Call to Order

Board Chair Wood called the meeting to order at 6:00 p.m.

Verification of Quorum

Board Chair Wood verified that a quorum of the Board was present at the meeting.

Introduction of Guests

Guests Winston Ross of the Spokesman-Review, Rick Thomas of the Coeur d’Alene Press, and Ray Murphy, President of the Post Falls Chamber of Commerce, were introduced by Chair Wood.

Attendance

Trustees:  
Mic Armon  
Denny Hague  
Fred Ostermeyer  
Rolly Williams  
Sheila Wood

Also present:  
Michael Burke, President  
Jerry Gee, Vice President for Instruction  
Bruce Gifford, Vice President for Student Services  
Rolly Jurgens, Vice President for Administrative Services  
Tim Hansen, Director, Human Resources  
Sholeh Johnson, Assistant Vice President for External Relations  
Robert Ketchum, Assistant Vice President for Instruction  
Donna Ward, Secretary for the Board of Trustees  
Randy Hill, Staff Assembly  
Bob Bohac, Faculty Assembly  
Edwina Stowe, College Senate Vice Chair  
Mike Ramsden, Attorney for North Idaho College
Approval of Minutes

MOTION: Motion was made by Trustee Williams and seconded by Trustee Ostermeyer to approve the minutes of the regular meeting May 29, 2002. The motion was unanimously approved.

Opportunity for Public Comment

Ray Murphy, President of the Post Falls Chamber of Commerce, told the Board of Trustees and the audience that David Dose had given a presentation to the Post Falls Chamber about the Fort Sherman Institute. Murphy said that the Post Falls business community was excited about the programs being developed by the Institute and he commended NIC and the Trustees for their involvement in the project.

ASNIC Budget FY02-03

Vice President Gifford told the Trustees that no changes had been made to the ASNIC Budget FY02-03 since the first reading at last month’s meeting. Gifford stated that student fees fund the budget and that the student senate has approved it. The following motion was then made:

MOTION: 06-26-02: 27 Motion was made by Trustee Williams and seconded by Trustee Armon to approve the ASNIC Budget FY02-03 as presented. The motion was unanimously approved.

Auxiliary Services Budget FY02-03

Vice President Gifford told the Board that no changes had been made to the Auxiliary Services Budget FY02-03 since the first reading at the May meeting. He explained the individual budgets of the Student Union, Food Services, the Bookstore, and the Residence Hall. Whereupon, the following motion was made:

MOTION: 06-26-02: 28 Motion was made by Trustee Williams and seconded by Trustee Armon to approve the Auxiliary Services Budget FY02-03 as presented. The motion was unanimously approved.

Operations Budget FY02-03

Vice President Rolly Jurgens said that the Operations Budget FY02-03 had been presented for a first reading at last month’s meeting, and only minor changes had been made since that reading in order to further clarify the budget. Whereupon, the following motion was made:
MOTION: 06-26-02: 29 Motion was made by Trustee Williams and seconded by Trustee Hague to approve the Operations Budget FY02-03 as presented. The motion was unanimously approved.

**Plant Fund Budget FY02-03**

Vice President Jurgens stated that the Plant Fund Budget FY02-03 was reviewed at the May Board of Trustees meeting. He reviewed several minor revisions to the budget, and the following motion was then made:

MOTION: 06-26-02: 30 Motion was made by Trustee Williams and seconded by Trustee Armon to approve the Plant Fund Budget FY02-03 as presented. The motion was unanimously approved.

**Faculty Tenure Policy 3.02.09, Faculty Remediation Policy 3.02.30, Faculty Suspension Policy 3.02.31, and Faculty Termination Policy 3.02.32**

Vice President Jerry Gee explained that there were no changes to the Faculty Tenure Policy 3.02.09, Faculty Remediation Policy 3.02.30, Faculty Suspension Policy 3.02.31, and Faculty Termination Policy 3.02.32 since the May Board meeting. The Trustees agreed to consider these four policies as a group; therefore, the following motion was made:

MOTION: 06-26-02: 31 Motion was made by Trustee Williams and seconded by Trustee Armon to approve the Faculty Tenure Policy 3.02.09, Faculty Remediation Policy 3.02.30, Faculty Suspension Policy 3.02.31, and Faculty Termination Policy 3.02.32 as presented. The motion was unanimously approved.

**Reclassification Policy 3.02.33**

Julie Tiger-Liegert, representing the Human Resources office, explained that the proposed Reclassification Policy had been reviewed for a first reading at the May Board of Trustees meeting. Tiger-Liegert explained the history of the proposed Reclassification Policy and the process whereby a proposed reclassification might be made. Whereupon, the following motion was made:

MOTION: 06-26-02: 32 Motion was made by Trustee Armon and seconded by Trustee Hague to approve the Reclassification Policy 3.02.33 as presented. The motion was unanimously approved.
Budget Update, FY02-02

Vice President Jurgens presented a FY01-02 budget update. He indicated that revenue and expenditures are within the last five-year averages and that no areas of concern exist at this time.

College President

President Michael Burke thanked the Trustees for attending the ACCT conference in Las Vegas earlier in the month. He reviewed some of the highlights of the conference. Burke also stated that the ABE/GED program had acquired a new site downtown and would be holding an open house in the next few months. He reported that discussions continue with the UI, LCSC, and the City of Coeur d'Alene with regard to the “educational corridor” and land acquisition north of the NIC campus.

Senate

No report.

Faculty Assembly

No report.

Staff Assembly

Randy Hill said that the staff would be having their annual picnic soon, that research was being conducted regarding the bereavement policy, and that consideration was being given to “Employee Recognition Awards”.

Board Chair

Board Chair Sheila Wood said that the Trustees had attended a productive and informative ACCT conference in Las Vegas earlier in the month.

Remarks for the Good of the Order

Rayelle Anderson, Executive Director of the NIC Foundation, informed the Trustees about the upcoming “Really Big Raffle” and encouraged attendance at the drawing on July 3, 2002.
Executive Session

MOTION: 06-26-02: 33 Motion was made by Trustee Armon and seconded by Trustee Williams to adjourn to Executive Session under Idaho Code Section 67-2345 (b) to consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent; and (f) to consider and advise its legal representatives in pending litigation or where there is a general public awareness of probably litigation. Roll call vote was as follows:

Mic Armon: aye
Denny Hague: aye
Fred Ostermeyer: aye
Rolly Williams: aye
Sheila Wood: aye

Time: 7:36 p.m.

Present in Executive Session were Mic Armon, Michael Burke, Denny Hague, Fred Ostermeyer, Rolly Williams, Sheila Wood, and Mike Ramsden.

Reconvene

The Board returned to open session at 11:15 p.m. at which time the following motion was made:

MOTION: 06-26-02: 34 Motion was made by Trustee Ostermeyer and seconded by Trustee Armon to authorize Board Chair Wood to approve the employment contract of Dr. Michael Burke for FY02-03. The motion was unanimously approved.

Adjournment

Motion was made by Trustee Ostermeyer, seconded by Trustee Williams, and unanimously approved that the meeting adjourn.

Time: 11:16 p.m.

__________________________________  _________________________
Sheila Wood, Board Chair             Mic Armon, Secretary