,034        | \$ 162,065        | \$ 156,435        | \$ 155,525        | \$ 139,613        |
| Part-Time Wages                      | -                 | -                 | -                 | 8                 | 6,615             | 34                | 3,540             | 2,403             |
| Overtime                             | 1,000             | 1,000             | 1,000             | 1,078             | 1,000             | 226               | 1,015             | 1,881             |
| Temporary                            | -                 | -                 | -                 | 526               | -                 | 706               | -                 | 2,125             |
| Student Wages                        | 28,992            | 28,424            | 27,866            | 19,525            | 21,587            | 10,315            | 14,217            | 22,848            |
| Employee Benefits - Miscellaneous    | 960               | 960               | 960               | 779               | 900               | 858               | 923               | 866               |
| Social Security and Medicare         | 14,474            | 14,191            | 13,915            | 12,307            | 12,099            | 10,986            | 11,399            | 10,412            |
| Workman's Compensation               | 7,418             | 7,274             | 7,132             | 6,140             | 5,931             | 5,376             | 5,239             | 5,065             |
| Unemployment                         | 378               | 371               | 364               | -                 | 316               | 251               | 233               | 162               |
| Medical Insurance                    | 44,341            | 41,248            | 38,370            | 35,693            | 47,961            | 43,234            | 33,292            | 29,659            |
| Retirement Contribution              | 22,471            | 22,030            | 21,598            | 20,192            | 18,952            | 18,705            | 19,193            | 16,954            |
| <b>TOTAL PAYROLL EXPENSES</b>        | <b>\$ 308,232</b> | <b>\$ 300,005</b> | <b>\$ 292,094</b> | <b>\$ 264,283</b> | <b>\$ 277,426</b> | <b>\$ 247,125</b> | <b>\$ 244,576</b> | <b>\$ 231,988</b> |
| <b>ADMINISTRATIVE EXPENSES</b>       |                   |                   |                   |                   |                   |                   |                   |                   |
| Advertising                          | \$ -              | \$ -              | \$ -              | \$ -              | \$ -              | \$ 413            | \$ -              | \$ -              |
| Air Fare                             | 1,000             | 1,000             | 1,000             | -                 | 1,000             | -                 | 248               | -                 |
| Artwork                              | 4,000             | 4,000             | 3,500             | 3,500             | 3,500             | 6,081             | 978               | 3,174             |
| Bad-Debt                             | -                 | -                 | -                 | -                 | -                 | 148               | -                 | -                 |
| Copy Center                          | 500               | 500               | 500               | 729               | 500               | 549               | 417               | 508               |
| Copier Rent                          | 840               | 840               | 763               | 763               | 763               | 763               | 763               | 525               |
| Equipment - Purchased                | -                 | -                 | -                 | -                 | -                 | 4,054             | -                 | -                 |
| Janitorial Supplies                  | 16,868            | 16,065            | 15,300            | 12,886            | 15,000            | 15,323            | 13,296            | 11,532            |
| Maintenance Contract                 | 5,623             | 5,355             | 5,100             | 5,424             | 5,000             | 4,459             | 4,103             | 4,103             |
| Memberships                          | -                 | -                 | -                 | -                 | -                 | -                 | 1,189             | 1,463             |
| Office Supplies                      | 1,000             | 1,000             | 1,000             | 300               | 750               | 854               | 1,919             | 3,076             |
| Postage                              | 200               | 200               | 200               | 131               | 100               | 146               | 335               | 280               |
| Programming                          | -                 | -                 | -                 | -                 | -                 | -                 | -                 | 536               |
| Receptions                           | -                 | -                 | -                 | -                 | -                 | -                 | -                 | 19                |
| Repair Expense                       | 24,255            | 23,100            | 22,000            | 14,518            | 10,000            | 7,579             | 13,472            | 8,156             |
| Services                             | 595               | 567               | 540               | 1,360             | 1,500             | -                 | -                 | 560               |
| Software                             | -                 | -                 | -                 | -                 | 200               | 200               | 180               | 180               |
| Staff Development                    | 1,500             | 1,500             | 1,000             | 492               | 1,000             | 50                | 5,523             | 402               |
| Supplies                             | 5,000             | 5,000             | 4,000             | 2,251             | 5,000             | 1,923             | 247               | 4,328             |
| Travel                               | 1,000             | 1,000             | 500               | -                 | 500               | -                 | 689               | 286               |
| <b>TOTAL ADMINISTRATIVE EXPENSES</b> | <b>\$ 62,381</b>  | <b>\$ 60,127</b>  | <b>\$ 55,403</b>  | <b>\$ 42,353</b>  | <b>\$ 44,813</b>  | <b>\$ 42,541</b>  | <b>\$ 43,358</b>  | <b>\$ 39,128</b>  |
| <b>TOTAL EXPENSES</b>                | <b>\$ 370,614</b> | <b>\$ 360,132</b> | <b>\$ 347,497</b> | <b>\$ 306,636</b> | <b>\$ 322,239</b> | <b>\$ 289,667</b> | <b>\$ 287,933</b> | <b>\$ 271,117</b> |
| <b>NET INCOME (LOSS)</b>             | <b>\$ (0)</b>     | <b>\$ 0</b>       | <b>\$ 0</b>       | <b>\$ (0)</b>     | <b>\$ -</b>       | <b>\$ -</b>       | <b>\$ -</b>       | <b>\$ -</b>       |



**Dormitory Housing Commission of North Idaho College**  
**FY 2019 - FY 2025 Student Wellness & Recreation Center Budget / Forecast Worksheet**

| Item Description                          | FY 2025 Forecast    | FY 2024 Forecast    | FY 2023 Budget      | FY 2022 Forecast  | FY 2022 Budget    | FY 2021 Actual    | FY 2020 Actual    | FY 2019 Actual    |
|---|---------------------|---------------------|---------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| <b>SALES &amp; RENTALS</b>                |                     |                     |                     |                   |                   |                   |                   |                   |
| Student Fees                              | \$ 391,865          | \$ 380,451          | \$ 380,451          | \$ 400,468        | \$ 402,850        | \$ 415,309        | \$ 446,107        | \$ 472,042        |
| Student Memberships                       | 4,000               | 3,500               | 3,621               | 3,733             | 2,000             | 2,504             | 7,338             | 9,876             |
| Employee (Full-Time)+Spouse Memberships   | 23,000              | 22,000              | 21,600              | 21,249            | 24,000            | 23,555            | 18,251            | 20,132            |
| Employee (Other) Memberships              | -                   | -                   | -                   | -                 | -                 | -                 | 11                | -                 |
| Alumni Memberships                        | 1,000               | 1,000               | 1,000               | 972               | 750               | 1,028             | 1,102             | 858               |
| Higher-Ed Partner Memberships             | 650                 | 650                 | 650                 | 635               | 135               | 499               | 659               | 545               |
| Community Fitness Pass                    | -                   | -                   | -                   | -                 | -                 | -                 | 874               | 2,260             |
| Guest / Day-Use Fees                      | 1,000               | 1,000               | 1,000               | 1,025             | 350               | 681               | 1,624             | 2,004             |
| Rock-Climbing Wall Utilization Fees       | 2,500               | 2,500               | 2,500               | 1,645             | 1,250             | 1,421             | 5,336             | 3,997             |
| Fitness Programming Fees                  | 5,000               | 5,000               | 5,500               | 5,790             | 3,500             | 4,175             | 15,081            | 11,181            |
| Equipment Rentals                         | 75,000              | 75,000              | 75,000              | 82,639            | 65,000            | 101,456           | 58,787            | -                 |
| Facility Rental Fees                      | 3,500               | 3,500               | 3,500               | 700               | 3,000             | 5,283             | 5,610             | 5,020             |
| Camp Fees (External)                      | 3,000               | 2,000               | -                   | -                 | -                 | -                 | -                 | -                 |
| Self-Programmed Fees                      | 3,500               | 3,500               | 4,000               | 4,342             | 2,000             | 2,600             | 10,671            | (95)              |
| Physical Education Fees                   | 17,000              | 16,000              | 15,000              | 15,472            | 9,000             | 10,465            | 6,550             | 5,654             |
| Merchandise (Clothing/Sundries/Beverages) | 5,000               | 5,000               | 5,000               | 5,288             | 5,000             | 6,709             | 4,704             | 892               |
| Trips                                     | 7,000               | 7,000               | 7,000               | 6,930             | 4,000             | 4,000             | 6,070             | -                 |
| Other Income                              | 4,000               | 4,000               | 2,500               | 1,753             | 3,000             | 7,665             | 1,839             | -                 |
| Work Study                                | 16,153              | 15,759              | 15,375              | -                 | 18,562            | -                 | -                 | -                 |
| Miscellaneous Income                      | -                   | -                   | -                   | -                 | -                 | 7                 | 5,280             | 473               |
| <b>TOTAL INCOME</b>                       | <b>\$ 563,167</b>   | <b>\$ 547,860</b>   | <b>\$ 543,697</b>   | <b>\$ 552,641</b> | <b>\$ 544,397</b> | <b>\$ 587,359</b> | <b>\$ 595,894</b> | <b>\$ 534,839</b> |
| <b>COST OF SALES</b>                      |                     |                     |                     |                   |                   |                   |                   |                   |
| Merchandise                               | \$ 3,000            | \$ 2,750            | \$ 2,500            | \$ 2,422          | \$ 2,500          | \$ 3,095          | \$ 2,282          | \$ 1,545          |
| <b>TOTAL COST OF SALES</b>                | <b>\$ 3,000</b>     | <b>\$ 2,750</b>     | <b>\$ 2,500</b>     | <b>\$ 2,422</b>   | <b>\$ 2,500</b>   | <b>\$ 3,095</b>   | <b>\$ 2,282</b>   | <b>\$ 1,545</b>   |
| <b>GROSS PROFIT</b>                       | <b>\$ 560,167</b>   | <b>\$ 545,110</b>   | <b>\$ 541,197</b>   | <b>\$ 550,219</b> | <b>\$ 541,897</b> | <b>\$ 584,264</b> | <b>\$ 593,612</b> | <b>\$ 533,294</b> |
| <b>PERSONNEL EXPENSES</b>                 |                     |                     |                     |                   |                   |                   |                   |                   |
| Salaries - Professional                   | \$ 89,890           | \$ 88,127           | \$ 80,169           | \$ 71,230         | \$ 84,157         | \$ 83,390         | \$ 65,219         | \$ 81,292         |
| Part-Time Wages                           | 54,264              | 53,200              | 52,157              | 36,081            | 38,215            | 29,769            | 45,718            | 30,886            |
| Temporary                                 | -                   | -                   | -                   | 1,304             | -                 | -                 | 2,631             | 2,631             |
| Student Wages                             | 86,085              | 84,397              | 82,743              | 41,823            | 51,372            | 27,063            | 68,481            | 60,731            |
| Employee Benefits - Miscellaneous         | 499                 | 490                 | 480                 | 482               | 676               | 590               | 415               | 454               |
| Social Security and Medicare              | 11,028              | 10,812              | 10,123              | 8,097             | 9,361             | 8,231             | 8,598             | 8,324             |
| Workman's Compensation                    | 3,454               | 3,386               | 3,226               | 1,333             | 2,606             | 1,586             | 2,661             | 2,444             |
| Unemployment                              | 288                 | 283                 | 265                 | -                 | 245               | 178               | 170               | 129               |
| Medical Insurance                         | 21,073              | 19,603              | 18,235              | 16,963            | 20,144            | 18,375            | 14,283            | 19,306            |
| Retirement Contribution                   | 10,733              | 10,522              | 9,572               | 8,659             | 10,048            | 9,950             | 8,292             | 10,075            |
| <b>TOTAL PERSONNEL EXPENSES</b>           | <b>\$ 277,315</b>   | <b>\$ 270,820</b>   | <b>\$ 256,970</b>   | <b>\$ 185,972</b> | <b>\$ 216,825</b> | <b>\$ 179,132</b> | <b>\$ 216,469</b> | <b>\$ 216,273</b> |
| <b>ADMINISTRATIVE EXPENSES</b>            |                     |                     |                     |                   |                   |                   |                   |                   |
| Advertising                               | \$ 100              | \$ 100              | \$ 100              | \$ 150            | \$ 100            | \$ 8              | \$ -              | \$ 96             |
| Air Fare                                  | 1,103               | 1,050               | 1,000               | -                 | -                 | -                 | -                 | -                 |
| Bank and Credit Card Fees                 | 4,416               | 4,329               | 4,245               | 4,161             | 4,000             | 4,311             | 3,744             | 2,724             |
| Cable Television                          | 1,498               | 1,469               | 1,440               | 1,423             | 1,440             | 1,413             | 1,368             | 1,311             |
| Cash Over / Short                         | 52                  | 51                  | 50                  | 40                | 50                | 237               | (203)             | 19                |
| College Car                               | 2,756               | 2,625               | 2,500               | 4,321             | 1,200             | 744               | 4,225             | 372               |
| Contracts                                 | 3,308               | 3,150               | 3,000               | 2,015             | 3,000             | 9,994             | 17,221            | -                 |
| Copy Center                               | 156                 | 153                 | 150                 | 72                | 250               | 167               | 188               | 245               |
| Equipment / Furniture                     | 35,000              | 25,000              | -                   | -                 | -                 | -                 | -                 | -                 |
| Janitorial Supplies                       | 1,500               | 1,500               | 2,100               | 1,123             | 2,000             | 1,615             | 1,857             | 1,966             |
| Maintenance Contract                      | 500                 | 500                 | 5,100               | 4,573             | 5,000             | 11,414            | 4,564             | 4,559             |
| Memberships                               | 676                 | 663                 | 650                 | 613               | 850               | 613               | 763               | 613               |
| Office Supplies                           | 441                 | 420                 | 400                 | 150               | 500               | 987               | 1,330             | 521               |
| Postage                                   | 250                 | 250                 | 204                 | 176               | 200               | 309               | 94                | -                 |
| Recruiting                                | -                   | -                   | -                   | -                 | -                 | -                 | 525               | 525               |
| Repair Expense                            | 3,308               | 3,150               | 3,000               | 2,933             | 3,500             | 3,392             | 2,031             | 3,943             |
| Services                                  | 1,821               | 1,785               | 1,750               | 681               | 1,500             | 739               | 597               | -                 |
| Software                                  | 9,189               | 8,836               | 8,496               | 7,200             | 7,200             | 7,200             | 7,200             | 7,400             |
| Staff Development                         | 579                 | 551                 | 525                 | -                 | 500               | 800               | 909               | 406               |
| Subscriptions                             | 551                 | 525                 | 500                 | 650               | 400               | 607               | 450               | 200               |
| Supplies                                  | 19,294              | 18,375              | 17,500              | 14,606            | 12,146            | 24,333            | 10,028            | 2,842             |
| Telephone                                 | 1,373               | 1,346               | 1,320               | 1,336             | 1,380             | 1,352             | 1,354             | 1,500             |
| Travel                                    | 551                 | 525                 | 500                 | -                 | -                 | -                 | 501               | -                 |
| <b>TOTAL ADMINISTRATIVE EXPENSES</b>      | <b>\$ 88,422</b>    | <b>\$ 76,354</b>    | <b>\$ 54,530</b>    | <b>\$ 46,224</b>  | <b>\$ 45,217</b>  | <b>\$ 70,233</b>  | <b>\$ 58,746</b>  | <b>\$ 29,243</b>  |
| <b>NET FROM OPERATIONS</b>                | <b>\$ 194,431</b>   | <b>\$ 197,936</b>   | <b>\$ 229,697</b>   | <b>\$ 318,023</b> | <b>\$ 279,856</b> | <b>\$ 334,899</b> | <b>\$ 318,397</b> | <b>\$ 287,779</b> |
| <b>DEBT-SERVICE EXPENSE</b>               |                     |                     |                     |                   |                   |                   |                   |                   |
| Debt Service - Interest / Principal       | \$ 498,369          | \$ 498,206          | \$ 497,656          | \$ 281,956        | \$ 279,856        | \$ 253,053        | \$ 245,666        | \$ 258,866        |
| <b>TOTAL DEBT-SERVICE EXPENSE</b>         | <b>\$ 498,369</b>   | <b>\$ 498,206</b>   | <b>\$ 497,656</b>   | <b>\$ 281,956</b> | <b>\$ 279,856</b> | <b>\$ 253,053</b> | <b>\$ 245,666</b> | <b>\$ 258,866</b> |
| <b>NET INCOME (LOSS)</b>                  | <b>\$ (303,938)</b> | <b>\$ (300,270)</b> | <b>\$ (267,959)</b> | <b>\$ 36,067</b>  | <b>\$ (0)</b>     | <b>\$ 81,846</b>  | <b>\$ 72,730</b>  | <b>\$ 28,912</b>  |

## Dormitory Housing Commission of North Idaho College

### FY 2023 Student Wellness & Recreation Center Membership Rates (No Change from FY 2022)

| Memberships  |           |   |
|--|-----------|---|
| Type   | Rate (\$) | Term  |
| NIC Student  | 87.00     | FTE: Fall 2022  |
| NIC Student  | 87.00     | FTE: Spring 2023  |
| NIC Student  | 79.75     | 1 Credit Student Opt-in at \$7.25 per Credit (up to 12 Credits)                   |
| NIC Student  | 72.50     | 2 Credit Student Opt-in at \$7.25 per Credit (up to 12 Credits)                   |
| NIC Student  | 65.25     | 3 Credit Student Opt-in at \$7.25 per Credit (up to 12 Credits)                   |
| NIC Student  | 58.00     | 4 Credit Student Opt-in at \$7.25 per Credit (up to 12 Credits)                   |
| NIC Student  | 50.75     | 5 Credit Student Opt-in at \$7.25 per Credit (up to 12 Credits)                   |
| NIC Student  | 43.50     | 6 Credit Student Opt-in at \$7.25 per Credit (up to 12 Credits)                   |
| NIC Student  | 36.25     | 7 Credit Student Opt-in at \$7.25 per Credit (up to 12 Credits)                   |
| NIC Student  | 29.00     | 8 Credit Student Opt-in at \$7.25 per Credit (up to 12 Credits)                   |
| NIC Student  | 21.75     | 9 Credit Student Opt-in at \$7.25 per Credit (up to 12 Credits)                   |
| NIC Student  | 14.50     | 10 Credit Student Opt-in at \$7.25 per Credit (up to 12 Credits)                  |
| NIC Student  | 7.25      | 11 Credit Student Opt-in at \$7.25 per Credit (up to 12 Credits)                  |
| <b>Please note: Opt-In Payment must be received prior to Membership Access</b> |           |   |
| NIC Student  | 20.00     | Summer: Month-to-Month (Monthly Payment Due: Start of each Contract Month)        |
| Extension Student  | 30.00     | Month-to-Month (Monthly Payment Due: Start of each Contract Month)                |
| <b>Please note: Extension Student includes LCSC / UI / BSU</b>                 |           |   |
| NIC Graduate   | 30.00     | Month-to-Month (Monthly Payment Due: Start of each Contract Month)                |
| NIC Graduate   | 115.00    | Fall 2022 (Payment Due: 1st of each Semester)                                     |
| NIC Graduate   | 115.00    | Spring 2023 (Payment Due: 1st of each Semester)                                   |
| NIC Graduate   | 290.00    | Annual (Full Payment Due: Start of Membership Contract)                           |
| NIC Employee   | 30.00     | Month-to-Month (Monthly Payment Due: Start of each Contract Month)                |
| NIC Employee   | 115.00    | Fall 2022 (Payment Due: 1st of each Semester)                                     |
| NIC Employee   | 115.00    | Spring 2023 (Payment Due: 1st of each Semester)                                   |
| NIC Employee   | 290.00    | Annual (Full Payment Due: Start of Membership Contract)                           |
| NIC Spouse   | 30.00     | Month-to-Month (Monthly Payment Due: Start of each Contract Month)                |
| NIC Spouse   | 115.00    | Fall 2022 (Payment Due: 1st of each Semester)                                     |
| NIC Spouse   | 115.00    | Spring 2023 (Payment Due: 1st of each Semester)                                   |
| NIC Spouse   | 290.00    | Annual (Full Payment Due: Start of Membership Contract)                           |
| NIC Retiree  | 30.00     | Month-to-Month (Monthly Payment Due: Start of each Contract Month)                |
| NIC Retiree  | 115.00    | Fall 2022 (Payment Due: 1st of each Semester)                                     |
| NIC Retiree  | 115.00    | Spring 2023 (Payment Due: 1st of each Semester)                                   |
| NIC Retiree  | 290.00    | Annual (Full Payment Due: Start of Membership Contract)                           |
| Guest Pass   | 6.00      | Daily - General Access (Must be Accompanied by Registered Member)                 |
| Guest Pass   | 12.00     | Daily - General Access + Climbing Wall (Must be Accompanied by Registered Member) |
| Climbing Wall  |           |   |
| Type   | Rate (\$) | Term  |
| Community Member   | 50.00     | 5 Climb Pass (Punch Card)   |
| Community Member   | 30.00     | Month-to-Month (Monthly Payment Due: Start of each Contract Month)                |
| Guest Pass   | 12.00     | Daily - 1 Guest (Must be Accompanied by Registered or Community Member)           |

# Dormitory Housing Commission of North Idaho College

## FY 2023 Student Wellness and Recreation Center Facility Rental Rates (No Change from FY 2022)

| Room   |     | Public   |          |         | K-12 Education |          |         | North Idaho College |          |         |          |
|--|-----|--|----------|---------|----------------|----------|---------|---------------------|----------|---------|----------|
|  |     | Capacity   | Per Hour | Minimum | Max/ Day       | Per Hour | Minimum | Max/ Day            | Per Hour | Minimum | Max/ Day |
| Multi-Purpose #111   | 50  | \$75   | \$150    | \$450   | \$65           | \$130    | \$390   | \$30                | \$60     | \$180   |          |
| Gym #103   | 121 | \$100  | \$200    | \$600   | \$85           | \$170    | \$510   | \$45                | \$90     | \$270   |          |
| Loft/ Track  |     | \$100  | \$200    | \$600   | \$85           | \$170    | \$510   | \$45                | \$90     | \$270   |          |
| Fitness #207   | 20  | \$30   | \$60     | \$180   | \$25           | \$50     | \$150   | \$15                | \$30     | \$90    |          |
| Fitness #209   | 17  | \$30   | \$60     | \$180   | \$25           | \$50     | \$150   | \$15                | \$30     | \$90    |          |
| Fitness Room #207 + #209   | 37  | \$50   | \$100    | \$300   | \$45           | \$90     | \$270   | \$25                | \$50     | \$150   |          |
| SWRC Learning Lab #208   | 30  | \$30   | \$60     | \$180   | \$25           | \$50     | \$150   | \$15                | \$30     | \$90    |          |
| Spinning Room (without bikes)  | 20  | \$30   | \$60     | \$180   | \$25           | \$50     | \$150   | \$15                | \$30     | \$90    |          |
| Spinning Room (with bikes)   | 19  | \$40   | \$80     | \$240   | \$35           | \$70     | \$210   | \$20                | \$40     | \$120   |          |
| Field #1   |     | \$50   | \$100    | \$300   | \$45           | \$90     | \$270   | \$25                | \$50     | \$150   |          |
| Field #2   |     | \$25   | \$50     | \$150   | \$20           | \$40     | \$120   | \$10                | \$20     | \$60    |          |
| Field #3   |     | \$25   | \$50     | \$150   | \$20           | \$40     | \$120   | \$10                | \$20     | \$60    |          |
| Climbing Wall  |     | 1 - 6 Climbers with 1 required instructor: \$40 per session plus \$8 per person for 2 hour session   |          |         |                |          |         |                     |          |         |          |
| Climbing Wall  |     | 7 - 12 Climbers with 2 required instructors: \$80 per session plus \$8 per person for 2 hour session |          |         |                |          |         |                     |          |         |          |
| All facility rentals are subject to a 2-hour minimum charge. General set-up and takedown included in price.  |     |  |          |         |                |          |         |                     |          |         |          |
| All facility rentals carry a 6-hour maximum charge (represents full day).  |     |  |          |         |                |          |         |                     |          |         |          |
| Waived facility rentals are for health, wellness, and recreation events - coordinated by authorized student organizations and are subject to limited availability. |     |  |          |         |                |          |         |                     |          |         |          |
| Gym # 103 is not available for exclusive use during regular operating hours during the Fall and Spring semesters - after-hour rentals may be available.            |     |  |          |         |                |          |         |                     |          |         |          |
| All listed rates include basic room rental. Reservations requiring additional accommodations may carry additional fee(s).  |     |  |          |         |                |          |         |                     |          |         |          |
| Student Wellness & Recreation Center Appeals Board will hear all disputes and make recommendations for facility usage beyond the scope of this record.             |     |  |          |         |                |          |         |                     |          |         |          |

**Dormitory Housing Commission of North Idaho College**

**FY 2019 - FY 2025 Student Service Fee Fund Budget / Forecast Worksheet**

| Item Description                          | FY 2025 Forecast  | FY 2024 Forecast  | FY 2023 Budget    | FY 2022 Forecast  | FY 2022 Budget     | FY 2021 Actual     | FY 2020 Actual     | FY 2019 Actual     |
|---|-------------------|-------------------|-------------------|-------------------|--------------------|--------------------|--------------------|--------------------|
| Student Count                             | 4,504             | 4,373             | 4,373             | 4,603             | 4,630              | 4,774              | 5,128              | 5,426              |
| Semester Rate                             | \$93              | \$93              | \$93              | \$93              | \$93               | \$93               | \$93               | \$93               |
| <b>Total Student Fees</b>                 | <b>\$ 418,883</b> | <b>\$ 406,682</b> | <b>\$ 406,682</b> | <b>\$ 428,087</b> | <b>\$ 430,632</b>  | <b>\$ 443,951</b>  | <b>\$ 476,873</b>  | <b>\$ 504,596</b>  |
| <b>Total Income</b>                       | <b>\$ 418,883</b> | <b>\$ 406,682</b> | <b>\$ 406,682</b> | <b>\$ 428,087</b> | <b>\$ 430,632</b>  | <b>\$ 443,951</b>  | <b>\$ 476,873</b>  | <b>\$ 504,596</b>  |
| Furniture Expenditure                     | \$ -              | \$ -              | \$ 8,000          | \$ 114,240        | \$ 150,000         | \$ -               | \$ -               | \$ 41,269          |
| Maintenance Expenditure                   | -                 | -                 | -                 | -                 | -                  | 89,817             | -                  | 20,112             |
| Transfer to Student Union Operations      | 370,614           | 360,132           | 347,497           | 306,636           | 322,239            | 289,667            | 287,933            | 271,099            |
| Debt-Service Expenditure                  | -                 | -                 | -                 | -                 | -                  | 411,978            | 408,961            | 412,789            |
| <b>Total Expenditures</b>                 | <b>\$ 370,614</b> | <b>\$ 360,132</b> | <b>\$ 355,497</b> | <b>\$ 420,876</b> | <b>\$ 472,239</b>  | <b>\$ 791,462</b>  | <b>\$ 696,894</b>  | <b>\$ 745,269</b>  |
| <b>Net Income</b>                         | <b>\$ 48,269</b>  | <b>\$ 46,550</b>  | <b>\$ 51,185</b>  | <b>\$ 7,210</b>   | <b>\$ (41,607)</b> | <b>\$(347,511)</b> | <b>\$(220,021)</b> | <b>\$(240,673)</b> |
| <b>Expenditure Listing</b>                |                   |                   |                   |                   |                    |                    |                    |                    |
|   | FY 2025 Forecast  | FY 2024 Forecast  | FY 2023 Forecast  | FY 2021 Forecast  | FY 2022 Budget     | FY 2021 Budget     | FY 2020 Actual     | FY 2019 Actual     |
| Student Union Water Heater                | \$ -              | \$ -              | \$ -              | \$ -              | \$ -               | 82,817             | \$ -               | \$ -               |
| Student Union Boiler Replacement (2)      | -                 | -                 | -                 | -                 | -                  |                    | -                  | -                  |
| Student Union Engineering Services        | -                 | -                 | -                 | -                 | -                  | 7,000              | -                  | -                  |
| Student Union Furniture Replacement       | -                 | -                 | 8,000             | 114,240           | 150,000            | -                  | -                  | 41,269             |
| Student Union Kitchen Floor               | -                 | -                 | -                 | -                 | -                  | -                  | -                  | 9,147              |
| Student Union Miscellaneous               | -                 | -                 | -                 | -                 | -                  | -                  | -                  | 10,965             |
| <b>Student Union Subtotal:</b>            | <b>\$ -</b>       | <b>\$ -</b>       | <b>\$ 8,000</b>   | <b>\$ 114,240</b> | <b>\$ 150,000</b>  | <b>\$ 89,817</b>   | <b>\$ -</b>        | <b>\$ 61,381</b>   |
| Student Union Personnel / Other Income    | \$ 308,232        | \$ 300,005        | \$ 292,094        | \$ 264,283        | \$ 277,426         | \$ 247,125         | \$ 244,576         | \$ 231,970         |
| Student Union Administrative              | 62,381            | 60,127            | 55,403            | 42,353            | 44,813             | 42,541             | 43,358             | 39,128             |
| <b>Student Union Operations Subtotal:</b> | <b>\$ 370,614</b> | <b>\$ 360,132</b> | <b>\$ 347,497</b> | <b>\$ 306,636</b> | <b>\$ 322,239</b>  | <b>\$ 289,667</b>  | <b>\$ 287,933</b>  | <b>\$ 271,099</b>  |
| Building Debt Service                     | \$ -              | \$ -              | \$ -              | \$ -              | \$ -               | \$ 411,978         | \$ 408,961         | \$ 412,789         |
| <b>Building Debt Service Subtotal:</b>    | <b>\$ -</b>       | <b>\$ -</b>       | <b>\$ -</b>       | <b>\$ -</b>       | <b>\$ -</b>        | <b>\$ 411,978</b>  | <b>\$ 408,961</b>  | <b>\$ 412,789</b>  |
| <b>Total Expenses</b>                     | <b>\$ 370,614</b> | <b>\$ 360,132</b> | <b>\$ 355,497</b> | <b>\$ 420,876</b> | <b>\$ 472,239</b>  | <b>\$ 791,462</b>  | <b>\$ 696,894</b>  | <b>\$ 745,269</b>  |

# Dormitory Housing Commission of North Idaho College

## Fiscal Year 2023 Budget Summary

### General Overview:

The units governed by the Dormitory Housing Commission of North Idaho College (DHC) are comprised of the following operating units: Contracted Services (Cardinal Bookstore, NIC Dining Services), Financial Services, Residence Hall, Student Union Operations, and the Student Wellness & Recreation Center.

Cardinal Bookstore operates in partnership with Follett Higher Education Group, LLC.

NIC Dining Services operates in partnership with Sodexo, Inc. and Affiliates.

Funding sources include 1) the sales and rentals of goods and services and 2) student fees.

Debt-Service includes Student Wellness & Recreation Center Student Fee Revenue Bonds, Series 2016, including Principal and Interest (previously Interest only). Residence Hall Student Fee Revenue Bonds Series 2012 mature (final payment) in Fiscal Year 2022.

### Financial Summary:

| Description                  | Fiscal Year<br>2023 Budget (\$) | Fiscal Year<br>2022 Forecast (\$) | Fiscal Year<br>2021 Actual (\$) |
|------------------------------|---------------------------------|-----------------------------------|---------------------------------|
| Operational Revenue          | 1,969,361                       | 1,511,453                         | 1,743,709                       |
| Student Fee Revenue          | 787,133                         | 828,555                           | 859,260                         |
| <b>Total Revenue</b>         | <b>2,756,494</b>                | <b>2,230,008</b>                  | <b>2,602,969</b>                |
| Operational Expenses         | 2,087,010                       | 1,630,685                         | 1,622,279                       |
| Debt-Service                 | 497,656                         | 595,162                           | 1,070,971                       |
| <b>Total Expenses</b>        | <b>2,584,667</b>                | <b>2,225,847</b>                  | <b>2,693,250</b>                |
| <b>Net Income (Loss)</b>     | <b>171,828</b>                  | <b>114,161</b>                    | <b>(90,281)</b>                 |
| DSC                          | 1.35                            | 1.19                              | 0.92                            |
| Fund Balance Support to 1.25 | 0                               | 32,000                            | 353,000                         |
| Fund Balance                 | 4,410,914                       | 4,239,086                         | 4,124,925                       |

## Enrollment:

| Semester (Fall) | Head Count | Semester (Spring) | Head Count | Fiscal Year | FTE (Student Fees) |
|-----------------|------------|-------------------|------------|-------------|--------------------|
| 2017            | 5,391      | 2018              | 5,224      | 2017        | 6,240              |
| 2018            | 5,275      | 2019              | 4,919      | 2018        | 5,672              |
| 2019            | 5,078      | 2020              | 4,807      | 2019        | 5,426              |
| 2020            | 4,741      | 2021              | 4,329      | 2020        | 5,128              |
| 2021            | 4,581      | 2022              | 4,152      | 2021        | 4,774              |
|                 |            |                   |            | 2022        | 4,603              |
|                 |            |                   |            | 2023        | 4,373              |

FTE = Full-Time Equivalency (Total Credits / 15) FTE x Student Fee = Student Fee Income

Fiscal Year 2023 Budget FTE calculated at 95% of Fiscal Year 2022 Actual

## Fiscal Year 2023 Budget Revenue (Overview):

- **Cardinal Bookstore**
  - o Commission as % of Net Revenue paid by Follett Higher Education Group
- **NIC Dining Services**
  - o Revenue from the following Lines of Business:
    - Retail
    - Catering
    - Summer Camp Catering
    - Resident Meal Plans

| Resident Meal Plan (per Semester) |                              |                              |             |            |
|-----------------------------------|------------------------------|------------------------------|-------------|------------|
| Plan Description                  | Fiscal Year 2023 Budget (\$) | Fiscal Year 2022 Actual (\$) | Change (\$) | Change (%) |
| Weekly + Flex                     | 1,400                        | 1,275                        | 125         | 9.80       |
| Weekly + Flex                     | 1,625                        | 1,500                        | 125         | 8.33       |
| Weekly/Block + Flex               | 1,850                        | 1,725                        | 125         | 7.25       |
| All Flex (Resident)               | 1,475                        | 1,350                        | 125         | 9.26       |
| All Flex (Staff)                  | 1,850                        | 1,725                        | 125         | 7.25       |

**- Residence Hall**

- Summer Camp Room Rental
  - NIC Wrestling Camp did not materialize (Fiscal Year 2022 Budget line item)
- Student Resident Room Rental
  - Fall / Spring / Summer

| <b>Resident Room Rate (per Semester)</b> |                                     |                                     |                    |                   |
|--|-------------------------------------|-------------------------------------|--------------------|-------------------|
| <b>Room Type</b>                         | <b>Fiscal Year 2023 Budget (\$)</b> | <b>Fiscal Year 2022 Actual (\$)</b> | <b>Change (\$)</b> | <b>Change (%)</b> |
| Single                                   | 3,265                               | 3,225                               | 40                 | 1.24              |
| Double                                   | 2,100                               | 2,075                               | 25                 | 1.20              |

**- Student Union Operations**

- Operation funded by Student Service Fee Fund

**- Student Wellness & Recreation Center**

- Revenues from Sales (Memberships) and Rentals (Facility / Equipment)
- Student Fee

**- Student Service Fee Fund**

- Mechanism to collect Student Fee Income
  - \$180 per Semester per Full-Time Equivalency Student
  - Cross-Pledged to all DHC Operations
    - Primary Usage
      - Student Wellness & Recreation Center partial Debt-Service
      - Student Union Operations
      - Other Building Projects / Deferred Maintenance

**Fiscal Year 2023 Budget Expenses (Overview):**

**- Personnel**

- 5% for Full-Time Benefitted Employees in accordance with North Idaho College's Fiscal Year 2023 proposed budget

**- Cardinal Bookstore**

- No material change from Fiscal Year 2022 Forecast

**- NIC Dining Services**

- Full-year Cost-Plus Agreement
  - Record Sodexo Personnel / Other Expenses in "Contracts" line item

**- Financial Services**

- No material change from Fiscal Year 2022 Forecast

- **Residence Hall**

- Furnace Replacement (Year 2 of 5)
- Exterior Camera Replacement
  - Replaced Interior Camera in Fiscal Year 2022
- Exterior Window Replacement (partial)

- **Student Union Operations**

- Represents Full Staffing
  - Fiscal Year 2022 experienced Full-Time Custodian mid-year departure and less than capacity Student staff

- **Student Wellness & Recreation Center**

- Part-Time Wages increase due to hiring two part-time Custodial staff
  - Fiscal Year 2022 operated with one Custodian until mid-year departure. Remainder of staff engaged in Custodial duties along with assistance from North Idaho College's Facilities/Custodial department
  - Hourly wage = \$15.71 as a mid-point for the job classification
- Student Wages (representing Facility Supervisors and Facility Attendants) increase due to proposed hourly wage and expansion of operating hours:
  - Increase hourly wage for Attendants and Supervisors/Climbing Wall Attendants from \$10 and \$11, respectively, to \$12 and \$13, respectively
    - Proposed hourly wages align with the North Idaho College Work-Study employment range and duties and better competes with on-and-off campus jobs

▪ **Fiscal Year 2022 Days / Hours of Operation**

- **July 01, 2021 – March 13, 2022**
  - Monday – Thursday (6am – 1pm) and (3pm – 6pm)
  - Friday (6am – 1pm) and (3pm – 5pm)
  - Saturday – Sunday (Closed)
- **March 14, 2022 – June 30, 2022**
  - Monday – Wednesday (6am – 8pm)
  - Thursday – Friday (6am – 6pm)
  - Saturday (10am – 2pm)
  - Sunday (Closed)

▪ **Fiscal Year 2023 Days / Hours of Operation (per Budget)**

- **Summer 2022**
  - Monday - Friday (8am – 2pm)
  - Saturday – Sunday (Closed)
- **Fall 2022 Semester and Spring 2023 Semester**
  - Monday – Wednesday (6am – 8pm)
  - Thursday (6am – 6pm)
  - Friday (6am – 5pm)
  - Saturday (8am – 2pm)
  - Sunday (Closed)