November 19, 2008

Dear Trustees,

I am pleased to tell you that we’ve had an active semester and the past month has been no exception. In this letter you’ll find some great information about events and activities on campus as well as some of the meetings I’ve attended.

As you’ll recall from my last monthly letter, members of the president’s cabinet began providing you status reports for Strategic Plan themes specific to their individual service areas. This month brings you an update from Eric Murray on Theme 2 Student Support.

Strategic Plan – Theme 2 Student Support
Goal 1: Improve student access
Objective A: Identify nontraditional target populations and develop appropriate recruitment strategies.
Action Item 1: Identify team to address issue, including faculty from PT & Transfer
Action Item 2: Meet weekly to discuss issue and develop strategies

The goal of Fall Semester 2008 was to identify a team that could meet regularly and focus on non-traditional student recruitment. A group of approximately 20 people made up of division chairs and a number of student and instructional services personnel have been meeting every Thursday morning in Emery’s to discuss this topic.

During our meetings we have reviewed our current recruitment strategies as developed by admissions. As well, data about our students, our marketing techniques and initiatives begun by faculty have been discussed. At this stage, each division is responding to a series of questions about their programs and their students, and this information is being reviewed.

The group has tracked suggestions for recruiting non-traditional students and will implement improvements to the system beginning next semester. As well, a methodology for completing this same review with the general studies division chairs will be decided next semester.

Eric Murray has led this initiative.

Goal 2: Implement initiatives to increase student success
Objective C: Develop technology-based student services
Action Item 2: Implement OARS-Online

Knowing that not all students can make it to the CDA campus for orientation, an on-line version of OARS was developed over the summer. Ninety-two students, or 6% of those students completing OARS, successfully completed the on-line version for Fall 08. It is anticipated that this number will grow.

Improvements to the program identified from data collected during the pilot semester are now being implemented using funds from advising.

Holly Edwards and Heather Erikson have led this initiative.
Goal 2: Implement initiatives to increase student success  
Objective C: Develop technology-based student services  
Action Item 3: Expand IP Web Phone system

Last year, NIC piloted an IP-Web Phone in the Ponderay Center and in advising. This allows for real time face-to-face conversation between staff and students. The pilot program was successful thus clearing the way to expand the program. Every enrollment service office at NIC (e.g., admissions, financial aid, registrar, etc) will now have an IP-Web Phone connection and every outreach center will have one as well. Units are being installed this semester, and protocols for usage are being developed.

Goal 3: Improve Student Communications  
Objective A: Implement a student email system  
Action Item 1: Convert current email addresses to new system  
Action Item 2: Successfully advertise new system  
Action Item 3: Finish development of institutional protocols  
Action Item 4: Begin Phase 2 of implementation: Non-Enrollment Department Usage

These Action Items are combined into one narrative given the complex nature of this project. This is an example of our best intentions to complete a strategic goal, but having progress inhibited by unforeseen hurdles.

Microsoft was commissioned to help NIC develop an @students.nic.edu domain for student email. This NIC branded email is to be used for all student communication. Datatel was programmed to convert personal emails to this student domain, students were informed of the change and asked to activate their accounts, and protocols for the use of this NIC email were established. The email has been branded as NICMail.

Due to service issues encountered with Microsoft, not all students can activate their accounts. Therefore, we have not yet mandated the use of NICMail and we continue to send out hard copies of information, and continue to use students’ personal email addresses. Phase 2 of the implementation (see Action Item 4) has been suspended until these issues with Microsoft have been cleared up. There is a group currently working on this.

**Other news and events happening around NIC:**

**Athletics**

Congratulations are in order for the Cardinals volleyball team and the women's soccer team, as both earned automatic berths to the NJCAA national tournament in their respective sports. The women's soccer team had to survive a grueling district playoff defeating two nationally ranked teams in Kansas City. In the semi-finals NIC beat the Region 9 champion Western Nebraska, ranked 13th in the country, 2-1. In the District championship, NIC defeated Region 6 Champion Johnson County CC, ranked 14th in the nation, on the their home field, 3-1. The soccer team advances to the NJCAA national tournament for the first time in school history in Chandler, AZ with a record of 12-5-2. Only the top eight teams in the country advance to the NJCAA tournament.

The volleyball team, under first year coach Chris Kosty, advanced to the NJCAA national tournament for the third time in six years. The Cardinals finished 4th in the country in 2006. NIC earned the automatic berth as Region 18 champion by defeating #8 ranked College of Southern Idaho in five games, and regular season SWAC champion #4 Salt Lake CC on their home court,
in four games. The 13th ranked NIC Cardinals will compete in the 16-team NJCAA national
tournament in Council Bluffs, Iowa, with a record of 31-10.

**Student Services**
Technology is helping to improve NIC's accommodations to our students with disabilities. While
these accommodations may not cost less, they are allowing the Center for Educational Access
to rely less on people-provided services and more on technology-assisted services. As an
example, instructors will have their lectures audio-recorded, transcribed, and uploaded to a
secure website instead of using note-takers. This allows students with the proper access codes
to hear and read those lectures when needed. Additionally, NIC is transitioning to the use of C-
Print (real time captioning) in lieu of sign languages interpreters. Qualified ASL interpreters are
hard to find in the numbers needed.

The TRiO grant cycle was postponed until 2010. This means that our student support services
program (aka TRiO) will continue to receive funding until the next grant submission is
announced. We had expected to submit our grant proposal for continued funding this month
after three months of hard work by the Director, Sally Hinders, and various support staff. NIC
will keep the grant proposal on the shelf for eventual submission.

The Native American Student Center at UI is hosting a Development Conference on November
19-20. The conference is an opportunity to dialogue about current and future methods of
providing Native American student support structures at institutions across the country. Two of
our native students were asked to speak on a panel about barriers to native students. NIC is
sending Kae Cie Lowley and Dalton Staggs as representatives.

**Human Resources**
NIC Management Institute: Over the past month, Human Resources has continued to offer the
NIC Management Institute to its first cohort of 18 managers and supervisors. The Institute is a
5-week, 40-hour development course for managers at all levels of the organization and all
experience levels. The completion of the first offering of the Institute will be November 20th.

Ongoing Management Training: Additional training opportunities will be offered to all managers
and supervisors in the month of November as part of the on-going management development
program. This month on November 24th, a course will be offered on “Corrective Action” to
support performance management strategies by managers. It will be geared to help employees
achieve high performance and to correct behavior, attitudes and performance that are not
conducive to a culture of success.

Recognition and Rewards program for staff: The staff recognition program will formally launch in
November. HR has sought to acquire the tools and items over the past few weeks to empower
managers and supervisors with effective resources to motivate and retain employees.

Facilitate VP-Community Relations & Marketing application process: Prior to the close of the
application date, HR has received applications from over 150 applicants for the position. This
should ensure a good base from which to select qualified candidates.

Publication for Wellness and Health Insurance: A 22-page publication was sent out to all
employees covered under the current health insurance plan to reiterate the training that was
provided in the spring and fall with regard to maximizing their benefits under the new consumer-
directed health care. This should provide another resource to employees for accessing their
health and wellness benefits.
The Sentinel Awards
The Sentinel recently won first-place awards at the Collegiate Press Convention in Kansas City. The newspaper won Best of Show for two-year college newspapers in addition to taking top honors in the special sections category for its election tabloid. The Sentinel was also one of three two-year schools honored with the Pacemaker Award.

Emergency Planning at NIC
North Idaho College tested three emergency notification systems this past month. The first was NICAlerts. This is the text messaging system that notifies all volunteer subscribers via their cell phones of campus emergencies. Currently, there are 1,065 subscribers for this service. The second emergency notification system that was tested was Reverse 911. This is a system of placing a recorded phone message from the Kootenai County 911 Center to designated phones. This test involved making an announced call to all members of the President's Cabinet. The test was done during a recent President's Cabinet meeting. All phones with the exception of one rang on cue and the test message delivered without problems. One phone number in the system was incorrect and has been corrected. The third test was to place a test emergency message on the NIC homepage. This test message also worked as planned. Tests of these three systems will be done each semester to insure proper functioning.

Also done this past month was an announced emergency evacuation drill for the Children's Center. This drill involved having designated staff leave their work locations and becoming van drivers and traffic control to move the children from the center to one of two off-site locations. This test also went without problem. The Children's Center has an emergency evacuation drill each month but only annual tests of having designated drivers picking up college vehicles and physically moving the children off the site.

The residence hall continues to undergo an unannounced fire drill each semester. All campus elevators and fire alarm systems are tested annually and further reviewed by the Department of Public Works annually during their on-site safety inspections.

Lastly, a newly updated version of the Campus Emergency Manual has been prepared and by the time of the Board meeting, it will have been distributed to staff responsible for emergency operations on campus.

NIC offers Education Assistance to Shasta Groene
In October, NIC extended an offer of educational assistance to Shasta Groene through a Grant-in-Aid which will cover her tuition and fees should she decide she wants to attend NIC. This offer was in response to a request by Jannine Falk of Nampa, who sent me a letter requesting the college consider extending this assistance to Shasta. A letter, signed by me, was sent to Ms. Falk outlining the details of NIC’s offer. A copy was also sent to Midge Smock of Windermere Realty, who has been a strong advocate for Shasta, with a request that the letter be delivered to Shasta. Ms. Falk has since written us a note of thanks; a copy of which is attached here.

KCPTC – MOU Signing Ceremony
On Friday, October 31st, the Kootenai County Professional Technical Committee held a ceremonial signing of the Memorandum of Understanding (MOU) for the development of the prairie property. At this time, the final signatures were added to the MOU. The Spokesman Review covered the event and ran a very positive article. The CDA Press had similar coverage following the approval of the MOU at a previous Board meeting.
Meetings
The following will give you an overview of “non-routine” meetings and events I attended over the past month.

Oct 20 Met with Mayor Bloem and local citizen, Ron Nichols to address his concerns with regard to the Education Corridor and purchase of the mill site.

Education Corridor Teleconference with LCSC President Dene Thomas and UI President Steve Daley-Laursen.

Oct 21 Attended a reception for NIC trustee candidates at the Coeur d’Alene Chamber.

Oct 22 Rep. John Goeddes and Craig Frie of Kootenai Charities, Inc. presented a $1,000 check to the NIC Foundation to be used for scholarships during this academic year. The funds were raised by the Demolition Derby at the North Idaho Fair.

Oct 23 Met with Teresa Molitor of Centra Consulting to discuss strategy for upcoming legislative session and meetings with legislators.

Oct 24 Met Sen. Shawn Keogh (district 1) for coffee to strengthen rapport and discuss our priorities.

Met with John Chamness and Elaine Mansoor of the Salvation Army to discuss partnerships and opportunities for NIC employees and students to use Kroc Center facilities.

Oct 28-Nov 2 ACCT Meeting in NYC – of interest from these sessions was a presentation by the Gates Foundation regarding post secondary credentialing by age 26 and the focus on community colleges and at-risk and disadvantaged students. I also attended sessions where discussion focused on topics such as the higher education reauthorization act, federal legislation, workforce development and institutional accountability.

Oct 30 Walt Minnick visited campus and met with Judy Meyer, Mic Armon and Rolly Jurgens for lunch and then he walked around the Edminster Student Union Building to meet students.

Nov 4 Attended NIC Foundation Executive Committee Meeting

Participated in Presidents Council monthly meeting by teleconference. Agenda items included common course numbering, tuition and fees and SBOE strategic plan.

Teleconference with Presidents Thomas and Daley-Laursen and SBOE Executive Director Mike Rush to discuss how to best move forward on our collaboration for Education Corridor.
Nov 5-6  
I travelled to Boise for a series of meetings to “kick-off” our legislative efforts for the upcoming session and to position us to secure funding for the remodel of Seiter Hall. I can report success in both endeavors. I met with Rep Cliff Bayer (R – Kuna), of the House Appropriations Committee and JFAC; and the two legislative members of the Permanent Building Fund Advisory Council (PBFAC), Sen Denton Darrington and Rep Max Black. Following the meeting with the PBFAC members, I attended the PBFAC meeting where the Council unanimously voted to recommend the funding ($4.35M) of the Seiter Hall remodel and approved around $700,000 in repair and alteration funds. I also met with Clete Edmunson, the Governor’s Special Assistant for Education. I was able to answer his questions about the Education Corridor. All in all, a very productive trip.

Nov 7-12  
AACC Commission meetings in Washington, DC and meetings with federal delegation. Met with Congressman Simpson as well as Senator Crapo’s appropriations staff to discuss the status of FY09 appropriations bill and previewed FY10 appropriations.

While in Washington, I also met with AACC staff members to review workforce development issues, pending federal legislation for higher education, the Higher Education Reauthorization Act and upcoming public hearings on the Higher Education Reauthorization Act.

Nov 13-14  
Traveled to Boise with a delegation of more than 30 including members of the KCPTC, the school districts, legislators and several manufacturing CEOs to meet with stake-holders at PTE campuses in Nampa and Boise. The group also met with Governor Butch Otter, State Superintendent Tom Luna to discuss the NIC’s collaboration with the school districts to co-locate a PTE facility on the Rathdrum Prairie.

Upcoming meetings:

Nov 17  
Facilities Master Planning meeting with architects
Meeting with Stefany Bales of PAC/West to discuss strategic communications plan for NIC priorities

Nov 18  
Management Team meeting
Monthly Education Corridor meeting with stakeholders
Meeting with Constituent Group Leaders
Meeting with David Rawls to discuss membership on Opera Plus board
Annual NIC Foundation scholarship celebration

Nov 19  
Coffee with Priscilla

Nov 20  
Chamber Leadership presentation on Education

Nov 21  
Excell Foundation event
Nov 24  November Open Forum - this will be the second in a series of informal sessions where employees are invited to chat with me about any issues or concerns, provide input and ideas, and make recommendations for my consideration for the college.
Coffee and student interaction

Nov 25  Booster Club lunch at Coeur d’Alene Resort. Coaches will be speaking on tournaments for soccer and volleyball national tournaments.
Attend presentation of the Nutcracker Suite – Schuler Auditorium

Nov 29  Festival of Trees Gala – benefitting children’s services at KMC

Nov 30-Dec 5  Vacation

Dec 8  Meeting with Mayor Bloem, Presidents Dene Thomas and Steve Daley-Laursen to discuss Education Corridor.
Reception for legislators – presentation of NIC legislative agenda for 2009

Dec 9  Women’s Gift Alliance luncheon

Dec 10  Community Relations meeting

Dec 11  NIC/SCC men’s and women’s basketball games at Gonzaga

Dec 12  Presentation to Rotary with Mayor Bloem – Topic: Education Corridor
NIC holiday party at Coeur d’Alene Inn

Dec 13  Coeur d’Alene Symphony

Dec 16  Management Team meeting
Monthly Education Corridor meeting with stakeholders
Meeting with constituent group leaders
Dear Dr. Bell and Trustees of Shasta,

I thank you for the letter of my heart for your wonderful response in regard to Shasta College. You appear to be on the grandest prize of all a more wonderful and happier future. I cannot imagine what it will be like for Shasta to know an entire college in their help and support and encourage her.

My plan all along has been to send a similar letter to the University of Idaho so Shasta can continue on to a four-year degree. I know I can depend on your continuing support if questions should arise from their President and Board of Trustees concerning Shasta.

I have sent my copy of the original letter from you on to Midge Smith for safekeeping.

Again, thank you, thank you, thank you. Thank you and May all your future endeavors be as blessed as you have chosen to bless Shasta College.

With Warm Regards,

Janice Talley
NIC Board of Trustees Meeting Agenda
4:00 p.m. Executive Session
6 p.m. Meeting
Edminster Student Union Building, Driftwood Bay Room
November 19, 2008

Mission Statement: North Idaho College is committed to student success, teaching excellence, and lifelong learning. As a comprehensive community college, North Idaho College provides educational opportunities that expand human potential and enhance the quality of life for the students and the communities it serves.

4:00 p.m.
**CALL TO ORDER**
Verification of Quorum

**EXECUTIVE SESSION**
Idaho Code Sections 67-2345 (A) (C)

6:00 p.m.
**RECONVENE IN DRIFTWOOD BAY ROOM**
Verification of Quorum/Introduction of Guests
Minutes Review/Approval
Public Comment
Celebrating Success: Flexible Learning Center

**OLD BUSINESS**
Tab 3: Agreement between College & NIC Foundation

**NEW BUSINESS**
Tab 4: Canvass of the Board of Trustees Election and Oath of Office for Trustees
Tab 5: Election of Officers
Tab 6: Legislative Agenda (first reading/approval)

**INFORMATION ITEMS**
Kootenai County Professional Technical Education Campus
Education Corridor
Permanent Building Fund Advisory Council (PBFAC)
Facilities Master Planning
REPORTS
College President – Scholarship Celebration  Priscilla Bell
Senate  Nancy Edwards
Faculty Assembly  Ann Johnston
Staff Assembly  Gary Coffman
ASNIC  Jude deTar
Board Chair  Rolly Williams

REMARKS FOR THE GOOD OF THE ORDER*

ADJOURN

* Remarks are subject to NIC Policy and Procedure 2.01.03. Copies are available from the President’s Office and at each board meeting.

** Executive sessions may be called for the purposes of considering hiring a candidate for public employment; considering the evaluation, dismissal, or disciplining of a public employee; conducting deliberations concerning labor negotiations or to acquire an interest in real property not owned by a public agency; advising its legal representatives in pending or probable litigation or considering preliminary negotiations in matters of competitive trade or commerce with governing bodies in other states or nations.

Next Board Meeting
December 17, 2008
SUBJECT
Executive Session

BACKGROUND
From time to time the Board will find it necessary to adjourn to executive session.

DISCUSSION
When an executive session is required, a number of specific steps must be taken. These steps are:

2. Cite one or more specific subsections in the code section.
3. Approve a motion to adjourn by two-thirds, roll call vote.
4. Take no action and make no final decisions in executive session.

COMMITTEE ACTION
Roll call vote of the members of the Board of Trustees with a two-thirds majority is necessary to adjourn to executive session.

FINANCIAL IMPACT
None.

REQUESTED BOARD ACTION
A motion under Idaho Code Section 67-2345 subsection:

______ (a) To consider hiring a public officer, employee, staff member or individual agent;
______ (b) To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent;
______ (c) To conduct deliberations concerning labor negotiations or to acquire an interest in real property which is not owned by a public agency;
______ (d) To consider records that are exempt from disclosure as provided in Chapter 3, Title 9, Idaho Code
______ (e) To consider preliminary negotiations involving matters trade or commerce in which the governing body is in competition with governing bodies in other states or nations;
______ (f) To consider and advise its legal representatives in pending litigation or where there is a general public awareness of probable litigation;

Moved by ________ Seconded by ________           Carried:   Yes _______ No ______
Roll call:    ___________ Armon
             __________ Meyer
             __________ Vieselmeyer
             __________ Williams
             __________ Wood
CALL TO ORDER AND VERIFICATION OF QUORUM
The meeting was called to order at 4:15 pm by Board Chair Rolly Williams.

ATTENDANCE

Trustees: Rolly Williams
Mic Armon (arrived at 5:00 p.m.)
Ron Vieselmeyer
Christie Wood (arrived at 4:35 p.m.)
Judy Meyer

Also present: Priscilla Bell, President
Rolly Jurgens, Vice President of Administration
Marc Lyons, Attorney for North Idaho College

EXECUTIVE SESSION
Following the call to order, a motion was made by Trustee Vieselmeyer, seconded by Trustee Meyer, to go into executive session under Idaho Code § 67-2345(a), (b) and (c), for the purpose of discussing issues related to personnel matters and the acquisition of an interest in real property not owned by a public agency. Roll call vote was taken as follows:

Judy Meyer aye
Ron Vieselmeyer aye
Rolly Williams aye

Trustees Wood and Armon arrived after the executive session convened. At 5:55 p.m., a motion was made by Trustee Armon and seconded by Trustee Wood to return to open session. The motion carried unanimously. The Chairman announced that the meeting would reconvene in the Driftwood Bay room.

RECALL TO ORDER AND VERIFICATION OF QUORUM
The Trustees reconvened in open session at 6:00 p.m. Board Chair Williams verified that a quorum of the Board was present.
ATTENDANCE
Trustees: Mic Armon
Ron Vieselmeyer
Rolly Williams
Christie Wood
Judy Meyer

Also present: Priscilla Bell, President
Jay Lee, Vice President for Instruction
Rolly Jurgens, Vice President for Administrative Services
Eric Murray, Vice President for Student Services
John Martin, Interim Vice President for Community Relations
Marc Lyons, Attorney for North Idaho College
Nancy Edwards, Senate Chair
Gary Coffman, Staff Assembly Chair
Ann Johnston, Faculty Assembly Chair
Austin Folnagy, ASNIC President

APPROVAL OF MINUTES
Motion was made by Trustee Armon and seconded by Trustee Wood to approve the minutes of the meeting of September 24, 2008 as presented. The motion was unanimously approved.

PUBLIC COMMENT
Dick Phenneger addressed the Board to request that they create a survival plan in the case of a serious accident at the wastewater plant. He went on to request that the Board consider a lockdown plan and a practice evacuation so that students and faculty understand the seriousness of an evacuation. He stated that an evacuation plan is the responsibility of the Board and the administration and that they should do everything they can to convince the city of Coeur d’Alene and the wastewater plant to change their processing from chlorine to ultraviolet. Mr. Phenneger went on to ask the Board to ensure they tolerate no conflicts of interest as stated in their own procedures.

Austin Folnagy addressed the Board and announced his resignation as president of ASNIC. He stated that he was resigning for personal reasons, but that it had been his pleasure and honor to have served and that he appreciated the opportunity to serve and to learn. He then introduced Jack Vanderlinden who would sit in on the meeting for him. Trustee Wood stated that it had been a great experience having him serve and wished him success. Chairman Williams thanked Austin on behalf of the Board for his service and expressed his appreciation for Austin’s work.

CELEBRATING SUCCESS
Vice President for Instruction Jay Lee introduced Rathdrum Police Chief Kevin Fuhr and Kootenai County Sheriff Rocky Watson and announced that the Peace Officer Standards Training (POST) Council had recently approved a basic patrol academy class to take place on the North Idaho College campus. Chief Fuhr outlined the process undertaken to put together
an academy program in conjunction with NIC’s current vocational-technical program that could be presented to the POST Council for approval. He thanked the Board and staff for their support in getting the academy approved in North Idaho.

Sheriff Watson stated that the region had a great and long-time need for the academy and he thanked NIC staff for their work in getting the program approved by the POST Council. Chair Williams thanked Trustee Wood for her efforts. Trustee Wood thanked Sheriff Watson for providing a voice for the North Idaho region and remaining focused on the need and importance of this program. She then thanked Chief Fuhr and VP Lee for their work and stated that the program was a tremendous opportunity for the local agencies and the college.

VP Lee pointed out that the academy will be working with hired officers only. The first academy will be in April 2009 and will consist of thirteen weeks of training compressed into a ten-week period. There will be a minimum of 15 officers in the academy and there will be no spring vocational tech program so that the focus can remain on the basic patrol academy to ensure it is successful. He went on to explain the need for a director-level position to work with the academy on a day-to-day basis as well as the need for an administrative assistant position.

Trustee Armon asked VP Lee where funding for the director position would come from. VP Lee stated that the program is being funded by NIC and that absent a spring votech program this position would be like an instructor that is responsible for managing the program but would be devoted to the academy. He further stated that if the program is a success and they go on next year with additional classes, he didn’t feel there would be requirements for more positions, but that if the college is allowed to bring in self-supported students, there would be needs for supplies, logistical requirements and other increases in M&O. He stated that the administrative assistant position would be new.

Trustee Meyer asked if any part of the training would need to take place on the campus in Meridian. VP Lee stated he felt that all the training could take place in the North Idaho region through partnerships with local agencies. He added that most of that ground work had already been accomplished. He then stated that the Meridian based academy is a closed campus environment and that Post Council was working towards approving a change in the rules to allow an open campus environment for North Idaho academy.

OLD BUSINESS
None.

NEW BUSINESS
Vice President Eric Murray reviewed the Prior Felonies policy covering the requirement of students who are registered sex offenders to meet with the vice president of student services to help them determine the best education plan to help them succeed as students. The policy also requires students with certain classes of prior felonies to meet with the office of student services to work with them in determining the best way for them to maneuver the college and uphold the conditions of their probation.

President Bell reminded the Trustees that though this was their first reading of the policy, she wanted to encourage them to take this opportunity to consider adopting the policy. Board Attorney, Marc Lyons confirmed that a vote at this time would be appropriate.
MOTION: 10-22-08 30: Motion to approve adoption of the prior felonies policy made by Trustee Vieselmeyer, seconded by Trustee Armon passed unanimously.

Vice President Rolly Jurgens reviewed the FY09 first quarter budget. His review showed that revenues and expenditures for the first quarter conform to previous years’ budgets. Trustee Meyer asked if the institution had responded to the Governor’s request for a 1% cut-back. President Bell stated that a plan and funds had been submitted representing the 1% hold back and that staff had also developed a plan and identified resources should the governor require an additional 1 to 1½% funding hold back. She added that staff does not anticipate that the reductions will impact staffing.

VP Jurgens introduced Stan Wood of Magnuson, McHugh. Mr. Wood reviewed results of the FY08 external financial audit. He pointed out one finding involving processes for refunding monies in the financial aid office as well as three other findings of a minor nature. He stated as of June 30, 2008 the college's unrestricted fund balance is $5.6 million which is 13.8% of the annual budget. Historically Magnuson, McHugh has recommended the balance be in the 10-12% range based on comparisons of institutions in the state as well as other colleges in other states. He pointed out that the Board has designated $1.25 million of the fund balance for the mill purchase and that amount subtracted from the balance of $5.6 million takes the percentage of budget fund balance to 10.7% which is within the recommended range. Mr. Wood then showed that the fund balance had trended downward three years ago, but in the past two years it has begun an upward trend.

Trustee Armon pointed out that the reason for the reduction in the fund balance three to four years ago was due to the use of some of those funds for the purchase of equipment and furnishings for the health sciences building, which is the purpose of the funds.

The Trustees thanked VP Jurgens and Controller, Sarah Garcia for doing the right things in managing the school's finances that enabled such a good audit report.

Vice President John Martin provided a preview of the upcoming legislative session and discussed events that the Legislative Committee has been working on. He mentioned that college's legislative agenda will be presented for approval at the November 2008 meeting of the Board of Trustees. He added that a reception will be held on the NIC campus December 8, 2008 for legislators from districts 1 through 5 to hear what the college's proposals are for the coming 2009 session. Mr. Martin reported that the due to the known cutbacks, the committee decided to focus on matters that were not accomplished last year and that had already been submitted to the board of education that could potentially be included within their budget. The first item is renovations to Seiter Hall. Two other items that were submitted to the State Board of Education in the spring of 2008 will also go forward in their budget and include upgrades to classroom technology and beginning programming costs for the dental hygiene and dental assisting programs. He mentioned that the committee will continue to discuss professional technical education programs and will continue to support the SBOE request for continuing funding of the dual credit enrollment programs. The committee will also consider changes to the PERSI statutes that will allow all NIC employees to access PERSI for retirement rather than only classified staff.
Trustee Wood expressed her pleasure that changes to PERSI statutes are being looked at and she asked if CSI was faced with the same issue. She also asked if there were any other legislative issues that the three community colleges in the state could work on together. VP Martin responded that he believed CSI was looking at the same issue and the two schools will plan to coordinate their positions if that turns out to be the case. He also responded that at this time they had not been able to identify any other issues on which the three schools could coordinate, that don't require money. Chair Williams asked if it would be possible for the committee to investigate insurance that's available to NIC retirees through a state system. VP Martin will investigate the issue.

VP Martin took this opportunity to introduce Teresa Molitor, a representative of the NIC's legislative advisor, Centra Consulting. Ms. Molitor provided a brief statement about her background and Centra Consulting and expressed that she was looking forward to working with the College to accomplish the legislative goals identified by the Board.

INFORMATION ITEMS
President Bell opened her report with an update of the facilities master planning process. She stated that the college has engaged the firm of KADD to help develop a master facilities plan that is based on our educational programming needs and service requirements. The firm's first visit to the campus will take place November 17-21 when they will meet with the vice presidents, deans and the institutional research staff. Their work will consist of reviewing our history, strategic plan objectives and academic strengths. They'll look at space utilization guidelines, converting credit hour production to needs for space and reviewing facilities with the various program areas.

President Bell provided Trustees with a supply of brochures having to do with the Education Corridor entitled Smarter Working Together and encouraged each of the Trustees to pass them along to individuals they may be talking with in the community with regard to the Education Corridor. She went on to state the college meets regularly with the major stakeholders involved in the project: the city of Coeur d'Alene, Lake City Development Corporation, University of Idaho and Lewis-Clark State College. Meetings include program planning and the next steps needed and what it will take. She stated that the meetings had been very positive and that there has been a lot of enthusiasm for the co-located and collaborative higher education campus that is envisioned for the property. She mentioned the next public forum is scheduled for 6:00 pm on November 12th at Post Falls Library.

Trustee Meyer asked Dr. Bell what occurs at the public forums and Dr. Bell responded that at the last meeting, most of the discussion was about the wastewater treatment plant, but at the meeting previous to that one, the discussion was focused more on the Education Corridor and what the institutions are trying to do in terms of expanding higher education. She went on to say that they would like to hold focus groups as a way to get public information to the stakeholders in a more targeted manner.

Trustee Armon added that at the last meeting he found that discussions were moving towards envisioning what the Education Corridor could look like and how the community could rally to decide what sort of educational facility the property should evolve into over the coming years.
With regard to the mill site, President Bell encouraged Trustees to communicate to people that the master plan does not describe where specific buildings will be located on the site, but is a conceptual plan that deals with the feasibility of the project. She stated that programs are what will drive the buildings and that is what the three college presidents are discussing now. They are mapping a master plan for programs which will shape the vision and needs for the buildings.

President Bell next provided an update on the Kootenai County Professional Technical Consortium. This consortium is comprised of School Districts 271, 272 and 273, NIC, the North Idaho Manufacturing Consortium and other Kootenai County business leaders. The intent of the KCPTC is to work together to co-locate a PTE campus on the Rathdrum Prairie. A memorandum of understanding was signed by Chairman Williams and President Bell in September and is currently being executed by the remaining parties. The MOU designates that NIC will purchase 40 acres on which to build a PTE facility that will provide high school students the opportunity for dual enrollments and tech prep which will help them transfer into higher-level technical training. The three school districts together will purchase 20 acres to build a PTE academy for high school students and School District 272 will purchase 40 acres on which to build a magnet PTE school. She reported that for some time, NIC has had an option to purchase 135 acres on this site and the option expires November 8. The sellers of the property have agreed to extend NIC’s option and will allow the funds (approximately $200,000) paid under the option to be applied toward the purchase of the 40 acres rather than the 135 acres.

Dr. Bell informed the board that in order for the Meyer family to transfer the existing funds to the purchase of the 40 acres, the Board would need to approve an extension of the option agreement.

**MOTION: 10-22-08 31:** Trustee Wood made a motion for the board to enter into an extension of the option agreement with the Meyer family for the 40 acres described in the MOU. She then pointed out that the Meyer family is not related in any way to Steve or Judith Meyer. The motion was seconded by Trustee Armon and carried unanimously.

President Bell turned the next portion of her report over to VP Lee to provide an update on workforce training programs. VP Lee reported that NIC’s subsidized training operation has been working with many local businesses to help them gain and use workforce development training funds. Up to $2,000 is provided by the Idaho Commerce and Labor Department for each new job that is created and the funds are used for the purpose of hiring and training new employees. The NIC Workforce Training Center has assisted area employers in acquiring and using more than $4 million in workforce development funds. This represents 41% of all workforce development funds granted to higher education institutions in the state, and ranks North Idaho College at the very top of Idaho’s higher education institutions. Idaho State University ranked second with nearly $2 million.

VP Lee went on to report that the professional technical division has added non-credit class options to our professional technical credit offerings. Classes related to OSHA and general safety issues, motorcycle training related classes and personal trainer certification are being done on the NIC campus and in most cases they are being taught by our professional technical instructors. In the spring it is anticipated the number of classes may double or possibly triple.
He stated this collaboration provides for a more efficient use of our buildings as well as more opportunities for our instructors to branch out and reach more customers.

Trustee Armon asked VP Lee why NIC is so far ahead of other institutions in using workforce development training funds and VP Lee stated he felt it was the relationships that Robert Ketchum and Sherry Wallis have developed with local agencies and the personal approach they take with customers throughout the process of applying for and utilizing the funds.

VP Lee continued the report with an update on a recent visit by staff of the College of Southern Idaho. He reported that the visit included a tour of the campus and the mill site and time for campus counterparts to share insights and notes. He stated that CSI has a comprehensive approach to dual enrollment that consists of providing training to high school instructors for CSI classes. CSI has 1500 dual enrollments compared to NIC's 500.

President Bell next provided an update on the presentation she made on October 7, 2008 to the Permanent Building Fund Advisory Council whereby she requested funds to remodel Seiter Hall and the professional technical building. She stated that following her presentation to the council, two members told her they felt her request for funds to remodel Seiter Hall would be a top priority. President Bell added that in past years, details were not requested for any of the funds requests, but this year details were requested for both Seiter Hall and the professional technical building.

Trustee Wood asked Dr. Bell if the college had any local legislators that could help. Dr. Bell responded that the chair of the Permanent Building Council, Senator Darrington has expressed interest in the project as have our regional legislators. And she added that the college will have help if the college’s request goes as far as the Joint Finance Appropriates Committee, but first it needs to be recommended by the Permanent Building Fund Advisory Council.

REPORTS

Senate
Chair Nancy Edwards reported that the Senate had met twice since the last board meeting. At the September 25th meeting, the Senate passed a second reading of the Prior Felonies policy and a first reading of the Prior Felonies procedure. At the October 16, 2008 meeting, the Senate passed the second reading of the Prior Felonies procedure and they reviewed a proposed new policy for VP Jurgens’ area and reviewed his recommendation to reassign a certain number of policies and procedures to an administrative services manual and/or the employee/student handbook.

Faculty Assembly
Chair Ann Johnston reported that the Faculty Assembly met on October 9 and had no new business therefore she had nothing to report to the Board.

Staff Assembly
Chair Gary Coffman didn't have an official report for the Board but offered a statement he found recently as a change of pace to the day-to-day business of educating that NIC does: Due to the recent budget cuts and rise in cost of electricity, gas and oil, the light at the end of the tunnel has been turned off. We apologize for the inconvenience. His point in reading this statement
was to shine a positive light on the educational role of the college in helping people find solutions to the problems of the future. He stated that he feels that it is the view of most people associated with the college that it’s very fulfilling to be a part of what keeps hope alive and keeps the light on.

**ASNIC**

Jack Vanderlinden, speaking in place of Austin Fohnagy opened his report for ASNIC by thanking Austin for his dedication to the ASNIC Board. He went on to report that ASNIC recently returned from an ACUI conference in Portland, Oregon entitled *Tending the Global Garden*. He continued by saying that ASNIC is having a Hawaiian themed open house on November 12th from 11-2 for students and faculty in the ASNIC office and the St. ASNIC banquet is scheduled for December 10th. The Constitution Committee is currently working on revisions to the constitution to include online voting. He also reported that the Go Green Committee had written a plan and a resolution for the recycling program which he expects will be approved at their next board meeting. The Cardinal Leaders in the Community Club is planning to work with Habitat for Humanity during spring break and he finished his report by announcing ASNIC will be offering shuttles from campus to the county election office on Election Day from 9-4.

President Bell commented that her upcoming column in the Coeur d’Alene Press focuses on ASNIC and all the student activities they’re involved in.

**Board Chair**

Chair Williams commented that he’s very pleased with the approval of the POST Academy at NIC and in getting the Education Corridor process finalized and working through some of the property and infrastructure issues to get it in place. He then expressed his pleasure for the PTE institute on the Rathdrum Prairie and the fact that this will bring the three school districts together to present a program without duplication in the use of buildings, materials and programs. He stated that the use of these facilities will enable students to make an easier transition from their junior and senior years of high school to then attend college if they so choose.

**REMARKS FOR THE GOOD OF THE ORDER**

No remarks.

At 7:30 pm., Trustee Armon moved to go into executive session under Idaho Code § 67-2345(c) and (f), seconded by Trustee Wood for the purpose of discussing issues related to the acquisition of an interest in real property not owned by a public agency.

Roll call vote was taken as follows:

- Mic Armon aye
- Ron Vieselmeyer aye
- Rolly Williams aye
- Judy Meyer aye
- Christie Wood aye
At 7:40 p.m., Trustee Wood made a motion to return to open session. The motion, seconded by Trustee Armon carried unanimously.

ADJOURNMENT

Motion to adjourn was made by Trustee Armon, seconded by Trustee Wood and unanimously approved at 7:41 p.m.

____________________________   ______________________________
Board of Trustees Chair    Board of Trustees Secretary
SUBJECT: Agreement to Acquire Property

BACKGROUND
North Idaho College has asked the North Idaho College Foundation to finance the $10 million purchase of approximately 17 acres of land adjoining the college and generally known as the DeArmond Mill. The Foundation has been working to that end. The next step in the process is to have the Foundation and college adopt a formal agreement surrounding the purchase.

DISCUSSION
David Wold, president of the North Idaho College Foundation will be introduced and will formally present the Agreement to Acquire Property to the Board of Trustees.

COMMITTEE ACTION
None

FINANCIAL IMPACT
North Idaho College will reimburse the North Idaho College Foundation for the cost of the purchase and related expenses.

REQUESTED BOARD ACTION
Request the board consider a motion to approve the Agreement.

Prepared by:
Rayelle Anderson, CFRE
Director of Development &
Foundation Executive Director
SUBJECT                 TAB 4
Canvass of the Board of Trustees Election
Oath of Office for Trustees

BACKGROUND
Idaho Statutes 33-407 and 33-2106 require the Board of Trustees to canvass the Trustee election held on November 4, 2008.

DISCUSSION
For the canvass of the election, a copy of the official voting tally will be provided with the results of the election being read into the official record. Following the canvass, the Board of Trustees should pass a resolution accepting the election results.

Following the canvassing of the election and acceptance of the election results, Vice President Jurgens will ask newly elected members of the Board to stand and take the Oath of Office. After the Oath of Office, newly elected Board members will be seated with the Board. The original of the Oaths of Office will be sent to the Secretary of State.

COMMITTEE ACTION
None

FINANCIAL IMPACT
None

REQUESTED BOARD ACTION
It is recommended that the Board consider a motion to accept the canvass of the election.

Prepared by
Rolland Jurgens
Vice President for Administrative Services
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**PRESIDENT/VICE PRESIDENT**

Vote for 1

(WITH 75 OF 75 PRECINCTS COUNTED)

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<td>38,387</td>
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<td>Obama/Biden (DEM)</td>
<td>22,120</td>
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<td>WRITE-IN</td>
<td>603</td>
<td>.96</td>
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<tr>
<td>Nader/Gonzalez (IND)</td>
<td>592</td>
<td>.95</td>
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<tr>
<td>Baldwin/Root (LIB)</td>
<td>565</td>
<td>.90</td>
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<td>Barr/Root (LIB)</td>
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<td>.43</td>
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**UNITED STATES SENATOR**

Vote for 1

(WITH 75 OF 75 PRECINCTS COUNTED)

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<td>Jim Risch (REP)</td>
<td>36,185</td>
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<td>Larry LaRocce (DEM)</td>
<td>20,558</td>
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<td>Rex Rammell (IND)</td>
<td>1,618</td>
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<td>Pro-Life (IND)</td>
<td>1,240</td>
<td>2.05</td>
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<td>Kent A. Marmon (LIB)</td>
<td>932</td>
<td>1.54</td>
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<td>WRITE-IN</td>
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**REP IN CONGRESS FIRST DISTRICT**

Vote for 1

(WITH 75 OF 75 PRECINCTS COUNTED)

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<td>Bill Sali (REP)</td>
<td>30,651</td>
<td>50.61</td>
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<td>Walt Minnick (DEM)</td>
<td>29,917</td>
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**LEGISLATIVE DISTRICT 2 STATE SENATOR**

Vote for 1

(WITH 3 OF 3 PRECINCTS COUNTED)

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<td>Joyce M. Broadsword (REP)</td>
<td>708</td>
<td>63.16</td>
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<td>Rand C. Lewis (DEM)</td>
<td>413</td>
<td>36.84</td>
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**LEGISLATIVE DISTRICT 2 STATE REP POS A**

Vote for 1

(WITH 3 OF 3 PRECINCTS COUNTED)

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<td>Mary Lou Shepherd (DEM)</td>
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**LEGISLATIVE DISTRICT 2 STATE REP POS B**

Vote for 1

(WITH 3 OF 3 PRECINCTS COUNTED)

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<td>R. J. <em>Dick</em> Harwood (REP)</td>
<td>650</td>
<td>57.12</td>
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<td>C. J. Rose (DEM)</td>
<td>488</td>
<td>42.88</td>
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**LEGISLATIVE DISTRICT 3 STATE SENATOR**

Vote for 1

(WITH 22 OF 22 PRECINCTS COUNTED)

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<td>Mike Jorgenson (REP)</td>
<td>17,007</td>
<td>100.00</td>
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**LEGISLATIVE DISTRICT 3 STATE REP POS A**
Vote for 1  
(WITH 22 OF 22 PRECINCTS COUNTED)  
James W. Clark (REP) . . . . . . . . . . . . . . 16,724 100.00

LEGISLATIVE DISTRICT 3 STATE REP POS B  
Vote for 1  
(WITH 22 OF 22 PRECINCTS COUNTED)  
Phil Hart (REP) . . . . . . . . . . . . . . . . 16,762 100.00

LEGISLATIVE DISTRICT 4 STATE SENATOR  
Vote for 1  
(WITH 24 OF 24 PRECINCTS COUNTED)  
John W. Goedde (REP) . . . . . . . . . . . . . . 9,525 50.92  
Ken Howard (DEM) . . . . . . . . . . . . . . . 8,036 42.96  
Jeremy P. Boggess (IND) . . . . . . . . . . . . . . 1,145 6.12

LEGISLATIVE DISTRICT 4 STATE REP POS A  
Vote for 1  
(WITH 24 OF 24 PRECINCTS COUNTED)  
Marge Chadderdon (REP) . . . . . . . . . . . . . . 10,720 57.95  
Tamara Lee Poelstra (DEM) . . . . . . . . . . . . . 7,778 42.05

LEGISLATIVE DISTRICT 4 STATE REP POS B  
Vote for 1  
(WITH 24 OF 24 PRECINCTS COUNTED)  
George C. Sayler (DEM) . . . . . . . . . . . . . . 9,809 52.77  
Jim Hollingsworth (REP) . . . . . . . . . . . . . . 8,779 47.23

LEGISLATIVE DISTRICT 5 STATE SENATOR  
Vote for 1  
(WITH 26 OF 26 PRECINCTS COUNTED)  
Jim Hammond (REP) . . . . . . . . . . . . . . . 16,301 100.00

LEGISLATIVE DISTRICT 5 STATE REP POS A  
Vote for 1  
(WITH 26 OF 26 PRECINCTS COUNTED)  
Bob Nonini (REP) . . . . . . . . . . . . . . . . 15,850 94.62  
WRITE-IN. . . . . . . . . . . . . . . . . . . . . . . . . . 902 5.38

LEGISLATIVE DISTRICT 5 STATE REP POS B  
Vote for 1  
(WITH 26 OF 26 PRECINCTS COUNTED)  
Frank N. Henderson (REP) . . . . . . . . . . . . . . 16,057 100.00

COUNTY COMMISSIONER FIRST DISTRICT  
Vote for 1  
(WITH 75 OF 75 PRECINCTS COUNTED)  
Todd Tondee (REP) . . . . . . . . . . . . . . . . 33,046 56.90  
Bruce Noble (DEM) . . . . . . . . . . . . . . . 19,466 33.52  
Greg Wells (IND) . . . . . . . . . . . . . . . . 5,561 9.58

COUNTY COMMISSIONER SECOND DISTRICT  
Vote for 1  
(WITH 75 OF 75 PRECINCTS COUNTED)  
Elmer "Rick" Currie (REP) . . . . . . . . . . . . . . 31,079 53.36  
Stephen J. Caires (DEM) . . . . . . . . . . . . . . 18,149 31.16  
Bob Macdonald (IND) . . . . . . . . . . . . . . . 9,019 15.48

COUNTY SHERIFF  
Vote for 1
Rocky Watson (REP) ....... 43,452 75.03
Arthur "Skip" Ingle (IND) ....... 14,463 24.97

PROSECUTING ATTORNEY
Vote for 1
(WITH 75 OF 75 PRECINCTS COUNTED)
Barry McHugh (REP) ....... 48,889 100.00

NORTH IDAHO COLLEGE TRUSTEE POS A
Vote for 1
(WITH 75 OF 75 PRECINCTS COUNTED)
Judith Centa Meyer ....... 30,775 64.18
Richard Phenneger ....... 17,175 35.82

NORTH IDAHO COLLEGE TRUSTEE POS B
Vote for 1
(WITH 75 OF 75 PRECINCTS COUNTED)
Michael W. Armon ....... 41,618 100.00

FACILITIES BOND QUESTION
Vote for 1
(WITH 75 OF 75 PRECINCTS COUNTED)
NO. .. ... ... ... ... ... ... ... ... 37,957 64.10
YES ... ... ... ... ... ... ... ... ... 21,260 35.90

SALES TAX QUESTION
Vote for 1
(WITH 75 OF 75 PRECINCTS COUNTED)
NO. ... ... ... ... ... ... ... ... ... 37,405 61.50
YES ... ... ... ... ... ... ... ... ... 23,412 38.50

VEHICLE REGISTRATION PER QUESTION
Vote for 1
(WITH 75 OF 75 PRECINCTS COUNTED)
NO. ... ... ... ... ... ... ... ... ... 46,474 75.93
YES ... ... ... ... ... ... ... ... ... 14,735 24.07
SUBJECT
Election of board officers

BACKGROUND
This item is included on the agenda to enable the Board to take action as it desires regarding the election of officers pursuant to North Idaho College Policy 2.01.1, Authority, Appointment and Functions of Board of Trustees.

DISCUSSION
Past practice has been for the Trustees to elect officers during the month of November. If desired, the Board may hold elections for the positions of Chairperson, Vice Chairperson, Secretary, and Treasurer. Trustee Williams, as Chairperson, may conduct the elections as follows:

Nominations for Treasurer: ________________________________
Vote Carried: Yes _____ No _____

Nominations for Secretary: ________________________________
Vote Carried: Yes _____ No _____

Nominations for Vice Chairperson: __________________________
Vote Carried: Yes _____ No _____

Nominations for Chairperson: ______________________________
Vote Carried: Yes _____ No _____

COMMITTEE ACTION
None.

FINANCIAL IMPACT
None.

REQUESTED BOARD ACTION
The Trustees may, if they choose to do so, elect officers at this meeting. Subsequent to the election of Board officers, it is recommended that the Board Chair-elect conduct the remainder of the meeting.

Prepared by
Priscilla Bell, Ph.D.
President
SUBJECT
Legislative Agenda 2009

BACKGROUND
Each year during the fall semester, the Board of Trustees adopts a Legislative Agenda that guides the President, College Legislative Committee, and other College staff and NIC advocates in the upcoming session of the Idaho Legislature.

DISCUSSION
The NIC Legislative Committee comprised of students, faculty and staff has been meeting throughout the semester to draft the NIC Legislative Agenda. A draft Agenda is presented here as Attachment A.

COMMITTEE ACTION
The NIC Legislative Committee has reviewed and approved this agenda.

FINANCIAL IMPACT
Actions taken by the Idaho Legislature have a major impact on North Idaho College.

REQUESTED BOARD ACTION
Trustees are asked to review, revise as appropriate, and consider for approval, the 2009 NIC Legislative Agenda. It is scheduled to be presented to area legislators at a reception hosted by NIC on Monday, December 8.

Prepared by:
John Martin
Vice President for Community Relations
Legislative Agenda 2009 Session

Programs for Students:

Dental Programs: North Idaho College requests funding ($605,100) to create a Dental Hygiene/Dental Assisting Program. This will help provide dental hygienists and dental assistants to meet workforce needs in the five northern counties of Idaho. Students will have an opportunity to receive education in North Idaho and not have to travel out-of-state or eight hours in-state to get Dental Hygiene education. NIC would work together with the Dirne Clinic in Coeur d'Alene to find a central location to offer dental care for the uninsured and underserved members of the community. NIC would partner with Dirne Clinic by utilizing their facility as a clinical site for nursing, medical assisting and a dental hygiene program. One-time funds for the dental clinic equipment and for part of the renovation cost of a location are being requested along with on-going funds for the personnel and program operation costs.

Once established, 8-10 students could be accepted into the dental hygiene program every five semesters; and 8-10 students could be trained as dental assistants each year. Over 2500 community members who are uninsured or underinsured could be assisted by the dental clinic each year.

Funding to assist high school students with concurrent enrollment: North Idaho College supports the State Board of Education request for funds to help qualified high school students defray tuition costs for concurrent enrollment credits at local colleges. Under this program, high school juniors and seniors who attain grade level proficiency on their ISAT test in their sophomore year would be eligible to take up to six concurrent enrollment courses – called “Win by Getting a Good Start” (WINGS) at NIC. A nationwide study by the Nation Center for Public Policy and Higher Education notes that the percentage of Idaho high school students who go onto college is among the lowest in the nation, and is actually on decline. Recent studies in a number of states show dual enrollment as a way to expand college opportunity – particularly for students who might not be considered college-bound.

Continued Support for Professional-Technical Education: The demand among the manufacturing and business sector for Professional-Technical Education is growing in North Idaho and across the state. North Idaho College supports initiatives that enhance employment opportunities funded through increased state allocations for PTE across Idaho, through appropriations requests made by the state Division of Professional-Technical Education. Proposed expansion of currently offered programs includes Welding Technology, Carpentry, Diesel Technology, Outdoor Power/Recreational Vehicle Technology, and Culinary Arts. New degree and/or certification programs proposed for NIC in the next few years include Gerontology Care Specialist, Veterinary Assistant, Transportation and Logistics Management, Instrumentation Technology, Surgical Technician, Warehouse/Distribution Specialist, and Respiratory Therapy.

Enhancing Student Learning through Facilities and Equipment:

Classroom Technology Upgrades: NIC is requesting $334,500 for the first year of a two-year span to equip all classrooms to the campus minimum standard. Classrooms will be assessed against the standard classroom minimum. All items with useful life will
continue to be used. Classrooms that will not be used for student or instructor presentations are not included.

North Idaho College has partially equipped 81 of 152 classrooms for media presentations using readily available technology like projectors, internet-attached computers, and audio/video players. Rooms have had lighting, screens and furniture added to make it easy for faculty and students to use the technology for teaching and learning.

While the processes and services to acquire and support the use of teaching technology have improved, there is still a lack of systematic equipping to protect the investments, lower operating costs and further improve use. A "baseline" reset of the classroom technology is needed to bring all appropriate classrooms to the minimum campus standard.

Seiter Hall Remodel: Seiter Hall, built in 1974, formerly housed home economics, physics, geology, biology, chemistry, and engineering programs as and labs to support them. Since the Meyer Health and Sciences Building opened in July 2005, Seiter has been converted to general classroom use. In the summer of 2006, the department of Public Works provided funds to update six former lab rooms to general use classrooms. After 33 years of heavy use, Seiter Hall needs a complete remodel including new mechanical and heating, ventilation, and air conditioning systems. A total of $4.35 million has been requested from the state Department of Public Works. On November 6, 2008, the Permanent Building Fund Advisory Council selected this as one of their priority projects for FY2010.

Attracting and Retaining Quality Faculty and Staff:

PERSI Option for Faculty and Professional Staff: Under current Idaho statute, community college faculty and professional staff are not eligible for PERSI, the state retirement system. Their only choice, by law, is the optional retirement system. We believe that expanding retirement program options would assist NIC in recruiting and retaining outstanding faculty and professional staff. Therefore, we support a revision to Idaho Code to allow those faculty and professional staff, not currently eligible for PERSI, the option to enroll in the program if they elect to do so.

Compensation: The ability of North Idaho College to attract and retain quality faculty and staff faces substantial challenge. Without a competitive compensation package and coupled with a shrinking availability of qualified applicants in the workplace, the ability of NIC to attract, motivate and retain top quality employees is hampered. Given what appears to be a limited ability to increase salaries next fiscal year, NIC continues to seek additional resources to compete for qualified talent in a marketplace filled with options that appear to be able to reward and compensate today’s top talent. In spite of previous pay increases, NIC faculty continue to trail their comparator schools by 12.1% (2008). With rising inflation at 5.56% per social security cost of living adjustments, employee compensation remains a concern at North Idaho College, given what appears to be a limited ability to increase salaries in the next fiscal year.