Call to Order

Board Chair Wood called the meeting to order at 6:03 p.m.

Verification of Quorum

Board Chair Wood verified that a quorum of the Board was present at the meeting.

Introduction of Guests

Guests Winston Ross, of the Spokesman-Review, Bill Buley of the Coeur d’Alene Press, Idaho State Representative Jim Clark, Dick Raymond from the Coeur d'Alene Trap and Skeet Club, and members of the faculty being considered for tenure were introduced by Chair Wood.

Attendance

Trustees: Mic Armon
         Denny Hague
         Fred Ostermeyer
         Rolly Williams
         Sheila Wood

Also present: Michael Burke, President
              Jerry Gee, Vice President for Instruction
              Bruce Gifford, Vice President for Student Services
              Tim Hansen, Director, Human Resources
              Robert Ketchum, Assistant Vice President for Instruction
              Rolly Jurgens, Vice President for Administrative Services
              Kathy Christie, Assistant Vice President for Planning and Assessment
              Sholeh Johnson, Assistant Vice President for External Relations
              Donna Ward, Secretary for the Board of Trustees
              Marc Lyons, Attorney for North Idaho College
              Edwina Stowe, Vice Chair, College Senate
              Laurie Olson-Horswill and Bob Bohac, Faculty Assembly
              Randy Hill, Vice President, Staff Assembly
              Chase Williams, President, ASNIC
Approval of Minutes

MOTION: Motion was made by Trustee Williams and seconded by Trustee Hague to approve the minutes of the regular meeting March 27, 2002, as presented. The motion was unanimously approved.

Opportunity for Public Comment

None.

Program: Service Learning

Kathy Christie and Laurie Olson-Horswill presented a explanatory video about the Service Learning Program. Olson-Horswill presented certificates of appreciation to outstanding students of the program, including Peter Dick, who designed the logo for Farragut State Park; Diane Emhiser, volunteer for Meals on Wheels; Paula LaRue, volunteer at St. Vincent DePaul; and Casey Hancock, volunteer who developed the Website for the NIC Children's Center. Vice President Christie praised faculty and staff that are instrumental to the program.

Report of Board Chair

Board Chair Wood said that she wanted to move her report to this point in the meeting and would like to address the public comments regarding athletic budget cuts from the March board meeting. She stated that over the past month the board had considered the student testimony and remarks of faculty, staff, and citizens within the context of a balanced budget for FY03. Wood said that NIC is faced with $1.2 million reduction in the budget in FY03 and that the board has in-depth concerns about the athletic conferences, athletic scholarships, and other complex matters. The Board wants a comprehensive review, to begin in Fall, 2002, of the entire athletic department including examination of the faculty-raised concerns involving academic progress, class attendance, grading, etc. Wood requested broad-based representation of campus and community individuals to conduct the review.

Wood also emphasized that all students in all NIC programs are of equal value and equal worth to the college. She then invited each of the other board members to comment on the proposed budget reductions, and each of the trustees did so.

Members of the audience were then invited to make public comment. Kent Eggleston, praised the trustees for listening to public opinion and using good judgment in requesting
more information about the athletic programs. Others commenting on athletics and budget considerations were Representative Jim Clark and Nils Rosdahl. Dick Raymond requested the Board to consider the Coeur d'Alene Trap and Skeet Club as a suitable, equivalent, outdoor recreational facility replacement for the funds set aside by NIC during the demolition of the tennis courts in preparation of the Residence Hall Construction.

Conferral of Tenure

Vice President Gee indicated that this was a second reading for the conferral of tenure upon the proposed candidates in accordance with Policy 3.02.09. Whereupon, the following motion was made:

**MOTION: 04-24-02:17** Motion was made by Trustee Williams and seconded by Trustee Armon to confer tenure upon the following individuals per Board Policy 3.02.09:

<table>
<thead>
<tr>
<th>Name</th>
<th>Department</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bob Bohac</td>
<td>Math</td>
</tr>
<tr>
<td>Cheryl Cunnington</td>
<td>Math</td>
</tr>
<tr>
<td>Angela Earnhart</td>
<td>Math</td>
</tr>
<tr>
<td>Joseph Marshall</td>
<td>Drafting</td>
</tr>
<tr>
<td>Claudia Miewald</td>
<td>Nursing</td>
</tr>
<tr>
<td>Ildiko Roth</td>
<td>Economics</td>
</tr>
<tr>
<td>Greg Rouse</td>
<td>Physical Education</td>
</tr>
<tr>
<td>Scott Satake</td>
<td>Math</td>
</tr>
<tr>
<td>Robert Vogeler</td>
<td>Math</td>
</tr>
<tr>
<td>Marilyn Wudarcki</td>
<td>Business &amp; Office Technology</td>
</tr>
</tbody>
</table>

The motion was unanimously approved.

Approval College Calendar for FY03-04 and Amendment to FY02-03 College Calendar

Vice President Gifford told the trustees that this was the second reading of the College Calendar for FY03-04 and the Amendment to the FY02-03 College Calendar. Gifford indicated that the College Senate had approved the calendars. He stated that the amendment to the FY02-03 calendar was the revision of the date for final grades due in the Registrar's Office. That date was moved forward one week to December 24. This change was made with the understanding that it is a "soft" date. If faculty members need a little more time to submit grades, the Registrar's Office will work with those faculty on an individual basis. Therefore, the following motion was made:

**MOTION: 04-24-02: 18** Motion was made by Trustee Armon and seconded by Trustee Hague to approve the College Calendar for FY03-04 and Amendment to FY02-03 College Calendar as presented. The motion was unanimously approved.
Memorandum of Understanding with the City of Coeur d'Alene and the University of Idaho

President Burke reported that this was a second reading of the Memorandum of Understanding (MOU) with the City of Coeur d'Alene and the University of Idaho. He provided a PowerPoint overview of the proposed "educational corridor" outlined in the memorandum. He said that the MOU had received the approval of the State Board of Education, and President Hoover of UI was authorized to move forward. Burke then requested that the trustees authorize him to sign the MOU with the stipulation that any material revisions that may be made to the MOU after this approval be brought to the trustees for reconsideration as needed. Whereupon, the following motion was made:

MOTION: 04-24-02: 19 Motion was made by Trustee Williams and seconded by Trustee Hague to authorize President Burke to sign on behalf of North Idaho College, the Memorandum of Understanding with the City of Coeur d'Alene and the University of Idaho, with the stipulation that any material revisions be brought to the Board of Trustees for reconsideration. The motion was unanimously approved.

Board of Trustees Meetings Calendar, FY2002-03

President Burke told the Board that this was a first reading of the Board of Trustees Meeting Calendar for FY2002-2003. He indicated that according to Idaho Code Sections 67-2340 through 67-2345, the Board of Trustees is required to adopt an annual meeting schedule for its regular meetings. Board Policy No. 2.01.03 establishes the last Wednesday of each month as the date of the regular Board of Trustees Meetings. Burke explained that there were two anomalies to the calendar as per the policy to accommodate the Thanksgiving and Christmas holiday. He also indicated that adoption of October 23, 2002 as the Board meeting date would allow four weeks between the September and October meetings and between the October and November meetings. Whereupon, the board waived a second reading of the calendar and made the following motion:

MOTION: 04-24-02: 20 Motion was made by Trustee Williams and seconded by Trustee Armon to waive a second reading and approve the Board of Trustees Meeting Calendar FY2002-03 as presented with October 23, 2002, as the specified date for the October meeting. The motion was unanimously approved.

Tennis Court Replacement

Vice President Jurgens explained that in 1976, eight tennis courts on campus were constructed using funds from both NIC and the Idaho Parks and Recreation Department (Land and Water Conservation funds). In 2001, four of the courts were removed to
accommodate the residence hall construction. Jurgens told the Board that the original Land and Water Conservation funding agreement provided that the removed courts must be replaced with equivalent outdoor recreational opportunities of equal monetary value. Thus far, written state and federal statutory guidelines and procedures for the conversion have been followed according to Jurgens. The bond sale for financing the residence hall generated $170,000 for the replacement of the four demolished courts that were removed. A public hearing was held and two groups expressed interest in using the available funds for recreational facilities. Those groups were the CDA Tennis Association and the CDA Skeet and Trap Club. Jurgens indicated that he had numerous meetings with the CDA Parks and Recreation Department and the City Finance Director regarding recreational needs in the area and the city’s plans for financing those needs. It is Jurgens’s opinion that the City has the staff most aware of the local recreational needs, and it is the most suitable entity to administer the funds for the replacement of the tennis courts with equivalent outdoor recreational facilities. In light of this, he informed the Board he will be requesting approval at the May meeting for the transfer of $170,000 to the City of Coeur d’Alene for future outdoor recreational use.

**Accreditation Self-Study Update**

Assistant Vice President Kathy Christie explained to the Board that the Accreditation Steering Committee had been formed to address the oversight of the accreditation process. She provided information on the various teams and committees formed to address the standards of accreditation. Christie identified the timeline for the preparation of the written documents and exhibits, and informed the Board that the information and data were being submitted in a timely manner.

**Preliminary Results of the PACE Survey**

Assistant Vice President Christie explained that the PACE survey, similar to previous NIC “climate and culture” surveys, was administered in November, 2001 to the NIC employees. Christie provided various examples of the questions and responses, and she said the results indicated a “consultative” type of management style for NIC. She explained the four types of possible style outcomes and said that the style results indicate the college climate and culture is generally healthy.

**Budget Update, FY02**

Vice President Jurgens indicated that there was nothing unusual to be noted in the current fiscal year revenue and expenditures compared to the previous five years. He said he would keep the Board advised of any significant anomalies.
**College President**

President Michael Burke reported that he had participated in the Popcorn Forum, attended the Human Rights banquet, spoke at the Chamber of Commerce Upbeat Breakfast, attended an awards ceremony for Psi Beta students, (the honorary society for psychology majors), and participated in the Earth Day celebration. Burke applauded the efforts of Karen Lamb, the organizer of the Earth Day event. He reported that he had also attended the American Association of Community Colleges (AACC) conference in Seattle and had presented Mandy Caudle, the Idaho Century Scholar from Idaho, a check from Coca Cola for $2,000. Burke said that Michelle Lutey, the Phi Theta Kappa president, also received the Guistwhite Scholarship for academic achievements.

**Senate**

Edwina Stowe, Vice President of the College Senate, reported that four policies relating to faculty had been approved, including tenure, remediation, termination, and suspension. She said that the Senate had also approved the FY03-04 College Calendar and an amendment to the FY02-03 College Calendar. She said that other policies were in the first reading stage before the Senate, and they would be coming to the Board of Trustees soon.

**Faculty Assembly**

Bob Bohac, President of Faculty Assembly, told the Board that the faculty had reviewed insurance benefits and were pleased that the coverage would be improved with little out-of-pocket cost to employees. He reported that the discussion of the early retirement offering had brought forth concerns about the potential use of part-time faculty to replace those faculty members that are retiring. He said that faculty was also discussing course withdrawals by students and the resultant issues.

**Staff Assembly**

Ray Keevy, President of Staff Assembly, said that nominees had been selected for the annual Staff Achievement Awards. He reported that Staff Assembly has a full slate of officers for the next academic year despite workload and morale concerns.

**ASNIC**

Chase Williams, ASNIC President, said that this was his final board meeting. He expressed his appreciation for working with the trustees and the administration and for the communication that occurred that kept the students informed of budgetary and other issues. Williams said that ASNIC was in the process of hiring a new Outdoor Pursuits Manager and getting ready for a change in that area.
Remarks for the Good of the Order

Virginia Johnson extended an invitation to the upcoming theatre and music programs, the student art show in the Boswell Hall Corner Gallery, and the annual Mother’s Day Concert in the Coeur d’Alene City Park. She said that the graphic design students had worked with Art on the Edge youngsters on a collaborative 3-D art display that is currently in the west foyer of Boswell Hall. Sholeh Johnson commended Chase Williams on his work during this year’s legislative session.

Executive Session

MOTION: 04-24-02: 21 Motion was made by Trustee Ostermeyer and seconded by Trustee Hague to adjourn to Executive Session under Idaho Code Section 67-2345 (b) to consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, (c) to conduct deliberations concerning labor negotiations or to acquire an interest in real property which is not owned by a public agency; (d) to consider records that are exempt from disclosure as provided in Chapter 3, Title 9, Idaho Code; and (e) to consider preliminary negotiations involving matters of trade or commerce in which the governing body is in competition with governing bodies in other states or nations, Roll call vote was as follows:

Mic Armon    aye
Denny Hague  aye
Fred Ostermeyer aye
Rolly Williams aye
Sheila Wood  aye

Time:  9:12 p.m.

Present in Executive Session were Mic Armon, Michael Burke, Denny Hague, Fred Ostermeyer, Rolly Williams, Sheila Wood, Bruce Gifford, Marc Lyons, and Donna Ward. The board of trustees met in executive session to consider the evaluation, dismissal, or disciplining of a public employee, to consider negotiations involving matters of competitive trade or commerce with governing bodies in other states or nations, to consider records exempt from public disclosure, and to consider preliminary negotiations involving matters of commerce in competition with other governing bodies in other nations.
Reconvene

The Board returned to open session at 11:06 p.m. at which time no further business was discussed or action taken.

Adjournment

Motion was made by Trustee Ostermeyer, seconded by Trustee Hague, and unanimously approved that the meeting adjourn.

Time: 11:07 p.m.

_______________________________  _________________________________
Sheila Wood, Board Chair    Mic Armon, Board Secretary