• Week’s Schedule – The Week That Will Be

• First Day Issues
  o Parking concerns

• Enrollment – Review of Added Sections, Fill Rates, etc.
  o Students Dropped for Non-payment – based on our mistake – is there a college recourse?
  o Amazing number of faculty added to their class sizes

• Class Cancellations
  o Overall about 20-25 classes cancelled – some due to non-enrollment issues
  o Very few students have lost classes due cancellations – they were moved into other sections, etc.

• PTE Recruiter Request – Wednesday’s BOT
  o Judy suggests withdrawing the request at this time based on current enrollment and budget concerns

• Agenda Items for Stand Up Meeting Tuesday Morning
  o Enrollment
  o First Day Issues
  o Week’s Schedule
  o Wednesday Celebration – BBQ, students excused?
  o New Faculty – Meeting with Jay
  o PC Agenda
  o Begin Load Sheets! Deadline of mid-September

• Outdoor Leadership Certificate – UI Comments
  o Paul Manzardo working on a supplement to the NOI to answer UI’s concerns

• New Employee Orientation – Arrange Follow-up with VPI
  o Pam to try and find a time for this meeting

• Bob – Dual Credit – How many classes in the High Schools? How many mentors?
  o Six classes in the High Schools
  o Mentors paid $500 stipend from Dual Credit budget code
  o Timberlake High School wants more!

• Pam – eLearning Search – stipends for faculty
  o Pam will gather the names and process the stipend payment forms
• Annual Report of Programs and MOUs – September 17, SBOE Deadline
  o Looks like something new we need to develop!

• CWI Question: Classification of ABE/GED Instructors
  o NIC doesn’t classify them as instructors – just employees

• A proposed plan is in place to replace Judy/Dean of PTWE – needs to be discussed with the President’s Cabinet

• Office of Instruction – has a new budget code: Foster Care Grant (salary for grant administrator)
  o We now have 86 budget codes
  o We thought this was part of the Social & Behavioral Science budget
  o Pam to arrange meeting with the grant administrator

• Load Sheets – Necessary?
  o Yes – ask Division Chairs

• Program Review Schedule
  o Graphic Design, Fine Art, Diesel and CITE – not on schedule, but should be?
  o Several Fine Arts areas have been identified as due this year
  o The entire schedule needs to be reviewed and rewritten – with one schedule
  o The schedule has come out of Institutional Effectiveness
  o This should be added to the Division Chair agendas

• Personnel Issues

• Division Chair – Duties and Responsibilities document – still needs to be finalized