Dear Trustees,

It's once again time to bid summer farewell and welcome back our faculty and students. Fall enrollment continues to break records and we're excited and energized for another great semester. As we move forward into the school year I’d like to let you know about some of the activities that have occurred over the past month, as well as provide you with an update to our Strategic Plan theme for August.

NIC Strategic Plan
Theme II Student Support

What follows are highlights from the three goal areas: Improving Student Access, Increasing Student Success, and Improving Student Communications. The entire Theme contained 27 goals for 09-10. As reported in January, many of the goals had been met. Since the January report, many more goals have been accomplished or are in progress. When the new Vice President for Student Services arrives, incomplete goals will be revisited and efforts will be focused accordingly.

Improving Student Access
- Financial Aid staff visited outreach centers to assist current and prospective students with financial aid issues.
- A series of financial planning and scholarship workshops were delivered to students and parents in the local high schools with Gear Up programs.

Increasing Student Success
- A tool has been implemented within the portal to allow all faculty and staff Advisors to better communicate with advisees via email.
- The automated financial aid packaging system is now fully operational. This implementation allows students to be awarded quickly and efficiently.

Improving Student Communications
- The NIC portal has been fully implemented. A portal management group which includes members of student services has been formed to address any issues that may arise.
- Student Activities has expanded their ability to communicate extracurricular opportunities through the use of multiple social networking sites.

Promote Diversity & Human Rights
- A team of faculty and staff successfully completed intensive diversity and inclusion training. This culminated with a campus diversity summit which included a large cross section of students, staff, faculty, administration, and community members.

Other news and events happening at NIC:

NWCCU Approves NIC Interim Report
On August 5th, the Northwest Commission on Colleges and Universities informed NIC that the Commission was “satisfied that progress had been made regarding Recommendation 1 of the Spring 2008 Regular Interim Evaluation Report.” Recommendation 1 dealt with how NIC was assessing student learning. Karen Ruppel, as director of the college’s student learning assessment team and coordinator of our accreditation efforts, prepared the interim report. Karen’s work with the Student Learning Outcome Assessment team and the numerous assessment projects being conducted on campus were highlighted in the regular interim evaluation report.
**Education Corridor Update**

Thanks to the work of many NIC Foundation volunteers, especially that of Steve Meyer, Jim Coleman and many others, the Annexation Agreement with the City of Coeur d'Alene was successfully completed and the property annexation was passed by the Coeur d’Alene City Council at their August 3 meeting.

The Transportation Infrastructure Advisory Steering Committee was actively engaged in planning for the recent public open house. They are presently considering options for infrastructure on the site and should have design plans in the coming months.

**Adult Basic Education Partners with Coeur d’Alene Public Library**

North Idaho College and the Coeur d’Alene Public Library have joined together to fill a much needed community function, facilitating basic computer skills for the regions' unemployed. NIC’s ABE/GED Director Rex Fairfield learned of the need for the program through his work with the Coeur d’Alene Public Library Board and Library Executive Director Ruth Pratt. Together they identified the problem (several library patrons looking for basic computer skills to submit on-line job applications), developed a training/education program for this demographic, and found funding for the program. Through a grant from the Women’s Gift Alliance and funding from the Idaho Community Foundation and Waste Management of Idaho, several laptops were purchased to supplement the library’s already busy computer stations. Titled the ReTool Box Project, the program begins with class sessions in September.

The sessions will cover the basics of getting on-line, using e-mail, doing internet searches, looking for job openings, completing on-line applications, and preparing professional resumes. The classes will be taught by volunteers from the community and they include NIC’s Dean of Professional, Technical and Workforce Education Mike Mires and Gayne Clifford, division chair for Business and Professional Programs. The classes will be conducted in the Coeur d’Alene Public library.

**Positive Change in NIC Dining Services**

The Market, operated by North Idaho College Dining Services, is undergoing some exciting changes to the facility and service. The work will involve new and brighter colors, new flooring with easier and ‘greener’ maintenance and better lighting.

Along with the new physical look, our food service areas will focus on new trends in college food service, giving students a more diverse selection of food choices from home and around the world. Selections include the addition of Mexican and Asian cuisine for lunches from the Global Express and dinners with a choice of two entrées, dessert, and a fountain beverage. The Educated Cup will be featuring hand dipped ice cream.

**Phi Theta Kappa Summer Conference**

North Idaho College’s Phi Theta Kappa Delta Kappa Chapter had the honor of hosting the 2010 Greater Northwest Region summer conference on campus July 31-August 1. The region is made up of 55 chapters from Northern Idaho, Alberta, Montana, Alaska and Washington, and 18 of the 55 chapters were represented during the conference.

The conference consisted of general sessions and break-out discussion groups each of which was led by a district Vice President. Jeramy Harstad, from Skagit Valley College, Mt Vernon, discussed literacy and the 5 star competitive edge program. Amanda Shelby from Wenatchee Valley College, Omak, discussed the “Keep America Beautiful” program and the 5 star development program. Rebecca Zeff, from Clark College, discussed communication within the Greater Northwest Region, and tricks of the trade for officers. Jeffrey Desjarlais from Medicine Hat College, Alberta, Canada, discussed the Dignitas organization and how to navigate through collegefish.org. Shelbie Umphenour, the assistant to the dean for enrollment management and public information for the
University of Alaska-Fairbanks made a special trip down for the conference to provide information about transfer scholarships and to answer questions about University of Alaska programs and degrees. We were also honored to have Phyliss Duvall, the chapter relations manager and Dr. Jody Peterson, the regional coordinator attend.

The Delta Kappa Chapter’s main goals this year include achieving 5-star status, increasing membership participation and getting more involved with the neighboring chapters. It was an honor for the Delta Kappa Chapter to host the summer conference, and members look forward to attending the 2011 International Convention on April 7 in Seattle.

**Final Summer Enrollment**

As anticipated, summer 2010 was another record setting semester for North Idaho College. Over the last four years, NIC has seen growth in the number of classes offered, the number of students served, and the efficiency of our classroom utilization.

<table>
<thead>
<tr>
<th></th>
<th>Summer 2007</th>
<th>Summer 2008</th>
<th>Summer 2009</th>
<th>Summer 2010</th>
<th>Percentage Change '07 to '10</th>
</tr>
</thead>
<tbody>
<tr>
<td>Total headcount</td>
<td>1,007</td>
<td>1,058</td>
<td>1,292</td>
<td>1,848</td>
<td>83.52%</td>
</tr>
<tr>
<td>Total FTE</td>
<td>756</td>
<td>804</td>
<td>1,024</td>
<td>1,478</td>
<td>95.50%</td>
</tr>
<tr>
<td>Number of different courses offered</td>
<td>106</td>
<td>111</td>
<td>131</td>
<td>137</td>
<td>29.2%</td>
</tr>
<tr>
<td>Number of sections offered</td>
<td>145</td>
<td>154</td>
<td>188</td>
<td>236</td>
<td>62.8%</td>
</tr>
<tr>
<td>Total number of class seats available</td>
<td>2,604</td>
<td>2,755 (+5.7%)</td>
<td>3,466 (+25.8%)</td>
<td>4,371 (+26.1%)</td>
<td>67.9%</td>
</tr>
<tr>
<td>Total number of seats taken</td>
<td>1,754</td>
<td>1,862 (+6.1%)</td>
<td>2,619 (+40.6%)</td>
<td>3,444 (+31.5%)</td>
<td>96.9%</td>
</tr>
<tr>
<td>Percent of available seats taken</td>
<td>67.4%</td>
<td>67.6%</td>
<td>75.6%</td>
<td>78.8%</td>
<td>17.2%</td>
</tr>
<tr>
<td>Average class size</td>
<td>12</td>
<td>12</td>
<td>14</td>
<td>15</td>
<td>25%</td>
</tr>
<tr>
<td>Number of evening sections</td>
<td>12</td>
<td>9</td>
<td>11</td>
<td>13</td>
<td>8%</td>
</tr>
</tbody>
</table>

**Fall 2010 Enrollment Projection**

The fall 2010 enrollment numbers continue to show trends toward record enrollment. Even as we approach the start of the semester, we continue to add sections and increase the number of seats available for all of the students coming through our doors.

<table>
<thead>
<tr>
<th></th>
<th>Fall 2007</th>
<th>Fall 2008</th>
<th>Fall 2009</th>
<th>Fall 2010 as of 8/9/2010</th>
</tr>
</thead>
<tbody>
<tr>
<td>Headcount</td>
<td>4,220</td>
<td>4,480</td>
<td>5,284</td>
<td>5,892*</td>
</tr>
<tr>
<td>Number of different courses offered</td>
<td>495</td>
<td>521</td>
<td>523</td>
<td>571</td>
</tr>
<tr>
<td>Number of sections offered</td>
<td>1,067</td>
<td>1,135</td>
<td>1,251</td>
<td>1,367</td>
</tr>
<tr>
<td>Total number of class seats available</td>
<td>22,755</td>
<td>29,023</td>
<td>26,717</td>
<td>29,374</td>
</tr>
<tr>
<td>Total number of seats taken</td>
<td>18,530</td>
<td>19,925</td>
<td>23,275</td>
<td>22,508</td>
</tr>
<tr>
<td>Percent of available seats taken</td>
<td>81.4%</td>
<td>68.7%</td>
<td>87.1%</td>
<td>76.6%</td>
</tr>
<tr>
<td>Average class size</td>
<td>17</td>
<td>18</td>
<td>19</td>
<td>16</td>
</tr>
<tr>
<td>Number of evening sections</td>
<td>136</td>
<td>121</td>
<td>119</td>
<td>131</td>
</tr>
</tbody>
</table>

* As of 8/16/10
Title III Grant Application Submitted

Through the tremendous efforts of Jamie Green and the entire e-Learning team and in conjunction with the college grant office, NIC has completed and submitted a Title III grant application. This Title III project will focus on four themes:

1) Expand Adoption of eLearning Technology by transitioning five degree/certificate programs to fully online and increasing eLearning options in both general studies and professional technical courses;

2) Improve Faculty and Staff Development through the creation of a Teaching & Learning Center (TLC) and providing FT and PT faculty and staff professional development using a three-phase model: Phase One-Learning Management System “Boot Camp” for new instructors, Phase Two-“Boutique” training for faculty and staff on instructional and institutional technologies, Phase Three-Course Improvement Project for faculty to improve or create new eLearning courses;

3) Expand Student Services to eLearning and Outreach Populations through the expansion of synchronous technologies (i.e. instant messaging), creation of a comprehensive suite of online services and information, and increasing support personnel for Outreach Centers;

4) Enhance Technology and Expand Course Offerings at Outreach Centers through the expansion of Interactive Video Conferencing (IVC) capabilities, the creation of Flexible Learning Centers, and expansion of course offerings at the Outreach Centers.

NIC Grants Summary

NIC recently received the following grants: $625,000 from the U.S. Dept. of Health and Human Services as part of the Community College Health Information Technology Consortium, for a non-degree certificate program in Electronic Medical Records Adoption for Healthcare Practices; $99,000 from the U.S. Department of Health Resources and Services Administration (HRSA) for a new Physical Therapist Assistant (PTA) program; and nearly $1.3 million from the U.S. Department of Education for refunding of the TRIO Student Support Services Program 2010-2015.

Grants pending or in process include: NSF EPSCoR RII C(2), $86,950 subcontract with University of Idaho for the IRON-POP broadband connection; U.S. Dept. of Education, Title IIIA, Strengthening Institutions, $2 million to expand adoption of eLearning technology, improve faculty and staff development, expand online student services, enhance technology and courses at outreach centers; NSF Scholarships in Science, Technology, Engineering and Mathematics (S-STEM), $600,000 for scholarships for academically talented, financially needy students in STEM disciplines; NSF STEM Talent Expansion Program (STEP), $500,000 to increase the number of students receiving associate or baccalaureate degrees in establish or emerging STEM fields; and the AIEF Challenge Grant program, approximately $10,000 to raise new funds for Native American student scholarships.

Meggitt System Added to Law Enforcement Program

The NIC Law Enforcement Program and POST Academy are pleased to invite the board of trustees and other guests to a demonstration of the newly acquired Meggitt System on August 25. This training tool allows instructors to present life-like scenarios to students and academy cadets. The training is highly interactive and anxiety producing, which in turn creates realistic training for the state’s future peace officers.

Seiter Remodel

The Department of Public Works funded project of remodeling Seiter Hall is near completion. As we prepare for the start of the fall 2010 semester, offices are being moved from the portables to newly remodeled and appropriately insulated offices. The final touches to new furniture and the information technology will be completed in the week prior to the start of the semester. Seiter Hall,
previously one of the coldest and least desirable classroom buildings on campus, now competes with Meyer Health Science for requested classrooms.

**KTEC Annexation-Approval**
On August 10 the Rathdrum City Council “approved” the KTEC application for annexation. While the public hearing process is finished, there is still work to do to complete the annexation process.

- J-U-B Engineers will now prepare the necessary documents for overall annexation, rights-of-way, and easement dedications for the city.
- The city attorney will then prepare DRAFT annexation agreements and grants of right-of-way and easements for review by all involved parties.
- After all parties have reviewed and signed the documents, J-U-B will resubmit to the city. At the point that the city receives the signed documents there may be a need to negotiate an item or two in the annexation agreement with the city.
- The city will then bring forward an ordinance amending city limits and zoning maps, completing the annexation and providing each party involved with access to city water, sewer and appropriate zoning. It will probably take another three to four months to complete the annexation process.

**Foundation and Development Office Update**
The Foundation and Development staff are busy preparing for the fall activities and Annual Campaign outreach to the greater community.

The NIC Alumni Association will be hosting an information booth at the North Idaho Fair August 25-29. This is a great opportunity to promote the Alumni Association and college while connecting with alumni, current and future students, and community members. We invite you to stop by and say hello!

**Meetings**
The following is an overview of meetings and events that I attended over the past month:

**Jul 26**
- Met with city engineer and contracted engineering firm to discuss mill site annexation and transportation infrastructure planning.
- CASA Board meeting

**Jul 27**
- Booster Club Luncheon - Eastern Washington University head football coach Beau Baldwin was the featured speaker.
- Ice cream social sponsored by NIC Human Resources Department

**Jul 28-Aug 2**
- Mountain States Association of Community Colleges summer conference in Glacier Park, Montana

**Aug 3**
- Jobs Plus Board meeting
- Accepted donation from Windermere/Coeur d’Alene Realty Foundation for the NIC Dual Credit Scholarship.
- Met with Foundation Board member and NIC Board Chair to review and discuss mill site annexation.
- Coeur d’Alene City Council meeting for annexation of the mill site property

**Aug 4**
- Participated in Management Leadership Workshop conducted by management consultant Joan Goldsmith with HR Director, college managers and supervisors.
Aug 5       OARS advising

Aug 6       Rotary
            Met with prospective Foundation donor

Aug 9-13    Vacation

Aug 16      New employee welcome and luncheon
            Met with Senate chair, past chair and college attorney to discuss faculty policies
            and procedures.

Aug 17      Phone conference with Jamie MacMillan of the Albertson Foundation and Dean of
            PTWE Mike Mires to discuss NIC’s pilot courses for our I-Best Program.
            All employee welcome back picnic

Aug 19      Provided opening address during NIC manager’s update meeting.
            Visited the residence hall and chatted with resident advisors
            Meeting with Opera Coeur d’Alene Development Committee members
            “Snow cone” social for all employees sponsored by Human Resources
            Opera Coeur d’Alene Board meeting

Aug 20      Rotary

Upcoming meetings:

Aug 23      Meeting with Pam Lund, CEO of Girl Scouts of Eastern Washington/Northern Idaho
            to discuss partnering opportunities.
            VP Student Services candidate campus visit and interview
            CASA Board meeting

Aug 24      VP Student Services candidate campus visit and interview
            Discuss grant opportunities with Mike Towne of Frontier Communications.
            Meeting with Tony Fernandez, interim president of Lewis-Clark State College.
            Ribbon cutting for LCSC portables

Aug 25      Day of Welcome BBQ for new and returning students
            Meeting with prospective foundation donor
            VP Student Services candidate campus visit and interview
            Demonstration by Coeur d’Alene Police Department of a new training simulator for the
            POST Academy.
<table>
<thead>
<tr>
<th>Date</th>
<th>Event</th>
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<tbody>
<tr>
<td>Aug 26</td>
<td>Education Corridor Transportation Infrastructure Steering Committee meeting</td>
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<td></td>
<td>Inland Community Foundation luncheon honoring the Women’s Gift Alliance</td>
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<td></td>
<td>VP Student Services candidate campus visit and interview</td>
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<td></td>
<td>All campus open session with VP Student Services candidate</td>
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<td></td>
<td>Governor’s Cup reception at Duane Hagadone’s Casco Bay home</td>
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<tr>
<td>Aug 27</td>
<td>Rotary</td>
</tr>
<tr>
<td>Aug 30</td>
<td>Athletic student orientation</td>
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<tr>
<td>Sep  1</td>
<td>Department of Public Works to visit and tour NIC campus</td>
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<tr>
<td></td>
<td>Cruise on Lake Coeur d’Alene hosted by Human Rights Education Institute and North Idaho Title</td>
</tr>
<tr>
<td>Sep  2</td>
<td>Tour of Berg Company’s Flexible Containment facility in Spokane Valley hosted by President Don Myers, with Dean of PTWE Mike Mires and Workforce and Community Education Director Marie Price.</td>
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<tr>
<td></td>
<td>UI football season opening game and pre-game event in Moscow hosted by President Duane Nellis.</td>
</tr>
<tr>
<td>Sep  3</td>
<td>Rotary</td>
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<tr>
<td>Sep  7</td>
<td>Presidents’ Council meeting - Boise</td>
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<tr>
<td>Sep  8</td>
<td>NIC Booster Club cruise on Lake Coeur d’Alene</td>
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<tr>
<td>Sep 10</td>
<td>Present opening remarks for management meeting hosted by NIC Human Resources.</td>
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<td></td>
<td>Rotary</td>
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<tr>
<td>Sep 14</td>
<td>Bonners Ferry Center open house</td>
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<tr>
<td>Sep 15</td>
<td>NIC Foundation Board and NIC Board of Trustees Social – Hayden Lake Country Club</td>
</tr>
<tr>
<td>Sep 16</td>
<td>Opera Coeur d’Alene Board meeting</td>
</tr>
<tr>
<td>Sep 17</td>
<td>Rotary</td>
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</tbody>
</table>
Mission statement: North Idaho College is committed to student success, teaching excellence and lifelong learning. As a comprehensive community college, North Idaho College provides educational opportunities that expand human potential and enhance the quality of life for the students and the communities it serves.

<table>
<thead>
<tr>
<th>Time</th>
<th>Agenda Item</th>
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<tbody>
<tr>
<td>5:00 p.m.</td>
<td>CALL TO ORDER</td>
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<td></td>
<td>Verification of Quorum</td>
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<tr>
<td></td>
<td>Christie Wood</td>
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<tr>
<td></td>
<td>EXECUTIVE SESSION</td>
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<td></td>
<td>Idaho Code Sections 67-2345 (b), (c), (f)</td>
</tr>
<tr>
<td>6:00 p.m.</td>
<td>RECONVENE BOARD MEETING</td>
</tr>
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<td></td>
<td>Verification of Quorum/Introduction of Guests</td>
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<td></td>
<td>Christie Wood</td>
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<td></td>
<td>Minutes Review/Approval</td>
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<td></td>
<td>Christie Wood</td>
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<td></td>
<td>Public Comment</td>
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<td>Celebrating Success: TRiO Grant Renewal</td>
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<td></td>
<td>Sally Hinders</td>
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<td></td>
<td>CONSTITUENT REPORTS</td>
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<tr>
<td></td>
<td>ASNIC</td>
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<td></td>
<td>Jenna Betts</td>
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<tr>
<td></td>
<td>Faculty Assembly</td>
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<td></td>
<td>Pat Lippert</td>
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<td></td>
<td>Staff Assembly</td>
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<td></td>
<td>Alex Harris</td>
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<td></td>
<td>Senate</td>
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<td></td>
<td>Erin Norvell</td>
</tr>
<tr>
<td></td>
<td>OLD BUSINESS</td>
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<td></td>
<td>None</td>
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<tr>
<td></td>
<td>NEW BUSINESS</td>
</tr>
<tr>
<td></td>
<td>Tab 3: Summer Enrollment</td>
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<tr>
<td></td>
<td>Tami Haft</td>
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<td></td>
<td>INFORMATION ITEMS</td>
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<tr>
<td></td>
<td>Kootenai Technical Education Campus (KTEC)</td>
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<td></td>
<td>John Martin</td>
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<tr>
<td></td>
<td>Education Corridor</td>
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<tr>
<td></td>
<td>Christie Wood</td>
</tr>
<tr>
<td></td>
<td>Vice President for Student Services Position</td>
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<td></td>
<td>Priscilla Bell</td>
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<td></td>
<td>Department of Public Works Requests</td>
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<tr>
<td></td>
<td>Priscilla Bell</td>
</tr>
<tr>
<td></td>
<td>REPORTS</td>
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<tr>
<td></td>
<td>College President</td>
</tr>
<tr>
<td></td>
<td>Priscilla Bell</td>
</tr>
<tr>
<td></td>
<td>Board Chair</td>
</tr>
<tr>
<td></td>
<td>Christie Wood</td>
</tr>
<tr>
<td></td>
<td>REMARKS FOR THE GOOD OF THE ORDER*</td>
</tr>
<tr>
<td></td>
<td></td>
</tr>
<tr>
<td>MEETING</td>
<td></td>
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<tr>
<td></td>
<td></td>
</tr>
<tr>
<td>Adjourn</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Remarks are subject to NIC Policy and Procedure 2.01.03. Copies are available from the President’s Office and at each board meeting.</td>
</tr>
<tr>
<td></td>
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<tr>
<td></td>
<td>Executive sessions may be called for the purposes of considering hiring a candidate for public employment; considering the evaluation, dismissal, or disciplining of a public employee; conducting deliberations concerning labor negotiations or to acquire an interest in real property not owned by a public agency; advising its legal representatives in pending or probable litigation or considering preliminary negotiations in matters of competitive trade or commerce with governing bodies in other states or nations.</td>
</tr>
<tr>
<td>NEXT BOARD MEETING</td>
<td>September 22, 2010</td>
</tr>
</tbody>
</table>
CALL TO ORDER AND VERIFICATION OF QUORUM
Chair Christie Wood called the meeting to order at 4:05 p.m. and verified that a quorum of the board was present at the meeting.

ATTENDANCE
Trustees: Rolly Williams
          Ron Vieselmeyer
          Mic Armon
          Christie Wood

Also present: Priscilla Bell, President
              Marc Lyons, Attorney for North Idaho College

EXECUTIVE SESSION
Motion was made by Trustee Williams, seconded by Trustee Vieselmeyer, to go into executive session under Idaho Code § 67-2345(b), (c) and (f) for the purpose of discussing issues related to specific personnel matters, matters related to the acquisition of property not owned by a public agency and to consider pending litigation. Roll call vote was taken as follows:

Rolly Williams       aye
Ron Vieselmeyer     aye
Mic Armon           aye
Christie Wood       aye

Trustee Judy Meyer arrived at 5:45 p.m. At 5:50 p.m., a motion was made to return to open session by Trustee Armon, seconded by Trustee Vieselmeyer.

Chair Wood recessed the meeting to reconvene in the Driftwood Bay Room then left the meeting.

RECALL TO ORDER AND VERIFICATION OF QUORUM
Vice Chair Mic Armon recalled the meeting to order at 6:00 pm and verified that a quorum of the board was present.

ATTENDANCE
Trustees: Ron Vieselmeyer
          Rolly Williams
          Mic Armon
          Judy Meyer

Also present: Priscilla Bell, President
John Martin, Vice President for Community Relations and Marketing
Jay Lee, Vice President for Instruction
Rolly Jurgens, Vice President for Administrative Services

APPROVAL OF MINUTES
Trustee Armon called for remarks regarding the meeting minutes. There were no remarks.

    Motion was made by Trustee Williams and seconded by
    Trustee Meyer to approve the minutes of the meeting held
    May 26, 2010. The motion carried unanimously.

PUBLIC COMMENT
There was no public comment. Trustee Armon took this opportunity to briefly discuss activities of
the steering committee assembled to study the infrastructure needs for the Education Corridor. He
and VP Jurgens presented a video produced by Architects West that depicts the proposed
infrastructure and traffic flow for the Education Corridor.

Trustee Armon next recognized that this meeting was the last for VP Jurgens since he would retire
at the end of the fiscal year. VP Jurgens took this opportunity to make some remarks about his
tenure at NIC and his plans for retirement. Each of the trustees and Dr. Bell thanked VP Jurgens for
his service to the college and wished him well.

OLD BUSINESS
None.

NEW BUSINESS
Renewal of President’s Contract
College Attorney Marc Lyons presented the proposed employment contract for the president. He
stated that, if approved, it will be effective for FY10-11 and FY11-12 renewable annually. He noted
that there are no proposed changes to the president’s salary, but he added that the proposed
contribution to the president’s supplemental retirement plan is increased by $3,500 per year.

    Motion: 6-23-10 86: Trustee Vieselmeyer moved to approve
    the proposed employment contract for the president and
    authorize the board chair to execute the contract on behalf
    of the board of trustees and North Idaho College. The motion,
    seconded by Trustee Williams, carried unanimously.

Appointment of Clerk of the Election
VP Jurgens stated that, consistent with statute, the board is requested to officially appoint a clerk to
coordinate the upcoming November election for the two board positions currently held by Christie
Wood and Rolly Williams. He recommended that the board appoint VP Ron Dorn as clerk of the
election for the November 2, 2010 election.

    Motion: 6-23-10 87: Trustee Meyer moved to approve the
    appointment of VP for Resource Management Ron Dorn as
    clerk of the election. The motion, seconded by Trustee Williams,
    carried unanimously.
**INFORMATION ITEMS**

*Kootenai Technical Education Campus (KTEC)*

Trustee Ron Vieselmeyer reported that during the last KTEC meeting the group is in the process of completing documents for the annexation of the property purchased by the three school districts. He stated the three school districts have assembled a cooperative governing board in order to legally run the joint levy scheduled for August 24. He added that marketing materials had been designed and distributed throughout the community to explain and support KTEC and the levy. VP Lee added that the KTEC Marketing Committee had done a webinar to further support KTEC.

*Education Corridor*

Dr. Bell commented that annexation would go before the city council on July 20.

**REPORTS**

*College President*

Dr. Bell reported that NIC had been invited, by the Idaho Commission on Hispanic Affairs, to participate in a July 20 meeting Boise that will be focused on facilitating and enhancing Latino student success in Idaho. She added that VP Lee and a member of the NIC faculty will attend the meeting. She finished her report with the items for trustees’ calendars.

*Board Chair*

Trustee Armon had no report.

**REMARKS FOR THE GOOD OF THE ORDER**

None.

**ADJOURNMENT**

At 6:30 p.m. Trustee Armon adjourned the meeting.

__________________________________  ____________________________________
Board of Trustees Chair              Board of Trustees Secretary
CALL TO ORDER AND VERIFICATION OF QUORUM
Chair Christie Wood called the meeting to order at 4:35 p.m. and verified that a quorum of the board was present at the meeting.

ATTENDANCE
Trustees:  Rolly Williams
          Ron Vieselmeyer
          Mic Armon
          Christie Wood
          Judy Meyer

Also present:  Jay Lee, Vice President for Instruction
               John Martin, Vice President for Community Relations & Marketing
               Marc Lyons, Attorney for North Idaho College

NEW BUSINESS
Consideration of Board Support of the KTEC Levy
Chair Wood asked Trustee Vieselmeyer, as board liaison, to comment on the upcoming levy. Trustee Vieselmeyer and Vice President Jay Lee both commented that the last KTEC meeting was devoted to marketing plans and strategies for promoting the levy including signage and working with a local radio station.

Chair Wood commented that she had heard, through recent comments from Senator John Goedde, of rumors that some members of the NIC faculty had expressed opposition to the KTEC facility and that faculty felt its existence would jeopardize NIC’s academic programs. Wood noted for the record that these rumors are untrue and that the NIC faculty had not taken any official position against KTEC, but had been very supportive of it. Vice President Lee commented that PTE faculty members have expressed their excitement with the opportunity to teach at the KTEC facility and they are very supportive. He added that he hadn’t heard any comment about KTEC from the general studies faculty.

Trustee Williams stated that it may be a good idea to get a position from each of the constituent leaders prior to the election.

Chair Wood read aloud a proposed letter of support for KTEC that would be sent from the NIC Board of Trustees to the editors of the Coeur d’Alene Press, the Spokesman Review and the KTEC Committee with copies to the three school district superintendents.

Motion: 7-28-10 88: Trustee Armon moved that the board approve and sign the letter of support for the Kootenai Technical Education Campus. The motion, seconded by Trustee Vieselmeyer, carried unanimously.
**REMARKS FOR THE GOOD OF THE ORDER**

Chair Wood brought to the board’s attention a recent change made to NIC retirees’ life insurance benefits that consists of an increase in monthly policy premiums of approximately $22. Some discussion took place and the board directed VP Lee to have HR Director Wade Larson provide the board with an explanation of details regarding the increase.

A brief discussion took place about activities taking place on the mill site property. College Attorney Marc Lyons took this opportunity to reiterate the specifics of the open meeting laws.

**ADJOURNMENT**

At 5:00 p.m. Chair Wood adjourned the meeting.

____________________________________________________________________

Board of Trustees Chair                                Board of Trustees Secretary
SUBJECT
Executive Session

BACKGROUND
From time to time the board will find it necessary to adjourn to executive session.

DISCUSSION
When an executive session is required, a number of specific steps must be taken. These steps are:

2. Cite one or more specific subsections in the code section.
3. Approve a motion to adjourn by two-thirds, roll call vote.
4. Take no action and make no final decisions in executive session.

COMMITTEE ACTION
Roll call vote of the members of the board of trustees with a two-thirds majority is necessary to adjourn to executive session.

FINANCIAL IMPACT
None.

REQUESTED BOARD ACTION
A motion under Idaho Code Section 67-2345 subsection:

_____ (a) To consider hiring a public officer, employee, staff member or individual agent;
_____ (b) To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent;
_____ (c) To conduct deliberations concerning labor negotiations or to acquire an interest in real property which is not owned by a public agency;
_____ (d) To consider records that are exempt from disclosure as provided in Chapter 3, Title 9, Idaho Code
_____ (e) To consider preliminary negotiations involving matters trade or commerce in which the governing body is in competition with governing bodies in other states or nations;
_____ (f) To consider and advise its legal representatives in pending litigation or where there is a general public awareness of probable litigation;

Moved by ________ Seconded by ________ Carried: Yes _______ No ______
Roll call: ___________ Armon
___________ Meyer
___________ Vieselmeyer
___________ Williams
___________ Wood
SUBJECT
Summer enrollment numbers for credit-bearing classes

BACKGROUND
The attached report provides summer 2010 and historical enrollment data to the board. This summer’s numbers represented a 43% increase in headcount and 44% increase in full-time equivalency over summer 2009. Since 2007, summer headcount has increased 84% and full-time equivalency is up 96%.

DISCUSSION
This situation allows NIC staff to prepare for next summer and the possibilities of an ever-increasing summer population. Instruction will base next year’s summer schedule on patterns established this year.

COMMITTEE ACTION
None

FINANCIAL IMPACT
None

REQUESTED BOARD ACTION
No action is necessary at this time.

Prepared by
Tami Haft
Registrar
Official Summer Credit Enrollment Comparisons

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Sources: Census Numbers