CALL TO ORDER AND VERIFICATION OF QUORUM
Board Chair Williams called the meeting to order at 4:37 p.m. in the Cottonwood Bay Room of the SUB, and verified that a quorum of the Board was present at the meeting. Those in attendance were: Mic Armon, Denny Hague, Judy Meyer, Rolly Williams, Christie Wood, Jerry Gee, Kent Propst, Rolly Jurgens, Michael Burke, and Donna Ward. A motion was then made as follows:

EXECUTIVE SESSION
MOTION: 03-23-05: 04 Motion was made by Trustee Meyer and seconded by Trustee Armon to adjourn to executive session under Idaho Code Sections 67-2345(b) to consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent; and (c) to conduct deliberations concerning labor negotiations or to acquire an interest in real property which is not owned by a public agency.
Roll call vote was as follows:

- Mic Armon: aye
- Denny Hague: aye
- Judy Meyer: aye
- Rolly Williams: aye
- Christie Wood: aye

At 5:50 p.m. the meeting adjourned from executive session to reconvene to the regular meeting in the Driftwood Bay Room.

CALL TO ORDER AND VERIFICATION OF QUORUM
Board Chair Williams recalled the meeting to order at 6:05 p.m. and verified that a quorum of the Board was present.

ATTENDANCE

Trustees
- Mic Armon
- Denny Hague
- Judy Meyer
- Rolly Williams
- Christie Wood
Also present:  Michael Burke, President
Jerry Gee, Vice President for Instruction
Rolly Jurgens, Vice President for Administrative Services
Bruce Gifford, Vice President for Student Services
Kathy Christie, Assistant Vice President for Planning, Assessment and Research
Robert Ketchum, Assistant Vice President for Instruction
Kent Propst, Assistant to the President for Community Relations
Marc Lyons, Attorney for North Idaho College
Nancy Edwards, Staff Assembly Chair
Susanne Bromley, Faculty Assembly Chair
Jim Jeitler, Senate Chair
Heather Ericson, ASNIC President

INTRODUCTION OF GUESTS
Guests at the meeting included Tom Greene of the Coeur d’Alene Press, Andre Enriquez of the Sentinel, Mark Mattke, Director of the Workforce Investment Board, and Cyndie Hammond, Interim Director of LCSC, Coeur d’Alene.

APPROVAL OF MINUTES
Motion was made by Trustee Armon and seconded by Trustee Wood to approve the minutes, as amended, of the February 23, 2005 meeting. The motion was unanimously approved.

OPEN FORUM FOR PUBLIC REMARKS
Mandolyn Duclos, an NIC student, spoke to the trustees about student tuition and fees.

MEMORIALS POLICY 6.06.01
Vice President Jurgens stated that the draft Memorials Policy 6.06.01 was presented for the second reading and Board approval. The following motion was made:

MOTION: 03-23-05: 05  Motion was made by Trustee Armon and seconded by Trustee Meyer to approve the Memorials Policy 6.06.01 as presented. The motion was unanimously approved.

SABBATICAL LEAVES FOR ACADEMIC YEAR 2005-2006
Vice President Gee stated that three faculty members, from a pool of nine applicants, were selected by the Sabbatical Committee for sabbatical leaves during the academic year 2005-2006. He reviewed the proposed projects of each of the sabbatical candidates. The following motion was then made:

MOTION: 03-23-05: 06  Motion was made by Trustee Wood and seconded by Trustee Meyer to approve sabbatical leaves for Nina Bartlett for spring semester 2006, for Phil Corlis for fall semester 2005, and for Laurie Olson-Horswill for fall semester 2005. The motion was unanimously approved.
AWARDING OF TENURE

Vice President Gee reported that a first reading of faculty recommended for tenure by the Tenure Committee was presented. He summarized the Tenure Policy 3.02.09, and stated that the following candidates had been recommended and were endorsed by him for conferral of tenure:

- Marion Ackerman    Anthropology
- Sharla Chittick    History
- David Cunningham   Biology
- Calvin DeHaas      Collision Repair Technology
- Willene Goodwin    English
- Virginia Hickman   Spanish
- Lori Jacobson      Accounting
- Tammy Payton       College Skills
- Karen Ruppel       Professional-Technical Education

Gee also stated that the Tenure Committee had recommended that tenure not be granted to Dwight Sederholm, Physics, and that in accordance with the tenure policy and procedures he remain in probationary status and be encouraged to apply for tenure next year. In addition, Craig Morris, a faculty member needing one class for a baccalaureate degree, was included with this year’s tenure candidates. Gee requested an exception to the tenure policy and to bring Morris’ name forth at the next meeting in the second reading, to grant tenure in May or June, 2005. Following explanation to the trustees of the extensive tenure application process for the tenure candidates and that it would be necessary for Morris to repeat the tenure application process next year if exception to the tenure policy were not made, the trustees agreed that Morris’s status could be reviewed at the April meeting for consideration of a possible exception to the policy. Gee stated that the tenure candidates’ files will be in the President’s Office for review by the trustees.

TUITION AND FEES SCHEDULES FY2005-06

In order to provide information to the trustees for the setting of tuition and fees for the FY2005-06, Vice President Jurgens provided a history of the fees for resident, full-time students for the academic years 1978-79 to 2004-05. In addition, he provided historic data on local property tax paid by Kootenai County residents to NIC.

Jurgens provided tuition and fee increases for regional two and four-year institutions, and the anticipated tuition and fee increases for those institutions. Discussion took place regarding the possible revenue from new growth in the county, the use of foregone taxes, inflation, tuition reciprocity with other institutions, as well as projected revenue and expenditures for the next fiscal year.

Jurgens gave the property tax history from 1990 to 2004, and noted that the levy rate has decreased steadily during that time. He said that growth in the county has allowed levy to decrease. Additionally, Jurgens noted a new mandate from the Joint Finance-Appropriations Committee requires that NIC and the College of Southern Idaho (CSI) work with the State Board to develop an allocation formula (other than the current 50%-50% agreement) to be used to distribute the state general funds appropriated each year to NIC and CSI.
Jurgens asked for direction from the trustees for the possible tuition increase. The trustees requested data on tuition increases from 1%–5%, as well as two to three years revenue and expenditures projections to other anticipated major changes, including salary increases. Board Chair Williams suggested a 3% increase for FY06 as a target.

**BUDGET DEVELOPMENT TIMELINE**
Vice President Jurgens noted that the timeline developed for planning the budget is on schedule and included in the board material.

**LEGISLATIVE UPDATE**
Kent Propst, Assistant to the President for Community Relations, reported that the legislative session hopes to adjourn by March 30, 2005. He stated that House Bill 103, which amends the existing law to provide that a county's liability for a resident of the county for out-of-district tuition to a community college shall be for the term of the curriculum for which the student is enrolled with a maximum lifetime liability of three thousand dollars. The bill has passed the House and Senate, and the Governor has signed the bill into law.

Propst also reported on other proposed legislation, and stated that Presidents Burke and Meyerhoeffer (of CSI) are working through a proposal for the state general fund support, and they will be making recommendations to the State Board of Education.

**PRESIDENT'S REPORT**
President Burke stated that since the last board meeting, he had met with Marshall Chesrown, LCSC, LCDC, and the City regarding the Stimson Mill property and the educational corridor process. Events attended by Burke included the Women’s Leadership Conference lunch, the SWAC Presidents’ and Athletic Directors’ annual meeting, and the Coeur d’Alene Press sponsored Spelling Bee. He praised Kent Propst and Stacy Zehm for their involvement in the spelling bee.

**SENATE REPORT**
Jim Jeitler, Senate Chair, reported that a first reading of a revised Meeting and Confer Policy and Procedure was considered by the Senate. The process for Meet and Confer has changed, and the policy and procedures were revised to reflect current practice.

**FACULTY ASSEMBLY REPORT**
Susanne Bromley, Faculty Assembly Chair, said that the students and faculty were anticipating Spring Break, and that April 5 is advising day. She thanked board on behalf of the three faculty members that were granted sabbatical leaves, and she also expressed her appreciation for the board’s consideration of the tenure candidates. Bromley stated that faculty had discussed the Meet and Confer process at their last meeting, and encouraged the trustees to seriously consider the salary issues.

**STAFF ASSEMBLY REPORT**
Nancy Edwards, Staff Assembly Chair, stated that staff was seeking candidates for officers for the next academic year and nominees for the annual Staff Achievement Awards. She said that the staff is supportive of proposed recreational center, and that it will be a recruiting tool for employees and students, as well as a tremendous asset for employee work life. Rayelle Anderson was the speaker at the last Staff Assembly meeting and talked about the
community campaign. Edwards reported on staff achievements, and she urged the trustees to keep the staff salary concerns in mind during the budget building process.

**ASNIC REPORT**
Heather Erikson, ASNIC President, reported that the video relay system in SUB is now functional. She also reported on the result of the parking recommendations, and that conversations with administration would continue on that subject. Erikson provided the trustees with a copy of the consultants’ recreational center study which shows a great need for such a facility on campus. She noted that the students support Option B of the study. Discussion occurred regarding the cost, the students’ ability and eagerness to fund the facilities and the amenities that would be available. Erikson stated that the options of the study and funding would be put to student vote, and the board would be kept advised.

**BOARD CHAIR**
Board Chair Williams stated that there many decisions and issues that the board will be dealing with over the next several months.

**REMARKS FOR THE GOOD OF THE ORDER**
Kent Propst provided an update on the capital campaign on behalf of the Development Department. He said that to date $1.56 million has been raised with 285 donors. The campaign will be coming to a conclusion soon with a Triple Boat Float celebration on July 16 featuring the Fabulous Shadows.

Trustee Meyer said she had friends that have attended this year’s Popcorn Forum, and they are enthusiastic about the program. She also praised the recent Professional-Technical Tour, and noted the Scott Hague Memorial Scholarship as well as the death of Jeanne Hoover, wife of former UI President Bob Hoover.

Jim Jeitler reported on several former NIC students and their successes following graduation and in doctoral work. He also expressed his support for the proposed recreational center.

President Burke stated that Kim Lee of NIC has been selected as the NIC New Century scholar. Only one student from the community colleges in each state is selected for this honor.

Trustee Hague thanked NIC and citizens of Coeur d’Alene for their kind responses to the recent loss of his son.

**ADJOURNMENT**
There being no other business to conduct, the following motion was made:

*Motion was made by Trustee Hague, seconded by Trustee Armon, and unanimously approved to adjourn the meeting.*

Time: 9:04 p.m.