I. CALL TO ORDER:
Chair Nils Rosdahl called the meeting to order at 3:01 p.m.

II. APPROVAL OF MINUTES:
Dave McRae moved to approve the March 8, 2010 minutes as presented. Kathie O’Brien seconded the motion. Minutes were approved.

III. REPORTS:
None

VI. OLD BUSINESS/CONSENT AGENDA
Philippe Valle’ moved to create a Consent Agenda for all of Item A; Peter Zao seconded the motion. Motion passed with unanimous approval.

A. Major Modification of an Existing Course (Form 2)
   1. MUS 111M, Madrigal Singers—change in course title and change in hours. Is it a change in credits, as well?
   2. CARP 151, Carpentry Theory—course is being deleted from the program
   3. CARP 151L, Carpentry Laboratory I—course is being deleted from program
   4. CAOT 215, Legal Transcription 3—course is being deleted from program
   5. WELD 214, Mechanical Drawing—course listed a change in credits, but that is in error. There is a program change, but no course change.
   6. WELD 240, Layout Procedures—course listed a change in credits, but that is in error. There is a program change, but no course change.
   7. WELD 280L, Shielded Metal Arc Welding Lab—course had a change in credit hours, so it will need to be deleted and a new course put in its place (WELD 281L)
      The signature page is missing.
   8. WELD 290L, Gas Metal Arc Welding Lab—course had a change in credit hours, so it will need to be deleted and a new course put in its place (WELD 291L)
      The signature page is missing.
   9. CADT 231, Architectural Design & Its History—this course is being deleted from program
   10. CADT 233, Print Reading, Building Codes & Estimating—course is being deleted from program
   11. CADT 235, Architectural Design & Construction Practices—course is being deleted from program
12. CADT 247, *Advanced Civil Design*—course is being deleted from program
13. CADT 255, *Geometric Dimensioning & Tolerancing*—course is being deleted from program
14. POLS 102, *State & Local Government*—this is a change in course number & description to align the course with the content and the numbering at other institutions. Tami asked if the course number should be 201 or 275; she will check with other institutions.
15. GDES 221, *Graphic Design 1*—change in course description to meet business standards
16. GDES 222, *Graphic Design 2*—change in course description to meet business standards
17. GDES 223, *Graphic Design 3*—change in course description to meet business standards
18. GDES 225, *Introduction to Digital Video*—change in course description to meet business standards
19. GDES 255, *Design Concepts for the Web*—change in course description to meet business standards
20. GDES 256, *Advanced Design Concepts for the Web*—change in course description to meet business standards
21. GDES 283, *Portfolio Development*—change in course description to meet business standards
22. GDES 290, *Internship*—change in course description; Philippe will add a sentence to show how a student may take this course multiple times for a maximum of six credits. GDES course forms will be changed from 17 to 16 weeks.
23. CITE 112, *Intro to PC Hardware*—change in course title & description
24. CITE 110, *Intro to PC Operating Systems*—change in course title & description
25. CITE 171, *Internetworking 1*—change in course description
26. ALTH 101, *Introduction to Allied Health*—course is being deleted from program
27. ALTH 102, *Introduction to Allied Health*—course is being deleted from program
   ALTH 101 & 102 will be replaced by ALTH 106.
28. HIST 210, *Introduction to Modern Latin America*—course is being deleted from program

*Kathie O’Brien moved to approve the Consent Agenda; Philippe Valle seconded the motion. Motion carried with unanimous approval.*

*Gayne Clifford moved to create a Consent Agenda for Item B; Marian Underdahl seconded the motion. Motion carried with unanimous approval.*

B. Major Modification in an Existing Program (Form 3)
   1. *American Indian Studies Program*—change in program description
   2. *Anthropology Program*—change in program description
   3. *Elementary Education Program*—change in program description
   4. *Philosophy Program*—change in program description
   5. *Psychology Program*—change in program description
      The programs 1-5 will need to be reformatted. Tami Haft stated the Registrar’s Office will make that happen.
   6. *Environmental Health Program, A.S. Degree*—deletion of program
   7. *Physical Education Program*—change in program description
   8. *Accounting Assistant Certificate*—change in courses required for the program
   9. *Accounting Assistant Advanced Technical Certificate*—change in courses required for the program
      The titles for #8 and #9 should be *Bookkeeping Assistant.*
   10. *Accounting Assistant A.A.S. Degree*—change in courses required for the program
   11. *Legal Administrative Assistant Advanced Technical Certificate*—change in course
required for the program
12. Legal Administrative Assistant A.A.S. Degree—change in courses required for the program
13. Paralegal Program A.A.S. Degree—change in courses required for program
14. Medical Office Transcriptionist/Pre-Health Information Tech A.A.S. Degree—change in courses required for program
15. Medical Transcriptionist, A.A.S. Degree—change in courses required for program
16. Medical Receptionist Technical Certificate—change in courses required for program
17. Medical Billing Specialist A.A.S. Degree—change in courses required for program
18. Medical Administrative Assistant A.A.S. Degree—change in courses required for program
19. Office Specialist/Receptionist Certificate—change in courses required for program
20. Computer Applications Postsecondary Certificate—change in courses required for program
21. Virtual Administrative Assistant Postsecondary Certificate—change in courses required for program
22. Administrative Assistant A.A.S. Degree—change in courses required for program
23. Culinary Arts Technical Certificate—add and remove courses from program
24. Carpentry Certificate of Completion—change in program course sequence
25. Carpentry A.A.S. Degree—change in program course sequence
26. Welding Technology Advanced Technical Certificate—change in program description and add/change/remove courses in the program
   The signature page is missing.
27. Welding Technology A.A.S. Degree—change in program description and add/change/remove courses in program
   Welding Technology Advanced Technical Certificate and Welding Technology A.A.S. Degree will be resubmitted.
28. Computer-Aided Drafting Technology Advanced Certificate—change in program description
29. Computer-Aided Drafting Technology A.A.S. Degree—change in program description
30. Computer-Aided Drafting Technology Advanced Certificate—change in program description
31. Political Science A.S. Degree—change in program description
32. Computer Information Technology Technical Certificate—add/change/remove courses in program & change program course sequence
33. Computer Information Technology Advanced Technical Certificate—add/change/remove courses in program & change program course sequence
34. Computer Information Technology A.A.S. Degree—change in program description
35. Mechanical Engineering A.S. Degree—change in program description
36. Chemical Engineering A.S. Degree—change in program description
37. Electrical Engineering A.S. Degree—change in program description
38. Civil Engineering A.S. Degree—change in program description
39. History A.A. & A.S. Degrees—change in program description
40. Sociology A.A. & A.S. Degrees—change in program description
41. Social Work A.A. & A.S. Degrees—change in program description
42. Secondary Education Program—change in program description
43. Interdisciplinary Studies A.A. & A.S. Degree—change in program description
44. Criminal Justice A.A. & A.S. Degrees—change in program description
45. Political Science A.A. & A.S. Degrees—change in program description

Angela Earnhart moved to approve the Consent Agenda; Marian Underdahl seconded the motion. Motion carried with unanimous approval.

Gayne Clifford moved to create a Consent Agenda for Item C. Kathie O’Brien seconded the motion. Motion carried with unanimous approval.

C. Initiation of a New Course (Form 4)

1. CARP 141, Introduction to Residential Carpentry
2. CARP 142, Safe and Savvy Tool Use
3. WELD 224, Advanced Mechanical Drawing
   The signature page is missing.
4. CAOT 104, Emerging Technology for Seniors
   Tami indicated that we need to create a senior designation code.
5. CADT 230, Architectural Design and Its History
6. CADT 232, Architectural Print Reading and Estimating
7. CADT 234, Architectural Green Building & Sustainable Design
8. CADT 236, Architectural Design and Construction Practices
9. CADT 248, Advanced Civil Design
10. CADT 256, Geometric Dimensioning and Tolerancing
11. CITE 102A, Networking 2 Certification Exam Preparation
12. CITE 110A, PC Support 1 Certification Exam Preparation
13. CITE 111A, Supporting Desktop OS Certification Exam Preparation
14. CITE 112A, PC Support 2 Certification Exam Preparation
15. CITE 172A, Internetworking 2 Certification Exam Preparation
16. CITE 202A, Networking 4 Certification Exam Preparation
17. CITE 203A, Networking 5 Certification Exam Preparation
18. CITE 282A, Internetworking 4 Certification Exam Preparation
   The signature page was not complete for this particular course.
19. MAST 215, Medical Assistant Externship

Kathie O’Brien moved to approve the Consent Agenda; Philippe Valle’ seconded the motion. Motion carried with unanimous approval.

Marian Ackerman moved to amend the agenda to include HIST 141, HIST 181, HIST 207AA-ZZ, HIST 208AA-ZZ, HIST 261, and HIST 131 under Item C, and POLS 237 under Item E, which were inadvertently removed. Kathie O’Brien seconded the motion. Motion carried with unanimous approval.

Kathie O’Brien moved to create a Consent Agenda for the HIST courses; Gayne Clifford seconded the motion. Motion carried with unanimous approval.

20. HIST 141, History of Africa
21. HIST 181, East Asian History and Civilizations
22. HIST 207AA-ZZ, Explorations in the History of Civilizations
23. HIST 208AA-ZZ, Explorations in U.S. History
24. HIST 261, Historical Roots of Modern Russia: An Introduction through Film and Fiction
25. HIST 131, History of Latin America

Kathie O’Brien moved to approve the Consent Agenda; Philippe Valle’ seconded the motion. Motion carried with unanimous approval. HIST 131, History of Latin America also has a general education component.
D. Initiation of a New Degree, Certificate, or University-Articulated Program (Form 5)
   1. A.S. Degree, Pre-Nutrition
   
   *Gayne Clifford* moved to approve the Pre-Nutrition A.S. Degree; *Kathie O’Brien* seconded the motion. *Motion carried with unanimous approval.*

E. Proposing a General Education Course (Form 6)
   1. POLS 237, *International Politics and Problems*
      
      An outline needs to be submitted for this course.
      
      *Angela Earnhart* moved to approve the General Education component of POLS 237; *Kathie O’Brien* seconded the motion. *Motion carried with unanimous approval.*

IV. **OLD BUSINESS/CONSENT AGENDA**
   None

VI. **DISCUSSION ITEM**
Kathie O’Brien opened the discussion regarding the MYNic Courses schedule vs. the web page schedule. Students are confused when they see two methods of delivery. Tami Haft has made a suggestion to change the web page, and Pam will let Tami know that there are still concerns.

VII. **GOOD OF THE ORDER**
Nils Rosdahl took 21 students to New York City for two-year college newspaper conference. North Idaho College took first place again, as it has for nine out of ten years.

VIII. **ADJOURNMENT**
Gayne Clifford moved and Philippe Valle’ seconded to adjourn. Meeting adjourned at 3:25 p.m.