CALL TO ORDER AND VERIFICATION OF QUORUM

Board Chair Williams called the meeting to order at 5 p.m. in the Crescent Bay Room of the SUB, and verified that a quorum of the Board was present at the meeting. Those in attendance were: Mic Armon, Judy Meyer, Rolly Williams, Christie Wood, Jerry Gee, Kent Propst, Rolly Jurgens, Michael Burke, and Donna Ward. A motion was then made as follows:

EXECUTIVE SESSION

MOTION: 02-23-02: 02 Motion was made by Trustee Meyer and seconded by Trustee Hague to adjourn to executive session under Idaho Code Section 67-2345(c) to conduct deliberations concerning labor negotiations or to acquire an interest in real property which is not owned by a public agency.

Roll call vote was as follows:

Mic Armon   aye
Judy Meyer   aye
Rolly Williams: aye
Christie Wood aye

At 6:02 p.m. the meeting adjourned from executive session and reconvened to the regular meeting in the Driftwood Bay Room.

CALL TO ORDER AND VERIFICATION OF QUORUM

Board Chair Williams recalled the meeting to order at 6:05 p.m. and verified that a quorum of the Board was present at the meeting.

ATTENDANCE

Trustees: Mic Armon
Judy Meyer
Rolly Williams
Christie Wood

Also present: Michael Burke, President
Jerry Gee, Vice President for Instruction
Rolly Jurgens, Vice President for Administrative Services
Bruce Gifford, Vice President for Student Services
Kathy Christie, Assistant Vice President for Planning, Assessment and Research
Robert Ketchum, Assistant Vice President for Instruction
Kent Propst, Assistant to the President for Community Relations
Marc Lyons, Attorney for North Idaho College
Nancy Edwards, Staff Assembly Chair
Susanne Bromley, Faculty Assembly Chair
Jim Jeitler, Senate Chair
Heather Ericson, ASNIC President

INTRODUCTION OF GUESTS
Guests at the meeting included Cindra Smith, ACCT consultant, Rick Curry, Kootenai County Commissioner, and Vince Rinaldi, Executive Director of the Silver Valley Economic Development Corporation.

APPROVAL OF MINUTES
Motion was made by Trustee Meyer and seconded by Trustee Armon to approve the minutes of the January 19, 2005 meeting. The motion was unanimously approved.

OPEN FORUM FOR PUBLIC REMARKS
Candace Wheeler, Director of Distance Education, introduced Vince Rinaldi, Executive Director of the Silver Valley Economic Development Corporation. Rinaldi thanked the Board for their support of the NIC Silver Valley Center in Kellogg, Idaho. He stated that the Center will make a dramatic change for education in the Silver Valley and will provide people with great opportunities for an education.

BOARD OF TRUSTEES PERPETUAL CALENDAR REVIEW
President Burke stated that this was the second reading of the Board of Trustees Perpetual Calendar. The suggestions of the Trustees from the January meeting had been incorporated; therefore, the following motion was made:

MOTION: 02-23-05: 03 Motion was made by Trustee Armon and seconded by Trustee Wood to approve the Board of Trustees Perpetual Calendar as presented. The motion was unanimously approved.

OFFICIAL SPRING CREDIT ENROLLMENT UPDATE
Bruce Gifford, Vice President for Student Services, provided a report on the official spring credit enrollment. He presented data on total head count (4,126 students), as well as transfer, technical, and dual-enrollment students. Enrollment by head count is 162% less than at the same time last year. Gifford noted the increase from 1,364 to 1,803 enrollments in distance education. In addition he provided figures for the top four majors, full-time and part-time enrollment, male/female ratio, degree/non-degree seeking students, and enrollment by age. The student enrollment is mainly comprised of Idaho residents, at 92.1% of total enrollment, with 70.7% of the students being Kootenai County residents. Gifford also noted that the average financial aid award is $4,101 and that over $13 million was awarded this year to 3,237 recipients.

MEMORIALS POLICY 6.06.01
Vice President Jurgens presented the draft Memorials Policy 6.06.01 for a first reading. He stated that the draft policy had been approved by the Senate and the President’s Cabinet. The intent of the policy is to require Board approval prior to the placement of memorials on
NIC trees, buildings, the beach or the grounds. The policy will be presented at the March meeting for approval by the Trustees.

NIC DEVELOPMENT DEPARTMENT: FOUNDATION, ALUMI RELATIONS AND GRANTS DEPARTMENT

Rayelle Anderson, Executive Director of the NIC Foundation and Director of Development, addressed the Board on the functions of the Foundation, Alumni Relations, and Grants Departments. She provided information on the various activities of those departments during the past year, as well as an update of the capital campaign—Fulfilling Dreams Providing Opportunities. In addition, Anderson summarized information on the grants provided to the NIC faculty and staff through the “Really Big Raffle,” the growth in the number and amount of scholarships provided to students, and other support that the Foundation provides to the College. In addition, Sara Fladeland, Alumni Relations Coordinator, and Jack Purdie, Grants Coordinator, described the activities of the past year in their areas of the Development Department.

LEGISLATIVE UPDATE

Kent Propst, Assistant to the President for Community Relations, stated that there was little legislation that directly involves community colleges. He reported on the budget requested by NIC, the Governor’s recommended budget, and he stated that the community colleges’ budgets had not yet been set or approved. Propst also noted a bill that waives the six semester rule for counties. If approved by the legislature, this rule would waive the requirement of a student’s continuous enrollment for six semesters in order to qualify for reimbursed tuition from the student’s county of residence.

PRESIDENT’S REPORT

President Burke told the Board that he spent the previous week in Boise giving presentations before the Joint Finance-Appropriation Committee and the House and Senate Education Committees. Other events included Business Day at the Legislature (at which CJ Buck of Buck Knives, Post Falls, was the guest speaker) and the Higher Education Luncheon with Legislators on February 2. Burke noted that all of these events were positive experiences. Other events of note during February were the Noel-Levitz kick-off. Consultants from that firm are working with student services on continuous improvement projects related to advising and orientation. Burke also remarked on the Professional/Technical Tour and Breakfast for NIC employees, with a second Professional/Technical Tour to be held for community members on March 8.

SENATE REPORT

Shelley Cobetto, Senate Vice Chair, stated that the last Senate meeting had no quorum and conducted no business. However, an information meeting was held to discuss the conference committee section of the Governance Policy. Cobetto stated the ASNIC Senator Amy Mossburg attended the meeting to request the Senate’s ideas and advice regarding campus parking.

FACULTY ASSEMBLY REPORT

Susanne Bromley, Faculty Assembly Chair, reported that the sixth week of the semester was coming to a close, and that exams, field work, and other learning activities were taking place. She stated that the Faculty Assembly was gathering information from comparator schools for the Meet and Confer Committee. Bromley stated that mid-term is the week of March 8.
STAFF ASSEMBLY REPORT
Nancy Edwards, Staff Assembly Chair, noted the committee work that is being done by staff, including Meet and Confer, the Datatel project, the Insurance Committee, as well as participation with the Noel-Levitz training. Edwards also stated that the PHUN committee had been reactivated to organize fun on campus.

ASNIC REPORT
Heather Erikson reported on the various projects underway by the ASNIC leadership, including working on the campus parking issues and the proposed recreation center construction. She also noted the upcoming conferences that will be attended by the ASNIC executive board.

BOARD CHAIR
Board Chair Williams offered kudos to President Burke for his representation of NIC at the Legislative session.

REMARKS FOR THE GOOD OF THE ORDER
President Burke noted the dates of the upcoming Human Rights Banquet and the Popcorn Forum for the Trustees and audience. Trustee Meyer informed the Board of the excellent presentations by President Burke before the JFAC, Senate and House Education Committees. She also noted the need for educating the community and legislature on the state-versus-local control issue of community colleges and the benefits derived from local control. Dr. Burke stated that Lori Fisher, an NIC alumnus, is now executive director of the Albertson Foundation. Robert Ketchum reported that he and Dr. Burke will have a presentation at the ACCT National Conference in Boston in April. Donna Ward stated that for the fifth year one of NIC’s students is the recipient of the ACCT New Century Scholarship, an award that is received by only one student in each state.

ADJOURNMENT
There being no other business to conduct, the following motion was made:

Motion was made by Trustee Armon, seconded by Trustee Meyer, and unanimously approved to adjourn the meeting.

Time: 8:36 p.m.

Board of Trustees Chair  Board of Trustees Secretary