BOARD OF TRUSTEES MEETING  
EXECUTIVE SESSION - 4:00 P.M.  
POWDERHORN BAY ROOM  
6:00 P.M.  
DRIFTWOOD BAY ROOM  
STUDENT UNION BUILDING  
DECEMBER 14, 2005  

MINUTES  

CALL TO ORDER AND VERIFICATION OF QUORUM  
Board Chair Williams called the meeting to order at 4:04 p.m. in the Powderhorn Bay Room of the SUB and verified that a quorum of the Board was present at the meeting. Those in attendance were: Mic Armon, Denny Hague, Rolly Williams, Judy Meyer, and Christie Wood (who joined the meeting at 4:20 p.m.), Michael Burke, Rolly Jurgens, Jerry Gee, and Marc Lyons. The following motion was made:

EXECUTIVE SESSION  
MOTION: 12-14-05: 34 Motion was made by Trustee Hague and seconded by Trustee Armon to adjourn to executive session under Idaho Code Sections 67-2345 (c) to conduct deliberations concerning labor negotiations or to acquire an interest in real property which is not owned by a public agency.  
Roll call vote was as follows:  
Mic Armon aye  
Denny Hague aye  
Judy Meyer aye  
Rolly Williams aye  

A discussion took place regarding possible acquisition of property not owned by a public agency. At 5:49 p.m. the executive session was ended, and the Trustees reconvened as follows:

CALL TO ORDER AND VERIFICATION OF QUORUM  
Board Chair Williams called the meeting to order at 6:00 p.m. and verified that a quorum of the Board was present.

ATTENDANCE  
Trustees: Mic Armon  
Denny Hague  
Judy Meyer  
Rolly Williams  
Christie Wood
Also present:  Michael Burke, President
   Jerry Gee, Vice President for Instruction
   Rolly Jurgens, Vice President for Administrative Services
   Bruce Gifford, Vice President for Student Services
   Robert Ketchum, Assistant Vice President for Instruction
   Kent Propst, Assistant to the President for Community Relations
   Marc Lyons, Attorney for North Idaho College
   Lewis Watkins, Staff Assembly Chair
   Bill Richards, Faculty Assembly Chair
   Shelley Cobetto, Senate Chair
   Josh Gittel, ASNIC President

INTRODUCTION OF GUESTS
Alison Atwell of the Sentinel and Donna Montgomery, a local citizen, were introduced as guests.

APPROVAL OF MINUTES
Motion was made by Trustee Meyer and seconded by Trustee Armon to approve the minutes of the October 26, 2005, meeting as presented. The motion was unanimously approved.

OPEN FORUM FOR PUBLIC REMARKS
There were no public remarks; however, Chair Williams stated that Tab 8, City Link Bus Service, would be moved to the first item on the agenda to accommodate John Austin, the guest presenter.

CITYLINK BUS SERVICE
Vice President Jurgens introduced John Austin, the Economic Development Specialist with Panhandle Area Council. Austin presented information on the new bus service between Coeur d’Alene, Hayden, and Post Falls. He explained that several local entities had collaborated in order to receive the grant funds for the bus service. Coverage areas, routes, and data on the number of riders were discussed. Austin thanked the trustees for the generosity of NIC in granting funds to help provide the CityLink Bus.

LEGISLATIVE PROGRAM FOR 2006
Kent Propst, Assistant to the President for Community Relations, reported that the Legislative Committee and the college administration, along with President Burke had drafted the proposed Legislative Agenda. He reviewed the topics covered. The Trustees suggested several clarifications and revisions and gave their approval pending inclusion of the revisions. Propst said that the changes would be made prior to distribution to the local legislators.

ELECTION OF OFFICERS
Board Chair Williams stated that each year the Board holds elections of officers. Therefore, the following nominations were made:

Trustee Wood nominated Trustee Meyer for the position of Treasurer. Nominations closed, and the nomination was approved by unanimous vote of the Board.
Trustee Meyer nominated Trustee Armon for the position of Secretary. Nominations closed, and the nomination was approved by unanimous vote of the Board.

Trustee Armon nominated Denny Hague for the position of Vice Chair. Nominations closed, and the nomination was approved by unanimous vote of the Board.

Trustee Armon nominated Rolly Williams for the position of Board Chair. Nominations closed, and the nomination was approved by unanimous vote of the Board.

**APPROVAL OF NEW POSITIONS**

President Burke noted policy requires approval of new positions. He stated that two new positions were being sought: a 75% Office Assistant position for the Professional-Technical Student Services Coordinator position and a full-time Administrative Assistant position in the President’s Office. Burke explained the need for both positions, and the following motion was made:

**MOTION: 12-14-05: 35** Motion was made by Trustee Armon and seconded by Trustee Hague to approve the 75%, benefited position of Office Assistant in the Professional-Technical Student Services Coordinator office and the upgrade of the part-time position in the President’s Office to a full-time, benefited position of Administrative Assistant. The motion was unanimously approved.

**SUMMER TUITION RATES FOR NON-RESIDENTS**

Vice President Jurgens explained a proposal to eliminate the summer non-resident rate and charge non-residents the in-state tuition. Board Chair Williams noted that the proposal to lower the non-resident tuition will be a “pilot” program to see if the non-resident enrollment increases will make up for the revenue difference from the tuition previously charged. NIC is the only regional institution charging higher tuition rates for out-of-state students for summer. Meyer asked that a report be made to the Board following the change in tuition. The following motion was then made:

**MOTION: 12-14-05: 36** Motion was made by Trustee Armon and seconded by Trustee Hague to approve a non-resident tuition rate of $122 for the first credit and $117 for each additional credit, beginning with enrollments for the summer of 2006. The motion was unanimously approved.

**DISTANCE EDUCATION AND OFF-CAMPUS ENROLLMENT**

Candace Wheeler, Director of Distance Education, provided seven-year trend data to the trustees about the Distance Education and off-campus enrollments. She emphasized the collaborative relationships and technology, as well as community cooperation necessary to make the Distance Education and off-campus sites possible. Wheeler also addressed the current and future uses and advantages of VPNet.
REPORTS
PRESIDENT
President Burke reported on his activities for the past month including his attendance at the Council for Resource Development conference in Washington, DC, where Steve and Judy Meyer were honored with a benefactor award. Other meetings attended by President Burke were the State Board of Education meeting and the Presidents’ Council meeting with Governor Kempthorne. He noted that NIC was well-represented at the December 10 opening of the Human Rights Education Institute and that US Senator Larry Craig had toured the Meyer Health & Sciences Building.

SENATE
Shelley Cobetto, Senate Chair, stated that the Senate had reviewed the Reclassification Procedure and that the new procedure had been adopted by the Human Resources Office and Staff Assembly and takes effect this month. She expressed thanks to Karen Hubbard and Brenda Smith, as well as Staff Assembly Chair Lewis Watkins and his Executive Committee for a job well done. The Senate will meet next on January 19, 2006.

FACULTY ASSEMBLY
Faculty Assembly Chair Bill Richards noted that the semester was closing. He thanked ASNIC for the reception held prior to the Board meeting. Richards said that in January the faculty will be discussing modification of the Tenure Policy and Procedure and four-week summer sessions. He also said that the faculty will be discussing Meet and Confer topics and will have a presentation in February on the proposed international baccalaureate. He and Rhena Cooper will be traveling to Boise to meet with other institutions’ faculty representatives and to talk with legislators.

STAFF ASSEMBLY
Lewis Watkins, Staff Assembly Chair, thanked the trustees for supporting the summer tuition decrease for out-of-state students. He said he has visited the Silver Valley and Sandpoint Centers and remarked on their successes. He mentioned the implementation of the Reclassification Procedure and urged that the same process be used to expedite a revision of the Grievance Procedure.

ASNIC
Josh Gittel, ASNIC President, reported that students are working on the recreational center proposal and the senators are working on their major projects. He said that 88 children from the community had received gifts through St. ASNIC. Gittel stated that a vacancy on the ASNIC board will be filled during Spring semester.

BOARD CHAIR
Board Chair Rolly Williams thanked the students for the reception prior to the meeting. He also stated that local board control was a positive and cited as an example the approval of the summer non-resident tuition that took place earlier in the meeting. Williams said such a revision under a state system might entail months of research prior to implementation.

Williams stated that due to the JFAC meetings, the January Board meeting will be held on January 18, 2006.
ADJOURNMENT

Motion was made by Trustee Armon, seconded by Trustee Hague, and unanimously approved to adjourn the meeting.

Time: 8:37 p.m.

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Board of Trustees Chair    Board of Trustees Secretary