BOARD OF TRUSTEES MEETING
DRIFTWOOD BAY ROOM – STUDENT UNION BUILDING
6:00 P.M. – MARCH 26, 2003
MINUTES

CALL TO ORDER
Board Chair Ostermeyer called the meeting to order at 6:03 p.m.

VERIFICATION OF QUORUM
A roll call verified that a quorum of the Board was present at the meeting.

ATTENDANCE
Trustees: Mic Armon
         Denny Hague
         Fred Ostermeyer
         Rolly Williams

Also present: Michael Burke, President
              Kathy Christie, Assistant Vice President for Planning and Assessment
              Jerry Gee, Vice President for Instruction
              Bruce Gifford, Vice President for Student Services
              Rolly Jurgens, Vice President for Administrative Services
              Robert Ketchum, Assistant Vice President for Instruction
              Marc Lyons, Attorney for North Idaho College
              Donna Ward, Secretary for the Board of Trustees
              Randy Hill, Staff Assembly Chair
              Rhena Cooper, Faculty Assembly Secretary
              Bob Vogeler, Senate Chair
              Jeremy Ivins, ASNIC Senator

INTRODUCTION OF GUESTS
Guests introduced were Rick Thomas, Mike Patrick, and Sholeh Johnson of the Coeur d'Alene Press, Kootenai County Commissioner Rick Curry, and Post Falls Mayor Clay Larkin. A number of other guests were also present. Vice President Jerry Gee introduced February’s Sterling Silver Employee Award winner, Rick Schultz, Culinary Arts Instructor.

APPROVAL OF MINUTES
Motion was made by Trustee Williams and seconded by Trustee Armon to approve the minutes of the regular meeting February 26, 2003. The motion was unanimously approved.
REMARKS FOR THE GOOD OF THE ORDER

Board Chair Ostermeyer moved that the agenda for the board meeting be amended to forward “Remarks for the Good of the Order” to accommodate the guests wishing to address the Board. The motion was seconded and unanimously approved.

A number of guests were present and shared comments regarding North Idaho College, support of the Workforce Training Center, the Fort Sherman Institute, and the importance of professional-technical training to the community. Among those present were Clay Larkin, mayor of Post Falls, Bob Potter, former president of Jobs Plus, John Parry, president of Concerned Businesses of North Idaho, Paul Anderson, representing the board of Jobs Plus, John Barlow of Hagadone Properties, as well as other citizens.

TUITION AND FEES SCHEDULES FY03-04

Vice President Jurgens told the trustees that no changes had been made to the tuition and fees schedules since the first reading at the February board meeting. He said that he had addressed the trustees’ request of a comparison of tuition and fees at Flathead Valley Community College in Montana with NIC’s tuition and fees, and that the comparison would not be useful due to large dissimilarities between the two schools. The following motion was then made:

MOTION: 03-26-03: 04 Motion was made by Trustee Armon and seconded by Trustee Hague to approve the Tuition and Fees Schedules FY03-04 as presented. The motion was unanimously approved.

DANGEROUS WEAPONS ON COLLEGE PROPERTY POLICY NO. 7.04.01

Vice President Jurgens said that he had no revisions or additions to the Dangerous Weapons on College Property Policy No. 7.04.01 since the first reading at the February board meeting. Therefore, the following motion was made:

MOTION: 03-26-03: 05 Motion was made by Trustee Armon and seconded by Trustee Williams to approve the Dangerous Weapons on College Property Policy No. 7.04.01 as presented. The motion was unanimously approved.

SABBATICAL LEAVES 2003-2004

Vice President Gee told the trustees that the Sabbatical Leave Committee had deferred the sabbatical request of Joyce Lider last year due to fiscal limitations. Therefore, the committee recommended consideration of Ms. Lider’s request for sabbatical leave for the 2003-2004 academic year per Board Policy 3.04.08. The following motion was then made:

MOTION: 03-26-03: 06 Motion was made by Trustee Williams and seconded by Trustee Armon to approve the sabbatical leave of Joyce Lider for the Spring 2004 in accordance with Board Policy 3.04.08.
AWARDING OF TENURE
Vice President Gee stated that each year the Tenure Committee presents a list of faculty recommended for tenure per Board Policy 3.02.09. Gee stated that he had reviewed the application of each candidate for tenure, and that the applicants’ files were available in the Presidents’ Office for review by the trustees. Approval for tenure for the following individuals will be requested at the April 2003 Board meeting:

- Janet Anderson-Kluss
- Susan Andrews
- Randy Graves
- Kathleen Hostetter
- Keith Hunter
- Regina Prindle
- Cynthia Sielaff

BOARD OF TRUSTEES MEETING CALENDAR, 2003-2004
President Michael Burke told the Trustees that the annual meeting schedule of the Board, according to Idaho Code Sections 67-2340 through 67-2345, was presented for a first reading. He explained that no meeting was planned for July 2003 and that the June 2004 meeting was set one week early to allow time for preparation of the final budget documents before June 30, 2004. The calendar will be presented at the April 2003 Board meeting for a second reading and approval.

LEGISLATIVE PROGRAM UPDATE
President Burke stated that he had been in Boise the first week in March to attend state meetings as well as to discuss NIC’s funding and building requests with legislators. Burke indicated that the legislature had not yet set the budgets of the community colleges or professional-technical divisions at the time of the Board meeting. The current status of the various bills before the legislature was provided to the trustees.

EDUCATIONAL CORRIDOR UPDATE
President Burke told the trustees that discussions were continuing with Stimson Mill, City of Coeur d’Alene, University of Idaho representatives, and others regarding acquisition of the Stimson property. He gave an update on the meetings of the Public Entities Steering Committee, and he told the trustees that he would keep them informed of the progress.

ACCREDITATION SELF-STUDY PROCESS UPDATE
Assistant Vice President Kathy Christie gave a progress report on the accreditation self-study. She told the trustees that the accreditation evaluation team would be visiting April 9-11, 2003. She outlined the schedule of events and meetings for the visit, and she stressed that the final recommendations would be presented by mid-June.
ATHLETIC REVIEW COMMITTEE UPDATE
Vice President Bruce Gifford reviewed the timeline established by the Athletic Review Committee with the trustees. He said that due to the volume of information reviewed by the committee, that it was necessary for additional meetings, and that the final report and recommendations will be completed by mid-April.

BUDGET STATUS, FY02
Vice President Jurgens reported to the Board that the comparison of the budget for FY02-03 indicates that both revenue and expenditures are closely aligned to those of the past five years, and that there are no concerns to be noted.

REPORTS

COLLEGE PRESIDENT
President Burke reported on his activities of the previous month including discussions with the other institutional presidents regarding tuition and fees, his attendance at the Phi Theta Kappa member induction and reception, and his attendance at the Women in Higher Education Roundtable. He noted that Mona Klinger had recently received the “Woman in Education” award, and that Rayelle Anderson had exceeded the dollar amount and sponsor goals set for the NIC Foundation’s fundraising event, “Ain’t Misbehavin.” Burke said that the 33rd annual Popcorn Forum was underway, and that many events were planned for the remainder of the week. Burke will be traveling to Dallas, Texas, in early April for the scholarship award ceremony for NIC student, Patrick Drapeau, the AACC New Century Scholar from Idaho.

SENATE
Senate Chair Bob Vogeler reported that the Senate was scheduled to meet the day following the Board meeting, and that the Senate would be undertaking a first reading of the Faculty Evaluation Policy.

FACULTY ASSEMBLY
Faculty Assembly Chair Rhena Cooper gave an informative presentation on tenure and academic freedom.

STAFF ASSEMBLY
Staff Assembly Chair Randy Hill told the Board that staff had assembled a pool of candidates for election of officers and that elections would be held soon for both the officers and for the “Employee of the Year” award.

ASNIC
Jeremy Ivins, ASNIC President, reported that ASNIC would be holding the election for new officers in April. He said that student Kelly Erickson was successful in obtaining two additional computers for the Student Union Building, and that one of the computers is designed for use by disabled students.
BOARD CHAIR
Board Chair Ostermeyer said that he had no report.

EXECUTIVE SESSION

MOTION: 03-26-03: 07 Motion was made by Trustee Williams and seconded by Trustee Armon to adjourn to Executive Session under Idaho Code Section 67-2345 (e) to consider preliminary negotiations involving matters trade or commerce in which the governing body is in competition with governing bodies in other states or nations;

Roll call vote was as follows:

Mic Armon: aye
Denny Hague: aye
Fred Ostermeyer: aye
Rolly Williams: aye

Time: 9:25 p.m.

Present in Executive Session were Mic Armon, Michael Burke, Denny Hague, Fred Ostermeyer, Rolly Williams, David Dose, Robert Ketchum, Randy Spivey of R. S. Consulting, Donna Ward, and Marc Lyons. Discussion took place regarding a matter involving commerce in which the governing body is in competition with other governing bodies in other nations.

RECONVENE
The meeting reconvened at 10:03 p.m., at which time no other items were discussed or business conducted.

ADJOURNMENT

Motion was made by Trustee Williams, seconded by Trustee Hague, and unanimously approved that the meeting adjourn.

Time: 10:04 p.m.

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Fred Ostermeyer, Board Chair                      Mic Armon, Secretary