CALL TO ORDER AND VERIFICATION OF QUORUM
Board Chair Williams called the meeting to order at 6:03 p.m. and verified that a quorum of the Board was present.

ATTENDANCE
Trustees: Mic Armon
Judy Meyer
Ron Vieselmeyer
Rolly Williams
Christie Wood

Also present: Michael Burke, President
Barbara Hanson, Vice President for Instruction
Rolly Jurgens, Vice President for Administrative Services
Eric Murray, Vice President for Student Services
Kent Propst, Assistant to the President for Community Relations
Marc Lyons, Attorney for North Idaho College
Jim DeMoss, Senate Chair
Patrice Wheeler, Staff Assembly Chair
Bill Richards, Faculty Assembly Chair
Ryan Robinson, ASNIC President

APPROVAL OF MINUTES
Motion was made by Trustee Meyer and seconded by Trustee Vieselmeyer to approve the minutes of December 20, 2006 and January 10, 2007 as presented. The motion was unanimously approved.

INTRODUCTION OF GUESTS
Board Chair Wills introduced guests Linda Ball of the Coeur d'Alene Press and Wayne Church of the Sentinel.

OPEN FORUM FOR PUBLIC REMARKS
Local citizen Stan Hess expressed his views on the presidential search process.

CELEBRATING SUCCESS
Eric Murray and Barbara Hanson introduced Virginia Johnson who told the trustees that Instructor Tony Stewart has been selected for recognition by the Idaho Humanities Council. A ceremony will be held in late February. Johnson also announced awards the student newspaper, the Sentinel, has received. Vice President Murray introduced Judy McGiveney, NIC Theatre Department Costumer, and John Gallegos, NIC Lighting Technician. Murray
presented Kennedy Center for the Performing Arts Meritorious Awards that they had received for costuming and lighting for *A Midsummer Night's Dream*. A third award had been presented to Justin Van Eaton, who was not present, for set design for the production. Murray showed several photos of the set, lighting, and costumes. Murray said he was very proud of the work of the theatre department staff, and he was extremely pleased to represent NIC to the community and to an institution as prestigious as the Kennedy Center for Performing Arts.

**MOTION: 01-31-07:01** Motion was made by Trustee Wood and seconded by Trustee Meyer to amend the agenda to add Action/Discussion: Presidential Search Advisory Committee. The motion was unanimously approved.

**MOTION: 01-31-07:02** Motion was made by Trustee Wood and seconded by Trustee Meyer to amend the agenda to add Action/Discussion: Search Consultant Selection. The motion was unanimously approved.

**PRESIDENTIAL SEARCH ADVISORY COMMITTEE**

The process by which the members of the Presidential Search Advisory Committee were selected was explained by Board Chair Williams. He read the names of the committee members selected by the Board of Trustees and thanked the members of the committee for agreeing to serve. Additionally, Williams noted that care was taken by the trustees to provide representation from the community as well as the college, and that 22 members comprised the committee with eleven members representing either the community or the college. He also expressed appreciation to the individuals who were not selected. The following motion was then made:

**MOTION: 01-31-07:03** Motion was made by Trustee Wood and seconded by Trustee Meyer to approve the selection of the following members for the Presidential Search Advisory Committee:

<table>
<thead>
<tr>
<th>Community Members</th>
<th>Campus Members</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ron Catlan</td>
<td>Gary Coffman</td>
</tr>
<tr>
<td>Dick Compton</td>
<td>Jeanne Emerson</td>
</tr>
<tr>
<td>Linda Davis</td>
<td>Sandra Jacquot</td>
</tr>
<tr>
<td>Kimber Gates</td>
<td>Joe Jacoby</td>
</tr>
<tr>
<td>Mike Kennedy</td>
<td>Michelle Lippert</td>
</tr>
<tr>
<td>Tim Komberec</td>
<td>Bob Murray</td>
</tr>
<tr>
<td>Claudia Miewald</td>
<td>Eric Murray – co-chair</td>
</tr>
<tr>
<td>Don Myers</td>
<td>Judy Parker</td>
</tr>
<tr>
<td>Sandy Patano</td>
<td>Meredith Satterlee</td>
</tr>
<tr>
<td>Wanda Quinn – co-chair</td>
<td>Steve Ruppel</td>
</tr>
<tr>
<td>Sue Thilo</td>
<td>Al Williams</td>
</tr>
<tr>
<td>Hazel Bauman – alternate</td>
<td>Sara Johnson – alternate</td>
</tr>
</tbody>
</table>

The motion was unanimously approved.
Williams said he was pleased with the representation on the committee and thanked the selected members of the search advisory committee, as well as those that submitted letters of interest.

SEARCH CONSULTANT SELECTION
Board Chair Rolly Williams said that several consultants had submitted proposals and those were narrowed to two consultants. Williams stated that he favored the Association of Community College Trustees (ACCT) and requested comments about the consultants from the other trustees.

It was noted that the ACCT consultant that would facilitate NIC’s search process lives in Bozeman and would have an understanding of the area, which the trustees felt was key to the search. The trustees did cost comparisons of ACCT and Gold Hill, and noted that the estimates were very similar. After further discussion, the following motion was made:

**MOTION: 01-31-07: 04** Motion was made by Trustee Wood and seconded by Trustee Meyer to contract with the Association of Community College Trustees (ACCT) as the presidential search consulting firm.

Roll call vote:
- Armon: yes
- Meyer: yes
- Vieselmeyer: yes
- Williams: yes
- Wood: yes

The motion passed unanimously.

NAMING OF THE GYM FLOOR
At this point in the agenda Board Chair Rolly Williams excused himself from the meeting. Vice Chair Wood stated that college policy allows for naming of all college facilities including rooms and other significant structures or locations, at the discretion of the institution. She read some of the accomplishments of Rolly Williams, former head coach and athlete director at NIC. She explained that it is important to honor living individuals with naming opportunities, so that they can appreciate the gesture. The following motion was made:

**MOTION: 01-31-07:05** Motion was made by Trustee Meyer and seconded by Trustee Vieselmeyer to name the gymnasium floor the “Rolly Williams Court”, effective immediately. The motion was unanimously approved.

Rolly Williams then rejoined the meeting.

APPROVAL OF COURSE FEE SCHEDULE 2007-08
Vice President Barbara Hanson reviewed the proposed course fee schedule for 2007-08 for the trustees and noted that in order for the fees to be included in the class schedule to be printed in February or March, it was necessary to bring the schedule to the trustees for approval. Following the review of the fee schedule this motion was presented:
MOTION: 01-31-07:06 Motion was made by Trustee Wood and seconded by Trustee Vieselmeyer to approve the course fee schedule for 2007-08 as presented. The motion was unanimously approved.

PRELIMINARY SPRING CREDIT ENROLLMENT
Vice President for Student Services Eric Murray said that student enrollments have increased in all areas, although students have not yet been dropped for non-payment of tuition. That date is February 6, after which official enrollment figures will be available.

SECOND QUARTER BUDGET REVIEW, FY06-07
Vice President Jurgens reviewed the second quarter fiscal year 2006-07 budget. Tuition and fee revenue is slightly greater than the previous five-year average; however, both revenue and expenditures are very similar to the previous five years. The trustees discussed the costs of the presidential search, and Jurgens reported that the contingency fund should have sufficient funds to cover those costs. Trustee Meyer stated that she would like a line item in the budget for property acquisition, particularly the educational corridor, even though no funds may be available currently.

DEVELOPMENT DEPARTMENT: FOUNDATION, GRANTS & ALUMNI RELATIONS
Rayelle Anderson, Executive Director of the North Idaho College Foundation, provided the annual dashboard report to the trustees. She explained the areas of responsibility of the Foundation, grants and alumni relations divisions under her supervision. Anderson noted that these entities work very closely with the internal campus community as well as the external community to match college needs with external funding sources and supporters. She provided a summary report of the major events undertaken by the departments as well.

LEGISLATIVE SESSION REVIEW AND NIC JOINT FINANCE APPROPRIATIONS COMMITTEE (JFAC) HEARING
Kent Propst provided the trustees with a briefing of proposed legislation that will be presented to the state legislature in this session. Some of the drafts include a bill to standardize fees for professional-technical education and for dual enrollment. Currently, students are charged higher fees at four-year institutions than at the community and technical colleges in Idaho. Another proposed bill would reduce the supermajority of 66% to a majority to establish a new community college. The bill would call for election for any new community college to be held during one of state-wide elections.

Trustee Meyer stated that President Burke gave a stellar presentation before JFAC and that it was very well received by the legislators.

REPORTS
PRESIDENT
President Burke provided a review of his activities during the past month. He praised the Nursing Department for the recent accreditation. The accrediting agency granted eight years continued accreditation with no citations. Burke also reported on his presentations before the House Education Committee and the JFAC, and noted that Rolly Jurgens and Kent Propst will
present before the Senate Education Committee. He emphasized the importance of collaborative relationships with the local community, the Coeur d'Alene Tribe, and urged continued membership in the Mountain States Community College Association as well as AACC and ACCT.

**SENATE**

Senate Chair Jim DeMoss reported on the policies being reviewed by the Senate, and he stated the alcohol policy has passed the Senate with minor changes. DeMoss said that the Senate will be assembling a handbook for new Senate leadership to understand the college governance process and to aid in the transition of new Senate leadership.

**FACULTY ASSEMBLY**

Faculty Assembly Chair Bill Richards stated that Vice Presidents Propst and Jurgens talked about the legislative and budgeting processes at the last faculty meeting. Richards and Joe Jacoby, Faculty Assembly Vice Chair, attended the Idaho Council of Faculty legislative luncheon on January 22. He said that the legislators were receptive and that the meeting was well attended and informative. Richards thanked the trustees for inclusion of faculty on the presidential search advisory committee. He praised President Burke's work during his term as NIC's president.

**STAFF ASSEMBLY**

Patrice Wheeler, Staff Assembly Chair, thanked President Michael Burke for his service at NIC. The staff are eager to be a part of the presidential search process. Dr. Barbara Hanson will talk about the reorganization of the Instruction Department at the next meeting. In March the staff will be presenting a stress workshop and sponsoring a forum for Sharon Daniels-Bullock to talk about her experiences in Zimbabwe during her recent leave of absence.

**ASNIC**

ASNIC president Ryan Robinson said that Vice President Katie Brandt had transferred at the semester break and Kyle Campbell has been appointed as the new vice president. Vice President Jurgens will be speaking at the next meeting about the NIC budget process. Robinson also said that the College of Southern Idaho had extended the invitation for NIC student leaders to attend the basketball game between NIC and CSI in Twin Falls and to tour the CSI recreation center. He also reported that the students will be holding an etiquette dinner, and that he would be attending the Black Ties and Tricycles fundraiser benefiting the NIC Children's Center.

**BOARD CHAIR**

Board Chair Williams gave a summary of the process for the presidential search and stated that the trustees will be selecting a consulting firm to aid in the search.

**REMARKS FOR GOOD OF ORDER**

Donna Ward said that the Phi Theta Kappa students have worked with a local soup kitchen and pledged support on a continuing basis. Vice President Eric Murray said that crisis response training was taking place with key individuals on campus.
ADJOURNMENT

Motion was made by Trustee Wood, seconded by Trustee Vieselmeyer, and unanimously approved to adjourn the meeting.

Time: 9:25 p.m.

____________________________   ______________________________
Board of Trustees Chair    Board of Trustees Secretary