



# NORTH IDAHO COLLEGE

The Center for Educational Access

---

## Providing Access for Students who are Deaf or Hard of Hearing with Closed Captioning:

### Faculty Procedure:

- I. **New DVDs:** Some newer DVDs are closed captioned but not all. Please check the copy you intend to use.
  
- II. **Suggestions when using Non-captioned DVDs/VHS Tapes/Other media:**
  - 1) Whenever possible, choose an alternative video that is closed captioned.
  - 2) If possible, eliminate non-captioned videos from the curriculum; consider alternative materials that are in written or lecture format.
  - 3) Check the NIC library has a copy of the same video/newer version that is closed captioned. (Contact Erin Weech for assistance [elweech@nic.edu](mailto:elweech@nic.edu) or x5991.)
  - 4) Contact the publisher to see if they can provide a transcript of the video. (Contact Erin Weech for assistance [elweech@nic.edu](mailto:elweech@nic.edu) or x5991.)
  - 5) Prepare an alternative assignment for the student, in consideration of learning goals, grading, testing, and the student's opportunity to participate.

#### **Suggestions include:**

Detailed Instructor notes provided to the student/viewing the video outside of class with these notes

### III. **Further Suggestions:**

- 1) Allow the Student to schedule a time with CEA to watch the video outside of class with a sign language Interpreter or to use sound amplification devices. (Please note: CEA may require up to 6 working days notice to provide this accommodation.)
- 2) If none of the previously mentioned options are feasible, Center for Educational Access can create a captioned version of the video. (Please allow up to 6 working days for captioning to be completed for student access. Contact Erin Weech for assistance [elweech@nic.edu](mailto:elweech@nic.edu) or x5991.)

**\*\*youtube:** Some youtube.com videos are captioned, indicated by a small icon in the lower right corner of the video; however, many youtube videos are not captioned. If this is the case with a youtube video you intend to show in class, please be prepared to provide a transcript of the video along with it, or consider an alternative clip. CEA can create a transcript as indicated, given three days advance notice. Preferably, the student should be given the transcript to read during class while watching the video, so please contact CEA ahead of time as indicated. (Contact Erin Weech for assistance [elweech@nic.edu](mailto:elweech@nic.edu) or x5991.)