Call to Order
Board Chair Ostermeyer called the meeting to order at 6:02 p.m.

Verification of Quorum
Board Chair Ostermeyer verified that a quorum of the Board was present at the meeting.

Introduction of Guests
Guests introduced were Rick Thomas of the Coeur d’Alene Press, Joel Crane and Kelly Erickson of ASNIC, and Brenda Smith, NIC’s recently hired Human Resources Director. Vice President Jerry Gee introduced January’s Sterling Silver Employee Award winner, Tim Christie.

Attendance
Trustees
Mic Armon
Denny Hague
Judy Meyer
Fred Ostermeyer
Rolly Williams

Also present
Michael Burke, President
Kathy Christie, Assistant Vice President for Planning and Assessment
Jerry Gee, Vice President for Instruction
Bruce Gifford, Vice President for Student Services
Rolly Jurgens, Vice President for Administrative Services
Robert Ketchum, Assistant Vice President for Instruction
Marc Lyons, Attorney for North Idaho College
Donna Ward, Secretary for the Board of Trustees
Randy Hill, Staff Assembly Chair
Rhena Cooper, Faculty Assembly Secretary
Bob Vogeler, Senate Chair
Kelly Erickson, ASNIC Senator
APPROVAL OF MINUTES
Motion was made by Trustee Meyer and seconded by Trustee Hague to approve the minutes of the regular meeting January 29, 2003. The motion was unanimously approved.

OPPORTUNITY FOR PUBLIC REMARKS
Chair Ostermeyer expressed his concern about the reliability of data being used by the Athletic Review Committee, and he cautioned the media and the committee about the use of such information.

APPROVAL OF LEAVE OF ABSENCE
Vice President Gee told the board that Virginia Hickman had requested a leave of absence in accordance with Board Policy 3.04.06 for the Fall semester 2003, so that she may join her husband in France. He explained that her position would be filled with a special-appointment faculty member. The following motion was made:

MOTION: 02-26-03: 01 Motion was made by Trustee Williams and seconded by Trustee Meyer to approve and grant a leave of absence without pay for Fall semester 2003 for Virginia Hickman per Board Policy 3.04.06. The motion was unanimously approved.

TUITION AND FEES SCHEDULES FY03-04
Vice President Jurgens informed the board of the college’s intent to propose a 9.8% increase for in-district tuition and fees, and a 10% increase for out-of-state tuition and fees at the March Board of Trustees meeting. He explained that the increases will provide the college with the flexibility to meet anticipated budget needs and continued enrollment growth while keeping the cost to students among the lowest in the state and region. The proposed increases would provide approximately $600,000 for budget needs for next fiscal year.

Jurgens provided graphs that showed the NIC’s national ranking of tuition and fees and comparisons of other regional institutions’ tuition and fees with NIC.

Discussion also took place about possible tax revenue generated by increases in the tax levy rate, the cost per $1,000 of assessed valuation, and the use of foregone taxes.

DANGEROUS WEAPONS ON COLLEGE PROPERTY POLICY NO. 7.04.01
Vice President Jurgens presented for a first reading the Dangerous Weapons on College Property Policy No. 7.04.01. He explained that the policy had been drafted in order to prohibit the possession, display, or storage of dangerous weapons or other explosive or destructive devices on campus. He said that the Senate, President’s Cabinet and college attorney had reviewed and approved the policy. The policy will be brought forth at the March meeting for approval.
**BEREAVEMENT LEAVE POLICY 3.04.01.01**
Vicki Rutherford, Human Resource Generalist, told the board that the Bereavement Leave Policy 3.04.01.01 was drafted by members of a committee comprising faculty and staff. The policy provides benefited personnel up to five working days of paid leave when a death occurs in an employee’s immediate family. The policy also addresses the employee’s possible need for additional leave. The college Senate and President’s Cabinet have reviewed and approved the policy. Trustee Armon expressed the opinion that the policy was very liberal with the definition of family and with the number of days granted. Whereupon, the following motion was made:

**MOTION: 02-26-03: 02** Motion was made by Trustees Meyer and seconded by Trustee Williams to approve the Bereavement Leave Policy 3.04.01.01, as presented. The motion was approved by majority vote (4-1).

**NIC FOUNDATION, ALUMNI ASSOCIATION, GRANT DEVELOPMENT**
Rayelle Anderson, Director of Development and Foundation Executive Director, provided the trustees with a departmental overview, an overview of fundraising and financial policies, and a review of recent accomplishments of the NIC Foundation. She introduced Priscilla Portenier, Alumni Association Coordinator, who spoke about the recent alumni projects, the increased membership, and the growing interest and participation in the Alumni Association by former students. Jack Purdie, Grants Development Coordinator, reported that approximately $2.5 million in supplemental grant funds have been secured for NIC over the past decade. He also told of the grants recently received by the college and the impact of those grant funds.

**LEGISLATIVE PROGRAM**
President Burke provided an summary of the state budget process, and the recent JFAC vote on the current budget shortfall. He said that most state-funded agencies could expect a decrease in revenue in the current year’s budget. Burke reported on the Coeur d’Alene Days at the Legislature events, the JFAC Town Hall meeting held at NIC, and the ongoing discussions concerning the higher education building program, including the NIC Health & Sciences Building.

**OFFICIAL SPRING CREDIT ENROLLMENT**
Gifford provided an update on new marketing efforts by Student Services. He also reported on the official Spring credit enrollment. He said that Monday, January 27, 2003, was the 10th day of the semester mandated by the State Board of Education for official enrollment (4,029 FTE). Gifford reviewed various graphs that gave detailed enrollment information by gender, age, ethnicity, academic majors, dual enrollment, residency, and full-time/part-time student status.
BUDGET STATUS, FY02
Vice President Jurgens reported to the Board that the comparison of the budget for FY02-03 indicates that both revenue and expenditures are closely aligned to those of the past five years, and that there are no anomalies to be noted.

REPORTS

COLLEGE PRESIDENT
President Burke reported on his activities of the previous month including discussions regarding the Fort Sherman Institute with Governor Kempthorne and General John Kane, Idaho National Guard; the JFAC Town Hall meeting held at NIC; the Women's Area Leadership Award nominees from the college; and the current status of the Stimson Mill property acquisition.

SENATE
Senate Chair Bob Vogeler reported that the Senate had a second reading of the Weapons Policy and that it was approved.

FACULTY ASSEMBLY
Faculty Assembly Chair Rhena Cooper shared with the trustees a visual demonstration of the college budget and explained how attempts to change the budget affected other areas.

STAFF ASSEMBLY
Staff Assembly Chair Randy Hill told the Board that staff was awaiting the outcome of legislation, the employee compensation study, and were gathering names for Employee of the Year.

ASNIC
Jeremy Ivins, ASNIC President, reported that the ASNIC asked two senators to resign due to grades non-compliance. Applications are being solicited for replacements. The students are working on their constitution and the student handbook.

BOARD CHAIR
Board Chair Ostermeyer reported that he had the honor of speaking at the Alumni Association Board meeting the previous evening and enjoyed a warm welcome.

REMARKS FOR THE GOOD OF THE ORDER
Student Kelly Erickson invited trustees, the President, the vice presidents, and other to attend an ASNIC meeting to see the impact that student government is making upon campus. Judy Meyer brought the attendee’s attention to the Popcorn Forum week coming up March 24-28, 2003.
EXECUTIVE SESSION

MOTION: 02-26-03: 03 Motion was made by Trustee Williams and seconded by Trustee Meyer to adjourn to Executive Session under Idaho Code Section 67-2345 (c) to conduct deliberations concerning labor negotiations or to acquire an interest in real property which is not owned by a public agency; (e) to consider preliminary negotiations involving matters trade or commerce in which the governing body is in competition with governing bodies in other states or nations; (f) To consider and advise its legal representatives in pending litigation or where there is a general public awareness of probable litigation;

Roll call vote was as follows:

Mic Armon: aye
Denny Hague: aye
Judy Meyer: aye
Fred Ostermeyer: aye
Rolly Williams: aye

Time: 9:25 p.m.

Present in Executive Session were Mic Armon, Michael Burke, Denny Hague, Judy Meyer, Fred Ostermeyer, Rolly Williams, Donna Ward, and Marc Lyons. Discussion regarding the acquisition of real property not owned by a public agency took place, a matter involving commerce in which the governing body is in competition with other governing bodies in other nations, and for the college attorney to advise the trustees of pending litigation.

RECONVENE
The meeting reconvened at 11:03 p.m., at which time no other items were discussed or business conducted.

ADJOURNMENT
Motion was made by Trustee Williams, seconded by Trustee Meyer, and unanimously approved that the meeting adjourn.

Time: 11:04 p.m.

--------------------------------------  --------------------------------------
Fred Ostermeyer, Board Chair               Mic Armon, Secretary