

Policy

Policy # 3.08.01

Effective Date 6/26/96

<i>(Impact Area - Dept Name)</i> Employees	<i>(General Subject Area)</i> Computers	<i>(Specific Subject Area)</i> Rules of Use and Privacy
	Author: Administration	Supersedes Policy # New
Relates to Procedure #	Impact:	
Legal Citation (if any):		
<i>North Idaho College</i>		

Policy Narrative

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NIC strives to provide all computer users on the NIC campus with privacy and a fair share of technical resources. All computer users have the responsibility to use the NIC computer resources in an efficient, effective, ethical and lawful manner consistent with the rules and regulations of the college and local, state and federal statutes. North Idaho College does not necessarily endorse the viewpoints or vouch for the accuracy or authenticity of electronic information.

NIC has an obligation to respect and protect the privacy of a user's files, electronic mail, and printer listings to the best of its ability. Thus the college seeks to protect computer-based information, recognized as a primary administrative, educational and research asset, from accidental or intentional unauthorized modification, misuse, destruction, disruption, or disclosure. In order to make every reasonable effort to protect the integrity of its computing systems, the college will exercise its responsibility to monitor its computing resources. Thus, computer users on campus will be governed by the following provisions:

1. Will abide by all software licenses, NIC copyright and intellectual property policies and applicable federal and state laws.
2. Will safeguard one's user identification password.

3. Will not intentionally seek, provide or modify information in or obtain copies of files, programs, or passwords belonging to other computer users without appropriate permission. Individuals, who intentionally abuse accounts and privileges, degrade system performance, misappropriate computer resources or interfere with the operation of the computer and/or telecommunication facilities are subject to disciplinary action.
4. Will not use electronic communications for the unauthorized transmission of commercial or personal advertisements, solicitations, promotions, destructive programs, (e.g. viruses), and/or campaign material.
5. Will not connect to other systems through the network unless properly authorized by the owners of those systems.
6. Will share resources, such as disk space, CPU cycles, printer queues, batch queues, log in sessions, software licenses, etc.
7. Will not intentionally develop or use programs that harass other computer users or that infiltrate the system and/or damage the software or hardware components of the system.
8. Will not use the electronic communication system for fraudulent, harassing, obscene, intimidating, or unlawful messages.