Dean’s Meeting
April 26, 2010

• Welcome Lita

• Week’s Schedule – The Week That Will Be
  o Monday – Stand Up, Deans, Cadavers
  o Tuesday – Cabinet, Class
  o Wednesday – Graphic Design, Webcast
  o Thursday – Machine Technology Program Review, Student Service Town Hall, Class, Singletary Proposal
  o Friday – Accreditation

• May’s Division Chair Checklist Meeting
  o Class cancellation dates
  o Final Exam schedules
  o Division Chair calendars
  o Modified Contract (reassigned time) – VPI Office Forms
  o Survey via Angel
  o Program Review – Process Update
  o Evaluation Forms – Lack on anonymity
  o Summer Enrollment
  o Fall Enrollment

• Office of Instruction – Organizational Structure

• President’s Cabinet 4/27/10
  o Special Appointments
  o eLearning Personnel Changes
  o WFTC

• Community Orchestra – meeting with all full-time faculty of the Music department

• Scheduling Issues
  o Final Exam conflicts
  o General studies course requirements within PTE programs – experiment with CAD Tech – incorporating Math & English classes within the CAD schedule

• Surveys – via Angel

• Jobs Plus Annual Meeting of Members – May 11th
• Personnel Issues
  o Library Position
  o Retirements – Bahr, Chesnut, Lemkau,
  o CSC Hire
  o WFTC

• Personnel Requests to PC – see document

• Other
  ▪ Pam’s Other
    ▪ XPLOR Rooms – faculty asking for specific rooms, scheduling issues remain
    ▪ Reassigned Time Assignments Form – Pam to send out, new deadline in Spring semester
    ▪ Office of Instruction Budget Status
    ▪ Twelve faculty will be making a column movement for FY11
    ▪ Faculty award packets have been completed
    ▪ Tenure/Sabbatical Reception
    ▪ Spring 2011 Schedule timeline – Tami Haft to set a date
  ▪ Bob’s Other
    ▪ Student Appeal
  ▪ Mike’s Other
    ▪ PTE Budgets to the state on Thursday
    ▪ Program Reviews
    ▪ POST Enrollment – huge numbers – need admission criteria
    ▪ I-Best – seeking financial assistance from SBOE
    ▪ Remodel requests – ways to check status?
  ▪ Lita’s Other
    ▪ Rural Health Consortium