Dear Trustees,

Much has been going on this summer and much more is in the works for 08-09. Below are several college news items which will give you an idea of what's happening.

**NIC News and Events**

First, let's congratulate several North Idaho College science students for winning first place in the faculty choice division of the seventh annual Idaho Idea Network of Biomedical Research Excellence (INBRE) research conference in Boise Aug. 4-6. The winners were Sarah Broden, Hannah Edwards, Caitlyn Free, Bryne Rush, and Ashley Zabka.

“The scholars win is news of epic proportions and speaks volumes for the quality of work in the lab… I am so proud of the community colleges and the outreach colleges of Idaho. This is a five-star program of statewide collaboration and friendly academic competition.” said NIC Microbiology Instructor and INBRE Outreach Core Coordinator Rhena Cooper.

The INBRE Fellows program is funded by the National Institutes of Health and gives students $5,000 for a 10-week research experience at a research intensive university.

Next an update on safety and security: North Idaho College has taken measures to improve campus safety by implementing the new NICAalerts system, a mass notification system for sending emergency notifications via text messaging and email alerts. The NICAalerts system will be used only in the most urgent situations, such as emergency campus closures or evacuations due to imminent danger from an attack, threat, or inclement weather. Routine campus announcements will not be sent via the alert system.

All NIC staff, faculty, and students are encouraged to register for the free service. Standard text messaging fees and data rates may apply depending on specific cell phone service providers.

This is an opt-in service, meaning you will not receive text messages or email emergency alerts unless you voluntarily register for the service at http://www.nic.edu/safety/eAlerts.asp.

Please register yourself and encourage all students to register as well!

*Information:* Bob Thompson at Ext. 7759.

Simultaneous with improving emergency communications, we are improving communications with students. All registered students will be assigned an NIC student email account beginning this fall semester. This account will be the official means the college uses to communicate with students. Students will need to activate their NICMail accounts following the process described at www.nic.edu\email.

In the Residence Hall we will pilot a new procedure this fall to help deter alcohol abuse. After talking with other institutions which use the procedure and consulting with Marc Lyons, the professional staff in the Residence Hall will have saliva strips on hand to test, when circumstances warrant, for the presence of alcohol orally and in beverages. We expect that this method of verifying alcohol use will not only deter use, but also clarify
situations where the staff may be challenged. Residents will sign a form acknowledging this procedure as they check-in.

The Residence Hall has also created a MySpace page – www.myspace.com/nicreslife. It is going to be their main way of communicating with their students. They are going green and advertising online. They are also going to attempt a ‘residence hall booster club’, a group that will attend NIC games and cheer on their fellow students.

And there is good news on enrollment. NIC experienced a 5.5 percent increase in enrollment during Summer Session 2008. Total headcount was up from 1,002 in the summer of 2007 to 1,058 this summer. Duplicated registrations, meaning the total number of all students in all classes, was up even more sharply from 1,007 last summer to 1,137, a 12.9 percent increase. The full-time equivalency (credit hour production) was up 6.2 percent from 756 to 803 this summer. A total of 53 percent of the student population is taking a full-time course load (six or more credits) compared to 39 percent last year.

The number of financial aid recipients was also up this summer by 11.7 percent, which may have led to a larger population of students who were able to attend classes full-time while also taking advantage of the lower summer tuition rates.

Enrollment is also up for fall. Preliminary numbers will be presented at our Board Meeting. The Workforce Training Center enrollment is up 29.37 percent in enrollment for fiscal year 2008. The number or registrations at the Workforce Training Center totaled 7,595, up from 5871 in fiscal 2007.

The Coeur d’Alene Shootout held on Aug. 16 and 17 was a double-elimination tournament which brought 800 participants and several thousand spectators age 8 thru adult to our campus. It was a very successful event.

Plus volleyball camps were offered in August for middle and high school volleyball players. These camps attracted another 125 students to NIC.

As you know, Art on the Green took place Aug 1 -3. This weekend event also brought thousands of visitors to campus. The Citizens’ Council for the Arts awarded the 2008 President’s Purchase Award to NIC. The award value was $1000. I selected a piece titled ‘Pears on the Menu’ by Olivia Waterman from the Juried Art Show which will be displayed in the Sherman Building.

As you also know NIC has a varied and rather large collection of public art. In an effort to bring synergy and coherence to NIC public art, I recently established the North Idaho College Arts Acquisition Committee. Its Mission Statement is:

“Art should expand the educational mission of North Idaho College (NIC) by providing engaging and challenging work of high quality and artistic craftsmanship. The mission of the Art Acquisition Committee (AAC) is to preserve and protect the aesthetic and functional integrity of the NIC campus environment, and to provide guidelines for the ongoing acquisition of visual art.”

Committee members include Allie Vogt, chair, Pam Noah, Michael Horswill, and Mike Halpern.
A record number of new faculty and staff have joined NIC in the last few months. In addition there have been several promotions and numerous changes in staff assignments. All new faculty and staff were welcomed and given an orientation on August 18. Then on August 19 we held our opening day events for the entire college community. These were followed by meetings and professional development workshops throughout the week.

We are embarking on the process of securing Title III funding – no easy journey to be sure! I have appointed a 25 member steering committee and secured a Title III specialist to take us through the process. Ann Garnsey-Harder will be the project director when (if) our project is funded. Our four focus areas will be:

- **Delivery of e-learning technology**
  NIC is in the process of updating technology to meet the growing needs of distance learning in NIC’s service area. Title III funds will help with the technology challenges of this transition.

- **Faculty development – training for alternative delivery**
  Faculty will need extensive training on new alternative delivery instruction systems (i.e. Blackboard). Title III can help with the logistics and financing for faculty development in this area.

- **Rural nature of NIC’s delivery area and students**
  The profile of NIC’s rural students includes low-income, underprepared, and geographically-challenged students. Title III can assist in the integration of these students into NIC’s population.

- **Outreach centers**
  Outreach centers are experiencing growing pains as a result of increased need for these services in outlying areas. Title III can help by enhancing services provided at existing centers and developing new capacity as needed.

Title III grants are for $400,000 a year for five years. This is a lot of work, but clearly the rewards are worth the effort.

Finally, I asked the members of President’s Cabinet to summarize 07-08 accomplishments in their areas for posting on the web. There are so many good things going on at NIC! And I want to make sure everyone knows of our successes. The reports are available on the NIC home page, and I will also forward those reports directly to the trustees via email. You will be pleased to see all that went on last year!

**Meetings**

July 8 and August 12, I attended the Chamber Upbeat Breakfasts. The breakfast on August 12 was special as NIC’s 75th Anniversary was highlighted. Rolly Williams, Sheila Wood, Tony Stewart, Virginia Johnson, Austin Folnagy, Erna Rhinehart and Fran Bahr all gave presentations. This was the first event in our year long celebration.

The foundation board members have been having one on one meetings with me and Rayelle throughout the summer; this will continue into fall. So far I have met with Michelle Mitchell, Dick Sams, Sue Thilo, Tim Komberec and Kimber Gates. I also met
with David Wold and Jim Thorpe to discuss options for better integrating community relations, marketing, development and the foundation.

District 4 Legislators joined Kent, Jay, Judy Meyer and me for lunch on August 5. We are currently working on setting up lunches with the other 4 Districts. The next one is September 11 with District 3 and lunch with District five legislators’ follows on September 17. Lunches with District one and two will be held in their areas. These lunches are designed to be conversations, no presentations are given, and to give us the opportunity to hear ideas, concerns and suggestions from our legislators. In addition I have met individually with several of our legislators this summer.

I am also continuing efforts to build ties to our federal delegation. On August 18, Katie Oppenheim, Legislative aid to Senator Crapo, made her first visit to NIC. We toured the campus and talked about the upcoming federal appropriation process.

Throughout the summer Mic and I have met regularly with the stakeholders involved in the Education Corridor. Discussions are wide ranging and have included how we better communicate with our community. To enhance communication with dissemination of information, we will hold two open sessions to answer people’s questions: September 23 at noon at District 271’s Mid-Town Center (5th and Linden) and September 25 at 7 AM (location to be determined). No formal presentations are planned, instead we will open the floor to questions. If your calendar allows, please plan to attend these open meetings.

In addition to the regular meetings with Education Corridor stakeholders, we hosted Governor Otter on campus to discuss our plans. Christie and Judy joined in that meeting. I think we were all pleased with the Governors understanding of the need for this project.

The Education Corridor is one of two major thrusts to expand education opportunities at NIC. The second is the expansion of PTE, particularly Trades and Industry programs. The college is part of the Kootenai County Professional Technical Education Consortium, a group comprised of the school districts, college, and employers. Our mission is to create a world class PTE system in Kootenai County. Toward this end we are exploring possibilities for location of a joint school district high school PTE facility with a new NIC facility. The consortium meets twice monthly.

As part of NIC’s exploration of options to expand PTE Mic, Rolly and I met with Post Falls city officials to talk about options in Post Falls. In addition, Mic and I met executives of Riverbend Corporation to discuss options for expansion at Riverbend.

The statewide President’s Council meeting was in Boise this month. Prominent on our agenda was the Idaho Digital Learning Academy and the need to expand the number of universities and community colleges involved in granting dual credit for high school students enrolled in the IDLA. NIC is not currently participating though CSI is.
Community College News

You will be interested in the following excerpt/summary from *USA Today*, July 22, 2008. The authors make it clear that community colleges have become central to the economic well being of America.

Community Colleges have become increasingly vocal in their demand for respect. They are tired of being known as the Rodney Dangerfield of Higher education. They argue that nothing less than the nation’s economic future is at stake.

More than half of the country’s new nurses and health care workers receive their training at community colleges and 80% of police officers, firefighters and emergency medical technicians train at community colleges. Displaced workers and immigrants can receive much needed language and cultural skills at community colleges and people needing to brush up on math or English before pursuing a college degree can get these classes there as well.

Studies show that more of the US’s workforce will need to be educated to keep pace with other industrialized nations, including those most often left behind: low-income students, working adults, underserved minorities and those needing remedial help. Tavis Reindl, of Jobs for the Future, says “some kind of education beyond high school is becoming a universal expectation.”

A report released in February by a national commission of community college leaders says “community colleges are often invisible.” They survive on budgets about one-fifth of their four-year public counterparts.

The nation spent $140 billion on four-year public universities and just under $30 billion for public two year colleges according to the Education Department for 2000-2001, the latest dates available. Enrollments have been increasing faster at two-year schools than at four-year schools for the last decade. Today there are 6.5 million degree-seeking students or 47% of all college undergraduates. Plus an estimated 5 million students are enrolled in non-credit or English as a Second Language classes, though the numbers are not documented.

Clearly, we have a lot to be proud of. Just as clearly we have a long way to go in securing adequate resources to support our mission.

Sincerely,

Priscilla Bell, Ph. D.
Mission
North Idaho College is committed to student success, teaching excellence, and lifelong learning. As a comprehensive community college, North Idaho College provides educational opportunities that expand human potential and enhance the quality of life for the students and the communities it serves.

BOARD OF TRUSTEES MEETING AGENDA
EXECUTIVE SESSION - 4:00 P.M.
REGULAR MEETING - 6:00 P.M.
DRIFTWOOD BAY
STUDENT UNION BUILDING
AUGUST 27, 2008

4:00 p.m.
CALL TO ORDER
Verification of Quorum
Rolly Williams

EXECUTIVE SESSION
Idaho Code Sections 67-2345 (A) (B) (C)

6:00 p.m.
RECONVENE IN DRIFTWOOD BAY ROOM
Verification of Quorum/Introduction of Guests
Minutes Review/Approval
Public Comment
Celebrating Success: Student Athlete/Athletics Department Honors
Rolly Williams
Al Williams

OLD BUSINESS
None

NEW BUSINESS
None

INFO ITEMS
Enrollment Update
Requests to Foundation for Special Project Funds
Title III
Permanent Building Fund Advisory Council Tour
Report on NIC – North Idaho Rural Health Consortium Project
NIC Students Success at INBRE Competition
Reports and FAQ’s on the WEB
VP Search
Priscilla Bell
Priscilla Bell
Priscilla Bell
Priscilla Bell
Priscilla Bell
Priscilla Bell
Priscilla Bell
REPORTS
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Tab 4  Instructional Overview
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College President
Rolly Jurgens
Senate
Jay Lee
Faculty Assembly
Christie Wood
Staff Assembly
Ann Johnston
ASNIC
Gary Coffman
Board Chair
Austin Fohnay
Board Chair
Rolly Williams

REMARKS FOR THE GOOD OF THE ORDER*

ADJOURN

*Remarks are subject to NIC Policy and Procedure 2.01.03. Copies are available from the President's Office and at each board meeting.

**Executive Session may be called for the purposes of considering hiring a candidate for public employment, considering the evaluation, dismissal or disciplining of a public employee, conducting deliberations concerning labor negotiations or to acquire an interest in real property not owned by a public agency, advising its legal representatives in pending or probable litigation, or considering preliminary negotiations in matters of competitive trade or commerce with governing bodies in other states or nations;

Next Board Meeting
September 24, 2008
SUBJECT
Executive Session

BACKGROUND
From time to time the Board will find it necessary to adjourn to executive session.

DISCUSSION
When an executive session is required, a number of specific steps must be taken. These steps are:
2. Cite one or more specific subsections in the code section.
3. Approve a motion to adjourn by two-thirds, roll call vote.
4. Take no action and make no final decisions in executive session.

COMMITTEE ACTION
Roll call vote of the members of the Board of Trustees with a two-thirds majority is necessary to adjourn to executive session.

FINANCIAL IMPACT
None.

REQUESTED BOARD ACTION
A motion under Idaho Code Section 67-2345 subsection:
____ (a) To consider hiring a public officer, employee, staff member or individual agent;
____ (b) To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent;
____ (c) To conduct deliberations concerning labor negotiations or to acquire an interest in real property which is not owned by a public agency;
____ (d) To consider records that are exempt from disclosure as provided in Chapter 3, Title 9, Idaho Code
____ (e) To consider preliminary negotiations involving matters trade or commerce in which the governing body is in competition with governing bodies in other states or nations;
____ (f) To consider and advise its legal representatives in pending litigation or where there is a general public awareness of probable litigation;

Moved by ________ Seconded by ________           Carried:   Yes _______ No ______
Roll call:    ___________ Armon
____________ Meyer
____________ Vieselmeyer
____________ Williams
____________ Wood
CALL TO ORDER AND VERIFICATION OF QUORUM

The meeting was called to order at 12 pm by Board Chair Rolly Williams. He verified that a quorum of the Board was present. Those in attendance were: Mic Armon, Judy Meyer, Ron Vieselmeyer, Rolly Williams, Christie Wood, Marc Lyons, and President Priscilla Bell.

EXECUTIVE SESSION

MOTION: 06-25-08: 21 Motion was made and seconded to adjourn to executive session under Idaho Code Sections 67-2345(b) To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent; and (c) To conduct deliberations concerning labor negotiations or to acquire an interest in real property which is not owned by a public agency.
Roll call vote was as follows:
Armon yes
Ron Vieselmeyer yes
Rolly Williams yes
Christie Wood yes
Judy Meyer was not present.

The evaluation of an employee as well as discussion of acquiring an interest in real property which is not owned by a public agency took place. The executive session was ended at approximately 5:45 pm, and the Trustees reconvened in open session.

RECALL TO ORDER AND VERIFICATION OF QUORUM

Board Chair Williams recalled the meeting to order at 6:00 pm and verified that a quorum of the Board was present.

ATTENDANCE
Trustees: Mic Armon  
Ron Vieselmeyer  
Rolly Williams  
Christie Wood  

Also present:  
Priscilla Bell, President  
Jay Lee, Vice President for Instruction  
Rolly Jurgens, Vice President for Administrative Services  
Eric Murray, Vice President for Student Services  
Kent Propst, Vice President for Community Relations  
Marc Lyons, Attorney for North Idaho College  
Nancy Edwards, Senate Chair  
Gary Coffman, Staff Assembly Chair  
Ann Johnston, Faculty Assembly Chair  
Austin Folnagy, ASNIC President  

APPROVAL OF MINUTES  
Motion was made by Trustee Armon and seconded by Trustee Wood to approve the minutes of the meeting of May 28, 2008, as presented. The motion was unanimously approved.  

PUBLIC COMMENT  
Tony Stewart praised the board for being visionary and overcoming opposition in the acquisition of the Stimson Mill property. He said it is important to preserve public access to the lake.  

AMENDING OF AGENDA  
Board Chair Williams said that a motion was necessary to amend the agenda to include approval of him to sign the president’s contract. Therefore, the following motions were made:  

MOTION: 06-25-08: 22 Motion was made by Trustee Wood and seconded by Trustee Armon to amend the agenda to include the president’s contract. The motion was unanimously approved.  

APPROVAL OF PRESIDENT’S CONTRACT  
MOTION: 06-25-08: 23 Motion was made by Trustee Wood and seconded by Trustee Armon to authorize the Board Chair to execute the employment contract for the period of July 1, 2008 to June 30, 2010 for President Priscilla Bell on behalf of the Board of Trustees.  

Trustee Wood expressed the Board’s appreciation for President Bell’s outstanding leadership and the Board’s confidence in her ability to take the college into the future.
APPOINTMENT OF CLERK

MOTION: 06-25-08:24 Motion was made by Trustee Vieselmeyer and seconded by Trustee Wood to appoint Rolly Jurgens as Clerk of the Election. Motion was approved.

Vice President for Administrative Services Rolly Jurgens was appointed Clerk of the election for the November 2008 election. Trustee seats currently held by Judy Meyer, Position A, and Mic Armon, Position B are up for election. Both positions are four-year terms.

Rolly will work with County Elections Department and report to the Board with the results of the election.

STUDENT UNION BONDS

The refinancing of the Edminister Student Union Building bonds were approved by the NIC Board of Trustees at its June 25 meeting, pending review of the documents by the college’s attorney. The savings would be approximately $20,000 per year. The bonds will go on sale July 10.

Dana Wetzel, Bond Counsel, presented documents to the Board regarding the bond issue. Dana noted that the new bonds combine the revenue from both issues to secure the payments on either issue. Discussion was held regarding the bonds and material presented.

MOTION: 06-25-08:25 Motion was made by Trustee Vieselmeyer and seconded by Trustee Armon to accept the bond documents contingent upon the Board Attorney reviewing them. Motion was approved.

DEVELOPMENT DEPARTMENT UPDATE

NIC Foundation Executive Director Rayelle Anderson presented the board with an update on the Development Department, including financial highlights, the implementation of an annual capital campaign, and a summary or other special projects by the NIC Foundation. The number and amount of scholarships distributed has grown to 537 scholarships for $472,747 as of June 2008. The NIC Foundation currently holds assets of approximately $12 million. Since the foundation’s incorporation in 1977, it has provided more than $4 million in support of construction projects, more than $3 million in scholarships, and 168 awards through the NIC Foundation Grant Program since 1994 for a total of $719,594.

DIAMOND JUBILEE

Diamond Jubilee events will kick off with a presentation the Coeur d'Alene Chamber of Commerce Upbeat Breakfast August 12. A communitywide barbecue for NIC students, employees, and community members will be held on campus September 18. Visit http://www.nic.edu/75 for current information.
PRESIDENT’S REPORT
President Bell spent 17 days in London and Norway – no report

SENATE
No Report

FACULTY ASSEMBLY
No Report

STAFF ASSEMBLY
Gary Coffman appreciated having a role.

ASNIC
No Report

BOARD CHAIR
No Report

REMARKS FOR THE GOOD OF THE ORDER
Kathy Christie has only 3 days left and said people make NIC a remarkable place and she appreciated what the college has done. The trustees offered unanimous praise for Kathy’s many contributions to NIC over her 31 years here and wished her well in her retirement.

ADJOURNMENT

Motion to adjourn was made by Trustee Armon, seconded by Trustee Wood, and unanimously approved at 6:43 p.m.

_____________________________________  ______________________________________
Board of Trustees Chair                Board of Trustees Secretary
SUBJECT
Report: Operating Budget FY 08-09

BACKGROUND
The FY 09 Operating Budget has been approved by the Board of Trustees at the May 28, 2008 meeting. The Operating Budget totals $40,158,540 and the Plant Fund Budget totals $5,073,569.

DISCUSSION
Seven graphical and numerical views will be presented which compare the FY 09 Budget with FY 08 and prior years. Printed copies of the detailed FY 09 budget will be provided at the Board meeting.

COMMITTEE ACTION
None.

FINANCIAL IMPACT
None.

REQUESTED BOARD ACTION
No action is recommended.

Prepared by
Rolly Jurgens
Vice President for Administrative Services
August 27, 2008
North Idaho College
FY 2007-08 Expenditures

Direct Instruction: 45%
Instructional Support: 10%
Institutional Support: 16%
Student Services: 9%
Athletics: 3%
Physical Plant: 9%
Student Financial Aid: 3%
Capital Transfers: 3%
Public Service: 2%
Capital Transfers: 3%
Direct Instruction: 45%
Institutional Support: 16%
Student Services: 9%
Athletics: 3%
Physical Plant: 9%
Student Financial Aid: 3%
Public Service: 2%
Subject: Instructional Overview Report

Background
At the August Board of Trustees meeting, an overview is presented that highlights changes and additions that have been made in the instructional component of North Idaho College. This overview will address new faculty positions, new educational programs, and curriculum modifications.

Discussion
The Board will be provided the opportunity for further discussion and questions at that time.

Committee Action
None required.

Financial Impact
None.

Requested Board Action
None.

Prepared by
Shelley Rushford for
Jay Lee
Vice President for Instruction
August 27, 2008
SUBJECT
Diamond Jubilee Update

BACKGROUND
In 2008, NIC will celebrate its 75th anniversary and in conjunction with the anniversary, a history of the college has been written and has been sent to the publisher.

DISCUSSION
Trustee Christie Wood is chair of the Diamond Jubilee Committee. This topic is on the agenda in order for her to provide an update of the activities of the Diamond Jubilee Committee.

COMMITTEE ACTION
The Diamond Jubilee Committee has been meeting regularly to plan and help carry out celebration activities during the Diamond Jubilee year.

FINANCIAL IMPLICATIONS
There may be some activities which may require funding from the North Idaho College budget. The Board will be kept advised of the possible financial implications.

REQUESTED BOARD ACTION
No action is recommended at this time.

Prepared by
Shelley Rushford for
Christie Wood, Trustee
August 27, 2008