Call to Order

Board Chair Wood called the meeting to order at 6:00 p.m.

Verification of Quorum

Board Chair Wood verified that a quorum of the Board was present at the meeting.

Introduction of Guests

Board Chair Wood introduced Lance Fritze and Laressa Swartz of the Sentinel as guests.

Attendance

Trustees:  Mic Armon  
Denny Hague  
Fred Ostermeyer  
Rolly Williams  
Sheila Wood  

Also present:  Michael Burke, President  
Kathy Christie, Assistant Vice President for Planning and Assessment  
Jerry Gee, Vice President for Instruction  
Bruce Gifford, Vice President for Student Services  
Rolly Jurgens, Vice President for Administrative Services  
Tim Hansen, Director, Human Resources  
Sholeh Johnson, Assistant Vice President for External Relations  
Robert Ketchum, Assistant Vice President for Instruction  
Marc Lyons, Attorney for North Idaho College  
Donna Ward, Secretary for the Board of Trustees  
Randy Hill, Staff Assembly Chair  
Jim Jeitler, Faculty Assembly Secretary  
Bob Vogeler, Senate Chair  
Jeremy Ivins, ASNIC President
Approval of Minutes

MOTION: Motion was made by Trustee Armon and seconded by Trustee Hague to approve the minutes of the regular meeting September 25, 2002. The motion was unanimously approved.

Opportunity for Public Comment

None.

Accommodations for Students with Disabilities Policy and Procedure 5.13

Vice President Gifford introduced Sharon Daniels-Bullock, the Coordinator of Disability Support Services. She provided background and explanation for the Accommodations for Students with Disabilities Policy and Procedure 5.13, and reviewed the minor revision requested at the first reading. Daniels-Bullock said that no other changes were made. Therefore, the following motion was made:

MOTION: 10-23-02: 35 Motion was made by Trustee Williams and seconded by Trustee Armon to approve the Accommodations for Student with Disabilities Policy 5.13. The motion was unanimously approved.

Legislative Program

President Burke explained that the Health and Sciences Building and proposed “educational corridor” along Northwest Boulevard in Coeur d’Alene, would be items that will be a part of the Legislative Program for 2003. He said that this item was placed on the agenda to seek the board’s input for topics of emphasis for this legislative session. Burke reviewed the upcoming annual legislative tour and the legislative breakfast being planned by NIC. The board suggested several topics for consideration, including legislation to more easily facilitate the exchange or trade of Idaho public land or property for property belonging to other state agencies, funding aid for acquisition of the Stimson Mill property, and special emphasis on the Health and Sciences Building citing the critical need for nurses nationwide and the inadequate facility currently being used by the NIC Nursing Program.

Distance Education, Off-Campus, and Workforce Training Center Enrollments

Candace Wheeler, Director of Distance Education, provided a PowerPoint program citing the four-year enrollment trends of the alternatively delivered classes and dual enrollment. She also highlighted the collaborative use of the Workforce Training Center for academic classes, the rapid response to the NIIN Partners’ Teaching Assistants, and the other successful achievements of the program.
Robert Ketchum, Assistant Vice President for Instruction, also provided information to the Board about the Workforce Training Center. He included the 12-year trend of steady growth of the enrollments, the increased class offerings, and the use of WFTC classrooms for credit class offerings. Ketchum also discussed the comprehensive training-needs analysis for the Coeur d’Alene Tribe, the site plan for the NIC Riverbend Center, marketing initiatives in China, achievements of the Fort Sherman Institute, and the successfully launch of the Worker Retraining Program.

**Athletics Review Committee**

President Burke told the Trustees of the progress to date of the Athletic Review Committee (ARC) requested by the Board last Spring. A committee has been formulated with a broad-based representation of campus and community individuals to conduct a review of the Intercollegiate Athletics Program at NIC. Burke told the Board that a charge containing a wide range of topics to be reviewed had been prepared for the committee. The first meeting was to be held the day following the board meeting.

Subsequent to Burke’s presentation, the Trustees requested that additional community members be added to the committee. Chair Wood asked that Burke convey to the committee the Board’s appreciation for the members’ profound commitment to the issues.

**Property Acquisition: UI Extension Office (Polly’s Apartments)**

Vice President Jurgens told the Trustees that the property located at 817 River Avenue, formerly owned by the University of Idaho, had been purchased by NIC. He explained that the property was purchased over a period of three fiscal years, that it had been insured, and various use alternatives were under consideration.

**Budget Status, FY02**

Vice President Jurgens reported to the Board that at last month’s meeting he had indicated there was a discrepancy in revenue this year over the previous five years. He said that in re-checking his calculations, an error had been made, and that revenue for last month, as well as the current month was nearly the same as the previous five years. Jurgens also reported that the comparison of the budget for FY2002 indicates that expenditures are closely aligned to those of the past five years, and that there are no anomalies to be noted.

**Reports**

**College President**

President Burke reported on his activities of the previous month, including a presentation before the Permanent Building Funds Advisory Committee, participation in
on-going discussions for acquisition of the Stimson Mill Property, the progress of the economic benefits study, participation in the NIC Foundation Board retreat, and successful activities involving American Indian Awareness Week and Alcohol and Drug Prevention Week.

**Senate**

Senate Chair Bob Vogeler reported that the Senate is considering a draft bereavement policy. He said that his division has recently completed the Math Department program review, and that positive results were expected.

**Faculty Assembly**

Faculty Assembly Secretary Jim Jeitler reported that the faculty were reviewing advising day to determine if revisions are necessary, reviewing the plus-and-minus grading system and how it affects student loans, applications to other 4-year institutions, and other issues.

**Staff Assembly**

Staff Assembly Chair Randy Hill said he had no report.

**ASNIC**

Jeremy Ivins, ASNIC President, said that student elections had been held and the students had established officers. He reported on activities of the student government including attendance at conferences in Boise and Portland.

**Board Chair**

Board Chair Sheila Wood said that she was giving her last report, and thanked various members of the board for their contributions to her term as Board Chair. She also expressed her gratitude for members of the staff for assisting her during her tenure on the Board.

**Remarks for the Good of the Order**

Donna Ward reported that President Burke had been nominated for Boss of the Year. Vice President Jurgens said that elections for the NIC Board of Trustees would be held simultaneously with the General Election on November 5.
**Executive Session**

**MOTION:** 10-23-02: 36 Motion was made by Trustee Williams and seconded by Trustee Ostermeyer to adjourn to Executive Session under Idaho Code Section 67-2345 (b) to consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against a public officer, employee, staff member or individual agent; (c) to conduct deliberations concerning labor negotiations or to acquire an interest in real property which is not owned by a public agency, (e) to consider preliminary negotiations involving matters of trade or commerce in which the governing body is in competition with governing bodies in other states or nations, and (f) to consider and advise its legal representatives in pending litigation or where there is a general public awareness of probably litigation. Roll call vote was as follows:

<table>
<thead>
<tr>
<th>Name</th>
<th>Vote</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mic Armon</td>
<td>aye</td>
</tr>
<tr>
<td>Denny Hague</td>
<td>aye</td>
</tr>
<tr>
<td>Fred Ostermeyer</td>
<td>aye</td>
</tr>
<tr>
<td>Rolly Williams</td>
<td>aye</td>
</tr>
<tr>
<td>Sheila Wood</td>
<td>aye</td>
</tr>
</tbody>
</table>

Time: 8:22 p.m.

Present in Executive Session were Mic Armon, Michael Burke, Denny Hague, Fred Ostermeyer, Rolly Williams, Sheila Wood, and Marc Lyons.

**Reconvene**

The Board returned to open session at 10:22 p.m. at which time no further business was discussed or action taken.

**Adjournment**

Motion was made by Trustee Ostermeyer, seconded by Trustee Hague, and unanimously approved that the meeting adjourn.

Time: 10:23 p.m.

_____________________________             _________________________
Sheila Wood, Board Chair    Mic Armon, Secretary