



# **NORTH IDAHO COLLEGE**

## **ASSOCIATE DEGREE NURSING PROGRAM RN**

### **APPLICATION PACKET FOR ENTRY INTO PROGRAM IN FALL 2012**

Information sessions on the admissions process will be held on the following dates. You may select a session from the times listed below. All sessions will be held in Meyer Health & Sciences Building on the NIC Campus.

<b>DAY</b>	<b>DATE</b>	<b>TIME</b>	<b>LOCATION</b>
Friday	December 2, 2011	1:00 PM	MHSB 102
Tuesday	December 6, 2011	3:00 PM	MHSB 102
Wednesday	January 11, 2012	1:30 PM	MHSB 102
Thursday	January 12, 2012	3:00 PM	MHSB 113

# North Idaho College Associate Degree Nursing Program Application Checklist

This sheet is provided for you to ensure that your application is complete. All materials must be in the Admissions Office **no later than 2:30 PM on Friday, January 27, 2012** unless otherwise indicated.

**Application to North Idaho College**  Complete  Incomplete

- ✓ If you are not an enrolled student at North Idaho College in spring 2012 you must complete an application to NIC. A one-time \$25 application fee is required with initial NIC application. If you have not previously paid the NIC application fee, it is required with this application.

**Application to the ADN Program (RN)**  Complete  Incomplete

- ✓ This application must be complete.

**Official High School Transcript/GED**  Complete  Incomplete

- ✓ Official High School Transcripts or GED scores must be in the Admissions Office.

**College Transcripts**  Complete  Incomplete

- ✓ **ALL** official college and military transcripts must be received in the Admissions Office. Please be aware that transcripts are not retained for a long period of time and you may need to reorder transcripts. Only courses that appear on official transcripts at the application deadline will be used to determine points for admission. Applicants using test scores to meet a required course must submit a paper copy of the scores if the course does not appear on the transcript. Test scores are valid for two years from the test date.

**Documentation of Medical Terminology course**  Complete  Incomplete

- ✓ Indication of successful completion (grade of C/2.0 or better) of an approved medical terminology course of at least 2 semester credits, e.g. CAOT 179 or its equivalent, no more than 3 years old at the time of entry into the nursing program. Medical terminology taken prior to 2009 does not meet the 3-year eligibility requirement. Documentation must appear on a transcript from an accredited college. Applicants have until June 30, 2012 to provide documentation of successful completion. If the course is not completed at the time of application, documentation of enrollment in an approved course is required at the application deadline.

**Documentation of Certified Nursing Assistant Status**  Complete  Incomplete

- ✓ A copy of your valid Certified Nursing Assistant state certification. Certification must be maintained through the first semester of the program. Applicants may have to renew their certification after the application deadline to continue their status through December 2012.

CHECKLIST CONTINUED ON NEXT PAGE

### Nursing Entrance Exam

Complete  Incomplete

- ✓ The Test of Essential Academic Skills (TEAS-V) must be complete by 5:00 PM on January 26, 2012. Exams taken at locations other than NIC must be completed by January 24, 2012. Applicants may take the TEAS only once each application period. TEAS scores are valid for two years. TEAS results used after the initial application must be resubmitted by the applicant for each subsequent application period. Applicants who have taken the TEAS-IV within the past 2 years may reuse the scores. However, after December 2011, applicants retaking the test or taking the test for the first time must take TEAS-V.

### Statement from previous nursing school

Complete  Incomplete

- ✓ Applicants who have attended any nursing program other than NIC must submit a statement regarding eligibility for readmission to each nursing program(s) previously attended. The statement must come from an instructor or administrator of the program(s). If a nursing school statement was submitted with a completed application to an NIC nursing program within the previous two years, that statement may be used with this application. You must accompany this application with either a copy of the letter or a written statement indicating for which semester and year of admission that documentation was submitted.

### Current Schedule

Complete  Incomplete

- ✓ Applicants who are enrolled in prerequisites in spring 2012 in a school other than North Idaho College must submit a copy of their current schedule and complete the enclosed form titled **Prerequisite Information Sheet**. This will validate eligibility to meet all prerequisites.

### IMPORTANT ADDITIONAL INFORMATION:

**It is the applicant's responsibility to ensure that all required information is submitted and received in the Admissions Office and that documentation of all requirements is included in the application.** Applicants may verify documents received by the Admissions Office on their MyNIC account. (Go to the "Services" tab on the upper left hand side of the screen. Select "Communication" then "My Documents.") No verbal or other written verification will be given. No recognition is given for requirements/courses without documentation.

- It is highly recommended that applicants with transfer credits view their transcript evaluations before the application deadline to assure that they have courses which meet the prerequisite admission requirements for the Associate Degree Nursing Program at North Idaho College. The transcript evaluation may be viewed on the applicant's MyNIC account on the "Services" tab in the upper left hand corner. Select "Academic Profile" then "View Transfer Credits."
- Applicants using test scores to fulfill a course must submit a paper copy of the test scores if credit for the course is not listed on the transcript. Test scores are valid for two years from the test date.

### Notification of Interview

Letters informing applicants of their status for an interview will be mailed no later than March 30, 2012 to the address on file with the Admissions Office. No information will be released over the telephone, by e-mail or in person.

**Incomplete applications or applications/materials received after 2:30 PM on January 27, 2012 will not be considered.**

## **Remember!**

In addition to this program application, you must also complete the North Idaho College general application for admission.

Visit <http://www.nic.edu/admissions> to apply online or download a printable application, or visit the Admissions office in Lee-Kildow Hall.



# NORTH IDAHO COLLEGE

## Application for Admission to the Associate Degree Nursing Program Fall 2012

North Idaho College Student Identification Number \_\_\_\_\_

Name \_\_\_\_\_  
Last First Middle Preferred Name

Other Names Appearing on Records \_\_\_\_\_

Current Mailing Address \_\_\_\_\_  
Street Address City County State Zip

Home Phone \_\_\_\_\_ Cell Phone \_\_\_\_\_

E-Mail \_\_\_\_\_

### Education

High School Diploma: yes \_\_\_ no \_\_\_ GED: yes \_\_\_ no \_\_\_

Please list **all** colleges attended:

Name of College, Trade School, etc.	City & State	Dates Attended	Grad. Date	Degree/#Credit Earned

The Admissions Office must receive official transcripts by the application deadline.

Have you PREVIOUSLY applied for this program?

\_\_\_\_\_ I have not previously applied for this program.

\_\_\_\_\_ I previously applied for admission for the fall of \_\_\_\_\_.

\_\_\_\_\_ I previously applied for admission for the spring of \_\_\_\_\_.

**Residency: Complete information on the back of this form so that residency can be Accurately determined. The application will not be accepted without this information.**

**Please see the back side of this form to complete application.**

## RESIDENCY

Idaho residency status **MAY** be determined by one or more of the following. Please check all statements that are applicable if claiming Idaho residency *for tuition purposes*. Residency for community colleges is determined by county of residence.

**State of Residence:** \_\_\_\_\_ from \_\_\_\_\_ to \_\_\_\_\_. If less than 12 months, previous state \_\_\_\_\_

**County of Residence:** \_\_\_\_\_ from \_\_\_\_\_ to \_\_\_\_\_. If less than 12 months, previous county \_\_\_\_\_

One or more of my parents/legal guardians or spouse's parents is a resident of Idaho and has maintained a bona fide domicile in Idaho for at least one year prior to the opening day of the school term during which I plan to enroll. If I am a community college applicant, I receive at least 51% of my financial support from my parents/legal guardians.

Parent's name \_\_\_\_\_

and address \_\_\_\_\_ from \_\_\_\_\_ to \_\_\_\_\_

I receive less than 50% of my financial support from parents or legal guardians who are not residents of Idaho for voting purposes. I have continuously resided in Idaho for at least 12 months before the opening day of the school term at this institution. I have been employed full-time in Idaho for the past 12 months.

I am a graduate of an accredited Idaho high school and I will attend this institution during the term immediately following graduation. If I am a community college applicant, this item may not be applicable to determine residency.

I am married to an Idaho resident. My spouse is a resident of \_\_\_\_\_ county.

I or my spouse is a member of the Armed Forces stationed in Idaho on military orders, or Idaho is my or my spouse's designated military home of record. I or my spouse is stationed in \_\_\_\_\_ county. Records may be requested.

One or more of my parents or legal guardians, from whom I receive at least 51% of my support, is a member of the Armed Forces stationed in Idaho. They are stationed in \_\_\_\_\_ county. Records may be requested.

I have been separated under honorable conditions from the Armed Forces after at least two years of service. At the time of separation, I designated the state of Idaho as my intended domicile or indicated Idaho as my home of record, and I am entering this institution within one year of the date of separation. Records may be requested.

I have been away from the State of Idaho for a period of less than one calendar year. I have not established legal residence elsewhere. I was a resident of the State of Idaho for a continuous 12 month period immediately prior to departure.

I am a member of one of the following Idaho American Indian tribes: Coeur d'Alene, Kootenai, Nez Perce, Shoshone-Bannock, or Shoshone-Paiute. Records may be requested.

### Please read and sign.

- I hereby certify that the information contained in this application is true and complete to the best of my knowledge.
- I understand that any misrepresentation or falsification of information is cause for denial of admission or expulsion from college.
- I understand that upon acceptance into the nursing program, a criminal background check will be required for participation in clinical rotations. Violations which appear on the background check may result in denied access to clinical sites and, therefore, inability to complete the nursing program.
- I understand that a felony conviction may prevent me from obtaining a nursing license.

\_\_\_\_\_  
Applicant's Signature

\_\_\_\_\_  
Date

**The nursing program is committed to diversity and has a selection process which does not discriminate on the basis of race, color, religion, national origin, sex or age.**

# Prerequisite Information Sheet

Students currently enrolled or planning to enroll in prerequisites at schools *OTHER* than North Idaho College must complete this information sheet. This sheet and documentation of enrollment in the prerequisites listed below must be submitted with the application in order to provide evidence of eligibility.

Name \_\_\_\_\_

Prerequisite course/s I am currently taking: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Name of college \_\_\_\_\_  
Course/s will be complete on (date) \_\_\_\_\_  
The course/s is/are being offered in a \_\_\_\_\_ quarter \_\_\_\_\_ semester system. (Check one)

Other prerequisite courses in which I plan to enroll and complete prior to June 30, 2012:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Name of college \_\_\_\_\_  
The course/s will be complete on (date) \_\_\_\_\_  
The course/s is/are being offered in a \_\_\_\_\_ quarter \_\_\_\_\_ semester system. (Check one)

**Evidence of registration for spring quarter courses must be submitted to the Admissions Office on or before March 8, 2012.**

**Transcripts for all prerequisite courses not completed at NIC must be received in the Admissions office by the following dates:**

- Winter Quarter – April 6, 2012**
- Spring Semester – June 30, 2012**
- Spring Quarter – June 30, 2012**

## RN Entrance Exam

### To schedule Test of Academic Skills (TEAS):

1. Turn in completed NIC Associate Degree Nursing application to the Admissions Office.
2. Wait 3 or more work-days after the nursing admission application is received in the Admissions Office to schedule the exam. **Only individuals who have applied for admission to the nursing program for fall 2012 are eligible to test.**
3. Schedule the exam.
  - A. To schedule the exam at NIC in Coeur d'Alene: Log on to [www.nic.edu/teas](http://www.nic.edu/teas)
  - B. To schedule the exam at an NIC Outreach Center: Log on to [www.nic.edu/teas](http://www.nic.edu/teas) and follow the information for the Outreach Center of your choice.
  - C. To help schedule the exam at a site other than NIC, call the Testing Center at (208) 676- 7203 or 676-7207 or e-mail them at [testing\\_center@nic.edu](mailto:testing_center@nic.edu)
4. Bring to the testing site on your scheduled day:
  - A. Your picture ID
  - B. A valid credit card to pay for the exam (cash or checks are not accepted). **The cost is \$35.**

**Applicants who appear for testing without a picture ID and valid credit card will not be allowed to test.**

5. An official copy of the test results must be in the Admissions Office by 2:30 pm on Friday, January 27, 2012.

### Additional information:

- The TEAS will be administered at NIC testing centers during the month of January 2012. The test must be completed by 5:00 PM on Thursday, January 26, 2012. It is the applicant's responsibility to ensure that an official copy of the exam is in the Admissions Office by 2:30 pm on Friday, January 27, 2012.
- If you will not be testing at an NIC testing center, it is your responsibility to make arrangements to complete testing by January 24, 2012. Contact the NIC Testing Center for assistance in arranging an alternate testing site. In addition to the NIC testing fee, the applicant is also responsible for all fees assessed by the alternate test site. An official copy of the test scores must be in the Admissions Office by 2:30 pm on Friday, January 27, 2012.
- The exam may take up to 4 hours to complete. It may be taken only once each application period. TEAS scores may be used for two consecutive application years. If the TEAS is repeated, the most recent scores will be used for the application. If a TEAS score is to be reused for another application period, it is the applicant's responsibility to resubmit the scores to the Admissions Office for that application period.
- TEAS tests taken after December 2011 must be TEAS form V.

**North Idaho College**  
**Associate Degree Nursing Program**  
**Point System for Admission Selection for Entry into Fall 2012**

- A. Applicants who have met the following admission requirements for the program and submit a complete application by the application deadline will be considered (see College Catalog for details on admission requirements).
1. High school diploma or GED by the application deadline
  2. A valid Certified Nursing Assistant certification by any U.S. state must be submitted by the application deadline and maintained through the first semester of the program.
  3. Have completed by June 30, 2012 an approved Medical Terminology course of at least 2 semester credits with a grade of C/2.0 or higher from an accredited college. Medical Terminology can be no more than 3 years old at the time of entry into the nursing program. (Medical Terminology completed prior to 2009 does not meet the three year eligibility requirement.)
  4. Prerequisite Courses – Algebra, BIOL 227, BIOL 228, ENGL 101
  5. Minimum cumulative GPA of 2.50.
  6. Minimum grade of C/2.0 must be earned in each required course.
  7. All BIOL courses must have been completed within the last seven years prior to application. (BIOL 227, 228 and 250 courses completed prior to 2005 do not meet the seven year eligibility requirement.)
- B. Points will be awarded for grades earned in courses appearing on the official transcript at the application deadline and that meet the requirements for the Associate of Science Degree in Nursing. No points are awarded for the High School diploma or GED, valid CNA, or Medical Terminology Course. The following point system will be used:
- **BIOL** courses and **Math** course required for A.S. degree: **A=8, B=6, C/2.0=4**
  - **PE: one point** will be given for each successfully completed requirement
  - All other courses: **A=4, B=3, C/2.0=2**
  - Courses with grades of **P** (pass) or **S** (satisfactory) and courses that have not received a grade due to advance placement scores will be awarded **3 points**.
  - Courses which have been **waived** do not receive grades or credits and will not be awarded points, but will be accepted as meeting course requirements.
  - **Repeated courses:** the most recent course grade will be used to calculate points.
    1. Courses which are greater than seven years old can be repeated once for full point value.
    2. **Courses which are less than seven years old, if repeated, will be worth half the full-point value.**
- C. A preadmission assessment exam will be administered prior to the application deadline.  
**The total possible points for this exam will be 10.**

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- D. **Two points** will be awarded to residents of Idaho's five northern counties (Benewah, Bonner, Boundary, Kootenai and Shoshone). Residency status will be determined by the Admissions Office based on information submitted on the North Idaho College and Nursing Program application forms.
- E. After initial review of applicant files, the total number of applicants will be narrowed to a predetermined number based on the number of student to be accepted. The highest ranking applicants will be interviewed. The score received for the interview will be added to the applicant's previous point total from the categories listed above. Applicants to be interviewed will be contacted and given specific information. **Applicants invited to interview must appear in person for the interview on the Coeur d'Alene campus at the scheduled date and time in order to receive points for the admission interview.**
- F. Additional information:
- The minimum GPA of 2.5 for program eligibility will be calculated on courses which meet degree requirements for the A.S. in Nursing (listed at the back of this application), which have been completed with a C (2.0) or higher.
  - Applicants using test scores for a course to meet a degree requirement must submit a paper copy of the test scores if credit for the course is not listed on the transcript. Test scores are valid for two years from the test date.
  - If applicants have more than one course that will meet a degree requirement (i.e. three humanities courses), the course meeting the requirement with the best grade will be used in point calculation.
  - In the event there are applicants with an equal number of points, and the number of applicants (who are tied) outnumber the remaining open positions in the program, the following system will be used to determine who is selected:
    1. Applicants with an equal number of points (tied) who have previously applied and were qualified, but not accepted, will be put at the top of their point category. Those applicants will then be re-ranked with other applicants with whom they had been tied. If there continues to be a tie, then,
    2. GPA, as defined above, will be used to rank the remaining tied applicants. If there still continues to be a tie, then,
    3. A random drawing of all the remaining tied applicants will be held for the final slot/s.

# Associate Degree Nursing

## Point Calculation Worksheet

To be kept by the applicant for personal use

### A. Grades

A.S. Degree Requirement	Grade	Points
ENGL 101		
BIOL 227		
BIOL 228		
ENGL 102		
BIOL 250		
COMM 101		
MATH (from AS degree list)		
PE		
PE		
PSYC 101		
SOC 101		
Arts/Humanities		
Arts/Humanities		
Social Science/Arts/Humanities		

(Prerequisite courses are indicated by shaded area)

**Total A** \_\_\_\_\_

B. Pre-admission Assessment Exam. The number for “adjusted total individual total” score percentage will be used to determine points as follows:

95-100% = 10	70-74% = 5
90-94% = 9	65-69% = 4
85-89% = 8	60-64% = 3
80-84% = 7	55-59% = 2
75-79% = 6	50-54% = 1

**Total B** \_\_\_\_\_

### C. Resident

County and State of Residence \_\_\_\_\_ Points \_\_\_\_\_

**Total C** \_\_\_\_\_

**TOTAL A+B+C** \_\_\_\_\_