BOARD OF TRUSTEES MEETING
NORTH IDAHO COLLEGE
MOLSTEAD LIBRARY - TODD HALL
6:00 P.M.
JANUARY 20, 1999

MINUTES

CALL TO ORDER

The meeting was called to order at 6:00 p.m. by Board Chair W. W. Nixon.

ATTENDANCE

 Trustees: Barbara Chamberlain  
             W. W. Nixon  
             Fred Ostermeyer  
             Sheila Wood

 Absent: Rolly Williams

Also present were:  
 Michael Burke, President  
 Jerry Gee, Vice President for Instruction  
 Rolly Jurgens, Vice President for Administrative Services  
 David Lindsay, Vice President for Student Services  
 Steve Schenk, Vice President for College Relations and Development  
 Robert Ketchum, Assistant Vice President for Instruction  
 Dana Wetzel, Attorney for North Idaho College  
 Donna Ward, Recording Secretary for the Board of Trustees  
 Doug Halliday, President, N.I.C.E.  
 Fran Bahr, Chair, College Senate  
 Joyce Lider, Chair, Faculty Assembly  
 Ben Toews, President, ASNIC

PROGRAM

Sharon Daniels, Coordinator for Students with Disabilities, provided the Board with an overview of services provided by her program. She explained that the students involved in the programs have varying needs, based upon both the type impairment and degree of severity. The students are evaluated on an individual basis, then Daniels works with faculty to make accommodations
for students by providing tutors and other adaptive learning tools to aid the students. Daniels introduced Julie Adams, a Criminal Justice major at North Idaho College, who told the Board her positive experiences with the program.

**APPROVAL OF MINUTES**

Motion was made by Trustee Wood and seconded by Trustee Chamberlain to approve the minutes of the regular meeting of December 16, 1998. The motion was unanimously approved.

**PRELIMINARY CREDIT ENROLLMENT**

Vice President Lindsay explained to the Board that the official enrollment figures, as required by the Idaho State Board of Education, are completed on the upcoming tenth day of instruction. This allows for a more accurate count due to the number of students adding or dropping classes during the early portion of the semester. Lindsay said that Spring semester enrollment looks strong, and that a report will be presented to the Board at the February meeting.

**STUDENT UNION BUILDING FINANCIAL REPORT**

Vice President Jurgens explained to the Board that approximately $177,079 in additional revenue was earned in interest income from the bond proceeds, due to the delay of one year in construction of the Student Union Building. Jurgens also told the Board that there were approximately $60,000 in necessary change orders to the building and an additional $20,000 in landscape work. Jurgens indicated he planned to use the interest income from the bonds to pay for these items. With any bond proceeds remaining after the above items have been paid for, refund amounts will be paid out from the student services fees account for equipment or furniture.

**STUDENT UNION BUILDING REOPENING SCHEDULE**

The Board was provided with a tentative schedule of the relocation to the new Student Union Building. Vice President Lindsay explained to the Board that approximately three weeks will be required to complete the move. On-campus food service will continue to take place, with health, bookstore and other services limited during the relocation.

**NINE-POINT PLAN UPDATE**

Cultural Diversity Advisor, Monte Twin, provided the Board with details regarding implementation of Nine-Point Plan. Twin is meeting regularly with Coeur d’Alene Tribal Council representatives, coordinating several conferences and other events featuring multi-cultural speakers, providing training sessions to the varying learning styles of Native Americans and European Americans, and will be implementing a tracking plan on retention of ethnic students.
Vice President Gee told the Board that AA or AS degrees with emphasis on Native American Studies will be available at North Idaho College next Fall. He said the Salish language, history, and other courses will be available. Tom Flint will be at the February Board meeting to address the curricular portion of the Nine-Point Plan. Gee and Twin complimented and thanked Tom Flint, Jim Minkler, and the Social Sciences Division staff for the support provided in promoting diversity programs and issues.

PIANO CONTRACT

Gerard Mathes, Music Instructor, told the Board that there are a number of aging pianos in practice rooms. Music City of Coeur d’Alene has developed a program which would provide NIC with new pianos for the Music Department on an annual basis. This contract would allow the college to receive new digital and upright pianos on an annual basis for student use at no cost to the college other than insurance. In May of each year Music City would host a sale of the used pianos. NIC may purchase any of the pianos, at a reduced price, and the balance would be offered for sale to the public. The Board reviewed the contract and gave informal endorsement to proceed with the contract with Music City.

1999 STATE LEGISLATIVE LUNCHEON

Trustee Wood and ASNIC President Toews both commented on the luncheon which was held January 19, 1999, in Boise. Representatives of NIC, the College of Southern Idaho, and the State Legislature were present. Wood and Toews said that the meeting was positive, helpful, and both institutions are attempting to achieve the same goals with the State Legislature.

JOINT FINANCE APPROPRIATIONS COMMITTEE PRESENTATION

President Burke provided the Board with an overview of the proposed presentation he will be making before the Joint Finance Appropriations Committee of the State Legislature during the last week of January. The board provided suggestions and recommendations for clarification of the presentation.

BUDGET STATUS REPORT 1998-1999

Vice President Jurgens distributed a graphic representation of the budget activity through December 1998. The handouts set forth the revenue and expenditures and comparisons of those to a five-year mean.

FACILITIES REPORT

Vice President Jurgens told the Board that the Student Union Building finish work is being done and the building is currently scheduled for completion in early February.
REPORTS

ASNIC

Ben Toews, President of the Associated Students of North Idaho College, told the Board that the students’ current focus is on moving back into the Student Union Building and planning the “Grand Opening” events. Toews, along with other student presidents of Idaho colleges, is meeting with Governor Kempthorne on January 26, 1999, to discuss issues of relevance to students.

SENATE

Fran Bahr, Senate Chair, said that the College Senate has not met since the last Board meeting and that the next meeting will be devoted to working on policies.

FACULTY ASSEMBLY

Joyce Lider, Faculty Assembly Representative, said the faculty were discussing proposed policies, including the re-titling of tenured, full-time faculty as professors and restricted smoking to certain areas on campus. Job-share models for other institutions are being reviewed to determine the possibility of implementing alternative options.

N.I.C.E.

Doug Halliday, President of N.I.C.E., said that new policy and procedures for temporary salary upgrades has passed and is being sent on to the Senate. N.I.C.E. has approved a constitutional amendment to include part-time employees in the membership. A fund has been established to aid Bill Porath in the purchase of a wheelchair. Bill Rutherford was named N.I.C.E. person for January.

REPORT OF COLLEGE PRESIDENT

President Michael Burke provided the Board with the calendars and timelines of the Facilities Master Planning Committee, a schedule of events taking place on campus, and items to be presented at future Board meetings. Burke said that the Oversight Committee of the North Idaho Higher Education Center would be meeting in Moscow, Idaho. He said the committee will include the four presidents, provosts, and a board member from each of the four institutions (UI/LCSC/NIC/ISU). Trustee Wood volunteered to serve as a representative of North Idaho College’s Board.

Burke reported that the National League of Nursing Board gave a full eight-year accreditation to
the Nursing Program, citing no areas of concern. He said this is an excellent report and a model for other programs.

**REPORT OF BOARD CHAIR**

Board Chair Nixon suggested that the Board consider awarding scholarships to the salutatorians of the high schools in five Northern Idaho Counties. Vice President Lindsay was asked to determine the cost of such a program for the Board.

**REMARKS FOR THE GOOD OF THE ORDER**

Trustee Wood congratulated President Burke on his “Distinguished Graduate” award from the University of Texas at Austin Community College Leadership Program.

Bob Murray reported to the Board that NIC is hosting the Idaho Academy of Science in late Spring. He said approximately 150-200 people participate in the conference. Murray also commended Sharon Daniels, Coordinator for Students with Disabilities, for the successful work she has done with students in the Math and Natural Sciences Division.

Erna Rhinehart, Public Relations Specialist, said that contributions by NIC employees to the Bill Porath Fund are being made through the Foundation office. She said the success of this Fund speaks to the generosity of the campus.

**EXECUTIVE SESSION**

**MOTION: 01-20-98:01** Motion was made by Trustee Wood and seconded by Trustee Chamberlain to adjourn to Executive Session under Idaho Code Sections 67-2345 (a) to consider hiring a public officer, employee, staff member or individual agent; (b) to consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against a public officer, employee, staff member or individual agent; (c) to conduct deliberations concerning labor negotiations or to acquire an interest in real property which is not owned by a public agency, and (f) to consider and advise its legal representatives in pending litigation, or where there is a general public awareness of probable litigation. Roll call vote was as follows:

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<tr>
<td>Barbara Chamberlain</td>
<td>aye</td>
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<td>W. W. Nixon</td>
<td>aye</td>
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<td>aye</td>
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<td>Sheila Wood</td>
<td>aye</td>
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Absent: Rolly Williams
Time: 8:45 p.m.

Present in Executive Session were Michael Burke, Barbara Chamberlain, W. W. Nixon, Fred Ostermeyer, Sheila Wood, Rolly Jurgens, Dana Wetzel, and Donna Ward. Items discussed were the hiring of an individual agent, the evaluation of an employee, pending litigation, and the possibility of acquiring an interest in real property which is not owned by a public entity.

RECONVENE

The meeting reconvened at 11:30 p.m., at which time the following motions were made:

MOTION: 01-20-99:02 Motion was made by Trustee Wood and seconded by Trustee Chamberlain to approve funds for settlement of litigation as recommended by North Idaho College’s general counsel, and authorizing the President to execute any document necessary to settlement. The motion was unanimously approved.

MOTION: 01-20-99:03 Motion was made by Trustee Williams and seconded by Trustee Chamberlain to continue the meeting until Monday, February 1, 1999, at 5:30 p.m. in Sherman Building 102. The motion was unanimously approved.

FEBRUARY 1, 1999

Board Chair Nixon called the continued meeting of January 20, 1999 to order on February 1, 1999, at 5:29 p.m.

The following were in attendance: Barbara Chamberlain, W. W. Nixon, Fred Ostermeyer, Rolly Williams, Sheila Wood, Michael Burke, and Donna Ward. Board Chair Nixon explained that the purpose of the meeting was to conduct interviews of the finalist candidates for North Idaho College’s general counsel. At that time the following motion was made:

EXECUTIVE SESSION

MOTION: 02-1-99:04 Motion was made by Trustee Wood and seconded by Trustee Ostermeyer to adjourn to Executive Session under Idaho Code Section 67-2345 (a) to consider hiring a public officer, employee, staff member or individual agent. Roll call vote was as follows:

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</table>
Time: 5:30 p.m.

RECONVENE

The meeting reconvened at 7:10 p.m., at which time no business was conducted and the following motion was made:

MOTION: 02-1-99-05 Motion was made by Trustee Chamberlain and seconded by Trustee Wood to continue the meeting to February 8, 1999, at 7:00 p.m. in the Sherman Building 102. The motion was unanimously approved.

FEBRUARY 8, 1999

Board Chair Nixon called the continued meeting of January 20, 1999 to order on February 8, 1999, at 7:20 p.m.

The following were in attendance: Barbara Chamberlain, W. W. Nixon, Fred Ostermeyer, Rolly Williams, Sheila Wood, Michael Burke, and Donna Ward. Board Chair Nixon explained that the purpose of the meeting was to make a decision between the two finalist candidates for North Idaho College’s general counsel. Thus, the following motion was made:

EXECUTIVE SESSION

MOTION: 02-08-99:06 Motion was made by Trustee Wood and seconded by Trustee Ostermeyer to adjourn to Executive Session under Idaho Code Section 67-2345 (a) to consider hiring a public officer, employee, staff member or individual agent. Roll call vote was as follows:

Barbara Chamberlain  aye
W. W. Nixon  aye
Fred Ostermeyer  aye
Rolly Williams  aye
Sheila Wood  aye

Time: 7:21 p.m.

Consideration of hiring an individual agent was discussed.

RECONVENE

The meeting reconvened at 8:20 p.m., at which time the following motion was made:
MOTION: 02-08-99:07 Trustee Williams moved and Trustee Ostermeyer seconded that the law firm of Ramsden and Lyons be accepted as general counsel for the North Idaho College Board of Trustees effective July 1, 1999. The motion was unanimously approved.

ADJOURNMENT

Motion was made by Trustee Williams, seconded by Trustee Wood and unanimously approved that the meeting adjourn.

Time: 8:35 p.m.

_________________________________ ________________________________
W. W. Nixon, Board Chair                                                    Sheila Wood, Secretary