



ASNIC STUDENT GOVERNMENT CONSTITUTION

ARTICLE I. NAME

SECTION 1. Student Body

The student body under this constitution shall be known as the Associated Students of North Idaho College. The official abbreviation shall be ASNIC.

SECTION 2. Student Government

The Student Government of North Idaho College is referred to as the ASNIC Student Government or ASNIC SG.

ARTICLE II. PURPOSE

SECTION 1. Mission Statement

The purpose of the ASNIC Student Government shall be to serve as the official representative voice of the student body; to facilitate effective communication between students, the college administration, and the community; and to promote student advocacy, academic excellence, and campus engagement.

SECTION 2. Statement of Authority

The ASNIC Student Government shall operate as an integral part of the shared governance system of North Idaho College and shall have the authority to act on all matters related to student welfare and interests. The ASNIC Student Government reserves the right to either accept or decline by vote any initiative, proposal, or project not specifically required within the Constitution and Bylaws.

ARTICLE III. MEMBERSHIP

SECTION 1. General Membership

All students currently enrolled at North Idaho College who have paid the ASNIC fee, or who are enrolled as Dual Credit students, shall be members of ASNIC.

SECTION 2. Discrimination Policy



Membership in ASNIC and the exercise of all member rights shall not be denied on the basis of race, color, religion, sex, national origin, age, genetic information, veteran status, sexual orientation, gender identity or disability in any educational programs or activities receiving ASNIC funds.

SECTION 3. Rights of Members

CLAUSE 1. Right to Vote

Each member of ASNIC shall have the right to vote in all duly authorized student elections in accordance with procedures established in the Bylaws.

CLAUSE 2. Right to be Represented

Each member shall have the right to representation through the ASNIC Student Government, which shall act on behalf of the student body in matters of student interest and welfare.

CLAUSE 3. Right to Attend Board Meetings

Each member shall have the right to attend board meetings of the ASNIC Student Government except in cases where executive session is declared in accordance with applicable policy.

CLAUSE 4. Right to View Open Records

Each member shall have the right to access and review official records of the ASNIC Student Government, in accordance with institutional policy and applicable laws governing public records.

CLAUSE 5. Right to Inquire of the Student Government

Each member shall have the right to submit questions, concerns, or proposals to the ASNIC Student Government and to receive a timely and reasonable response.

CLAUSE 6. Right to Participate in Clubs/Organizations

Each member shall have the right to participate in ASNIC-recognized clubs and organizations, subject to the rules and eligibility requirements established by those organizations and ASNIC policies.

CLAUSE 7. Right to Run for Student Government

Each member shall have the right to seek election to ASNIC Student Government positions, provided they meet the eligibility requirements set forth in this Constitution and Bylaws.



ARTICLE IV. OFFICERS

SECTION 1. Student Government Membership

CLAUSE 1. Authority

All legislative powers herein granted shall be vested in the ASNIC Student Government.

CLAUSE 2. ASNIC Student Government Makeup

ASNIC Student Government shall consist of the following elected positions: President, Vice President, and six Senators. One Senator will be elected by the ASNIC Student Government members to serve as President Pro Tempore.

CLAUSE 3. Presiding Officer

The President shall preside over all meetings and select committees of the ASNIC Student Government. In the event that the ASNIC President is absent, the ASNIC Vice President shall assume the presidential duties. In the absence of both the President and the Vice President, the President Pro Tempore shall preside over ASNIC Student Government meetings.

CLAUSE 4. Executive Team

The Executive Team shall consist of the President, Vice President and the President Pro Tempore as voting members, and the ASNIC SG Advisor(s) shall serve as ex officio members.

SECTION 2. Eligibility and Requirements

CLAUSE 1. Credit Hours

To be eligible to serve as an ASNIC representative in a Senator, President, or Vice President position a student must be enrolled in at least 9 credit hours at North Idaho College.

CLAUSE 2. Grade Point Average Requirement

Students must have a cumulative GPA of 2.5 to run for office and hold ASNIC-based positions and are required to maintain a GPA of 2.5 while serving in an ASNIC SG role (to include Student Government, Events Board, and FAST). The ASNIC Student Government Bylaws outline procedures in the case the 2.5 GPA is not maintained.

CLAUSE 3. Term Limits

A term is defined as one fall and one spring semester. A student may not serve for more than three terms as any ASNIC Officer in any capacity. A student may not serve for more than two terms in an executive position (ASNIC President or Vice President).

CLAUSE 4. Ethics Code



Members of ASNIC Student Government pledge to uphold and promote the Student Code of Conduct during their time of service throughout the college community. The ASNIC Student Government will conduct themselves in a manner worthy of representing all students as the representatives of the student population. Thus, ASNIC Student Government has created what shall hereby be known as the Code of Ethics. ASNIC Student Government Officers responsibility regarding the Code of Ethics shall be outlined in the ASNIC Bylaws.

SECTION 3. Duties and Responsibilities

This section summarizes the duties and responsibilities of ASNIC SG Officers. Refer to the Bylaws for a full enumeration of duties.

Each member of the ASNIC Student Government shall be subject to a Senator review at midterms and the end of each semester.

CLAUSE 1. General Duties

- Abide by the ASNIC SG Constitution and ASNIC SG Bylaws and ensure individual work is meeting job requirements through the development of weekly narratives, verbal discussion, and other means.
- Work at least 6-8 hours per week in support of the ASNIC Student Government.
- Post and serve a minimum of four outreach hours per week.
- Join and actively participate in a fairly distributed number of college committees.
- Ensure students have multiple ways to share ideas and concerns and ensure student inquiries are responded to in a timely manner.
- Attend all the ASNIC SG meetings including weekly work meetings and monthly ASNIC SG Board Meetings.
- Attend all the ASNIC SG events and workshops as they relate to leadership development and team building.

CLAUSE 2. President Pro Tempore

- Maintain all requirements of an ASNIC Student Government Senator (as outlined in the ASNIC SG Constitution and ASNIC SG Bylaws) while completing additional duties related to the role of President Pro Tempore.
- Maintain responsibilities of the ASNIC SG President and the ASNIC SG Vice President in their absence.
- Attend all ASNIC SG Executive Team meetings and provide and serve as a liaison between the Senate and the Executive team.



CLAUSE 3. Vice Presidential Duties

Maintain all requirements of an ASNIC SG Senator while completing additional duties related to the role of the ASNIC SG Vice President as outlined in the ASNIC SG Constitution and ASNIC SG Bylaws.

- Work at least 8-10 hours per week in support of the ASNIC Student Government and campus constituents
- Post and maintain at least 4 of the total work hours as outreach hours in order to be available to students, make progress on projects, emails, committee tasks, and other related business.
- Attend all the ASNIC SG Executive Team meetings, weekly work meetings, and monthly ASNIC Board meetings.
- Attend all the ASNIC SG events and workshops as they relate to leadership development and team building.
- Assume all individual duties of the President in the case of their absence.
- Serve as the Chair or appoint a Chair of the Intra Club Council (ICC), create monthly agendas, and facilitate a monthly meeting of ICC constituents.
- Assist new clubs in the development of their constitutions and educate them on the procedures and policies set forth in the Club Handbook.
- Conduct an annual review of the Club Handbook for relevance of information and to achieve best practices.
- Assist in holding the ASNIC SG responsible for abiding by the ASNIC SG Constitution.

CLAUSE 4. Presidential Duties

- Maintain all requirements of an ASNIC SG Senator while completing additional duties related to the role of the ASNIC President as outlined in the ASNIC SG Constitution and ASNIC SG Bylaws.
- Work at least 8-10 hours per week in support of the ASNIC Student Government and campus constituents.
- Post and maintain at least 4 of the total work hours as outreach hours in order to be available to students, make progress on projects, emails, committee tasks, and other related business.
- Ensure student constituents have multiple ways to share ideas and concerns, and ensure that student inquiries are responded to in a timely manner.
- Attend and preside over all ASNIC SG weekly meetings and ASNIC SG Board meetings and gather input to develop agendas in advance of meetings.
- Attend all the ASNIC SG Executive Team meetings.
- Facilitate and lead a formal ASNIC SG Board Meeting monthly throughout the fall and spring semesters.
- Serve as a representative to the Board of Trustees as a Constituent Leader of the ASNIC student body.
- Call special sessions of the ASNIC SG as needed to address immediate and unforeseen situations.



SECTION 4. Advisors

CLAUSE 1. Employee Status

At least one employee at North Idaho College shall act as the advisor to ASNIC Student Government. The advisor shall assist and advise the ASNIC SG as needed. The advisor assists in monitoring ASNIC Student Government position requirements and is responsible to ensure GPA requirements are maintained.

CLAUSE 2. Appointment & Time Commitment

An ASNIC Advisor shall be appointed by the Dean of Students. An Advisor must designate a significant portion of their time to the organization, as part of their official job description. There may be more than one advisor appointed by the Dean of Students.

SECTION 5. Elections and Process to Fill Vacant Positions

CLAUSE 1. Elections

All requirements for conducting Student Government elections and campaigns shall be governed by guidelines as set forth in the ASNIC SG Bylaws. All elections and campaigns are supported by the ASNIC SG Election Committee.

CLAUSE 2. Voting

All ASNIC Student Government elections must have voting open for at least a full week when voting during Student Government elections. Students have the ability to cast one vote for President, one vote for Vice President, and one vote per open Senate seat as outlined in the Bylaws. No candidate may receive more than one vote per student.

CLAUSE 3. Vacant Positions

If an ASNIC Executive position (President or Vice President) becomes vacant during the semester, the position will be filled by Executive succession. If the President Pro Tempore position becomes vacant, or if the designated successors to the President or Vice President positions wish to retain their original positions, the vacant position may be filled by another Student Government officer if they receive a majority vote from the current Student Government. If a student government general Senator position becomes vacant during the semester, members of the ASNIC Student Government may conduct interviews of interested candidates. The full process for filling vacancies is outlined in the ASNIC Student Government Bylaws.

SECTION 6. Resigning or Removal from Student Government Positions

CLAUSE 1. Resignation

If a Student Government member wishes to resign a letter of resignation should be provided to the ASNIC SG President and the Advisor(s).



CLAUSE 2. Removal

Removal of office may occur for negligence of duties, poor academic performance, and/or a serious violation of the ethical or behavioral standards set out in the Student Handbook.

CLAUSE 3. Appeal

An appeal process is available for an officer removed from the Student Government and is outlined in the Bylaws.

ARTICLE V. MEETINGS

SECTION 1. Regular Meetings

The ASNIC Student Government shall hold regular meetings at a time and place established by the Student Government. The frequency and scheduling of such meetings shall be determined in the Bylaws. Notice of regular meetings shall be provided to members in accordance with established procedures.

SECTION 2. Special Meetings

Emergency team meetings may be called by a member of the executive team or by a majority vote. The meeting must be called with at least 24 hours' notice.

SECTION 3. Quorum

The minimum number of voting members required to be present at a meeting for normal business to take place. A majority of the ASNIC SG shall constitute as a quorum.

SECTION 4. Online Meetings

Meetings may be attended online as needed. Virtual attendees will still be classified as voting members and included in the quorum.

ARTICLE VI. EXECUTIVE TEAM

SECTION 1. Composition

The executive team is composed of three positions: President, Vice President and President Pro Tempore. The President and Vice President are chosen by the student body in the elections. The President Pro Tempore is elected by a majority vote by the Student Government Senators, Vice President and President.

SECTION 2. Quorum

The minimum number of voting members required to be present at an executive meeting for normal business to take place. A majority of the executive team shall constitute as a quorum.



ARTICLE VII. COMMITTEES & AFFILIATE GROUPS

SECTION 1. ASNIC Student Government Committees

The ASNIC Student Government shall establish various internal committees, including a Budget Committee, an Election Committee, and a Projects Committee as needed. The formation and structure of these committees is detailed in the Bylaws.

SECTION 2. Special (Ad Hoc) Committees

Clause 1. Formation

Special committees may be formed by the President or Vice President as recommended by any member of the Student Government.

Clause 2. Meeting Duration and Frequency

If the special committee is among student government members only, the meeting time and frequency will be agreed upon by committee members.

SECTION 3. Campus Committees

Members of the student government should aim to represent the student body by serving on committees around campus. Attending regular meetings and providing feedback on committee progress at student government weekly meetings is encouraged to ensure that the team remains up to date with campus affairs.

SECTION 4. Student Events Board

CLAUSE 1. Mission, Vision, and Values

Mission: The Student Events Board will strive to connect the students of North Idaho College to build an inclusive community and enhance their college experience by offering a variety of engaging and relevant activities.

Vision: To enhance the sense of community among North Idaho College students to elevate their college experience.

Values: To maintain integrity, authenticity, acceptance, growth, and diversity, while creating a space for students to interact outside of the formal academic setting.

CLAUSE 2. Events Board Makeup

Student event board makeup, eligibility, and advisor role is detailed in the Bylaws. Student Event Board members will meet and work to gather input via word of mouth, survey, or other manner from the ASNIC constituents in order to host activities that are meaningful and interesting to the student body. Events may be held on and off campus and should contribute to individuals' sense of community and engagement as an NIC student.



SECTION 5. ASNIC Clubs

CLAUSE 1. Mission Statement

ASNIC Clubs provide students opportunities for learning outside the classroom; meeting people with similar interests; developing life, work, and leadership skills; gaining a broader experience and a greater perspective, and engaging students as citizens of the campus community.

CLAUSE 2. Intra-Club Council

Intra-Club Council (ICC) will meet on a monthly basis to approve new clubs, share projects, hold clubs accountable to the procedures set within the club handbook, and make recommendations for the handbook on an annual basis. Intra-Club Council governing powers and membership are detailed in the Bylaws.

ARTICLE VIII. PARLIAMENTARY AUTHORITY

SECTION 1. Robert's Rules of Order

The rules contained in the current edition of **Robert's Rules of Order Newly Revised** shall govern the ASNIC Student Government in all cases to which they are applicable and in which they are not inconsistent with this Constitution, the Bylaws, and any special rules of order ASNIC may adopt.

ARTICLE IX. GOVERNING DOCUMENTS

SECTION 1. Establishment and Revisions to the Constitution

CLAUSE 1. Establishment

The Constitution shall be written and amended by the ASNIC Student Government. Revisions to the Constitution may be proposed by a majority vote of ASNIC Student Government or a petition signed by 5% of ASNIC members.

CLAUSE 2. Revision

The ASNIC Student Government must provide notice of proposed revisions and pending vote by publicly posting the draft revised document for at least one week to allow viewing and comments by all ASNIC members. The changes can be approved by a simple majority vote of those cast by the ASNIC student body.

CLAUSE 3. Authority over Previous Versions

The most current version of the ASNIC Student Government Constitution supersedes all past versions.

SECTION 2. Establishment and Revision of the Bylaws



The Bylaws shall be written and amended by the ASNIC Student Government. Revisions to the Bylaws may be approved by a majority vote of the ASNIC Student Government.

ARTICLE X. FINANCES

SECTION 1. Funding

The Student Government is funded by student fees, known as the ASNIC fee. The ASNIC fee is approved by the North Idaho College Board of Trustees as part of the college budgeting process. The fees are collected by student accounts as part of the registration process and transferred to the ASNIC SG account.

SECTION 2. Fiscal Year

The fiscal year of ASNIC shall begin on July 1 and end on June 30 of the following year.

SECTION 3. Annual Budget

CLAUSE 1. Establishment

An annual budget for the upcoming fiscal year will be developed by an ASNIC Student Government Budget Committee in conjunction with college accounting services.

CLAUSE 2. Approval

The annual budget will be affirmed by majority vote of the ASNIC SG at a board meeting before the end of the current fiscal year.