

Worksheet

MicroSKILLS will help you to Design Your Ideal Career. Micro-SKILLS was developed to identify 30 occupations that require the skills that you want to use in the future.

- Carefully study the 72 skills listed on the Micro-SKILLS Guide.
- Check off no more than 35 skills you enjoy using.
- Select 5 skills you enjoy using most, and enter their numbers in the blanks under “Very Satisfying Skills,” below.
- Next choose and enter the numbers of 10 “Moderately Satisfying Skills” in the appropriate blanks.
- Then enter up to 20 “Somewhat Satisfying Skills.”
- Enter only the number of each skill.
- Use each number only once.

Step 1: Skills Record

Very Satisfying Skills

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Moderately Satisfying Skills

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Somewhat Satisfying Skills

Step 2: Computer Processing of Your Worksheet Selections

The career counselor will enter your prioritized skills information into a program which will match your choices with career possibilities. This computer analysis provides you with a very quick look at your skills and what you might consider as career options in the future. If you would like to explore some of these options further, we have the following suggestions:

Step 3: Visit the Career Center

If you are in the process of choosing a career, come to the North Idaho College Career Center on the Upper Level of the Student Union Building to continue your exploration. We have an experienced professional staff and a variety of valuable resources to assist you.

Step 4: See a Career Counselor

If you have not decided which career option you wish to pursue, contact Career Services upstairs, call them at 769-3297, e-mail career@nic.edu, or visit us on the web at www.nic.edu/career. The career counselor will be glad to help you get started in your next career.

Take the next step now: Make it happen!