

Policy

Policy # 3.01

Effective Date 7/94

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|---|--|--------------------------------|
| <i>(Impact Area - Dept Name)</i> Employees | <i>(General Subject Area)</i> Employee Categories | <i>(Specific Subject Area)</i> |
| | Author: | Supersedes Policy # |
| Relates to Procedure # none | Impact: | |
| Legal Citation (if any): | | |
| <i>North Idaho College</i> | | |

Policy Narrative

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CATEGORY I

President, vice presidents and assistant vice presidents.

CATEGORY II

Employees, other than faculty, who are exempt from the Fair Labor Standards Act (FLSA).

CATEGORY III

Faculty (instructors, counselors and librarians) who are employed for more than 1/2 time, for more than one semester at a time and who are exempt from FLSA.

CATEGORY IV

Employees whose employment is initiated on a letter of appointment for at least 1/2 time or better for at least five consecutive months and are covered by FLSA.

CATEGORY V

Employees who are employed for less than 1/2 time.

CATEGORY VI

Employees whose positions are funded chiefly by a source outside of the general fund budget allocations. Funding for these positions may come from grants, contracts, self-sustaining revenues or general funds for specific project employment.