Dean’s Meeting
May 3, 2010

- Week’s Schedule – The Week That Will Be
  - Monday – CdA TV, Deans, Diversity & Inclusion Summit
  - Tuesday – Faculty Award Committee, Cabinet, Class, PTE Info Night, GED Graduation (Deans to cover Tenure/Sabbatical Reception)
  - Wednesday – Meeting with President Bell, IEN Meeting, Reverse Career Fair, Retiree Reception, DC Checklist, LAWE Candidate
  - Thursday – Ann Lewis, Hanover Research, Dual Credit Grads, Class, Silver Valley GED Graduation, ASNIC Award Banquet
  - Friday – HIT Grant, PTE Potluck, UI CdA Center Director, Jazz Concert

- May’s Division Chair Checklist Meeting
  - Class cancellation dates
  - Final Exam schedules
  - Division Chair calendars – Fall 2010 return date – Wednesday prior to Convocation Week
  - Modified Contract (reassigned time)– VPI Office Forms
  - Survey via Angel
  - Program Review – Process Update
  - Evaluation Forms – Lack on anonymity
  - Summer Enrollment
  - Fall Enrollment
  - Alternate Schedule – rollover to future semesters (section numbers)

- President’s Cabinet 5/4/10
  - HIT Grant Position

- Community Orchestra – Letter to Singletary and Panhandle Symphony

- FY11 Special Appointments and Budget

- Ground School – start with review of viability in Workforce Training

- Accreditation Update
  - 50/50 Programs
  - Letter to Steering Committee
  - Letter from SBOE

- Scheduling Issues
  - Final Exam conflicts – issues?

- Surveys – via Angel – resolved?
• Repository of Online Courses – WFTC utilizing
• PTE Capital Grant - $250,000

• INCSA – Faculty Committee Work

• Image of Trades Meeting – May 12th - Get details to Mike

• Culinary Arts Expansion?

• Personnel Issues
  o Library Position
  o Retirements – Bahr, Chesnut, Lemkau
  o CSC Hire - Michele Galey
  o WFTC – someone to replace Heidi S.
  o Nursing – posted last week

• Personnel Requests to PC – see document

• Other
  ▪ Pam’s Other
    ▪ XPLOR rooms – close to being settled
    ▪ FY10 Budget
    ▪ Inventory – due May 13th
    ▪ Curriculum Council – election of a Vice Chair
    ▪ Classroom Standardization – stimulus spending and updating rooms
    ▪ Summative Evaluations
    ▪ Spring Time-line – related to Spring schedule discussion
  ▪ Bob’s Other
    ▪ M & O Budgets – most budget codes still have funds available
    ▪ Professional Development Authorization
  ▪ Mike’s Other
    ▪ HIT Grant Accounting
  ▪ Lita’s Other