

# Policy

Policy #7.03.01

Effective Date 1/30/02

<p><i>(Impact Area - Dept Name)</i> Business Procedures  Fund Development</p>	<p><i>(General Subject Area)</i> Grants Coordination</p>	<p><i>(Specific Subject Area)</i> Grants</p>
<p><b>Relates to Procedure #</b> 7.03.01  Administrative Procedure 25.07.01 and 25.07.02</p>	<p><b>Author:</b> Jack Purdie, Grants Coordinator</p> <p><b>Supersedes Policy #</b> NEW</p>	
<p><b>Impact:</b></p>		
<p><b>Legal Citation (if any):</b></p>		
<p><i>North Idaho College</i></p>		

It is the policy of North Idaho College that college departments may prepare grant or contract proposals for funds from federal departments, state and local governmental agencies, business organizations and private foundations, provided the project is within the scope of the mission of the department and college and is brought forward with administrative approval. This policy is supported by business procedure #7.03.01, Administrative Procedure #25.07.01 (Grant Concept Form) and Administrative Procedure #25.07.02 (Funding Priority Agenda). This policy and supporting procedures do not apply to grant applications to the NIC Foundation.

**Authority**

The authority to bind the college to the terms and conditions of an agreement has been delegated by the NIC Board of Trustees to the President and/or Vice President for Administrative Services. The final approval for grants and contracts rests with the President.

Any employee who applies for a grant or enters into a contract on behalf of North Idaho College must have the prior approval of the President and/or Vice President for Administrative Services. College facilities and resources shall not be used in support of an unauthorized grant or contract.