

Overview

The North Idaho College President reports directly to an elected five member board of trustees, and provides leadership and direction to students, staff, faculty and the management team. The president works closely with the board of trustees whose role is to develop and monitor the implementation of board policies. The president has final administrative authority over all matters affecting the college at the operational level.

The president is the North Idaho College's official representative to the community, the legislature, and the Governor's office as well as institutions of public and higher education. In all dealings with people, the president serves as the foremost example of the college's commitment to treat others with dignity, respect and decency.

The president's responsibilities include:

- Promotes and furthers accomplishing the comprehensive mission of NIC and effectively articulates that mission to internal and external constituents.
- Promotes teaching, learning and student success through innovative approaches to basic skills development, transfer programs, professional-technical programs, workforce development programs, and student support services. Assures that educational programs comply with college policies and Idaho state statutes.
- Advocates for NIC to local, state and national officials, and individual donors to enhance funding for educational programs and services, facilities and resources that enable NIC to serve students and attract and retain the high quality faculty and staff for which it is known.
- Forges partnerships and coalitions with community and area leaders and representatives of business, industry, and governmental and educational institutions (K-16).
- Develops and expands programs and services that are accessible to community residents throughout NIC's five county service area, including the region's Native American population.
- Leads collaborative efforts to meet the demands for new and expanded professional-technical programs and workforce training that produce a skilled workforce able to earn a sustainable living.
- Leads collaborative efforts to acquire and develop property and facilities in the region to allow for growth and enhanced service in the coming decades.

- Develops a cohesive leadership team that shares the vision, mission and tradition of excellence for which NIC is known.
- Assures a climate of participatory governance and collaboration with internal constituencies.
- Creates and promote a campus climate that respects and values the diversity, dignity, and contributions of all people.
- Assures the institution's fiscal soundness.
- Implements successful enrollment management practices and responds to changing community demographics.
- Works effectively and respectfully with the elected members of the North Idaho College board of trustees; maintains full disclosure to the board; keeps the board continuously informed of the progress and conditions of the college; prepares the agenda and support materials for all board meetings and attends and participates in its deliberations.
- Proposes policies and procedures for board consideration; implements board and administrative policies for the college district; evaluates the effectiveness of college policies, rules and procedures.
- Ensures that administrative authority and responsibility are properly allocated in the event of the president's incapacity or absence from campus; provides, in writing, the order of succession;
- Oversees the safety and security of college students, employees and visitors.
- Exercises such rights, prerogatives and responsibilities as normally accrue to the president and chief executive officer of an institution of higher education and discharges such other responsibilities and performs such other duties as may be assigned by the trustees or required by law.