Call to Order

Board Chair Wood called the meeting to order at 6:00 p.m.

Verification of Quorum

Board Chair Wood verified that a quorum of the Board was present at the meeting.

Introduction of Guests

Guests Winston Ross of the Spokesman-Review, Rick Thomas of the Coeur d’Alene Press, and Joel Crane, ASNIC Senator were present for the meeting.

Attendance

Trustees: Denny Hague
           Fred Ostermeyer
           Rolly Williams
           Sheila Wood

Also present: Michael Burke, President
             Kathy Christie, Assistant Vice President for Planning and Assessment
             Jerry Gee, Vice President for Instruction
             Bruce Gifford, Vice President for Student Services
             Rolly Jurgens, Vice President for Administrative Services
             Tim Hansen, Director, Human Resources
             Sholeh Johnson, Assistant Vice President for External Relations
             Robert Ketchum, Assistant Vice President for Instruction
             Marc Lyons, Attorney for North Idaho College
             Donna Ward, Secretary for the Board of Trustees
             Randy Hill, Staff Assembly Chair
             Fran Bahr, Faculty Assembly Chair
             Bob Vogeler, Senate Chair
             Joel Crane, ASNIC Senator for Jeremy Ivins, ASNIC President
**Approval of Minutes**

Chair Wood explained that there had been a clerical error made in the numbering of three of the policies approved at the June Board meeting. She said that minutes presented for approval were written so that Faculty Remediation Policy 3.02.29 was corrected to 3.02.30, Faculty Suspension Policy 3.02.30 was corrected to 3.02.31, and Faculty Termination Policy 3.02.31 was corrected to 3.02.32. Whereupon, the following motion was made:

**MOTION:** Motion was made by Trustee Williams and seconded by Trustee Ostermeyer to approve the minutes of the regular meeting June 26, 2002. The motion was unanimously approved.

**Opportunity for Public Comment**

None.

**Preliminary Fall Credit Enrollment**

Vice President Gifford explained to the Board that State regulations do not permit official enrollment figures to be released by any Idaho public college or university until after the 10th day of classes. Gifford did state that overall enrollment appears to be up approximately 3% from last year. Increases are reported in Professional/Technical program students, out-of-state students, and Coeur d'Alene Tribal student enrollments. Gifford also indicated that thirteen valedictorians, salutatorians, or student body presidents had been enrolled.

**Instructional Overview**

Vice President Gee provided an update to the Trustees about the highlights in the Instructional Department over the past year. He stated that the Fort Sherman Institute had been added as a component of the Workforce Training Center (WFTC), that night classes in academic subjects were offered at WFTC to ease the congestion on the main campus, and that the ABE/GED Division had moved to a facility in downtown Coeur d’Alene. Gee also provided information on other goals within the Instruction Department that had been attained since his last report to the Trustees.

**Academic Freedom**

Vice President Gee provided the Board with a report on conceptual history academic freedom and its evolution from the 1600s to the standards of the present.
Facilities Master Plan

President Burke updated the Trustees on the current status of the state budget and on the prioritized list of projects on the Permanent Building Fund Advisory Committee list. He stated that the request for the Health and Sciences building was currently “on hold” as of May 20, 2002. The schematic designs have been completed, but the blueprint work has yet to be completed. Burke said that he would again make the request for the funding of the Health and Sciences Building to the Permanent Building Fund Advisory Committee on October 1, 2002. He also summarized projects of the Facilities Master Plan that had been completed and those that are pending.

College Budget FY03 and Benchmarks

Vice President Jurgens reviewed the comparisons of expenditures and revenue for FY2002 to FY2003, the changes in revenue sources over the past 10 fiscal years, and a comparison of budgets by program between FY2002 and FY2003.

Budget Status, FY02

Vice President Jurgens reported to the Board that a comparison of the budget for FY2002 indicates that revenue and expenditures are closely aligned to those of the past five years, and that there are no anomalies to be noted.

Reports

College President

President Burke stated that the American Association of Community Colleges had held a conference for presidents at the Coeur d'Alene Resort. Over 50 community college presidents were in attendance. He and Tony Stewart gave a presentation on the community’s efforts to combat hate groups and support human rights. Burke reported that the State Board of Education meeting and “Art on the Green” both were hosted by NIC in August. Other items reported by Burke included communication enhancement plans among the college constituency groups and the administration, the progress on the “educational corridor”, and the success of the New Student Orientation.

Senate

Senate Chair Bob Vogeler reported that the Senate had met and discussed proposed policies. He thanked the Board for approving the new Faculty Tenure, Remediation, Suspension, and Termination Policies.
**Faculty Assembly**

Faculty Assembly Chair Fran Bahr stated that the faculty had met and drafted a letter to the President and the Board on communication enhancement. She said that committee assignments would be made in September.

**Staff Assembly**

Staff Assembly Chair Randy Hill indicated that committee assignments for the staff would also be completed in September. Staff representatives are drafting a proposed bereavement policy, a new employee handbook, and are anticipating the results of the RFP for a new salary consultant.

**ASNIC**

Joel Crane, ASNIC Senator, was present as a substitute for Jeremy Ivins, President, who was unable to attend the meeting. Crane said that the student government was proud of the new flagpoles at the entrance of the Student Union Building. He said that the lobby of the SUB has new computers for student use. The students had not yet had a formal meeting, but they look forward to meeting in September.

**Board Chair**

Board Chair Sheila Wood said that she had attended the Alumni Day at NIC and that it was a wonderful event attended by former ASNIC presidents. A highlight of the event was the unveiling of the portrait wall of former ASNIC presidents in the SUB. Wood praised the recently issued annual report and expressed her appreciation for the effort involved in its publication.

**Remarks for the Good of the Order**

Board Chair Wood said that the Trustees had made the decision to relinquish their designated parking space to the students. Trustee Ostermeyer indicated that the students should make the decision on how to award the space to a deserving student. Vice President Jurgens reported that three positions were available for candidates for election to the Board of Trustees and that September 3 is the filing deadline for candidate applications.

**Executive Session**

**MOTION: 08-26-02: 34 Motion was made by Trustee Williams and seconded by Trustee Ostermeyer to adjourn to Executive Session under Idaho Code Section 67-2345 (b) to consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent; (d) to**
consider records that are exempt from disclosure as provided in Chapter 3, Title 9, Idaho Code; (e) to consider preliminary negotiations involving matters trade or commerce in which the governing body is in competition with governing bodies in other states or nations; and (f) to consider and advise its legal representatives in pending litigation or where there is a general public awareness of probably litigation. Roll call vote was as follows:

Denny Hague: aye  
Fred Ostermeyer: aye  
Rolly Williams: aye  
Sheila Wood: aye

Time: 7:58 p.m.

Present in Executive Session were Michael Burke, Denny Hague, Fred Ostermeyer, Rolly Williams, Sheila Wood, Donna Ward, and Marc Lyons.

Reconvene

The Board returned to open session at 9:22 p.m. at which time no further business was discussed or action taken.

Adjournment

Motion was made by Trustee Ostermeyer, seconded by Trustee Hague, and unanimously approved that the meeting adjourn.

Time: 9:23 p.m.

_____________________________             _________________________
Sheila Wood, Board Chair    Mic Armon, Secretary