Mission statement: North Idaho College meets the diverse educational needs of students, employers, and the northern Idaho communities it serves through a commitment to student success, educational excellence, community engagement, and lifelong learning.

4:00 p.m.  
**EXECUTIVE SESSION**
Idaho Code Sections 67-2345(a), (b), (c), (f)  
Ken Howard

6:00 p.m. Lake Coeur d’Alene Room  
**RECONVENE BOARD MEETING**

**CALL TO ORDER**  
Pledge of Allegiance  
Verification of Quorum/Introduction of Guests  
Minutes Review/Approval  
Public Comment  
Celebrating Success: Small Business Development Center  
Bill Jhung

**SPECIAL REPORTS**  
KTEC Update  
Regional Economic Outlook  
Ken Howard  
Grant Forsyth  
Avista

**CONSTITUENT REPORTS**  
ASNIC  
Staff Assembly  
Faculty Assembly  
Senate  
Benaiah Cheevers  
Nancy Edwards  
Michelle Lippert  
Audrey Bourne

**PRESIDENT’S REPORT**  
Joe Dunlap

**OLD BUSINESS**  
Sports Complex  
Joe Dunlap

**NEW BUSINESS**  
None

**INFORMATION ITEMS**  
Enrollment Update  
Instructional Response to Fall Enrollment  
Graydon Stanley  
Lita Burns
BOARD CHAIR REPORT

Ken Howard

REMARKS FOR THE GOOD OF THE ORDER

ADJOURN

* Executive sessions may be called for the purposes of considering personnel matters; conducting deliberations regarding labor negotiations or acquisition of an interest in real property; to consider records that are exempt from public disclosure; to consider preliminary negotiations involving matters of trade or commerce in which this governing body is in competition with another governing body; communicating with legal counsel regarding pending/imminently-likely claims; or to conduct labor negotiations.

** Remarks are subject to NIC Policy and Procedure 2.01.03. Copies are available from the President’s Office.

UPCOMING MEETINGS:

<table>
<thead>
<tr>
<th>Date</th>
<th>Time</th>
<th>Event</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>October 2-5</td>
<td>6-9 p.m.</td>
<td>ACCT Annual Conference - Seattle</td>
<td></td>
</tr>
<tr>
<td>October 29</td>
<td>6-9 p.m.</td>
<td>Board Workshop Career Technical Education Facilities</td>
<td></td>
</tr>
<tr>
<td>October 30</td>
<td>4-8 p.m.</td>
<td>Executive Session and Board Meeting</td>
<td></td>
</tr>
<tr>
<td>November 14</td>
<td>5:30-7 p.m.</td>
<td>Scholarship Celebration – SUB Lake Coeur d’Alene Room</td>
<td></td>
</tr>
<tr>
<td>November 20</td>
<td>4-8 p.m.</td>
<td>Executive Session and Board Meeting</td>
<td></td>
</tr>
<tr>
<td>December 18</td>
<td>4-8 p.m.</td>
<td>Executive Session and Board Meeting</td>
<td></td>
</tr>
<tr>
<td>December 19</td>
<td>7 p.m.</td>
<td>Associate Degree Nursing Program Pinning Ceremony</td>
<td></td>
</tr>
</tbody>
</table>
SUBJECT
Executive Session

BACKGROUND
From time to time the board will find it necessary to adjourn to executive session.

DISCUSSION
When an executive session is required, a number of specific steps must be taken. These steps are:

2. Cite one or more specific subsections in the code section.
3. Approve a motion to adjourn by two-thirds, roll call vote.
4. Take no action and make no final decisions in executive session.

COMMITTEE ACTION
Roll call vote of the members of the board of trustees with a two-thirds majority is necessary to adjourn to executive session.

FINANCIAL IMPACT
None.

REQUESTED BOARD ACTION
A motion under Idaho Code Section 67-2345 subsection:

- Consider personnel matters [Idaho Code § 67-2345(1)(a) & (b)]
- Deliberate regarding labor negotiations or acquisition of an interest in real property [Idaho Code § 67-2345(1)(c)]
- Consider records that are exempt from public disclosure [Idaho Code § 67-2345(1)(d)]
- Consider preliminary negotiations involving matters of trade or commerce in which this governing body is in competition with another governing body [Idaho Code §67-2345(1)(e)]
- Communicate with legal counsel regarding pending/imminently-likely litigation [Idaho Code § 67-2345(1)(f)]
- Communicate with risk manager/insurer regarding pending/imminently-likely claims [Idaho Code § 67-2345(1)(j)]
- Conduct labor negotiations [Idaho Code § 67-2345(2)]

Moved by ________ Seconded by ________ Carried: ________ Yes ________ No ________

Roll call:

________________ Banducci
________________ Howard
________________ Meyer
________________ Nilson
________________ Wood
CALL TO ORDER AND VERIFICATION OF QUORUM
Chair Ken Howard called the meeting to order at 4:20 p.m. and verified that a quorum was present.

ATTENDANCE
Trustees:  Todd Banducci  
           Ken Howard  
           Judy Meyer  
           Ron Nilson

EXECUTIVE SESSION
Motion was made by Trustee Meyer, seconded by Trustee Nilson, to go into executive session under Idaho Code § 67-2345(a), (b) to consider personnel matters (c) to deliberate regarding labor negotiations or acquisition of an interest in real property and (f) to communicate with legal counsel regarding pending/imminently-likely litigation. Roll call vote was taken as follows:

          Todd Banducci    aye
          Ken Howard       aye
          Judy Meyer       aye
          Ron Nilson       aye

Trustee Wood arrived at 4:55 p.m. At 5:57, a motion was made to return to open session by Trustee Meyer, seconded by Trustee Nilson. Chair Howard adjourned the meeting.

CALL TO ORDER AND VERIFICATION OF QUORUM
Chair Howard called the meeting to order at 6:05 p.m. and verified that a quorum was present.

ATTENDANCE
Trustees:  Todd Banducci  
           Ken Howard  
           Judy Meyer  
           Ron Nilson  
           Christie Wood

Also present:  Joe Dunlap, President  
               Marc Lyons, Attorney for North Idaho College  
               Mark Browning, Vice President for Community and Governmental Relations  
               Lita Burns, Vice President for Instruction  
               Ron Dorn, Vice President for Resource Management  
               Graydon Stanley, Vice President for Student Services

Chair Howard led the board and meeting attendees in the Pledge of Allegiance. He then welcomed attendees and guests to the meeting.
APPROVAL OF MINUTES
Chair Howard called for remarks regarding the meeting minutes.

Trustee Nilson made a motion to approve the minutes of the June 26, 2013 meeting. The motion, seconded by Trustee Meyer, carried unanimously.

Trustee Wood made a motion to approve the minutes of the July 25, 2013 board event center workshop. Trustee Meyer seconded the motion. Trustee Nilson made a motion to amend the minutes to better reflect the discussion about the proposal for 550 parking spaces and the concerns expressed that the proposed number of spaces is inadequate for a 5,000 seat facility. The motion to amend the minutes was seconded by Trustee Wood and carried unanimously. The motion to approve the minutes, as amended, carried unanimously.

PUBLIC COMMENT
John Trombold requested information about the rationale and philosophy behind policy writing by the board and the political perspective of board members with regard to the agenda items before them such as the event center and the communications policy.

CELEBRATING SUCCESS
Nursing Instructor Peggy Wasserman and some of her students reported on a recent trip they made to Nicaragua during which they and nursing students from Lewis Clark State College collaborated to provide aid to ISLA, the Interfaith Service to Latin America.

Spanish Instructor Scott Estes and some of his students reported on their experiences during a recent trip to Guatemala to attend a Spanish language school.

A video clip was shown of a recent edition of Invest Northwest during which Director of Aerospace and Outreach Director Kassie Silvas was interviewed about the college’s new Aerospace Technology Center of Excellence.

CONSTITUENT REPORTS

ASNIC
ASNIC President Benaiah Cheevers reported on activities students participated in over the summer including student leadership conferences in Colorado and California. He reviewed upcoming business activities including the appointment of a new senator to replace a student who was unable to continue in ASNIC.

Staff Assembly
Chair Nancy Edwards reported that many members of staff worked with more than 1,200 students participating in orientation sessions over the summer.

Faculty Assembly
Chair Michelle Lippert began by commending faculty and administrative support staff for working through the process of discontinuing courses, notifying instructors and reorganizing class schedules. She went on to report that during their first meeting, Faculty Assembly will be reviewing the board’s proposal for a RIF policy and forwarding their recommendations and comments to Senate. She next reported on some recent achievements of members of NIC faculty and announced that faculty are creating an online brag sheet for announcements of member achievements.
Chair Audry Bourne reported that during their first meeting, Senate would be electing officers and discussing two newly proposed campus committees and the RIF policy.

PRESIDENT’S REPORT
Dr. Dunlap began by reporting on some of the activities during convocations week and the students’ week of welcome. He asked VP Stanley to provide a brief update on enrollment. VP Stanley reported that NIC enrollment is down approximately 11 percent compared to the same date last year and he stated that figure will change once drops for non-payment and non-attendance are accomplished. He went on to say the official enrollment report will be given on October 15. He mentioned that PTE enrollment is higher than last year and he closed with some state and national trends and enrollment data.

Dr. Dunlap next asked VP Burns to review Instruction’s plans for expansions or contractions in light of changes in enrollment. VP Burns reported that 86 sections had been cancelled decreasing seats available by approximately 1,574; 24 sections of core classes were added making 510 seats available and six sections were merged to eliminate approximately 120 seats and then 180 seats were added to existing sections.

Dr. Dunlap went on to report that as a result of the Wrestling Team winning the national championship last year, 62 prospective wrestlers had tried out for the team’s 16 scholarships this year. He next provided a status of the interview process for the dean of General Studies position and he closed by reporting that NIC and the Forest Bird Charter School in Sandpoint had been awarded a grant by the Albertson Foundation to fund PTECH programs.

NEW BUSINESS
Welding Facility Lease:
College Attorney Marc Lyons presented a renegotiated lease for the current facility used for the Welding Program. He stated that the lease is for a three-year term with the flexibility for the college to move on short notice. Trustee Meyer requested clarification about the assignability clause. Mr. Lyons responded that there is no assignability. Trustee Nilson asked how Outotec’s intent to expand would impact this facility and Mr. Lyons responded that Outotec does intend to expand and are supportive of the college’s intent to move out at some point within the three year lease term.

Trustee Nilson made a motion to approve the lease, noting that there is no assignability, and authorize the board chair to execute the lease on behalf of the college. The motion, seconded by Trustee Banducci, carried unanimously.

Reschedule of October 23 Board Meeting:
Chair Howard stated that due to scheduling conflicts for some of the board members, there was a proposal to move the date of the October board meeting. Trustee Meyer made a motion to move the meeting from October 23 to October 30. The motion, seconded by Trustee Wood, carried unanimously.

Policy 2.01.05 Communications with the Board:
Chair Howard asked Trustee Banducci to open the discussion. Trustee Banducci stated that as elected officials he feels that board members should be approachable by their constituents. He went on to say that the current communications policy provides a negative perception in that it may
constrict communications with the board by students, faculty and staff. He went on to say it should be rewritten to include language that would provide a way for individuals to communicate outside their supervisory chain without fear of retaliation. He then made a motion for the board to eliminate the policy. Trustee Nilson seconded the motion and then commented that he feels the policy should be reviewed along with other policies being reviewed by the administration this year. Trustee Wood commented that she has always experienced open and honest communications on campus and she feels this policy provides guidance to the board about their governance role and their role in setting policy and that it is not a good idea for board members to become part of a chain of command. She added that she would not support eliminating the policy without having another one in place. There was some discussion about what board members are to do with information they receive and that they should encourage individuals to utilize the system that is in place. Trustee Howard commented that he would like to see the policy reviewed as a part of the administration’s overall plan to review college policies this year. The motion failed with one in favor and four opposed.

At this time Chair Howard called for a five minute break.

*Sports Complex Recommendations from Ad-hoc Committee:*

Dr. Dunlap opened by presenting information on the process by which the ad-hoc committee determined the justification for its recommendation for the board to move the event center project forward. He discussed the analysis that was undertaken previously for this project and he stated that the committee recognizes that initially there will be a $101,000 shortfall in maintenance and operations costs, that approximately $5 million will need to be raised on top of the $10 million investment by LCDC and that the facility must be right sized for both the college and the community. He went on to discuss the requirements of the LCDC Board and reviewed a list of other community colleges across the country with similar facilities. He then reviewed some of the data gathered about those facilities and he reviewed conditions that were developed by the committee under which the project should move forward. He closed by requesting that the board consider the committee’s recommendation over the course of the next month and reach a decision whether to move the project forward or not.

Trustee Nilson commented on the board’s resolution that stated the college would not incur any cost associated with this project. He went on to remark that the data provided is inadequate for the board to make a decision and the committee should continue to work and determine size, parking needs, location, growth and budget before the board makes any decisions.

Trustee Wood thanked the committee for their work and she went on to comment about the status of Doug Parker’s offer to purchase land for the facility. She stated that in addition to the questions posed by Trustee Nilson, she would like the college to hold public forums. Dr. Dunlap stated that Doug Parker is engaged in discussions with Washington Trust Bank to purchase the property and it is hopeful there will be a definitive answer from him soon.

Trustee Banducci commented that a portion of the land that Doug Parker is attempting to purchase currently has a railroad right of way and there will also need to be a transaction with the railroad to purchase that right of way.

Dr. Dunlap commented that the committee had answered as many questions as possible, with the data available, but they do not have the expertise to take the analysis to the next level.
Trustee Wood expressed her recognition of the college’s need for an athletic facility and she expressed her concerns that an event center falls outside of the college’s mission. She suggested the possibility of a private entity constructing an event center.

Trustee Meyer commented that she would like to learn about the concerns of those committee members that did not agree with the recommendation.

Chair Howard commented briefly on the resolution that the board passed and he stated that the committee was given no resources to do any work and they used local and individual expertise to formulate a recommendation. He went on to say that the committee isn’t recommending that the facility be built, but that they feel the project has enough merit to move on to the next step. He went on to say that before anything further is done, the board needs to know that there is property available, where it’s available and what it costs. He closed by thanking the committee members for their work.

BOARD CHAIR REPORT
Chair Howard reported that the board would be attending an upcoming conference hosted by the Association of Community College Trustees in Seattle, Washington. He next stated that a workshop was being scheduled for a discussion of career technical facilities and he stated the importance of all the trustees being present for the workshop. He closed by stating that a tenure workshop would also be scheduled.

REMARKS FOR THE GOOD OF THE ORDER
Trustee Meyer opened a discussion about the closure of the Coeur d’Alene Summer Theater and the impact their situation may have on the college. Dr. Dunlap stated that VP Stanley would be meeting with their board chair to discuss potential impacts to the college.

The board agreed to have the new KTEC Director Tim Fortune provide a progress report during a future board meeting.

VP Stanley congratulated ASNIC President Benaiah Cheevers for an exceptional job reporting to the employees at their opening meeting during convocations.

The meeting was adjourned at 8:40 p.m.

____________________________
Board of Trustees Chair

____________________________
Board of Trustees Secretary