Dear Trustees,

We’re moving quickly through the summer months at NIC. Our athletic summer camps have been in full swing, soon we’ll be hearing the sound of bagpipes around campus and summer enrollment numbers have been fantastic. With that said I have a few newsworthy items to share with you.

NIC Strategic Plan
Theme III: College Communications and Climate

Goal 1: Improve organizational and inter-departmental communication
Over the past several months, steps were taken to substantially increase the depth and breadth of communication throughout the organization. While several of the objectives and action items relating to inter-departmental communications are spearheaded by Human Resources, much work and collaboration has taken place between HR and College Relations to improve the nature and scope of internal communications that affect employees.

While not a comprehensive list, specific actions and achievements over the past few months relating to organizational communications include the following:

Employee Opinion Survey: A follow-up employee opinion survey (EOS) was conducted in May 2009. This generated a significant amount of information and data to assess (1) current levels of satisfaction in several areas of the campus and employment, (2) current concerns held by the employee groups, and (3) the comparison of data in several formats including (but not limited to) comparing 2008 results to 2009 results, comparing faculty results to staff results, comparing full time vs. part time employment, etc.

All categories showed improvement in opinions and satisfaction among employees. These improvements ranged from the high end of an increase by 18% in overall satisfaction in some areas to the low end of about 1% increase. With the exception of a handful of areas, the results either improved or stayed the same from the previous survey.

The results indicate that the organization is headed in the right direction and work is progressing on improving campus climate. Ongoing efforts, perhaps over years, will positively influence the organization and help us achieve our desired goals over time.

A more in-depth report, which will provide an overview and an outline of the key results from the survey, will be provided to you with your August board materials. I hope you review the information as well as the overall results of the survey. Please contact me if you would like more information or to talk about the survey.

Virtual Suggestion Box: A virtual suggestion box was established last year as a follow up to the first EOS. While it has not gained huge momentum, it has been used regularly. The plans for the coming year are to continue to use and promote the use of the Virtual Suggestion Box in order to create a forum wherein employees can communicate their ideas and recommendations.

Upcoming Employee Forums: In response to the current year EOS, HR is organizing monthly focus groups for employees to discuss, in an open forum setting, their concerns, feedback, rumors, and other information relating to topics identified as concerns within the survey. I anticipate that the
groups will be held in a roundtable format with 20-25 specifically and generally invited participants. I'll report as we progress with their implementation in September.

Goal 2: Further develop opportunities for professional development
This past year we expanded opportunities for professional development. Some examples of those opportunities include the following:

Management Training: Managers and supervisors were offered several training opportunities over the past year to improve their specific skill sets. This training was offered in two primary formats:

- Management Institute: A 40-hour training program carried out over a five-week period was offered twice during the past year. A total of 27 managers and supervisors attended this class in those sessions. Feedback indicates a very positive response to the training. The Institute will be offered again in FY10.
- Regular Management Training: Half-day training seminars were offered to managers in nearly every month of the past year. Topics included performance management, hiring strategies, corrective action, employment law, and others. Over 200 seats were filled in the programs that were offered.

FY10 Plans: The following are strategies identified for implementation in FY10:

- Professional Development Day: During convocation week, most NIC staff are busy getting students into classes and unable to attend workshops, so last year NIC staff requested a professional development venue outside of convocation week. In response, a full professional development day will be offered in December 2009. This day will include several speakers, topical tracks, and opportunities for all employees to engage in professional development. The college will close on this day with no services offered other than limited food service and services in the Children’s Center. We expect all other employees to participate. The conference will be organized and managed by a committee established through the Senate consisting of both faculty and staff. We have great expectations and hopes for success.
- Leadership development opportunities: Additional management and leadership training and development opportunities will be offered in the coming year to ensure ongoing progress and growth of managers and supervisors. Additional opportunities will also be offered to individuals seeking to grow and develop in preparation for management positions, but who are not yet in those positions.

Goal 3: Attract and retain high quality employees
Benefits: Last year we implemented a consumer directed health care (CDHC) model allowing employees to have a greater say in the expenditures they incur related to healthcare. By increasing the deductibles and providing a way to earn money to offset those deductibles as a way to motivate healthy behavior, we are creating a method for employees to choose wisely and to be rewarded for making sound decisions. Last year’s implementation of the program resulted in positive outcomes, specifically reflected in Group Health’s proposal to not increase our premiums for the coming year.

Given the economic challenges of the year, challenges with healthcare were expected. While Group Health offered a 0% increase, Blue Cross came in at 9.9% increase. This would have resulted in NIC having to come up with an additional $200,000 in a year where we were charged
with finding nearly $2 million in cuts. We determined that both insurance plans were equivalently beneficial, covering almost all of the same things for employees. However, the price difference was considerable.

By continuing to pay 71% of the lower of the two insurance options, the college saved a total of $500,000. With the savings, we enhanced the rewards offered to employees as part of the wellness program to further offset costs. As a result, funding was available to allow a premium reduction of $20 per employee per month and allow employees to earn up to $1000 for individuals and $2000 for families to help offset deductibles and other related costs. In a year where cuts to benefits were prevalent across the nation, we were able to save the college hundreds of thousands, while at the same time reducing employee costs for insurance premiums and awarding more money to be used to offset healthcare costs.

**Rewards and recognition:** A rewards and recognition program was launched in the spring which incorporated the gift of tangible items by managers to express their appreciation for outstanding employee performance. While this plan originally included monetary incentives in the form of gift cards, it will be modified in the coming year due to budget constraints. Still, managers will have tangible items on hand to express appreciation to employees, and reward and recognize good performance.

**Other news and events happening at NIC:**

**Student Services:**
The remodel of the Student Union to accommodate the Dean of Students Office has been completed and Career Services has settled into their new space. The goals for the remodel and reorganization are being met, including the hiring of an Assistant Dean of Students. Alex Harris successfully applied for the job and was hired after a regional search. Alex has been with NIC for six years in the Student Activities department, and is a graduate of NIC and UI. A booklet outlining the entire scope of the Dean of Students Office will be ready for distribution to the campus during convocation week.

The Student Services directors had their annual retreat on July 10. The retreat was used to develop a Student Services Code of Ethics, to discuss consistency issues among departments, and to continue work on the development and implementation for departmental Learning outcomes.

Enrollment continues to be strong and the Student Services directors are looking at multiple ways to accommodate the extra students. In addition, the directors have all been evaluated for 08-09 and have determined strategic goals for 09-10.

**ICRMP Summit:**
The Idaho Counties Reciprocal Management Program (ICRMP) provides liability and property insurance for North Idaho College. ICRMP, based in Boise, provides insurance for all Idaho counties, several Idaho cities as well as NIC, CSI and CWI. ICRMP is a consortium created by County Commissioners to provide insurance for their members (now including all the community colleges) at a more reasonable cost than the normal retail market.

On June 9 and 10, ICRMP hosted a two day training and "get to know ICRMP" meeting at their Boise office for community college presidents, vice presidents, and other executive staff. That meeting was used to explain the ICRMP organization and exactly why they are in existence and their corporate mission for their members.
Several presentations were made over the two day training period. Topics included loss prevention through a case study of Maricopa Community College’s public fraud investigation; legal considerations in loss prevention; and public employment and loss prevention.

The meeting also provided what was perhaps the first opportunity for the presidents and vice presidents of all the community colleges to mingle socially and discuss topics of mutual interest or concern. Legislative topics for the upcoming session were also discussed with feedback being immediate and candid among the colleges.

**Strategic Marketing Plan:**
In late June, the Community Relations & Marketing team hosted a two day marketing workshop as a first step in the development of a strategic marketing plan for NIC. The workshop was facilitated by Susan Kirtland of Propeller Communications, a marketing and branding firm that specializes in community colleges. Over 40 key members of the college’s leadership and management team participated. Over the course of the next several weeks, the consultant and the college’s marketing team will create a plan that is consistent with the college’s strategic plan and outlines the most efficient manner to use our limited marketing resources.

**Meetings**
The following is an overview of meetings and events that I attended over the past month:

- Jun 22  CASA board meeting
- Jun 23  Management Team meeting
  - Met with Sheriff Watson and Captain Ben Wolfinger to discuss POST academy
- Jun 24  Meeting with prospective Foundation donor
  - Coeur d’Alene Chamber Executive Roundtable closing meeting
- Jun 25  Strategic Marketing Consultant – Propeller Communications
- Jul 2   Foundation board meeting
  - POST Academy graduation ceremony
- Jul 6   Coffee with director of government and legislative affairs for Regence Blue Shield
- Jul 7   Jobs Plus board meeting
  - Met with incoming Staff Assembly chair and past chair to discuss shared governance
  - Retiree Celebration
  - Opera Coeur d’Alene Development Committee meeting
- Jul 9   Coffee with Trustees Wood and Meyer
  - Meeting with new UI President Duane Nellis
  - Practical Nurses pinning ceremony
  - Reception for Duane Nellis at Coeur d’Alene Resort
Jul 10  Breakfast for Duane Nellis
United Way Grant Awards Presentation – Coeur d’Alene Public Library
Met with Jerry Jaeger to discuss fundraising opportunities
Rotary

Jul 13  Foundation Executive Committee meeting

Jul 14  Coffee with Trustee Vieselmeier
Opera Coeur d’Alene fundraising call

Jul 15  President’s Cabinet Retreat and social

Jul 16  Annual staff picnic
Opera Coeur d’Alene board meeting

Jul 17  Habitat for Humanity golf tournament – Twin Lakes
Buckets, Blues & Brews - Coeur d’Alene Chamber fundraising event to benefit local arts non-profits

Jul 19  Cruise on Lake Coeur d’Alene benefitting Opera Coeur d’Alene

Upcoming meetings:
Jul 21  Idaho Community Foundation event to announce 2009 grant recipients - Jacklin Arts and Cultural Center
Education Corridor monthly city meeting
Special meeting of the NIC Board of Trustees

Jul 22  NIC Foundation Donor and Friends Social at Coeur d’Alene Cellars

Jul 23  Special NIC Foundation Board meeting

Jul 24  Rotary

Jul 25  Coeur d’Alene Symphony event at Coeur d’Alene Wine Cellars

Jul 27  CASA board meeting

Jul 28  KTEC monthly meeting

Jul 29-Aug 2  Mountain States Assoc of Community College Presidents Conference, Santa Fe, NM

Aug 4  Jobs Plus Board meeting

Aug 6  Attending OARS session on campus

Aug 7  Rotary
Aug 11  Coeur d’Alene Chamber Upbeat Breakfast – Speaker is UI President Duane Nellis  
            Education Corridor Charette – location TBA  
Aug 12-17  Vacation  
Aug 18  All employee welcome back and picnic – Ft. Sherman Park  
            Monthly Education Corridor city meeting  
Aug 20  Opera Coeur d’Alene Board meeting  
Aug 21  CASA fundraising event
Mission statement: North Idaho College is committed to student success, teaching excellence and lifelong learning. As a comprehensive community college, North Idaho College provides educational opportunities that expand human potential and enhance the quality of life for the students and the communities it serves.

4:00 p.m.
CALL TO ORDER
Verification of Quorum
Christie Wood

EXECUTIVE SESSION
Idaho Code Sections 67-2345(b),(c)

5:00 p.m.
RECONVENE BOARD MEETING
Verification of Quorum/Introduction of Guests
Christie Wood
Minutes Review/Approval
Christie Wood
Public Comment

OLD BUSINESS
Tab 3: ACTION: Approval of President’s Contract for FY2010
Marc Lyons
Tab 4: ACTION: Education Corridor
Marc Lyons

NEW BUSINESS
Facilities Master Plan
Priscilla Bell

REMARKS FOR THE GOOD OF THE ORDER*

ADJOURN

* Remarks are subject to NIC Policy and Procedure 2.01.03. Copies are available from the President’s Office and at each board meeting.

** Executive sessions may be called for the purposes of considering hiring a candidate for public employment; considering the evaluation, dismissal, or disciplining of a public employee; conducting deliberations concerning labor negotiations or to acquire an interest in real property not owned by a public agency; advising its legal representatives in pending or probable litigation or considering preliminary negotiations in matters of competitive trade or commerce with governing bodies in other states or nations.

Next Board Meeting
August 26, 2009
SUBJECT
Executive Session

BACKGROUND
From time to time the board will find it necessary to adjourn to executive session.

DISCUSSION
When an executive session is required, a number of specific steps must be taken. These steps are:

2. Cite one or more specific subsections in the code section.
3. Approve a motion to adjourn by two-thirds, roll call vote.
4. Take no action and make no final decisions in executive session.

COMMITTEE ACTION
Roll call vote of the members of the board of trustees with a two-thirds majority is necessary to adjourn to executive session.

FINANCIAL IMPACT
None.

REQUESTED BOARD ACTION
A motion under Idaho Code Section 67-2345 subsection:

_____ (a) To consider hiring a public officer, employee, staff member or individual agent;
_____ (b) To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent;
_____ (c) To conduct deliberations concerning labor negotiations or to acquire an interest in real property which is not owned by a public agency;
_____ (d) To consider records that are exempt from disclosure as provided in Chapter 3, Title 9, Idaho Code
_____ (e) To consider preliminary negotiations involving matters trade or commerce in which the governing body is in competition with governing bodies in other states or nations;
_____ (f) To consider and advise its legal representatives in pending litigation or where there is a general public awareness of probable litigation;

Moved by ________ Seconded by ________           Carried:   Yes _______ No ______

Roll call:    ___________ Armon
             ___________ Meyer
             ___________ Vieselmeyer
             ___________ Williams
             ___________ Wood
CALL TO ORDER AND VERIFICATION OF QUORUM
Chair Christie Wood called the meeting to order at 4:12 p.m. and verified that a quorum of the board was present at the meeting.

ATTENDANCE
Trustees: Rolly Williams
          Mic Armon
          Ron Vieselmeyer
          Christie Wood
          Judy Meyer

Also present: Priscilla Bell, President
              Marc Lyons, Attorney for North Idaho College

EXECUTIVE SESSION
After the meeting was called to order, a motion was made by Trustee Meyer, seconded by Trustee Armon, to go into executive session under Idaho Code § 67-2345(b) and (c) for the purpose of discussing issues related to personnel matters and matters related to the acquisition of property not owned by a public agency. Roll call vote was taken as follows:

          Judy Meyer  aye
          Rolly Williams aye
          Mic Armon    aye
          Christie Wood aye
          Ron Vieselmeyer aye

At 5:40 p.m., a motion was made to return to open session by Trustee Meyer, seconded by Trustee Vieselmeyer. The motion was unanimously approved. The board chair recessed the meeting.

RECALL TO ORDER AND VERIFICATION OF QUORUM
Chair Wood recalled the meeting to order at 6:00 pm and verified that a quorum of the board was present.

ATTENDANCE
Trustees: Mic Armon
          Ron Vieselmeyer
          Rolly Williams
          Christie Wood
          Judy Meyer
Also present: Priscilla Bell, President
              Rolly Jurgens, Vice President for Administrative Services
              John Martin, Vice President for Community Relations and Marketing
              Jay Lee, Vice President for Instruction
              Eric Murray, Vice President for Student Services
              Marc Lyons, Attorney for North Idaho College

APPROVAL OF MINUTES
Chair Wood called for remarks regarding the meeting minutes. There were no remarks.

Motion was made by Trustee Meyer and seconded by Trustee Williams to approve the minutes of the meeting held May 27, 2009. The motion passed unanimously.

PUBLIC COMMENT
None.

CELEBRATING SUCCESS
Kathie O’Brien, advisor to the North Idaho College chapter of Business Professionals of America, described the activities and events in which BPA students participate. She reported on recent state and national competitions and described student achievements and volunteerism while at the competitions. O’Brien introduced four BPA student participants - Nurbek Jumayev who participated in the BPA National Leadership Academy, Victoria Day who captured first place in the human resource management competition and received a $500 scholarship, Lisa Uribe who received a third place award for the entrepreneurship competition and served as a judge of a high school-level competition, and Joe Ingalls who participated in the video production team, winning a third place award, and who also served as a judge in a high school-level competition.

Chair Wood and Dr. Bell expressed their pride in the students and thanked O’Brien for her work in making this kind of student success possible. Trustee Meyer asked the students how they learned about North Idaho College. Each student described their reasons for attending NIC how they came to participate in BPA and thanked the trustees and administration for their support. Trustee Armon asked O’Brien how BPA differs from the DECA program offered at the high schools and he asked which schools NIC competed against at the state and national levels. O’Brien responded that DECA focuses mainly on marketing where BPA is a more broad-based business organization offering opportunities to a wider range of students. She reported that in the state of Idaho, there are more BPA students than DECA. She went on to say that at the state competition, NIC competed against UI, BSU, Eastern Idaho Technical College and ISU’s College of Technology, and at nationals, institutions from 23 states were represented.

OLD BUSINESS
None.

Chair Wood took this opportunity to mention that this was the first time a meeting of the NIC Board of Trustees had been televised. She thanked the city of Coeur d’Alene for allowing the use of the public library. She then introduced each of the trustees, the college attorney, Marc Lyons and President Priscilla Bell.
NEW BUSINESS

*Exception to Policy #3.02.05 – Employment of Relatives:*

VP Jay Lee stated that an exception to this policy was being requested in order to allow Dr. Cheri Zao to work in the Natural Sciences Division and be supervised by her husband and division chair, Dr. Peter Zao. Lee went on to say that a search to fill this position had been completed and Cheri Zao was subsequently hired as a full-time tenure-track instructor. Trustee Williams asked Lee if it would be possible for Cheri Zao to report directly to him in order to maintain the integrity of the college policy. Lee stated that he prefer she report to the dean of general studies and that during her two-year special appointment, her performance evaluations had been completed by Bob Murray, the dean of general studies.

**Motion: 05-27-09 57:** Trustee Armon moved to approve Dr. Cheri Zao’s employment as an exception to policy #3.02.05. The motion, seconded by Trustee Vieselmeyer, passed unanimously.

INFORMATION ITEMS

**NIC Foundation Update**

Rayelle Anderson, executive director for the NIC Foundation, provided trustees with a financial report including the number and dollar amounts of scholarships distributed annually since 2005. She reported that the Foundation has provided the college nearly $5 million for construction projects, equipment and financing; $4 million in scholarships since 1977; nearly $109,000 in employee service awards since the mid-1980s. She continued by stating that the NIC Foundation Grant program has awarded nearly $769,000 since 1994, and since 1993 more than $3.4 million has been provided for the lot purchase and house construction for the annual “Really Big Raffle.” Anderson added that since 2005, nearly $53,000 in scholarships has been funded through Alumni relations and since 1993 nearly $5.4 million in external grants have been received. She announced that since the Foundation reinstituted the annual giving program last year, the number of donors has increased from 249 last year to 527 this year. As well, cash donations from estate donors (those who will a legacy to NIC) have increased nearly $500,000 this year and employee giving showed a 40% participation rate for the year. She finished her report by encouraging participation in the 2009 “Really Big Raffle” stating that 700 tickets were still available. Trustee Meyer asked what was done with the money from the raffle. Anderson responded that most of the funds get reinvested in the lot and house construction for the next year. She stated the net profit is approximately $170,000; $50,000 of which goes back into a grant program.

**Cardinal Connections (Formerly Popcorn Forum)**

VP Jay Lee shared with trustees the planning process for replacing the Popcorn Forum program that Tony Stewart successfully spearheaded at the college for many years. He stated that a committee had been formed that includes himself, ASNIC President Jack Vanderlinden, Sherry Simkins, Justin VanEaton, Denise Clark, Gerard Mathes, Max Mendez, Maxine Gish and Debra Vigil. He went on to say that it is the committee’s intent to preserve the main function of the Popcorn Forum which is to bring thoughtful discussion to the college and the community. They want to develop a program that facilitates a connection across campus, with the community and with other colleges in the state. He stated that their idea is to find a prominent speaker, well-known author or a person with some notoriety that can be brought in to speak on some particular subject and then target that event by having the theme incorporated into the college’s educational programs for the year. Lee continued
by saying that once a program is established, connections will be made with the community and other higher education partners to share costs related to speakers and have speakers available at different venues. He went on to say that the first Cardinal Connections event is scheduled for the week of March 15-19, 2010 and is focused on speakers related to the environment and the economy. He added that speakers are being fielded at this time for that event.

Trustee Williams asked what type of budget was available for the program. Lee responded that $8,000 had been budgeted, ASNIC may be able to contribute funds and funds from the president’s contingency fund may be available. Trustee Meyer remarked that the community connection is vital to this program.

**Washington, DC Advocate K & L Gates**

VP John Martin reported that the college had recently engaged the services of an advocacy firm, K & L Gates, to represent the college in Washington, DC. He stated that NIC is the last Idaho public higher education institution to contract for professional assistance in D.C. He explained that the college needs an advocate in Washington to provide expertise in reviewing legislation to find grants and federal funds available that meet the college’s needs as well as to apply to their expertise in accessing stimulus funds on behalf of the college. He explained that the firm’s Spokane representative had already toured the campus and met with the President’s Cabinet and was developing a report from which the team in Washington, DC can begin working. Martin added that the team will use their resources to track and champion the college’s requests to the federal government and they will help keep track of the federal appropriations requests that the college submitted this past year for a Dental Assistant program and for some security upgrades on campus.

**Kootenai Technical Education Campus**

Chair Wood called on Trustee Ron Vieselmeyer to provide the K-TEC report. Trustee Vieselmeyer reported that group last met on June 11, 2009 at which time they recognized NIC Graphic Design student, Grant Hoki whose logo design was selected for use by KTEC. He reported that JUB Engineers had completed the legal description for the property that is being purchased from the Meyer family. He stated that two members of the Meyer family were present at the June 11 meeting and expressed their readiness to move forward with the sale of the property and anticipate that it will happen soon. Trustee Vieselmeyer stated that Jerry Keane is finalizing language for a governance agreement. He went on to say that the group is considering building and selling a house and dedicating the proceeds toward the purchase of the property on the Prairie and they are also considering holding a levy election next year to raise funds. He finished his report by stating that Kootenai Perspectives and Jobs Plus are interested in helping to promote the KTEC program.

Trustee Williams clarified for the audience that KTEC is a collaboration between the various high schools in the area and North Idaho College to establish a technical institute on the Rathdrum Prairie. He stated that he hadn’t heard about the outcome of the legislation regarding the ability of all the school districts to run a bond together. Dr. Bell added that the legislation did pass, however the school district superintendents do not think it will be the most effective way to go forward and they are considering running a levy or bond independently but simultaneous with one another.

**Education Corridor Report**

Chair Wood called on Trustee Mic Armon. Trustee Armon reported that the environmental assessment on the mill property has been completed. He stated the NIC Foundation would be purchasing the property and had applied for annexation and zoning before the City Council on
June 16, both of which were approved. College Attorney, Marc Lyons stated that the board was pleased with the city's decision to annex and rezone the two parcels of county property. He stated that the annexation agreement was being drafted and would likely take several months to complete. Trustee Williams emphasized that the education corridor, once complete, will allow people an additional opportunity to continue their education for bachelor's and master's degrees. Trustee Armon stated that NIC does not intend to go into the four year, master's degree or higher programs, but intends to remain a two-year institution that will continue to be a feeder school for partner schools such as LCSC and UI.

**Summer 2009 Enrollment**

VP Murray reported that summer numbers show a 22% increase in the number of students attending NIC this summer which equates to 234 additional students on campus and a 27% increase in the number of credits taken. He stated that VP Lee and instructors worked hard to open enough sections to accommodate the students. He continued by stating that preliminary fall numbers show a 22% increase. Trustee Meyer asked what programs were offered in the summer. VP Lee responded that offerings are typically general studies and transfer-related classes as well as online courses. He added that plans are being implemented to accommodate high enrollment for the fall including identifying community resources and facilities.

**REPORTS**

**College President**

Dr. Bell discussed the action taken recently by the American Association of University Professors (AAUP). She reported that AAUP is an organization for individual faculty members and is not an institutional membership organization hence it does not represent national higher education institutions' policies, perspectives or initiatives. She added that AAUP represents four percent of the faculty in the United States. She continued to say that AAUP recently censured NIC for not issuing a contract to a part-time faculty member to teach for the following semester. Dr. Bell read a statement that was issued by the college at the time AAUP expressed concern for NIC's decision not to issue a contract for this part-time instructor. The statement, in part, reads as follows: “This is an adjunct instructor whose contract was to teach a specific course for a specific semester. The commitment to the instructor, as with other adjunct instructors under similar appointments, was to compensate for the specific classes for that semester. Due to the need for flexibility to address changing student needs, the college does not and cannot commit any future employment opportunities for any individual non-tenured, adjunct instructors. In the case of this instructor she was neither tenured nor full-time; her appointment was limited to teaching a specific class for a specific semester.” After reading the statement, Dr. Bell stated that AAUP was not satisfied with NIC's response and that it appears that the organization does not distinguish between tenured and non-tenured faculty but advocates that all part-time faculty have property rights in their jobs. Dr. Bell stated that this is not the policy at NIC and at this point the college plans to take no further action in the matter.

Dr. Bell continued her report by mentioning that the work to remodel Seiter Hall will begin in July. She stated that DPW should be selecting an architect within a week and DPW’s timeline states that the design is to be completed by the end of 2009 with construction beginning in January 2010 and completed by fall 2010. She stated that portable classrooms will be brought on campus to accommodate the loss of classroom space during construction and an analysis is being completed at this time to determine the number of portables needed.
Dr. Bell finished her report by announcing the upcoming retiree celebration on July 7. She listed the retirees that will be recognized - Doug Halliday, Jim Headley, Kathryn Hunt, Virginia Johnson, Peggy Federici and Tom Flint. She went on to mention that these retirees represent 399 years of combined experience and history at North Idaho College. She encouraged trustees to plan to attend the celebration. She mentioned a few additional events for trustees’ calendars.

**Board Chair**

Chair Wood reminded the public that the college has some great events coming up during the summer months and invited everyone to campus.

**REMARKS FOR THE GOOD OF THE ORDER**

Trustee Meyer mentioned that the Idaho Business Coalition for Educational Excellence (IBCEE) is looking at the issue of medical school which, she stated, pertains to NIC’s nursing program. She also mentioned that the College of Western Idaho should be selecting their new president in the next week following their search process. She went on to say that she learned CWI’s enrollment is about 2100 currently and the Larry Selland College which is the Professional Technical school at BSU is being transferred to CWI which will add approximately 1,000 students.

**ADJOURNMENT**

Chair Wood adjourned the meeting at 7:20 p.m.

Trustee Williams made a motion to go into Executive Session under Idaho Code 67-2345 section (b) for the purpose of discussing issues related to personnel matters. Roll call vote was taken as follows:

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<td>Judy Meyer</td>
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<td>Mic Armon</td>
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At 7:50 p.m. a motion was made by Trustee Williams to return to open session. The motion, seconded by Trustee Armon, was unanimously approved and Chair Wood adjourned the meeting.

____________________________  ______________________________
Board of Trustees Chair       Board of Trustees Secretary
SUBJECT
Approval of President’s Contract

BACKGROUND
The North Idaho College President is hired by the board of trustees and, consistent with past practice, the president’s contract is renewed annually. The contract renewal is agreed to and executed by the president and the board chair, consistent with the approval and authorization of the Board of Trustees.

DISCUSSION
The president’s contract is a two-year contract, but is renewed annually. Thus, the proposed contract is for fiscal year 2009-10 through fiscal year 2010-11. The employment contract terms are essentially the same as the prior contract, with no increase in compensation.

COMMITTEE ACTION
No committee action is necessary.

FINANCIAL IMPACT
The financial impact is consistent with the president’s contract from the prior year.

REQUESTED BOARD ACTION
The board is requested to consider a motion approving the proposed contract and authorizing the board chair to execute the contract on behalf of the board of trustees and North Idaho College.

Prepared by
Marc Lyons, College Attorney
SUBJECT           TAB 4
Education Corridor

BACKGROUND
North Idaho College has for many years been interested in acquiring adjoining property for future expansion of the college campus and to facilitate creation of an education corridor to incorporate the resources and opportunities of the University of Idaho, Lewis-Clark State College and, potentially, other institutions of higher education. Creation of such an education corridor will further college educational opportunities in North Idaho. The adjoining property otherwise known as the DeArmond mill site became available within the last year and the mill site has been the subject of ongoing efforts to acquire this land for college use. The North Idaho College Foundation has taken the lead in efforts to acquire the mill site and has entered into a purchase and sale agreement to acquire the property. It was anticipated that if the Foundation was successful in completing acquisition of the mill site, the property would be leased to North Idaho College.

DISCUSSION
The North Idaho College Foundation is in the final stages of acquiring title to the property adjoining the college. The Foundation will lease the property to North Idaho College on an annual basis. To facilitate the Foundation borrowing money to acquire the Mill Site property, the college has lent its status as a governmental entity to the transaction, which actions will allow the Foundation to borrow money using tax exempt interest financing. When the Foundation loans are paid and retired, the Foundation will transfer title of the property to North Idaho College. The resolution that is submitted for consideration by the Board provides for authorization and approval by the Board for the College to enter into an annual lease agreement for the Mill Site property and to approve the Foundation’s plan for acquiring the Mill Site property through the issuance of the Foundation debt instruments.

COMMITTEE ACTION
No committee action is necessary.

FINANCIAL IMPACT
In addition to the $4,000,000.00 previously budgeted and reserved by the college, the lease agreement contemplates semi-annual payments in the amount of $1,074,134.02. These amounts budgeted and represent that component of property tax revenues that are associated with the previously taken foregone tax increment.

REQUESTED BOARD ACTION
The Board is requested to consider a motion to adopt a resolution approving the lease agreement and to authorize the College Board Chair and the College President to execute the lease agreement as well as all borrowing agreements necessary to facilitate the Foundation’s financing to purchase the Mill Site property. Adoption of the Resolution must be by roll call vote.

Prepared by
Marc Lyons, College Attorney