CALL TO ORDER AND VERIFICATION OF QUORUM
Board Chair Williams called the meeting to order at 4:05 p.m. in the Powderhorn Bay Room of the SUB and verified that a quorum of the Board was present at the meeting. Those in attendance were: Mic Armon, Denny Hague, Rolly Williams, and Judy Meyer (who joined the meeting at 4:10 p.m.), Michael Burke, Rolly Jurgens, Donna Ward, and Marc Lyons. The following motion was made:

EXECUTIVE SESSION
MOTION: 03-22-06:04 Motion was made by Trustee Hague and seconded by Trustee Armon to adjourn to executive session under Idaho Code Sections 67-2345 (c) to conduct deliberations concerning labor negotiations or to acquire an interest in real property which is not owned by a public agency.
Roll call vote was as follows:

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<tr>
<td>Mic Armon</td>
<td>aye</td>
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<td>Denny Hague</td>
<td>aye</td>
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<td>Rolly Williams</td>
<td>aye</td>
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A discussion took place regarding possible acquisition of property not owned by a public agency. At 5:56 p.m. the executive session was ended, and the Trustees reconvened as follows:

CALL TO ORDER AND VERIFICATION OF QUORUM
Board Chair Williams called the meeting to order at 6:04 p.m. and verified that a quorum of the Board was present.

ATTENDANCE
Trustees: Mic Armon
          Denny Hague
          Judy Meyer
          Rolly Williams
          Christie Wood
Also present: Michael Burke, President
Paul Olscamp, Interim Vice President for Instruction
Rolly Jurgens, Vice President for Administrative Services
Bruce Gifford, Vice President for Student Services
Robert Ketchum, Assistant Vice President for Instruction
Kent Propst, Assistant to the President for Community Relations
Marc Lyons, Attorney for North Idaho College
Lewis Watkins, Staff Assembly Chair
Rhena Cooper, Substituting for Bill Richards, Faculty Assembly Chair
Shelley Cobetto, Senate Chair
Josh Gittel, ASNIC President

INTRODUCTION OF GUESTS
Linda Ball and Rash Madcour of the Spokesman-Review, Donna Montgomery, Ron and Pam Nilson, local citizens, and Jessica Beehner and Mandolyn of ASNIC, were introduced as guests.

APPROVAL OF MINUTES
Motion was made by Trustee Armon and seconded by Trustee Hague to approve the minutes of the February 22, 2006 meeting, as present. The motion was unanimously approved.

AGING AND ADULT SERVICES
Vice President Rolly Jurgens introduced Pearl Bouchard, Director of Aging and Adult Services, who provided the trustees with the annual report of that program. She reported on the areas served, funding, services provided, and the challenges of the program. Bouchard also told the trustees about the collaborative relationships with other entities, as well as the projections of the general and aging population growth in the service areas.

SABBATICAL LEAVES FOR THE ACADEMIC YEAR 2006-07
Interim Vice President for Instruction Paul Olscamp stated that two faculty members, Dale Marcy, Math and Chemistry Instructor, and Edwina Stowe, Math Instructor, had requested sabbatical leaves during the academic year 2006-2007.

Marcy explained that he will work for National Institute for Occupational Safety and Health Research Laboratory in Spokane, pursuing methods to quantify heavy metals exposures. He also hopes to complete projects for publication in refereed journals.

Stowe explained that she will develop curriculum for use in Math 123 or Math 257 based upon geometrical transformations and tessellations using examples from art. She will adapt the material for use in art classes to help students understand the relevance of mathematics throughout the curriculum.

Olscamp told the trustees that the teaching duties will be covered by letters of appointment or other instructors within the division, and no additional funds will be necessary. The following motion was then made:
MOTION 03-22-06: 05 Motion was made by Trustee Armon and seconded by Trustee Meyer to approve and grant the sabbatical leaves for Dale Marcy for Fall semester 2006 and Edwina Stowe for Spring semester 2007.

NEW POSITION REQUEST
President Burke requested a full-time benefited position for an Admissions Recruitment Specialist to help with the recent decline in enrollments. The recruitment specialist will be responsible for recruiting in Montana, Washington, and other areas, as well as undertaking a telemarketing program. Vice President Gifford fielded questions from the trustees regarding the new position, and after discussion of duties and salary, the following motion was made:

MOTION 03-22-06: 06 Motion was made by Trustee Armon and seconded by Trustee Hague to approve the new full-time, benefited position of Admission Recruitment Specialist.

TENURE CANDIDATES
Interim Vice President Olscamp presented Michael Horswill, Craig Morris, Ken Ostaszewski, Marti Stow, Phillipe Valle as candidates recommended for tenure. The candidates' applications have been reviewed and evaluated by the Tenure Committee, and the tenure files are housed in Olscamp's office for review by the trustees. Trustee Armon asked about the Tenure Policy revision, and he noted that last year he stated he would not approve tenure until the issue of reduction in the workforce due to low program enrollment was in place. President Burke stated that Olscamp's office, the college attorney, and he were now revising a policy to address the issue of reduction in workforce due to low enrollment. Burke stated that the policy would be presented to the Senate in April. Olscamp said that the policy may not be through the faculty and Senate, before the April Board meeting. It was requested by the Trustees that the policy be completed as soon as possible.

TUITION, FEES AND CLASS FEES FY2006-07
Vice President Jurgens said a 5.2% increase in resident and 2% in non-resident tuition are being proposed. The resident tuition would be increased by $49 per semester, which is the lowest regional resident tuition. Jurgens showed charts comparing the regional institutions estimated tuition and fee increases per semester. He said that the NIC non-resident tuition and fees are higher than the regional institutions and that the administration is looking at ways to revise this to be more competitive.

Jurgens also reviewed the fee increases and noted that Josh Gittel wanted to address the trustees regarding the students' fees. Gittel requested an increase for ASNIC from $2 to $5 per semester. He noted that the students want to expand programs that directly affect students, including the Ambassadors Program, Student Events, student crisis relief, student leadership major projects, and aid for funding of clubs on campus, students. Gittel noted that many members of students clubs have had the opportunity to compete nationally, and the clubs often need help with funding to send students to
compete. He cited the Sentinel and the Business Professional of America as two clubs that consistently have students competing at a national level. Gittel noted that ASNIC works with the Inter-Club Council to provide support, and that support has been reduced the last two years. He stated that increasing the student fee will help with retention through participation in student clubs. The clubs keep students at the campus and provide a support system, stress relief, and student leadership. Gittel also said that daily operations costs for the ASNIC office have also increased.

**BUDGET DEVELOPMENT TIMELINE**

Vice President Jurgens explained that the developmental goals are used to prepare the departmental budgets for submission to vice presidents and President’s Cabinet. The budget process will be developed according to the timelines as set forth in the attachment to the background statement. Jurgens noted that the President’s Cabinet is working with a current year deficit, and internal reallocations may be necessary. The deficit is due to the decreased student enrollment.

**LEGISLATIVE SESSION REVIEW**

Assistant to the President for Community Relations Kent Propst told the Trustees that a lot of activity took place in the legislature, but no formal conclusions had taken place. He reviewed the various bills that relate to the community colleges, and stated that he was not able to make predictions for the outcomes. The bills were changing rapidly. Propst also noted that the State Board of Education had not yet approved the proposed funding allocation that had been jointly prepared by NIC and the College of Southern Idaho.

**REPORTS**

**PRESIDENT**

President Burke presented Judy Meyer with the framed commemorative program and photos from the Council for Resource Development conference held in Washington in December. Burke reported on his other activities of the past month including attending the State Board meeting, an AACC Board retreat, the Sandpoint Chamber of Commerce, the Wallace/Kellogg Joint Chamber of Commerce, and the Silver Valley Center Information Fair. He also met with Chief Allan, Coeur d’Alene Tribal Chair, and Majorie Zarate, Education Director of the Coeur d’Alene Tribe to discuss a community college outreach center in the Plummer/Worley area. Burke also attended the Chamber Upbeat Breakfast, and the Phi Theta Kappa Induction Banquet. He expressed his appreciation to Stacy Hudson for her work and the Coeur d’Alene Press for their co-sponsorship with NIC of the North Idaho Regional Spelling Bee. The annual Popcorn Forum and Human Rights Banquet were also noted by Burke.

Burke also reported on the review of the student application and admissions processes in order to simplify these operations. He said that a retention committee is working with students in order to determine ways to increase retention. Work is being done to increase new class offerings in credit and non-credit areas, and courses with low enrollments are being reviewed for relevancy.
SENATE
Senate Chair Shelley Cobetto said that there are a number of policies before the Senate, which will be coming to the Board soon. She noted that any policies that need approval before the end of the academic year needed to be sent to the Senate as soon as possible, as the Senate board does not meet during summer months.

FACULTY ASSEMBLY
Rhena Cooper, substituting for Bill Richards, Faculty Assembly Chair, expressed kudos for awarding the sabbatical leaves to Dale Marcy and Edwina Stowe. Cooper told the trustees that the faculty held a special session to address HB699 (the community college districting bill). The faculty passed a resolution unanimously, to support the concept of increasing access to community colleges, but because of problems within the proposed legislation of governance and funding, they could not endorse it. The faculty did recommend an interim committee in the resolution. The faculty also discussed how they can be a part of the solution with the proposed legislation.

Cooper also reported on the Embry Grant, and the lab internships that have been made available to NIC students through the grant process. She noted that one of the partnering labs has donated the grant funding for the student internship back to the NIC Foundation.

Board Chair Williams thanked the faculty for the resolution and analysis of the community college bill and for taking the time to learn about it, and take action.

ASNIC
Josh Gittel, ASNIC President, said that the students are working on budgets and the student elections. He said he will attend only one more meeting of the Board of Trustees. The ASNIC leadership team is finishing the student handbook as well as their major projects. On-line voting may be in place next year, which may result in greater voter turnout by students.

REMARKS FOR GOOD OF THE ORDER
Trustee Wood suggested opening the campus to the community for charity fundraisers, such as the Excel Foundation, Wine, Stein, Dine, etc. for events that serve alcohol. Wood said she would like the other trustees to consider the issue. Discussion of the topic took place and the trustees asked for more information or policies on similar use by other institutions. College attorney Marc Lyons was requested to research the special use permit. Burke said he would bring the information to the Board at the April meeting.

Trustee Meyer suggested a joint meeting of the trustees of NIC and the College of Southern Idaho through the use of a technological link. She also brought to the attention of the other trustees two news articles.
ADJOURNMENT

Motion was made by Trustee Armon, seconded by Trustee Hague, and unanimously approved to adjourn the meeting.

Time:  9:13 p.m.

________________________________________  ________________________________
Board of Trustees Chair                        Board of Trustees Secretary