

# Memo

To: All Medicare Eligible Employees and Dependents  
From: Andrea Woempner  
CC: Wade Larson  
Date: November 10, 2009  
Subject: Annual Medicare Part D Notice

---

You are receiving this notice because you or someone under your insurance policy is eligible for Medicare. Open enrollment to join Medicare Part D is November 15<sup>th</sup> through November 30<sup>th</sup>. The notice attached provides you with the information you need to make an informed decision.

If you have questions about Medicare prescription drug coverage:

- Visit [www.medicare.gov](http://www.medicare.gov)
- Call your State Health Insurance Assistance Program (see the inside back cover of your copy of the “Medicare & You” handbook for their telephone number) for personalized help.
- Call 1-800-MEDICARE (1-800-633-4227). TTY users should call 1-877-486-2048.

Regards,

Andrea Woempner  
HR Specialist

Attachment: Creditable coverage notice