CALL TO ORDER AND VERIFICATION OF QUORUM
The meeting was called to order 4:03 p.m. by Board Chair Rolly Williams. He verified that a quorum of the Board was present. Those in attendance were: Mic Armon, Judy Meyer, Ron Vieselmeyer, Rolly Williams, Interim President Priscilla Bell, Rolly Jurgens, Wade Larson, Barbara Hanson, Kathy Christie, Steve Ruppel, Eric Murray, Kent Propst, Donna Ward, and college attorney, Marc Lyons. A workshop on the proposed budget for FY08 was conducted by Vice President Jurgens. Meghan Cuniff of the Spokesman-Review also attended the budget workshop.

EXECUTIVE SESSION
MOTION: 05-30-07: 18 Motion was made by Trustee Meyer and seconded by Trustee Armon to adjourn to executive session under Idaho Code Sections 67-2345(a) to consider hiring a public officer, employee, staff member or individual agent, (b) to consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent; and (c) To conduct deliberations concerning labor negotiations or to acquire an interest in real property which is not owned by a public agency.

Unanimous roll call vote was as follows:
Mic Armon    yes
Judy Meyer   yes
Ron Vieselmeyer yes
Rolly Williams yes
Christie Wood absent

Discussion took place regarding those topics noted in the motion above. At 5:58 p.m. the executive session was ended, and the Trustees reconvened as follows:

RECALL TO ORDER AND VERIFICATION OF QUORUM
Board Chair Williams called the meeting to order at 6:00 p.m. and verified that a quorum of the Board was present; however Trustee Wood was not present.

GUESTS
Linda Ball of the Coeur d'Alene Press was introduced as a guest.
APPROVAL OF MINUTES
Motion was made by Trustee Meyer and seconded by Trustee Armon to approve the minutes of the meeting of May 30, 2007, as presented. The motion was unanimously approved.

PUBLIC COMMENT
None.

CELEBRATING SUCCESS
Vice President for Student Services Eric Murray summarized the Nine-Point Agreement between NIC and the Coeur d'Alene Tribe. He identified the team leaders that have volunteered to direct the development of each point and provided a progress report as well.

BOARD OF TRUSTEES MEETING CALENDAR FOR FY07-08
President Bell told the Trustees that the Board of Trustees meeting calendar for FY07-08 presented at the May meeting had been revised. She noted that no meeting is scheduled in July 2007 and that the September 2007 meeting is revised to allow for the Trustees to attend the Association of Community College Trustees (ACCT) meeting September 26-29, 2007. The following motion was then made:

MOTION 05-30-07: 19 Motion was made by Trustee Armon and seconded by Trustee Vieselmeyer to approve the Board of Trustees Meeting Calendar for FY07-08 as presented. The motion was unanimously approved.

REQUEST FOR LEAVE WITHOUT PAY
Vice President for Instruction Barbara Hanson stated that per Board Policy 3.04.06, Barbara Davis, an instructor in the mathematics division, requested a leave of absence without pay for the academic year 2007-08. The request has been reviewed and approved by her division chair, the Vice President for instruction, and the President. Motion was then made as follows:

MOTION 05-30-07: 20 Motion was made by Trustee Armon and seconded by Trustee Meyer to approve the unpaid leave of absence for Barbara Davis per Board Policy 3.04.06 for the academic year 2007-08. The motion was unanimously approved.

SCULPTURE FROM CITIZENS’ COUNCIL FOR THE ARTS
Interim President Priscilla Bell told the Trustees that she met recently with Sue Flammia, Mike Dodge, and Dave Gerber, representatives of the Citizen’s Council for the Arts, about a sculpture for the college. A photo of the model was provided to the trustees, and Bell stated that the sculpture by artist Harold Balaz would be erected and maintained at no cost to the college. The College Senate and President’s Cabinet have approved of the artwork. Bell stated that Board approval was requested in order for the sculpture to be installed prior to Art on the Green the first week of August.
MOTION 05-30-07: 21 Motion was made by Trustee Meyer and seconded by Trustee Armon to approve the proposed sculpture by Harold Balaz as presented. The motion was unanimously approved.

OPERATING AND PLANT FUND BUDGETS FOR FY07-08
Vice President Rolly Jurgens reviewed the Operating and Plant Fund Budgets for FY07-08. The Operating Budget reflects an increase in the State allocation of 4.1%, and the previously approved 5.9% tuition and fees increase. The budget details new expenditures for FY08 including salary changes, benefit cost increases, reclassifications, changes in staffing, and two expansions in programs for on-site instructor training and ADN nursing program expansion.

Salary adjustments are recommended for faculty educational advancement, faculty step increases, staff reclassifications, salary range adjustments, schedule placement and longevity adjustments. Increases for the respective faculty and staff salary pools are budgeted at 6% plus adjustments for ranges, schedule placement, longevity and reclassifications. The cost for health benefits is expected to rise an additional .7%.

Minor increases are added to the maintenance and operations budget for some infrastructure costs as well as increases in utilities.

In exploring possible additional revenue, the Board discussed the waiver of fees for use of campus facilities, such as the SUB, Schuler Auditorium, etc., and suggested that a policy for waivers of fees be created. Jurgens explained that the changes within the personnel services budget were not allocated, and would be figured with the aid of Human Resources. The proposed budget comparison of salaries to M&O is approximately 76% to 24%. President Bell remarked that her understanding is 80-81% of salaries to M&O is nearer to the national average.

Jurgens reviewed the proposed Plant Fund Budget FY07-08. An additional $1.8 million in revenue from the Department of Public Works (DPW) has been designated for NIC, and the projects earmarked for this revenue were identified. The budget will be brought to the Board for approval at the June meeting.

AREA AGENCY ON AGING BUDGET FY07-08
Vice President Jurgens explained the projected changes in revenue and expenditures in the Area Agency on Aging Budget for FY07-08. He noted that NIC is the umbrella or oversight entity for the Area Agency on Aging, and that the budget items “pass through” the college. Jurgens stated that the budget is presented to the college Board as an information item as the oversight agency. Subsequent to discussion, the following motion was made:

MOTION 05-30-07: 22 Motion was made by Trustee Armon and seconded by Trustee Vieselmeyer to approve the proposed Area Agency on Aging Budget for FY07-08 as presented. The motion was unanimously approved.
HEAD START OPERATING BUDGET FY07-08
Vice President Jurgens presented the Head Start Operating Budget for FY07-08. He explained that NIC is also the umbrella agency for Head Start and that the budget items “pass through” the college Business Office. The changes in revenue and expenditures were noted by Jurgens, and the Trustees made the following motion:

MOTION 05-30-07: 23 Motion was made by Trustee Meyer and seconded by Trustee Armon to approve the proposed Head Start Operating Budget for FY07-08 as presented. The motion was unanimously approved.

HEAD START SHARED GOVERNANCE POLICY
It was explained by Vice President Jurgens that NIC has been the oversight agent for the Head Start program since 1973. At a past meeting of the Trustees in 2006, Jurgens had explained that the federal granting and regulatory agency for the Head Start funding had requested clarification between the governing board, the NIC Trustees, and the governing counsel of Head Start. College Attorney Marc Lyons worked with Doug Fagerness, Director of Head Start, and clarified, simplified, and established compliance with the federal regulations. The redrafting of the policies and procedures gives maximum flexibility as well as safeguards to ensure Head Start’s day-to-day operations. As the “grantee Board” for Head Start, any issues that have needed Trustee-level attention have been brought to the NIC Board. Fagerness noted that Head Start’s relationship with NIC enhances the quality of the program. The following motion was then made:

MOTION 05-30-07: 24 Motion was made by Trustee Armon and seconded by Trustee Meyer to approve the Shared Governance Policy, the Procedures for Shared Governance, and the Community Complaint and Civil Rights Complaint Resolution Procedures for Head Start as presented. The motion was unanimously approved.

AUXILIARY SERVICES BUDGET FY07-08
Eric Murray, Vice President for Student Services, presented the Auxiliary Services Budget for FY07-08. He explained that the auxiliary services budget includes the bookstore, food services, the student union building, and the residence hall. He highlighted changes in revenue and expenditures for FY07-08 for each operation from the previous fiscal year. He said that the student union hopes to capture additional revenue through previously waived rental and equipment fees. The budget will be presented at the June meeting for approval.

ASNIC OPERATING BUDGET FY07-08
Ryan Robinson, President of ASNIC, presented the ASNIC Operating Budget for FY07-08. He noted some of the revisions from the previous year’s budget, including new line items for awareness training in some areas for students. The budget will be presented at the June meeting for approval.
PRESIDENTIAL SEARCH UPDATE
Vice President Kent Propst reported that two final presidential candidates were on campus for interviews by the campus employees and the community. He said that one had subsequently withdrawn. The Board of Trustees will determine the next steps in the search process.

REPORTS
COLLEGE PRESIDENT
President Priscilla Bell reported to the Trustees that Dr. Barbara Hanson had decided to step down as Vice President for Instruction, effective June 30, and to accept the temporary, six-month position as Executive Director of Strategic Program Development. Kathy Christie has accepted the position of Interim Vice President of Instruction, effective July 1.

Bell updated the Trustees on the Sandpoint Center, the Educational Corridor, and the new Cabela’s facility.

Mic Armon noted that he has been advocating for the position of executive director of Strategic Program Development; he is extremely excited for the opportunity for Dr. Hanson to fulfill a need that might hopefully become a permanent position.

SENATE
Fran Bahr, newly-elected College Senate Chair, reported the new Senate officers. The Senate has no policies under review, but is awaiting policies being revised by Human Resources.

FACULTY ASSEMBLY
Bill Richards, Faculty Assembly Chair, introduced Bob Bennett, the Faculty Assembly Chair-Elect. Richards reported that the assembly had voted a motion of no confidence for Dr. Barbara Hanson, Vice President for Instruction, and the motion passed. The faculty held a special session at which Rolly Jurgens and Dr. Priscilla Bell discussed the instruction division reorganization.

STAFF ASSEMBLY
Patrice Wheeler, Chair of Staff Assembly, reported that officers had been elected for the next academic year. Shelley Cobetto was elected the new Chair and the new Vice Chair is Gary Coffman.

ASNIC
Ryan Robinson, President of ASNIC, stated that elections were held by the students, and he had been re-elected President for the next academic year. Robinson noted that ASNIC passed a resolution in support and acceptance of diversity at one of the last meetings before the end of the school term.

BOARD CHAIR
Board Chair Rolly Williams thanked Dr. Barbara Hanson for the work she has done as Vice President for instruction and for accepting the temporary position as Executive Director of Strategic Program Development.
REMARKS FOR GOOD OF ORDER
Trustee Meyer suggested that NIC partner with the new community college as well as the College of Southern Idaho to educate the Idaho legislators about the mission of community colleges.

ADJOURNMENT
Motion to adjourn was made by Trustee Armon, seconded by Trustee Meyer, and unanimously approved at 7:45 p.m.

____________________________________  ____________________________________
Board of Trustees Chair                    Board of Trustees Secretary