ARMY TUITION ASSISTANCE (TA)

www.goarmyed.com

- TA will pay for 16 credits a fiscal year (October to September)
- Must maintain a GPA of at least a 2.0
- Must pass the class
- Must take classes required for your degree
- TA can be requested 60 days prior or no later than 7-10 days before the start date of the course
- You must notify GoArmyEd if you change your schedule after TA is approved
- If during the TA request process there are problems, initiate a help desk claim on goarmyed.com

New Users

- Go to www.goarmyed.com and select “New User”
- Create a user name and password
- Log in with new user name and password
- Click “Request TA Access”, follow the steps:
  - Verification of TA Eligibility
  - Review of Training
  - Submission of your Statement of Understanding (SOU)
  - Selection of home school and degree plan
  - Competition of Common Application
- Upload the signed SOU
- An Army Education Counselor will review and activate your account
- You will receive an email when you are approved and have access to request TA

Requesting TA

- Log in to www.goarmyed.com
- Select “Request TA”
- Confirm your school name is pre-populated and the class start date range is correct then select “Next”
- Complete the Class Information and Class Cost sections
- Select “Calculate Cost”
- Review TA request for accuracy the click “Submit”
- Upload cost verification and class schedule
- When your TA request is approved you will receive a confirmation email
- Print approved TA Request and submit it to Kecia Siegel, Veterans Coordinator in the Registrar’s Office

Required Documents

Upload Documents to www.goarmyed.com

Click on My Education Record and then click e-file

- Statement of Understanding
- Student Agreement/Documented Degree Plan (SOCAD)
  - Degree plan must include:
    - School’s name
    - All courses required for the degree
    - Student’s name
    - Advisor’s signature
- Class Schedule & Cost Verification
- Official Transcript (in needed)

Dropping a class

- Classes must be dropped on GoArmyEd before the end date
- Log in to www.goarmyed.com
- Select “Withdrawal form a Class”
- Select a checkbox to choose the class
- View Confirmation page and choose “Withdrawal – Military Reasons (WM)” or “Withdrawal – Personal Reasons”
  - Personal drops – must repay TA amount
  - Military drops – must be approved by the Army within 60 days
- Complete the Request for TA recoupment Waiver – Withdrawal for Military Reasons Form
- Upload the signed waiver
- Select “Finish Dropping”

TA Recoupment

- Class cost will be recouped for the following reasons:
  - Failing a Class
  - An Incomplete grade not resolved within 120 days
  - A course drop for personal reasons
  - A class that is not part of the degree plan

Contact Information

GoArmyEd Helpdesk: 1-800-817-9990

Idaho National Guard Education Center: (208) 272-3761

Kecia Siegel, Veterans Coordinator, NIC: (208) 769-3281