TEACHING OBSERVATION

Instructor: Observer:
Course: Time:
Date: Room:

Type of teaching situation observed:
_____ Lecture _____ Discussion _____ Lab/Skills Practice
_____ Demonstration
_____ Individual Instruction _____ Other

Code:  1 = Unusually Good  4 = Needs Improvement
       2 = Good  5 = Does Not Apply
       3 = Satisfactory

ORGANIZATION:

_____ 1. Begins by briefly summarizing where the previous
       session left off.
_____ 2. Identifies major objectives of today's class at the
       beginning.
_____ 3. Organizes presentation so that the relationship between
       points or activities is clear.
_____ 4. Uses class time well, allotting more time to more
       important aims/points and avoiding unnecessary
digressions.
_____ 5. Wraps up session and discusses objective and/or
       assignment for next time.

DELIVERY:

_____ 1. Speaks distinctly, with sufficient volume and appropriate
       speed.
_____ 2. Uses lecture notes sparingly if at all.
_____ 3. Makes eye contact with students throughout the room.
_____ 4. Moves around the room and away from the lectern and
       uses gestures and body movement effectively.
_____ 5. Uses chalkboard/overhead projector/handouts/other
       audio-visual aids effectively.

CLASSROOM CLIMATE:

_____ 1. Encourages a positive class atmosphere reflecting
       mutual respect.
_____ 2. Shows enthusiasm for the material and makes students
       want to learn.
_____ 3. Encourages and is responsive to student participation.
____ 4. Notices and praises student skill mastery or concept comprehension.

**CONTENT:**

____ 1. Shows mastery of the subject matter or skill being presented.
____ 2. Conveys expectations which are both reasonable and challenging.
____ 3. Gives clear explanations using appropriate vocabulary and examples.
____ 4. Encourages independent critical or reflective thinking.

**AWARENESS AND FLEXIBILITY:**

____ 1. Communicates effectively to the level of the particular students involved.
____ 2. Asks questions or uses other strategies to check frequently for student understanding.
____ 3. Shows appropriate flexibility in shifting teaching strategies if students don’t show the expected comprehension or mastery.

**OTHER CONSIDERATIONS:**

**OBSERVER'S COMMENTS:**

Instructor's major strengths:

Instructor's major weaknesses:

Specific recommendations to further improve this instructor's teaching:

Observer's Signature __________________________ Date: ________________

Instructor's Signature __________________________ Date: ________________

(Instructor's signature does not necessarily indicate agreement with evaluation.)