CALL TO ORDER
Board Chair Ostermeyer called the meeting to order at 6:03 p.m.

VERIFICATION OF QUORUM
A roll call verified that a quorum of the Board was present at the meeting.

ATTENDANCE
Trustees:       Mic Armon
                Denny Hague
                Judy Meyer
                Fred Ostermeyer
                Rolly Williams

Also present:  Michael Burke, President
                Kathy Christie, Assistant Vice President for Planning and Assessment
                Jerry Gee, Vice President for Instruction
                Bruce Gifford, Vice President for Student Services
                Rolly Jurgens, Vice President for Administrative Services
                Robert Ketchum, Assistant Vice President for Instruction
                Marc Lyons, Attorney for North Idaho College
                Donna Ward, Secretary for the Board of Trustees
                Randy Hill, Staff Assembly Chair
                Rhena Cooper, Faculty Assembly Secretary
                Edwin Stowe, Senate Vice Chair
                Joel Crane, ASNIC President

INTRODUCTION OF GUESTS
Guests introduced were Freeman Duncan, Don Sausser, Paul Anderson, Taryn Brodwater, Rick Thomas, Chris Heinrich, and John Austin.

APPROVAL OF MINUTES
Motion was made by Trustee Armon and seconded by Trustee Hague to approve the minutes of the regular meeting March 26 and special meeting of April 15, 2003, as amended to include Judy Meyer as present at that meeting. The motion was unanimously approved.
Remarks for the Good of the Order
A representative of the Coeur d'Alene Soccer Club was present and requested that the college address concerns about the contract with NIC and the Coeur d'Alene Soccer Club.

Nils Rosdahl, journalism instructor, introduced the student editors and other staff members of The Sentinel. He also reported on the regional and national awards presented to the student newspaper over the past year. He presented a framed photograph given to North Idaho College by former student, Noppodol Paothong. The photograph won an “Award of Excellence” in the National Association of Press Photographers contest, in which approximately 24,000 photos were submitted.

Awarding of Tenure
Vice President Gee stated that each year the Tenure Committee presents a list of faculty recommended for tenure per Board Policy 3.02.09. Gee stated that the proposed request for tenure was presented at the last meeting, that he had reviewed the application of each candidate for tenure, and that Board Chair Ostermeyer had reviewed the applicants’ files. Therefore, the following motion was made:

**Motion:** 04-29-03: 09 Motion was made by Trustee Meyer and seconded by Trustee Hague to approve and grant tenure to:
- Janet Anderson-Kluss
- Susan Andrews
- Randy Graves
- Kathleen Hostetter
- Keith Hunter
- Regina Prindle
- Cynthia Sielaff

in accordance with Board Policy 3.02.09. The motion was unanimously approved.

Board of Trustees Meeting Calendar, 2003-2004
President Michael Burke told the Trustees that the annual meeting schedule of the Board, according to Idaho Code Sections 67-2340 through 67-2345, was presented for a first reading at the March meeting. He explained that no revisions had been suggested for the calendar since that meeting; therefore, the following motion was made:

**Motion:** 04-29-03: 10 Motion was made by Trustee Williams and seconded by Trustee Armon to approve the Board of Trustees’ meeting scheduled for FY2003-2004 as presented. The motion was unanimously approved.

Approval of Kootenai County Area-Wide Transportation Agreement
Vice President Jurgens explained to the Trustees that the Panhandle Area Council has been working with NIC, Kootenai Medical Center, and Kootenai County government to
create a countywide transportation system. A draft copy of a letter of agreement was presented to the trustees. The plan would provide services to NIC students at the current level or possibly improve those services. The agreement would also enable NIC to purchase vehicles for public transportation for students at reduced cost. John Austin of the Panhandle Area Council was introduced and further explained the terms of the agreement. The following motion was then made:

**MOTION: 04-29-03: 11** Motion was made by Trustee Armon and seconded by Trustee Meyer to support the signing of the letter agreement with Kootenai County by Board Chair Ostermeyer. The motion was approved.

**CLASS FEE REVISIONS, FY03-04**

Vice President Jurgens that class fees are used to pay for consumable supplies used in the class or to provide for deposits on classroom or laboratory equipment used by students. Only those students that enroll in certain classes must pay fees, and those fees are separate from routine tuition and fee rates. He said that the fee schedule has been reviewed and approved by the President’s Cabinet. Trustee Meyer requested a clarification of fees for interest courses, and if there was a consistent tuition waiver for all out-of-state internet students. Subsequent to discussion, the following motion was made:

**MOTION: 04-29-03: 12** Motion was made by Trustee Meyer and seconded by Trustee Armon to approve the schedule of class fee revisions as presented. The motion was unanimously approved.

**ATHLETIC REVIEW COMMITTEE RECOMMENDATIONS**

President Burke reported that at the April 2002 Board meeting, the trustees requested him to establish a committee to review the Athletic Department at North Idaho College. The Board’s request was subsequent to campus and community reaction to the elimination of several sports from the NIC Athletic Department. Budget reductions to the Athletic Department, as well as cuts in budgets across the campus, were necessary in order to compensate for the significant shortfall in revenue from the State of Idaho in FY02-03.

A committee charge was set forth in a written document by President Burke and was given to the Athletic Review Committee (ARC) for use as the basis of an in-depth study of the NIC Athletic Department. The final recommendation documents as prepared by the Athletic Review Committee were previously distributed to the Board of Trustees.

In addressing the “Recommendations of the Athletic Review Committee” document, President Burke indicated he would begin to implement Recommendations 1-6 and 8-10 starting immediately. These recommendations included hiring an athletic director, forming an athletic advisory committee, identifying an academic advisor to student athletes, adopting an athletic department mission statement, reinstating the cultural
advisory committee, addressing the issue of student absences for college-related activities, funding grant-in-aid for summer school, addressing the Booster Club budgeting system, and reviewing the athletic department salary structure.

In addressing the issue of conference affiliation (Recommendations 7a and 7b), Burke recommended to the Board of Trustees that the athletic program retain its current alignment with the Scenic West Athletic Conference (SWACC) rather than move additional teams to the NWAACC. Burke indicated that changing conferences was not consistent with the college’s value statement to pursue the highest standards in college endeavors. He also indicated he did not want to reduce grant-in-aid to students, preferring to provide full tuition-and-fees support to student athletes. In addition, he indicated that moving to the NWAACC would negatively impact Booster Club financial support and community support. Finally, Burke did not support sending only wrestling teams to national competition while eliminating that opportunity for the remaining athletic teams.

Burke thanked the Athletic Review Committee Chair, Doug Creswell, and Co-Chair, Carol Lindsay, and the members for their diligence and efforts over the past year.

The trustees each addressed remarks about the Athletic Review Committee, its process, and its findings. Whereupon, the following motion was made:

**MOTION: 04-29-03: 13** Motion was made by Trustee Williams and seconded by Trustee Hague to retain membership in the Scenic West Athletic Association by those North Idaho College athletic teams currently members of SWAAC, and retain membership in the Northwest Athletic Association of Community Colleges by those athletic teams that are currently members of NWAACC, and to follow the rules pertaining thereto of the National Junior College Athletic Association (NJCAA). The motion was unanimously approved.

**LEGISLATIVE PROGRAM UPDATE**
President Burke said that current status of the various bills before the legislature was provided to the trustees. He said that the one-cent sales tax increase had been approved and would be implemented on May 1. Awaiting action are bills for the bonding proposal for NIC Health and Sciences Building, as well as other buildings throughout Idaho. It is anticipated that community colleges may receive a small increase in state appropriations.

**EDUCATIONAL CORRIDOR UPDATE**
President Burke told the trustees that discussions were continuing with Stimson Mill, City of Coeur d’Alene, University of Idaho representatives, and others regarding acquisition of the Stimson property. He has met with the NIC Foundation executive board, and indicated that those members feel comfortable with the possibility of
financing a portion of the mill acquisition. Additional discussions have taken place with Mayor Bloem, and the railroads are indicating an interest in relocation once the mill site is no longer active. The other entities are moving forward with financial models, and assurance from Mayor Bloem indicates that NIC payments would not begin until fiscal year 2005.

**Advisory Group on Economic Development**
President Burke said that and advisory group on economic development would be meeting in May. The group would focus discussions on workforce education training and economic development. The trustees indicated the importance of educating the community on the professional-technical, workforce training, and academic models at NIC, and the differences in how these areas funded.

**Budget Status, FY02**
Vice President Jurgens reported to the Board that he has been closely tracking the budget for FY02-03, and both revenue and expenditures are closely aligned to those of the past five years, and that there are no concerns to be noted.

**Board Attendance at Spring Ceremonies**
The trustees were provided a calendar of the various events taking place in May, 2003, in order to provide representation by the trustees at these functions.

**Reports**

**College President**
President Burke reported on his activities of the previous month including his attendance at AAACC conference in Dallas. Phi Theta Kappa president Patrick Drapeau was awarded the New Century Scholar scholarship award. Burke said that the draft Accreditation Report reported six commendations and three recommendations. Burke had attended the State Board of Education in Gooding, and used the opportunity to meet with many of the regional legislative delegates in Boise on his way to the State Board meeting.

**Senate**
Senate Vice Chair Edwina Stowe reported that the Senate would be undertaking a first reading of the Faculty Evaluation Policy, the Student Withdrawal Policy, and the Instructor Withdrawal Policy. She said that the math department was helping sponsor a regional mathematics conference the following week.

**Faculty Assembly**
Faculty Assembly Chair Rhena Cooper reported that faculty were advising students for registration in the fall, and bringing current classes to a close.
STAFF ASSEMBLY
Staff Assembly Chair Randy Hill told the Board that staff elected officers and that the board positions were filled, and that the finalists had been named for the staff awards.

ASNIC
Joel Crane, newly-elected ASNIC President, reported that he was looking forward to working with the administration and Board of Trustees. The students are preparing an agenda for the next academic year, and reviewing the discretionary fund for possible projects.

BOARD CHAIR
Board Chair Ostermeyer thanked the Athletic Review Committee for the work on the Athletic Department recommendations.

REMARKS FOR THE GOOD OF THE ORDER
Trustee Meyer said that UI President Robert Hoover had resigned, and she wanted to thank him for his leadership and support and give him credit for the North Idaho Center for Higher Education, and other projects he implemented during his presidency.

EXECUTIVE SESSION
MOTION: 04-29-03: 14 Motion was made by Trustee Meyer and seconded by Trustee Armon to adjourn to Executive Session under Idaho Code Section 67-2345 (c) To conduct deliberations concerning labor negotiations or to acquire an interest in real property which is not owned by a public agency;

Roll call vote was as follows:
Mic Armon: aye
Denny Hague: aye
Judy Meyer: aye
Fred Ostermeyer: aye
Rolly Williams: aye

Time: 9:29 p.m.

Present in Executive Session were Mic Armon, Michael Burke, Denny Hague, Judy Meyer, Fred Ostermeyer, Rolly Williams, Donna Ward, and Marc Lyons.

RECONVENE
The meeting reconvened at 11:25 p.m., at which time no other items were discussed or business conducted.
ADJOURNMENT

Motion was made by Trustee Williams, seconded by Trustee Hague, and unanimously approved that the meeting adjourn.

Time: 11:26 p.m.

_____________________________             _________________________
Fred Ostermeyer, Board Chair   Mic Armon, Secretary