CALL TO ORDER

Board Chair Barbara Chamberlain called the meeting to order at 6:00 p.m.

ATTENDANCE

Trustees: Barbara Chamberlain
Bill Nixon
Fred Ostermeyer
Rolly Williams
Sheila Wood

Also present: Michael Burke, President
Jerry Gee, Vice President for Instruction
Steve Schenk, Vice President for College Relations and Development
Kathy Christie, Assistant Vice President for Planning and Assessment
Robert Ketchum, Assistant Vice President for Instruction
Donna Ward, Secretary for the Board of Trustees
Mike Ramsden, Attorney for North Idaho College
Bill Richards, Chair, College Senate
Ray Keevy, President, N.I.C.E.
Bob Bohac, Vice Chair, Faculty Assembly
Janel Falk, President, ASNIC

Absent: Rolly Jurgens, Vice President for Administrative Services

VERIFICATION OF QUORUM

Board Chair Chamberlain verified that a quorum of the Board of Trustees was present at the meeting.

INTRODUCTION OF GUESTS

Board Chair Chamberlain introduced Taryn Broadwater, the education reporter from the Coeur d’Alene Press; Amy DeWitt, assistant secretary in the President’s Office; and Curt Nelson; former NIC faculty member.
PROGRAM

Gail Laferriere, Manager of Career Services, provided an explanation of services and a demonstration of the Website for the Career Services office. She told the Board that the office’s counseling services help those who are undecided about career choice. Laferriere reported that as student population increases, users are increasing. The majority of clients served by the center are students; however, classroom instructors use the Career Center as a resource and/or base assignments on its use.

APPROVAL OF MINUTES

Motion was made by Trustee Williams and seconded by Trustee Wood to approve the minutes of the regular meeting of September 27, 2000, as amended on page 3, third paragraph, regarding to the Sandpoint Center data, to read: “157 students, with an increase 97%.” The motion was unanimously approved.

RESIDENCE HALL REQUEST FOR PROPOSALS

President Burke, substituting for Rolly Jurgens, said that Tom Saathoff, Lanny Stein, and Sandra Jacquot were present to aid with presentation and questions regarding the residence hall request for proposals. Burke stated that the background data and financial information on the projected residence hall was before the Trustees for a second reading. Subsequent to the October Board of Trustees meeting, the administration met with the Dorm Housing Commission. The firm of Seattle Northwest Securities Corporation has been chosen for underwriting services, and Dana Wetzel has agreed to serve as bond counsel.

Trustee Ostermeyer represented the Board on the Committee for Student Housing, and said that Seattle Northwest was chosen due to lower bond costs. Burke explained that the projected monthly rental would support the bond repayment schedule.

Board Chair Chamberlain thanked the people involved for the work on the project and praised them for finding a solution to affordable housing for students.

After discussion and a question and answer period, the following motion was made:

MOTION: 11-15-00:39 Motion was made by Trustee Nixon and seconded by Trustee Williams for North Idaho College and 3E Design Group and Leone Keeble Inc., to pursue the design, development and construction of a residence hall, with
approximately 200 beds for a projected cost of approximately $5 million, for North Idaho College. The motion was unanimously approved.

CANVASS OF BOARD OF TRUSTEES ELECTION AND OATH OF OFFICE FOR TRUSTEE

Board Chair Chamberlain said that the Board of Trustees election was held in conjunction with the General Election on November 7, 2000. Bill Nixon was the only candidate for the vacant trustee position and was re-elected to a six-year term by receiving 100% of the vote. Chamberlain administered the Oath of Office to Trustee Nixon. Whereupon, the following motion was made:

MOTION: 11-15-00:40 Motion was made by Trustee Nixon and seconded by Trustee Ostermeyer to continue with the present slate of officers:

Board Chair                      Barbara Chamberlain
Vice Chair                       Fred Ostermeyer
Secretary                       Sheila Wood
Treasurer                        Rolly Williams

The motion was unanimously approved.

LEGISLATIVE PROGRAM, 2001

Vice President Schenk said that the draft legislative program sent to the Board in the material for this meeting was developed by the Legislative Committee, approved by the Management Team, the administration of the college, and presented for a first reading. Schenk outlined the overall objectives, which include: that all funding lost from the local county tax be replaced by State funds, that all funds currently received from the five northern counties be replaced by State funding, and that local control of the community colleges be maintained through local Boards of Trustees. Board Chair Chamberlain asked that Attachment B be amended to indicate that the wording be changed to read that “boards be locally elected.”

Burke asked that the Chamber of Commerce be recognized for the on-going support of the legislation favoring the programs of NIC. He also stated that his contacts with legislators indicated that they are interested in property tax relief, but they also do not want to do anything to harm NIC through possible legislation.
NIC FOUNDATION

Following a brief history of the Foundation, Vice President Schenk introduced Rayelle Anderson, Director of the North Idaho College Foundation. Anderson reviewed the Foundation's mission and areas of support. She provided a list of the assets, an overview of the balance sheet, and said the Foundation has provided over $6 million in support to NIC over the past 10 years. Schenk said Janet Benoit will retire November 30, 2000. During her career at NIC, Benoit raised $3.55 million dollars in six years, including distance education grants that “built” NIC's Distance Education system. Schenk thanked Janet for her endeavors and wished her well in retirement.

STUDENT CODE OF CONDUCT, POLICY NO. 5.06

Bill Richards, Senate Chair, told the Board that the Student Code of Conduct Policy 5.06 was presented for a first reading for the insertion of a sentence that defines how faculty members are called to serve on the Judiciary Council. He explained that the revision is only one of many that may take place with this policy. Richards said that the policy will be considered in-depth at a later date. The policy has received a first reading approval by the Senate. The second reading by the Senate will take place the day following the Board of Trustees meeting. Therefore, the Trustees waived a second reading of the policy and made the following motion:

MOTION: 11-15-00: 41 Motion was made by Trustee Wood and seconded by Trustee Williams to adopt the Student Code of Conduct Policy 5.06 as presented, pending approval of the policy by the Senate on November 16, 2000, with the recommendation that the policy be considered by the College governance structure for revision. The motion was unanimously approved.

REPORTS

COLLEGE PRESIDENT

President Burke reported that he and the other presidents had been meeting with the Governor about some of the issues embedded within the legislative agenda. He said he had attended the American Association of Community Colleges conference in Washington, DC. Burke provided the Board with financial benchmark and institutional effectiveness indicators and discussion took place regarding these subjects. He also attended the Legislative Luncheon in Moscow and the Idaho Association of Commerce and Industry meeting.
SENATE

Senate Chair Richards said that the Senate would meet the day following the Board meeting, at which time the second reading of the Student Code of Conduct Policy 5.06, would be presented for approval. The Senate has assembled a volunteer committee to discuss revision of entire policy. The Senate will also be reviewing the PDU units policy prepared by N.I.C.E.

FACULTY ASSEMBLY

Faculty Assembly President Bob Bohac reported that they were discussing committee structure. Members have met with Kathy Christie and discussed the results of the student opinion survey. The last meeting was devoted to the discussion of Distance Education. This will be followed next month with a meeting with Candace Wheeler regarding dual enrollment.

N.I.C.E.

President Ray Keevy told the Board that the PDU policy is the focus of continuing discussion among the members, with the Senate and with the College Administration. Keevy said the N.I.C.E. membership is currently developing care baskets for staff in need and taking a break from policies and procedures.

ASNIC

President Janel Falk told the Board that she and other student leaders spent last weekend in Portland, OR, at the Northwest Student Leadership Conference. She said that ISU, BSI, LCSC, and NIC will be meeting in Boise to sign the constitution for the new Idaho State Student Association organization. Falk reported that she and President Burke had met to discuss tuition and fees and possible legislation so that the students would be kept aware of pending changes and/or increases. The students passed a bill to rework the ASNIC by-laws. Job descriptions and accountability models are being developed for paid positions within ASNIC. Current plans include working on structure and adding a budget officer.

BOARD CHAIR

Board Chair Chamberlain thanked Amy DeWitt for preparation of a schedule of events calendar for the Board.
REMARKS FOR THE GOOD OF THE ORDER

Lanny Stein thanked the Board for pursuit and approval of the residence hall project.

Trustee Nixon said that he ran for re-election as a Trustee of North Idaho College as a “labor of love” and expressed his gratitude for the opportunity to serve the community in this manner.

EXECUTIVE SESSION

MOTION: 11-15-00: 42: Motion was made by Trustee Wood and seconded by Trustee Williams to adjourn to Executive Session under Idaho Code Section 67-2345 (c) to conduct deliberations concerning labor negotiations or to acquire an interest in real property which is not owned by a public agency. Roll call vote was as follows:

Barbara Chamberlain aye
Fred Ostermeyer aye
Bill Nixon aye
Rolly Williams aye
Sheila Wood aye

Time: 8:23 p.m.

Present in Executive Session were Michael Burke, Barbara Chamberlain, Bill Nixon, Fred Ostermeyer, Rolly Williams, Steve Schenk, Mike Ramsden, and Donna Ward. The Board of Trustees met in Executive Session to discuss the acquisition of and interest in real property which is not owned by a public agency.

RECONVENE

The Board returned to open session at 8:30 p.m. No further business was discussed or action taken at that time.
ADJOURNMENT

Motion was made by Trustee Ostermeyer, seconded by Trustee Williams, and unanimously approved that the meeting adjourn.

Time:  8:31 p.m.

_________________________________  ________________________________
Barbara Chamberlain, Board Chair  Sheila Wood, Secretary