CALL TO ORDER AND VERIFICATION OF QUORUM
The meeting was called to order 4:00 pm by Board Chair Rolly Williams. He verified that a quorum of the Board was present. Those in attendance were: Mic Armon, Judy Meyer, Ron Vieselmeyer, Rolly Williams, Christie Wood, Interim President Priscilla Bell, and college attorney, Marc Lyons. Joining the meeting at approximately 5:30 p.m. were Rolly Jurgens, Kent Propst, and Donna Ward.

EXECUTIVE SESSION
MOTION: 02-28-07: 07 Motion was made by Trustee Meyer and seconded by Trustee Armon to adjourn to executive session under Idaho Code Sections 67-2345(a) To consider hiring a public officer, employee, staff member or individual agent, and (c) To conduct deliberations concerning labor negotiations or to acquire an interest in real property which is not owned by a public agency. Unanimous roll call vote was as follows:

- Mic Armon       yes
- Judy Meyer      yes
- Ron Vieselmeyer yes
- Rolly Williams  yes
- Christie Wood   yes

Discussion took place regarding the hiring of a public employee as well as acquiring an interest in real property which is not owned by a public agency. At 5:55 p.m. the executive session was ended, and the Trustees reconvened as follows:

RECALL TO ORDER AND VERIFICATION OF QUORUM
Board Chair Williams called the meeting to order at 6:04 p.m. and verified that a quorum of the Board was present.
ATTENDANCE
Trustees: Mic Armon
Judy Meyer
Ron Vieselmeyer
Rolly Williams
Christie Wood

Also present:
Priscilla Bell, Interim President
Rolly Jurgens, Vice President for Administrative Services
Eric Murray, Vice President for Student Services
Kent Propst, Vice President for Community Relations
Marc Lyons, Attorney for North Idaho College
Jim DeMoss, Senate Chair
Patrice Wheeler, Staff Assembly Chair
Bill Richards, Faculty Assembly Chair
Ryan Robinson, ASNIC President

OPEN FORUM FOR PUBLIC REMARKS
Students Ryan Robinson, Jordan Daugherty, T. C. Parker and Katie Condry, spoke to the
trustees in favor of the proposed alcohol policy for use of alcohol at controlled events on NIC
properties.

Vice President Rolly Jurgens, representing the NIC Security Department, stated opposition to
the proposed alcohol policy and noted that security may be difficult to monitor should the
policy be approved.

Vice President Jurgens, representing himself, also spoke to the trustees about an individual
that has come before board to tell the board how to run the college. He praised the trustees
for their emphasis on diversity, and requested that the board members consider “recruiting”
people from all nationalities to attend NIC and become community members.

CELEBRATING SUCCESS
Bob Murray, Dean of General Studies, introduced Steve Casey, the Dual Enrollment
Coordinator, and former Coeur d’Alene High School principal. He introduced Pam Claflin,
Lynn Bates, Maxine Gish, Alan Lamb, and Rex Fairfield as individuals key to the Dual Credit
Enrollment Program. Casey presented a PowerPoint outlining the program and its progress.

ALCOHOL POLICY
Vice President Kent Propst explained that the proposed Alcohol Policy 6.07 resulted from a
directive by the trustees for the administration to draft an alcohol policy and procedure. He
reminded the board that policy only is subject to approval, not the procedure. Propst and
Lanny Stein, Director of Auxiliary Services, did considerable research on alcohol policies from
other institutions, resulting in the proposed draft.

Propst said that the college Senate had reviewed, revised, and approved the draft policy. He
explained that the procedure is restrictive in nature with the intent to eliminate potential
problems.
Each of the trustees provided input on the policy and the procedure. Discussion occurred about the process for the revision of the procedure. The trustees determined that the procedure needed to be restrictive as well as workable. The college president will monitor the policy and procedure and will make periodic updates to the board about the implementation and use of the policy and procedure for alcohol-related events on campus. The following motion was then made:

**MOTION: 02-28-07: 08** Motion was made by Trustee Wood to accept the Alcohol Policy and Procedure 6.07 as presented. Trustee Armon seconded the motion with the amendment to accept the Alcohol Policy 6.07, only. The motion passed by roll call vote of 3-2 as follows:

Roll call vote:
- Mic Armon: yes
- Judy Meyer: yes
- Ron Vieselmeyer: no
- Rolly Williams: no
- Christie Wood: yes

**COLLEGE CALENDARS ACADEMIC YEARS 2008-2009 AND 2009-2010**

Eric Murray, Vice President for Student Services, told the board that this was a first reading of the college calendars for the next two academic years. He explained the efforts of the Calendar Committee and told the trustees that the spring breaks proposed in the college calendars for academic years 2008-2009 and 2009-2010 coincide with the Coeur d'Alene School District. It was suggested that all three of the school districts' calendars for spring breaks be considered in future calendars. The following motion was then made:

**MOTION: 02-28-07: 09** Motion was made by Trustee Armon and seconded by Trustee Vieselmeyer to approve the College Calendars for Academic Years 2008-2009 and 2009-2010 as presented. The motion was unanimously approved.

**SANDPOINT EDUCATION CENTER**

Vice President Jurgens introduced Dr. Larry Branen, Associate Vice President of the University of Idaho. He outlined a conceptual plan for development of an education center in Sandpoint with the collaboration of the Wild Rose Foundation (affiliated with Coldwater Creek), Lewis-Clark State College, and NIC. Projections completed by MGT, an educational consulting firm, were presented, and information regarding the property, facilities, occupancy costs, and projections for financial operations were reviewed. Wild Rose Foundation will match up to $500,000 annually for the first five years for operations for programs at the Sandpoint center. Branen said that a master plan, cooperative agreements with NIC and the other educational institutions, as well as with architects will be developed. The program and concept will be presented at the State Board meeting in June or August.

Branen stated that a formal signing of a memorandum of understanding (MOU) would take place the following day at North Idaho College Ponderay Center. He noted that the MOU did not require board approval.
PROFESSIONAL TECHNICAL GRADUATE REPORT FOR 2006

Lita Burns, Nursing Division Chair, provided the trustees with the Professional-Technical Graduate Report for 2006. Included in the report was comparative data on graduates, part-time and full-time enrollments, program completers, positive placements, and average wages from 2002 to 2006. Many students in the business and trades are offered jobs, and opt out of the programs prior to completion (non-completers). Burns explained that the non-completers are not tracked, which has impact on the data. It was noted that NIC professional-technical educational programs have a 92% job placement rate.

Discussion took place regarding the health professions enrollments, program costs, clinical sites, and the impact of new nursing schools on NIC’s programs. Critical clinical sites in Washington have been eliminated for NIC due to the new nursing school at Gonzaga University. Burns explained that clinical sites are currently used in nearly every kind of healthcare facility.

OFFICIAL SPRING CREDIT ENROLLMENT

Vice President Eric Murray reported the official spring credit enrollment as follows: NIC has the highest spring headcount in five years; however, the full-time equivalent (FTE) headcount is lower due to increased enrollment of part-time students. Murray explained that the basic service needs increase, but due to revenue based upon FTE, not headcount, the impact on staff, facilities, and instruction cost is greater because of more students. He provided enrollment data on professional-technical, academic, dual credit, residency, age, and the top four student majors.

FINANCIAL AID AWARDS

Vice President Murray explained to the trustees that the summary of current year financial aid awards is a new dashboard indicator. The total amount of aid awarded in 2006 was approximately $7.7 million, which included internal scholarship aid and external scholarships. He noted that awards of financial aid are decreasing due to the increase of part-time to full-time students. The Scholarship Committee had been restructured resulting in a large increase in scholarship applications. Murray stated that the federal student Perkins Loan default rate is currently about 14% and that 25% default is cause for concern. NIC is using a preferred lender for exit interviews with students, resulting in increased success of student loan repayment.

COLLEGE FUNDING SOURCES

Vice President Jurgens outlined the college funding sources, a dashboard indicator. Reliance on student tuition and local taxes for funding are on the increase and government or state funding is decreasing. Additionally, Jurgens explained revenue received from other counties for non-district students.

BUDGET DEVELOPMENT TIMELINE

The budget development timeline for FY2007-08 was explained by Vice President Jurgens. He reported that the Kootenai County Assessor estimates that growth for the past year has declined considerably compared to the prior year. The past year is estimated at $150 million in tax revenue growth, as compared to $850 million the previous year. The new growth will generate about $80,000 in new revenue.
LEGISLATIVE SESSION UPDATE
Vice President Kent Propst reviewed the proposed legislation that would directly impact community colleges in Idaho. One of those is Senate Bill 1089, which would lower the term limits for boards of community college from six years to four years and would require elections for boards of trustees of community colleges to be held on a common election date.

The Joint Finance Appropriations Committee approved the community college funding recommendation that was drafted in 2006, and entitled “College of Southern Idaho and North Idaho College: State General Fund Distribution Process.” The bill includes intent language and the allocation formula will be a part of the proposed revenue bill. Propst cautioned that although the language becomes part of the mainline appropriations bill, it needs to pass both the House and the Senate and be signed by the governor before it becomes law. If the bill is passed, the community colleges will receive a 6.9% overall increase or approximately $1.5 million in new state general and dedicated funds. Propst said according to Vice President Jurgens’ analysis the allocation will add approximately 4.3% or $453,000 to NIC’s revenue. Because of the enrollment-based funding formula, the College of Southern Idaho will receive an increase of more than twice that amount and percentage.

The legislative session could end on or about March 23, and must end by March 30, as renovation of the State Capitol begins April 1.

Propst also reviewed the American Association of Community Colleges (AACC) National Legislative Summit held February 11-14, 2007, in Washington, D.C. He and Trustee Wood attended the summit, which focused on federal funding and legislation. Wood and Propst were able to meet with all of the Idaho legislators. Wood stressed the importance of NIC staying involved with the National Legislative Summit in order to stay informed of issues at the national level, connect with other community college leaders, and most importantly, meet with the Idaho congressmen on issues affecting Idaho community colleges.

PRESIDENTIAL SEARCH UPDATE
Propst updated the board on the presidential search progress, reviewed the timeline and the drafting of the position profile. He praised Wanda Quinn and Eric Murray for their work as co-chairs, as well as Donna Ward, Shelley Rushford, Erna Rhinehart, and Kathy Dionne for assuming the additional duties associated with the presidential search.

REPORTS
PRESIDENT
President Priscilla Bell, who is the interim president contracted through ACCT, stated that she had a wonderful welcome by the college and is pleased to be part of the team.

SENATE
Jim DeMoss, Senate Chair, said that the Senate will form two ad hoc committees: one to create a brochure about the legislative process and a second to outline how the college policy system works. He said that the Senate would like to create a manual for best practices for Senate executives, and he encouraged periodic review of the policy manual and the proposed brochure for those to remain updated. DeMoss also reported that a Senate ad hoc committee is reviewing the grievance policy.
FACULTY ASSEMBLY
It was reported by Bill Richards, Faculty Assembly Chair, that the faculty is assembling information for the Meet & Confer committee. They look forward to working with President Priscilla Bell and Human Resources Director Wade Larson. At the last meeting, the faculty discussed a modular contract proposal.

STAFF ASSEMBLY
Patrice Wheeler, Staff Assembly Chair, thanked the trustees for the opportunity to have a staff member serve on the Presidential Search Advisory Committee. The staff have been surveyed for recommendations for Meet & Confer. The staff has also scheduled a workshop on stress and a forum for Sharon Daniels-Bullock to speak on her experiences in Zimbabwe.

ASNIC
Ryan Robinson, President of ASNIC said that the student leaders are completing their projects. Student elections will be held April 18 and 19. Events planned by the students include an ASNIC recognition banquet for students, faculty, and staff and an etiquette dinner to teach students about dining manners. Robinson also noted that the students continue to advocate for the educational corridor and to encourage and promote campus diversity.

BOARD CHAIR
Board Chair Williams requested Vice President Jurgens to consider and include the publication of the history of North Idaho College during the budget development process.

REMARKS FOR GOOD OF THE ORDER
Trustee Wood said she had talked with the Board of Trustees Executive Assistant Donna Ward about using an electronic version of the board meeting materials both as a cost-savings as well as staff time-saving measure. Wood encouraged the use of older or refurbished laptops with the board materials pre-loaded prior to meetings, and she asked for further investigation into this topic.

Trustee Meyer stated that the trustees need to be focusing effort on the proposed educational corridor. She recommended that Mic Armon be the board liaison for the educational corridor planning group. Trustee Armon agreed to this proposal, as did the other trustees.

ADJOURNMENT
Motion to adjourn was made by Trustee Armon, seconded by Trustee Wood, and unanimously approved at 9:35 p.m.

____________________________________  __________________________________
Board of Trustees Chair                Board of Trustees Secretary