

Points	Category/Evaluation	Boyles Law	Mike Gridley	Holland and Hart	Stevens Clay
35 pts	Experience related to the firm, and Principal Attorney, on matters related to potential College business. This includes but is not limited to experience as a public solicitor and knowledge of the Open Meeting Laws, FERPA, Title IX, HIPPA, disability service experience, and general experience with contract and employment law.				
35 pts	Firm's experience in working with governmental agencies at the federal, state, and local levels on matters relevant to the College, including compliance requirements.				
	o Demonstrated experience in sensitive human resource, employment/personnel issues				
	o Demonstrated experience with state and federal law involving student rights and obligation issues (such can include compliance with state and federal statutes and regulations such as FERPA Title IX and disability service matters)				
	o Demonstrated experience with matters related to public works and other bidding compliance issues.				
	o Significant experience and demonstrated expertise in current public records law compliance				
10 pts	Firms' apparent ability to provide timely services to the College.				
15 pts	Proposed price structure.				
5 pts	Proximity of local office to North Idaho College Main campus (zero points if over 100 miles away)				
	Total	0	0	0	0

A. Proposal Requirements:

Each proposal will be evaluated based on all of its contents and a contract awarded to the responsible Firm whose proposal is, in the opinion of NIC, determined to be most advantageous to NIC, when all factors are considered.

The following items must be included in the proposal:

- Information about the attorney/firm that would serve the College as well as general information about the attorney/firm overall including practice areas and size of firm.
- A summary of the strengths of the firm and how it believes that the firm could assist NIC in the capacity of legal counsel. Include any experience serving public entities, particularly public colleges and or universities.
- An affirmation of the ability of the firm's representative to attend to College needs, including availability at early morning or evening meetings and the firm's ability to handle ad hoc issues on time.
- As appropriate, provide information on the experience of other firm members who may assist the college.
- A comprehensive fee schedule for services.

Required Services:

- Advise and alert the Board and Administration on how the law may affect current and emerging business and policy decisions of the college. Monitor proposed legislation and changes in the law that may impact the College and notify the Board and Administration of such changes or proposed legislation in a timely fashion.
- Provide legal opinions, advice, and assistance to the College, and the Board.
- Assist the college in reviewing proposals and contracts for services when requested.
- Attend board meetings (scheduled monthly) and prepare responses to legal issues on the agenda. When requested, draft board resolutions. Review minutes following board meetings.
- Be available and accessible at all times for designated college staff.
- Provide advice and counsel on personnel issues.
- Handle litigation, either directly or as liaison to insurance retained council for matters covered by applicable liability insurance. Demonstrated experience in education law, contract drafting, and review.
- Licensed to practice law in Idaho. License to practice in Washington preferred but not required.