The North Idaho College Foundation Board of Directors is proud to be able to fund the Foundation Grant Program for the 16th consecutive year. Charitable dollars raised by the Foundation each year provide the resources to fund this grant program. In these tough economic times, the NIC Foundation has chosen to increase the total dollars available from $50,000 to $55,000 for the 2009-10 academic year. The increase was made possible, in part, by the generous support of NIC employees through the Employee Giving Campaign held this past spring. Since 1994, the NIC Foundation has funded 173 grants totaling $768,578 through this particular grant program. The average grant range is $500 to $5,000.

The goal of the grant program is to encourage outstanding instruction and strengthen support services at North Idaho College. The focus of the funding will be on projects, programs, and activities that have the potential to advance the College’s Strategic Plan and are not currently funded through other budgetary sources. All North Idaho College faculty, staff, and student groups funded through the standard College budget process are eligible to apply.

A joint committee—comprised of representatives from the NIC Foundation Board and members of the faculty, staff and student body—will judge each application based on the following criteria. Be creative! Grant Applications may not exceed three, two-sided, 8½ x 11 pages, including any attachments (not including the signature page). The following information needs to be clearly stated and included in your grant application:

A. 1) A brief description of the project, program, or activity for which you are requesting funds; 2) Name of grant applicant(s) including department/division and phone numbers; and 3) Total amount of the grant request.
B. An explanation of the most important way in which your project, program, or activity advances the College’s Strategic Plan as listed at www.nic.edu/planning/strategicplan.
C. The objectives of this project, program, or activity and how you will measure the success of these objectives.
D. Collaborative efforts with other individuals, departments, or groups to achieve your objectives.
E. A detailed budget that demonstrates how the funds will be used to achieve your objectives.
F. A timeline with the effective dates of your project, program, or activity.
G. Signature page signed by the grant applicant(s), supervisor, director or division chair, and dean.

Submit applications to the appropriate vice president for review and signature no later than 5 p.m. on Wednesday, October 28, 2009.

IMPORTANT: If you intend to request computer equipment, please visit the Information Technology Department web site at http://www.nic.edu/compserv/facstaff/desktop.shtml for contact information and hardware and software procurement procedures.

Timeline:

- September 24, 2009: Grant applications are available in Sherman 106 or www.nic.edu/foundation
- October 28, 2009, by 5 pm: Completed applications are due to appropriate Vice President for review
- October 30, 2009, by 2:30 pm: Vice Presidents deliver signed applications to Pam Noah in the Foundation Office, who will secure signatures from President Bell
- No later than December 11: Results are announced
- June 1, 2010: Summaries are due to NIC Foundation from grant recipients

For further information, please contact the NIC Foundation Office at Ext. 5978 or pam_noah@nic.edu
Foundation Grant Applications require signatures from the appropriate supervisor, director, division chair and dean. Once these signatures are obtained, submit your grant request to the appropriate vice president no later than 5 p.m. on Wednesday, October 28, 2009.

If my grant request is funded, I agree to provide a record of expenditures and a summary of the results to the NIC Foundation by June 1, 2010. A Grant Summary form will be provided to grant recipients.

Applicant ____________________________________________ Date ____________

Co-Applicant (if applicable) ______________________________ Date ____________

By my signature, I signify that I support this grant application. COMMENTS ARE ENCOURAGED BELOW.

Supervisor ____________________________________________ Date ____________

Director/Division Chair ________________________________ Date ____________

Dean ________________________________________________ Date ____________

By my signature, I signify that I have reviewed this application to ensure it meets the grant requirements and support the request. Note to VP: Forward all grant applications to NIC Foundation by 2:30 p.m. on October 30. COMMENTS ARE ENCOURAGED BELOW.

Vice President _________________________________________ Date ____________

By my signature, I signify that I support this grant application. COMMENTS ARE ENCOURAGED BELOW.

President ____________________________________________ Date ____________

For Office Use Only
Grant application received by the NIC Foundation on: ________________

COMMENTS:
_____________________________________________________
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