Idaho Tech Prep Program Proposal and Articulation Agreement
Between Lakeside High School and North Idaho College
Review date: 2015

Tech Prep Program: Computer Applications/Office Technology
Secondary Program ID: 34231
Anticipated Degree: A.A.S.
Post-Secondary Program ID: 44020

ARTICULATED COURSES
List the secondary professional-technical Program of Study courses in this Tech Prep program and the college Program of Study courses they articulate to.

<table>
<thead>
<tr>
<th>HS COURSE</th>
<th>HS COURSE TITLE</th>
<th>COLLEGE COURSE #</th>
<th>COLLEGE COURSE TITLE</th>
<th>CREDITS</th>
</tr>
</thead>
<tbody>
<tr>
<td>BE 0310</td>
<td>Business Computer Applications I</td>
<td>CAOT 112</td>
<td>Keyboarding I</td>
<td>1</td>
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<tr>
<td></td>
<td></td>
<td>CAOT 113</td>
<td>Keyboarding II</td>
<td>1</td>
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<tr>
<td></td>
<td></td>
<td>CAOT 120</td>
<td>Word Processing I</td>
<td>1</td>
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<tr>
<td></td>
<td></td>
<td>CAOT 130</td>
<td>Spreadsheets I</td>
<td>1</td>
</tr>
<tr>
<td></td>
<td></td>
<td>CAOT 140</td>
<td>Database I</td>
<td>1</td>
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<tr>
<td></td>
<td></td>
<td>CAOT 150</td>
<td>PowerPoint I</td>
<td>1</td>
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<tr>
<td>BE 0320</td>
<td>Business Computer Applications II</td>
<td>CAOT 121</td>
<td>Word Processing II</td>
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<td></td>
<td>CAOT 131</td>
<td>Spreadsheets II</td>
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<td>CAOT 141</td>
<td>Database II</td>
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<tr>
<td>BE 0314</td>
<td>Publishing I</td>
<td>CAOT 160</td>
<td>Desktop Publishing I</td>
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<tr>
<td>BE 0324</td>
<td>Publishing II</td>
<td>CAOT 161</td>
<td>Desktop Publishing II</td>
<td>1</td>
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<tr>
<td>BE 0334</td>
<td>Publishing III</td>
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</tbody>
</table>

NOTE: A maximum of three North Idaho College credits are available each semester for high school courses. The only exception is when Keyboarding courses are paired with more advanced CAOT courses. Students enrolled in a capstone course as a junior or senior may capture credits aligned with Business Computer Applications classes that were taken as a freshman or sophomore. Skill level must be assessed during junior/senior year.

Uniform Articulation of College Credit
1. Awarding Tech Prep credit is a function of the postsecondary institution(s). Articulated Tech Prep courses must meet college course standards. Students may be required to complete a competency assessment.
2. Secondary Tech Prep students who desire to articulate credits to the postsecondary program must:
   a. complete an approved course and demonstrate at least 80% competencies in each articulated course;
   b. be junior or senior
   c. earn a minimum grade of B- in each articulated course; and,
   d. be registered as a Tech Prep student in the CATEMA system.
3. Articulation agreements will be reviewed annually. Changes in the agreement may only be made with the consent of both the secondary and postsecondary institution. If agreement to amend an articulation cannot be reached, the agreement will terminate on a mutually established date. If one party chooses to cancel the agreement, a notice of intent to discontinue the agreement must be presented to the other partner and to the regional Tech Prep Coordinator.
4. By signing this agreement, secondary instructors agree to maintain a record of articulated courses, provide end-of-course grades, competency attainment, and comments regarding students’ progress using the CATEMA system.
5. Credits earned in this program may transfer to other Idaho institutions. There may be a transcription fee for articulated credit.
6. Tech Prep courses will meet Perkins IV requirements, such as career counseling; equal access; in-service training; business and industry involvement; academic integration; alignment of course competencies; and, assessment of work-based learning.

Secondary Lead Instructor | Date
---------------------------|---
J.Stevens                  | 1/29/15 |
Post Secondary Lead Instructor | Date
---------------------------|---
J.Taylor                   | 2-11-15 |
Principal                  | Date
---------------------------|---
J.McGill                  | 1/69/15 |
Division Chair             | Date
---------------------------|---
J.Taylor                   | 2-17-15 |
ALP Tech Prep Coordinator  | Date
---------------------------|---
J.Stevens                  | 1-29-15 |
Dean, Professional Technical Education | Date
---------------------------|---
J.Taylor                   | 2/12/15 |

Idaho Tech Prep Program Proposal and Articulation Agreement
Between Lakeside High School and North Idaho College

Review date: 2015

Tech Prep Program: Culinary Arts
Secondary Program ID: 35361
Anticipated Degree: Technical Certificate
Post-Secondary Program ID: 45009

ARTICULATED COURSES

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</tr>
</thead>
<tbody>
<tr>
<td>FC 0201</td>
<td>Nutrition and Foods</td>
<td>CULA 150</td>
<td>Sanitation and Safety*</td>
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<tr>
<td>OF 0540</td>
<td>Food Production/Mgmt/Service</td>
<td></td>
<td></td>
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</tr>
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- Students must pass ServSafe certification test to be eligible for North Idaho College credit

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Signatures:

Secondary Lead Instructor: [Signature] Date: 1-29-15
Principal: [Signature] Date: 2-17-15
Division Chair: [Signature] Date: 2-11-15
ALP Tech Prep Coordinator: [Signature] Date: 1-29-15
Dean, Professional Technical Education: [Signature] Date: 2-12-15