

Policy

Policy # 2.01.04
 Effective May 28, 2008

<p><i>(Impact Area—Dept Name)</i> Administration</p>	<p><i>(General Subject Area)</i> Board of Trustees</p>	<p>(Specific Subject Area) Board and College Governance</p>
<p>Relates to Procedure # 2.01.04</p>	<p>Policy Originator or Author Board Attorney</p> <p>Supersedes Policy #</p>	
<p>Legal Citation: <i>(if any)</i> Title 33, Chapter 2, Idaho Code</p>		
<p><i>North Idaho College</i></p>		

Policy Narrative

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The North Idaho College Board of Trustees is committed to timely and meaningful participation of the college constituent groups, including faculty, staff, and students in the decision-making process. The board recognizes and that such participation enhances the quality of college decision making and will improve the communication between the board of trustees, the administration, the students, staff and faculty. The College Senate, as principal vehicle for participatory governance, shall provide timely input on policy and procedural initiation, changes, or deletions. This input will generally take place from September through May.

If a policy or procedure needs to be written or revised during June, July or August, the senate shall appoint an ad hoc committee of four or fewer members to complete the project. The administration shall provide separate compensation to those ad hoc committee members who are under contract during the academic year, but not under contract during June, July or August for this committee work.

DEFINITIONS OF POLICY AND PROCEDURE:

1. Policy: A policy is a statement of principles and/or values that mandate or constrain the performance of activities used in achieving institutional goals.
2. Procedure: A procedure is developed to describe the methods of implementing policy.

POLICIES/PROCEDURES

Policies are adopted by the board of trustees and are intended to address the internal governance of the college. The principal vehicle for participation from college faculty, staff and students is through the College Senate.

The adoption, deletion or revisions of policies and procedures affecting the internal administration of the board of trustees and its relationship with the Office of the President is not subject to comment by either the Office of the President or the College Senate. The adoption, deletion and revision of these policies and procedures is reserved exclusively to the board of trustees.

Subject to the authority of the president and the general supervision and ultimate authority of the board of trustees:

1. Each constituent group, the Associated Students of North Idaho College (ASNIC), Faculty Assembly, and Staff Assembly, is charged to act for and to represent its members in matters of interest to those members via the college Senate.
2. The constitution and bylaws of each constituent group define the process of determining that group's representatives to the College Senate.
3. The College Senate guided by its constitution and by-laws is charged to act for and to represent its constituent groups in matters of college policy and procedures.

The College Senate, the President, or the board of trustees may initiate a recommendation for policy or procedures.

Responses to one another by the senate and the president, and the submission of policies to the board of trustees by the president shall occur within the timelines established in the associated procedure.