Mission statement: North Idaho College meets the diverse educational needs of students, employers, and the northern Idaho communities it serves through a commitment to student success, educational excellence, community engagement, and lifelong learning.

EXECUTIVE SESSION - Idaho Code Section 74-206(1)*

6:00 p.m.

CONVENE BOARD MEETING/CALL TO ORDER

Pledge of Allegiance
Verification of Quorum/Introduction of Guests
Review Minutes
Public Comment**
Celebrating Success - Head Start

Christie Wood
Christie Wood
Christie Wood
Beth Ann Fuller

CONSTITUENT REPORTS

ASNIC  5 minutes  Caleb Weeks
Staff Assembly  5 minutes  Cathy Sparks
Faculty Assembly  5 minutes  Geoff Carr
Senate  5 minutes  Lisa Kellerman

PRESIDENT’S REPORT

Rick MacLennan

OLD BUSINESS

None

NEW BUSINESS

Tab 1:  FIRST READING: Dual Naming for NIC Facilities  Graydon Stanley

BOARD CHAIR REPORT

Christie Wood

REMARKS FOR THE GOOD OF THE ORDER**

ADJOURN

* Executive sessions may be called for the purposes of considering personnel matters, deliberating regarding an acquisition of an interest in real property, considering records that are exempt from public disclosure, considering preliminary negotiations involving matters of trade or commerce in which this governing body is in competition with another governing body, communicating with legal counsel regarding pending/imminently-likely litigation, communicating with risk manager/insurer regarding pending/imminently-likely claims or to consider labor contract matters.

** Remarks are subject to NIC Policy and Procedure 2.01.03. Copies are available from the President’s Office.

NIC Board Meeting  Dec 18 – SUB
NIC Board Meeting  Jan 17 – SUB
JFAC confirmed hearing date Jan 22  Jan 22-26, 2018
Upcoming Events
NIC Board Meeting  Mar 28 – SUB
NIC Board Meeting  Apr 25 – SUB
2018 Commencement Exercise  May 11 – Christianson Gym
NIC Board Meeting  May 23 – SUB
NIC Board Meeting  Jun 27 – SUB
CALL TO ORDER AND VERIFICATION OF QUORUM
Chair Ken Howard called the meeting to order at 6:00 p.m. and he led attendees in the Pledge of Allegiance. Next he asked Trustee Murray to recite the college’s mission statement. Chair Howard then verified that a quorum was present, and he welcomed attendees to the meeting.

ATTENDANCE
Trustees: Todd Banducci  
Ken Howard  
Brad Murray  
Judy Meyer  
Christie Wood

Also present: Rick MacLennan, President  
Graydon Stanley, VP for Student Services  
Lita Burns, VP for Instruction  
Chris Martin, VP for Finance and Business Affairs  
Laura Rumpler, Chief Communications and Government Relations Officer  
Marc Lyons, Attorney for North Idaho College

At this time, Trustee Wood made a motion to amend the agenda to move the financial audit report from New Business to occur before the special report on the Co-creation Center. There were no objections from the board, so exercising his prerogative, Chair Howard made the recommended change to the order of the agenda.

APPROVAL OF MINUTES
Chair Howard called for any changes to the minutes from the meeting held on October 25, 2017. Trustee Meyer pointed out a wording change in her Remarks for the Good of the Order on page five. Her remarks should read as follows: “Trustee Meyer commented on the fall meeting of Idaho Business for Education, stating that two of their priorities are academic career advising and early learning. She went on to mention the Governor’s address scheduled in November to the Coeur d’Alene Chamber of Commerce.” Trustee Banducci asked if there was any clarification needed on the action taken during the October 25 meeting related to the review of the minutes from the meeting of September 20. Chair Howard commented that in the interim since the October meeting, the activity in question was reviewed and it was found that the action noted had not been taken, and the minutes from the September meeting stand as presented. There were no other changes noted and the minutes of the October 25 meeting were accepted, as modified.

PUBLIC COMMENT
None.
NIC Financial Audit for the Year Ending June 30, 2017

Jodi Daugherty from the audit firm of Eide Bailly opened by commenting that the financial statements were prepared by NIC business office staff and the auditor’s opinion is that the financial statements present fairly the financial position of the college and its component unit, the NIC Foundation. She went on to report that the college’s net position at the end of this period was $71.2 million, with $10.4 million in unrestricted funds. She pointed out that the unrestricted funds include $3.7 million of board designated funds set aside for capital expenditures. Chair Howard asked about the $7 million difference in unrestricted funds between 2016 and 2017. VP Martin responded that last year was the final year the college funded construction of the CTE facility, which is what the $7 million change represents. Ms. Daugherty went on to report there were no findings from their review of internal controls over financial reporting. She pointed out that from their review of compliance for major federal programs, there was a minor, but common discrepancy found in the controls over the student financial aid program. VP Martin commented that the business office has responded to the discrepancy with recommendations for improvement of internal controls in this area.

There was some discussion about more frequent third party evaluation of financial areas that may not get reviewed at each annual audit.

Trustee Wood made a motion to accept the financial audit for the year ending June 30, 2017. The motion, seconded by Trustee Banducci, carried unanimously.

SPECIAL REPORT

Co-Creation Center @ NIC

Dean of Career Technical and Workforce Education Kassie Silvas introduced Director of Regional Entrepreneurial Strategy Ryan Arnold. Mr. Arnold presented concepts and ideas under development to build and expand support of entrepreneurship and innovation at North Idaho College.

CONSTITUENT REPORTS

ASNIC

ASNIC President Caleb Weeks reported that ASNIC recently completed and submitted a Foundation grant to purchase calculators for use in the College Skills Center. He went on to review and discuss other projects underway including continued work on a covered bike rack on campus. He read a statement developed by ASNIC in support of recent Faculty and Staff Assembly resolutions related to the compensation structure policy and he also read an ASNIC statement related to the establishment of an advisory committee for the Student Wellness and Recreation Center.

Staff Assembly

Chair Suzie Deane reported that during their November meeting, staff received an overview by NIC enrollment coordinators of the new enrollment processes taking place in the high schools. She went on to report that Staff also received an overview of the utilization of the Staff Sabbatical Policy and an overview of the food baskets being prepared for this year’s St. ASNIC program. She read a statement from Staff Assembly reiterating support of the Senate-passed version of the compensation policy proposal and supporting the resolution passed recently by Faculty Assembly.

Faculty Assembly

Chair Geoff Carr reported that during their last meeting, faculty received a presentation on Outcomes Based Funding from VPs Burns and Martin. He went on to read a resolution passed
by Faculty Assembly supporting language in the compensation policy draft related to declaration of a financial emergency as the only reason for not granting step increases.

**Senate**
Chair Lisa Kellerman reported that during their upcoming November 16 meeting, Senate will be reviewing a number of policies and procedures from Information Technology.

**PRESIDENT’S REPORT**
Dr. MacLennan began his report by asking Sarah Garcia, chair of the Integrated Visioning and Planning Committee to update the board on committee activities. Dr. MacLennan invited trustees to attend one of the campus open houses showcasing committee work underway. He went on to thank Trustees Meyer and Banducci for attending the recent Foundation Scholarship Celebration and he briefly discussed the event. He discussed his welcome address to members of the Idaho School Boards Association during their recent convention held in Coeur d’Alene and he reported that he will be attending an upcoming meeting of the Idaho Community College Consortium in Boise.

**SPECIAL BUSINESS**

*Election of Officers*
Chair Howard called for nominations for the position of board chair. Trustee Meyer nominated Trustee Wood. The motion was seconded by Trustee Murray. Trustee wood thanked Trustee Howard for his service as chair. Trustee Howard commented that the position should move around from time to time as it is time consuming and it is good for the board to have new ideas. The motion carried unanimously.

Chair Howard called for nominations for the position of vice chair. Trustee Murray nominated Trustee Howard who declined the nomination. Trustee Wood nominated Trustee Murray. The motion, seconded by Trustee Meyer, carried unanimously.

Chair Howard called for nominations for secretary/treasurer. Trustee Wood nominated Trustee Banducci who declined the nomination. Trustee Wood then nominated Trustee Meyer. The motion, seconded by Trustee Murray, carried unanimously.

**OLD BUSINESS**

*Compensation Structure Policy 3.02.16*
Chair Howard commented on the process to date for the review and discussion of policy proposals and he opened the floor for further discussions. Trustee Wood commented that following the board’s direction at the last meeting, she and Trustee Murray met with Dr. MacLennan to further develop a draft proposal, which was shared with the board. She then made a motion for the board to send the policy back to the president to focus on the area of the proposal related to abdicating the board’s authority and come back to the board, at a later date, with a draft recommendation comprised of language from the various drafts. The motion was seconded by Trustee Meyer. Trustee Banducci requested that consideration be given to part time employees. Dr. MacLennan commented that the policy is meant to place and move full time employees on the structure, and the work to develop a structure for part time employees is underway separately. Following discussion, the motion carried unanimously. Dr. MacLennan commented that the college will continue to comply with the version of the policy that is currently of record.

ASNIC President Caleb Weeks expressed his hope that whatever is decided upon, that students are at the forefront of discussions. He added that the uneasiness about this policy
between faculty, staff and the board may negatively impact the students and the college’s mission, vision and values.

NEW BUSINESS

Head Start Policy Revisions and Request for Carry Over Funds
Head Start Director Beth Ann Fuller presented revisions to the Policy Council By-laws, and policies for Eligibility, Recruitment, Selection, Enrollment and Attendance, and Criteria for Prioritization and Selection. She went on to explain the purpose for the request to use carry over funds from budget year 2016-17.

Trustee Wood made a motion to approve the request for carry over funds and to approve revisions to the Policy Council By-laws, and revisions to the policies for Eligibility, Recruitment, Selection, Enrollment and Attendance, and Criteria for Prioritization and Selection. The motion was seconded by Trustee Meyer. Trustee Murray asked Fuller if a use for the carry over funds had been identified. Fuller responded that a training and technical assistance plan had been developed and submitted for use of the funds. The motion carried unanimously.

Reschedule the February 2018 Board Meeting
Chair Howard commented that in February Trustees Meyer and Murray will be out for much or all of the month. Following some discussion, Trustee Wood made a motion to cancel the February 28 meeting. The motion, seconded by Trustee Banducci, carried unanimously.

BOARD CHAIR REPORT
Chair Howard commented on upcoming meetings of the Idaho Community College Consortium and the Criminal Justice Committee, which is reviewing the initiative related to education in lieu of incarceration. Trustee Meyer took this opportunity to announce her intention to resign from the board effective January 31, 2018 and she read, aloud, her letter of resignation. Trustee Howard asked College Attorney Marc Lyons to outline the procedure for selecting Meyer’s replacement and he directed the administration to publicize the vacancy, request letters of interest and develop a timeline for selection of an appointee in January.

REMARKS FOR THE GOOD OF THE ORDER
Trustee Meyer commented on the Gathering of the Bands event and the recent loss of a student. She went on to discuss the loss of Jo Webb, long term member of the NIC community.

Trustee Murray expressed his appreciation for Trustee Howard’s leadership as Board Chair.

At 8:00 p.m., Chair Howard adjourned the meeting.

Board of Trustees Chair ___________________________ Board of Trustees Secretary ___________________________
SUBJECT
Dual Naming of North Idaho College facilities

BACKGROUND
The Coeur d’Alene Tribe and North Idaho College entered into the Nine Point Agreement twenty years ago to honor the relationship between the two entities and to promote and sustain the rich history of our area and these grounds.

DISCUSSION
The Coeur d’Alene Tribe and North Idaho College are celebrating the 20-year anniversary of the Nine Point Agreement in April, 2018. In honor of that occasion and in keeping with our mutual commitments, the College is seeking to update the naming of facilities on our main campus in Coeur d’Alene.

The original language in Point Three of the Nine Point Agreement reads:

“Name NIC buildings, streets, classrooms, and special places on campus in recognition of important Coeur d’Alene Tribal leaders or cultural happenings.”

In 2009, Point Three was revised to read:

“Represent the Coeur d’Alene tribe by naming buildings, street, and gathering places with both an English name and a Coeur d’Alene name.

COMMITTEE ACTION
The proposal to dual name facilities on the North Idaho College main campus has been approved by representatives of the Coeur d’Alene Tribe, President’s Cabinet, and the College Senate.

FINANCIAL IMPACT
Cost of producing and installing signage is being determined by the Facilities Department

REQUESTED BOARD ACTION
As this is a first reading, no action is required at this time.

Prepared by
Graydon Stanley, Vice President for Student Services
<table>
<thead>
<tr>
<th>North Idaho College Facility</th>
<th>Suggestions</th>
<th>English Translation</th>
<th>Pronounce This</th>
</tr>
</thead>
<tbody>
<tr>
<td>North Idaho Collaborative Education Center</td>
<td>Tagwimeansute</td>
<td>A marketplace (of ideas)</td>
<td>Tag-wi-mean-sute</td>
</tr>
<tr>
<td>Beach</td>
<td>Yap-Keehn-Um</td>
<td>The Gathering Place</td>
<td></td>
</tr>
<tr>
<td>Grand Bay Dining Room</td>
<td>Ts’elusm Dining Hall</td>
<td>The Stand Before the Fire</td>
<td></td>
</tr>
<tr>
<td>Lakeside Center (LKC)</td>
<td>Tgwe’l Ststs’mli’lt</td>
<td>For the Sake of Children</td>
<td></td>
</tr>
<tr>
<td>Library Reading Room</td>
<td>Sqwi’m Reading Room</td>
<td>A Familiar Place</td>
<td></td>
</tr>
<tr>
<td>Seiter Hall (STR)</td>
<td>Chelean Hall</td>
<td>Next to the Lake</td>
<td></td>
</tr>
<tr>
<td>Lee Kildow Hall (LKH)</td>
<td>Nepten Hall</td>
<td>The Entrance</td>
<td></td>
</tr>
<tr>
<td>Boswell Hall (BOS)</td>
<td>Senyartin</td>
<td>Place to Put Talents Together</td>
<td>Sen-yar-tin</td>
</tr>
<tr>
<td>Hedlund Building (HED)</td>
<td>Seayehqoolem</td>
<td>People who make things</td>
<td>Sea yeh qool em</td>
</tr>
<tr>
<td>Residence Hall (RES)</td>
<td>Henmeltsen</td>
<td>Housing</td>
<td>Hen-mglt-sen</td>
</tr>
<tr>
<td>Christianson Gym (GYM)</td>
<td>Hnp’ekwle’n</td>
<td>Place for All Sports</td>
<td></td>
</tr>
<tr>
<td>Edminster Student Union (SUB)</td>
<td>Chawnekekwhen</td>
<td>“We are altogether One”</td>
<td>Chaw-nek-when</td>
</tr>
<tr>
<td>Meyer Health Science (MHS)</td>
<td>Senmahreamin</td>
<td>Place of Health Sciences</td>
<td>Sen-mah-re-amin</td>
</tr>
<tr>
<td>Post Hall (PST)</td>
<td>Syetsunme’n</td>
<td>One Who Directs Others</td>
<td></td>
</tr>
<tr>
<td>Winton Hall (WIN)</td>
<td>Ts’ukwme’ntsut</td>
<td>Train or Practice</td>
<td></td>
</tr>
<tr>
<td>Sherman Building (SHE)</td>
<td>Sheantehple’n</td>
<td>Committed to Human Rights</td>
<td>Shean-the-ple’n</td>
</tr>
<tr>
<td>Siebert Building (SBT)</td>
<td>Henrehlen</td>
<td>References Lakeshore</td>
<td>Hen-reh-len</td>
</tr>
<tr>
<td>McLain Hall (MCL)</td>
<td>Yeatsechen</td>
<td>“A place where many play”</td>
<td>Yeat-sech-en</td>
</tr>
<tr>
<td>Student Wellness and Recreation Center (SWRC)</td>
<td>Leemelgwesin</td>
<td>“A place for healthy lifestyles”</td>
<td>Lee-mel-gwes-in</td>
</tr>
<tr>
<td>Writing Center</td>
<td>Me’ymj’ym</td>
<td>“They tell stories”</td>
<td></td>
</tr>
</tbody>
</table>