

# NIC Course Improvement Project

## Application

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**Course Improvement Project (CIP)** is a collaboration between ten eligible\* faculty members and the eLearning team that will result in improved courses that implement a set of best practices. Candidates must create or have already in place a FIDC Professional Development Plan, complete this application form, and submit both to their division chair for approvals. Both the Professional Development Plan and this application, once approved and signed by division officers, are forwarded to eLearning for final consideration.

*\*Eligible faculty are those who are developing new eLearning courses or those who want to give a current eLearning course a make-over. eLearning courses include Internet (INT), Hybrid (HYB), Web Enhanced (WEBE), and Interactive Video Conferencing (IVC).*

**Instructions:** Complete this form, save a copy for your records, and submit the completed form to Jamie Green (MOL 252) **on or before Friday, October 30, 2009.**

### Contact Information:

<b>Name</b>	
<b>Employee Number</b>	
<b>Division/Department</b>	
<b>Division Chair</b>	
<b>Email</b>	
<b>Best Contact Phone</b>	

### Course to be created or improved:

<b>Course ID</b> (Example: ENGL 257)	
<b>Course Title</b>	
<b>eLearning Code</b>	
<b>Does anyone else now offer this course in the same mode?</b>	
<b>If YES, who?</b>	

**Please provide concise answers to the following:**

**Why did you choose this course for creation or improvement?**

**What benefits do you hope to attain from your efforts?**

**Do you believe in “best practices” or do you think great teaching should be individual and unique?**

**Does any colleague serve as a mentor to you now, either formally or informally? If so, who?**

**Indicate your agreement to and understanding of the following by checking the boxes below:**

	<p>I agree to participate in four (4) two-hour eLearning methodology workshops* (8 hours total) on the following dates (subject to change with advance notice):</p> <ul style="list-style-type: none"> <li>• Tuesday, November 10</li> <li>• Tuesday, January 19</li> <li>• Tuesday, March 9</li> <li>• Tuesday, April 13</li> </ul> <p><i>*Workshops will be conducted face-to-face and online. Meeting details will be provided upon your acceptance into the CIP.</i></p>
	<p>I agree to participate in a minimum of eight (8) hours of eLearning Technology training, as per the recommendations of the eLearning team.</p>
	<p>I agree to spend no less than the following minimum hours of development for this proposed course:</p> <ul style="list-style-type: none"> <li>• IVC/WEBE or WEBE course = 24 hours development minimum</li> <li>• IVC /HYB, HYB, or improved IVC course = 64 hours development minimum</li> <li>• Newly created INT course = 104 hours development minimum</li> </ul>
	<p>I agree to put my completed course on public display, subject to review by students, faculty and staff of NIC.</p>
	<p>I understand that I will be awarded the following PDU credits only upon successful completion of this project:</p> <ul style="list-style-type: none"> <li>• IVC/WEBE or WEBE courses = 1 PDU (40 hours total)</li> <li>• IVC/HYB, HYB, or improved IVC courses = 2 PDU (80 hours total)</li> <li>• Newly created INT courses = 3 PDU (120 hours total)</li> </ul>
	<p>I understand that the Course Improvement Project carries with it no stipends or promise of future financial reward.</p>

Faculty Signature

Date

Division Chair Signature

Date