



North Idaho College

Agenda Dormitory Housing Commission

April 18, 2018

Noon

Student Wellness Center, Room 208

North Idaho College

AGENDA:

CALL TO ORDER

John Marcheso, Chair

Verification of Quorum

Review/Approval of Minutes from February 7, 2018

NEW BUSINESS:

Tab 1: FY19 Annual Budget Proposal, Dormitory Housing Commission Operations

Graydon Stanley/Steve McGroarty

GOOD OF THE ORDER/PUBLIC COMMENT

ADJOURN

Approval of Minutes, February 7, 2018



North Idaho College

Dormitory Housing Commission Meeting Minutes February 7, 2018 at Noon Edminster Student Union Building, Driftwood Bay Room

Call to Order and Verification of Quorum:

Chair Marcheso called the meeting to order at 12:30 pm and verified that a quorum was present.

Attendance:

Commissioners: Chair John Marcheso attended the meeting by phone
Vice-Chair Mic Armon attended in person

Commissioner Sandy Patano was unable to attend. Commission Secretary Sarah Garcia was also present.

Review/Approval of Minutes:

Chair Marcheso made a motion to approve the minutes of April 6, 2017; Commissioner Armon seconded the motion and the minutes were approved.

Tab 1: Request for FY18 budget revision, capital expenditure

Auxiliary Services Accountant Steve McGroarty made a request to replace the Residence Hall wireless lock system with wired locks due to high traffic failures. All lock failures require repairs from vendor ASG at a quickly mounting cost. The replacement cost is quoted at \$268,452, with a timeline of 6-8 weeks. We would propose repair prior to June 2018. The proposed system will align with other campus buildings. The life of a wired system is estimated for 10 years, with a failure rate of less than 1%.

Commissioner Armon asked if there was a possibility of a second bidder? Mr. McGroarty replied that they are a sole source on campus, which will help us expedite the process. Commissioner Armon asked why this is critical? Mr. McGroarty replied that the safety of our residents is our primary concern. We have been experiencing higher than normal failure rate, and that leads to residents propping their doors open. We have an electronic lock system with a prox card to open common area between suites. Only staff have hard keys to open manually.

Secretary Sarah Garcia commented that we have discussed this on campus since last fall and were hoping to wait until the annual meeting, but we are looking at timing to get work scheduling on the calendar with the least disturbance to residents. If approved today, we could possibly start the project during spring break.

Commissioner Armon stated we needed to reopen FY18 budget, and Ms. Garcia proposed that the commissioners make an amendment for a specific dollar amount and specific purpose. Our reserve is currently 4.7 million dollars.

Motion: Chair Marcheso made a motion to amend the FY18 budget and allocate \$268,000+ for lock replacement for the Residence Hall. Vice-Chair Armon seconded the motion; motion carried.

Tab 2: FY18 Year-to-Date Financial Status

Mr. McGroarty stated there had been a revision on the documents e-mailed to commissioners last week to account for the spring 2018 enrollment, as those numbers came in lower than forecasted. The revised documents are now what the Commissioners have before them.

Our building revenues are about \$40,000 down. Dining Services are impacted by consumer behavior, with a decrease in beverage sales—students are drinking less soda, so it is incumbent upon us to find healthy choices. The Residence Hall has buoyed operations; we had full occupancy in the fall, and spring occupancy is 188 beds out of 190. Our forecast includes an additional \$20,000 and on lock repair and we want to eliminate \$18,000 of that.

Commissioner Armon asked if the \$200,000 loss includes lock repairs? Mr. McGroarty confirmed this. Commissioner Armon asked about the revenue loss; Mr. McGroarty replied that campus enrollment is a big driver. Our spring numbers are at 5,672 now; almost 8% down. As a result, our Student Rec Center PE fees are decreased, as well as a direct impact to our Student Services Fee Fund revenue, which has decreased by \$85,500. Ms. Garcia added that another shift is that as the college's dual credit high school students increase, there is a negative impact on fees; dual enrolled students do not pay these student fees. Commissioner Armon inquired as to our enrollment percentage of full-time to part-time; Mr. McGroarty replied that our part-time students (taking less than 12 credits) account for 70%. Mr. McGroarty concluded his presentation that we would develop a more aggressive strategy, and the forecast will be updated in April.

Ms. Garcia stated that we had budgeted some of the fund balance, so we anticipate \$132,000 to meet the debt service requirement. The good news is that overall we are operating at least at break even, if not a small profit, despite the enrollment decline and impact on student fees.

There was no motion made on the year-to-date financial status discussion at this time.

The Commissioners discussed their availability for the annual meeting, and it was determined that all commissioners could be available between April 15 and April 30.

Adjourn:

Chair Marcheso made a motion to adjourn the meeting. Vice Chair Armon seconded the motion and the meeting was adjourned at 12:53 pm.

**Tab 1, FY19 Annual Budget Proposal
Dormitory Housing Commission Operations**

Dormitory Housing Commission of North Idaho College

FY 2019 Preliminary Budget Summary (Workbook Summary)

Auxiliary Enterprises, Student Wellness & Recreation Center, Student Services Fee Fund

Presented is the Fiscal Year 2019 Preliminary Operating Budget for the following Funds / Operations:

• Cardinal Bookstore	Go To Page →	BK			
• Dining Services	Go To Page →	DS			
• Residence Hall	Go To Pages →	RH	RH BE	RH Pricing	RH Occ
• Student Union Operations	Go To Page →	SU			
• Financial Services	Go To Page →	FS			
• Student Wellness & Recreation Center	Go To Pages →	SR	SR Mbr Pricing	SR Rntl Rates	
• Student Services Fee Fund	Go To Page →	SS			
• Combined	Go To Pages →	Coverage	19 - 18 Variance	18 - 18 Variance	Margin

Fiscal Year 2019 Major Impact Areas as follows:

Enrollment

- ◆ FY 2019 Enrollment Projection
 - 3.00% FTE Enrollment Decline
 - 5.00% Student Fee Decline (Student Wellness & Recreation Center) = **(\$24,673)**
 - 5.00% Student Fee Decline (Student Union Fee) = **(\$26,374)**

Increase in Personnel Expenses (Wages & Medical Insurance)

- ◆ 3.00% Salary / Wage Increase for Full-Time Staff ≈ \$17,368
- ◆ 2.00% Increase to Medical Insurance ≈ \$1,815

Dormitory Housing Commission Debt-Service Obligation

- ◆ FY 2018 Forecast: Debt-Service Coverage = 1.25 (minimum) with \$224,000 Fund Balance support
- ◆ FY 2019 Budget: Debt-Service Coverage = 1.25 (minimum) with \$266,000 Fund Balance support
- ◆ Series 2012 (Residence Hall) - 2nd Year of Bond Acceleration (matures FY 2022)
 - * Fifty-percent assignment to Residence Hall and Student Services Fund internal Operating Statements
- ◆ Series 2016 (Student Wellness & Recreation Center) Bond - Interest Only (FY 2017 - FY 2022)

Personnel Changes

- ◆ Zero New Positions Requested

Additional Comments

- ◆ **Cardinal Bookstore**
 - Follett Contract - \$250,000 Guaranteed Annual Income Ends (Contract clause 10.1)
- ◆ **Dining Services**
 - 3.00% Market Food Price Increase
 - 2.50% Catering and Summer Camp Catering Price Increase
 - RFP for Contracted Services in Progress (Target: August 01, 2018)
- ◆ **Residence Hall**
 - No change to Total Rate (adjustment within categories):
 - * Single with \$2,200 Meal Plan = \$9,000 Annual
 - * Double with \$2,200 Meal Plan = \$6,700 Annual
 - Occupancy Forecast = 95.20% (Three-Year Average = 94.28%)
- ◆ **Student Union Operations**
 - Funding Source = Student Services Fee Fund
- ◆ **Financial Services**
 - Salary & Medical Insurance change only
- ◆ **Student Wellness & Recreation Center**
 - Development of additional Revenue Streams
 - * Facility Rentals / Programming Fees
 - Modified Hours-of-Operation
- ◆ **Student Services Fee Fund**
 - Student Union Common Area Furniture: \$40,000 to complete 3-Year Replacement Plan = \$100,000 Total

Dormitory Housing Commission of North Idaho College

FY 2019 Preliminary Budget Summary

Auxiliary Enterprise, Student Services Fee Fund, Student Wellness & Recreation Center

	FY 2019 Budget	FY 2018 Forecast	FY 2018 Budget Revised	FY 2018 Budget Original	FY 2017 Actual
Building Revenues					
Revenue from Sales and Rentals (Auxiliary Enterprise & SWRC)	\$ 2,136,428	\$ 2,198,920	\$ 2,214,844	\$ 2,214,844	\$ 2,958,820
Interest Income (Auxiliary Enterprise)	2,100	2,220	1,200	1,200	1,418
Total Building Revenues	\$ 2,138,528	\$ 2,201,139	\$ 2,216,044	\$ 2,216,044	\$ 2,960,238
Operations and Maintenance Expense					
Cost of Merchandise Sold	\$ 457,072	\$ 484,383	\$ 418,319	\$ 418,319	\$ 1,318,971
Salaries and Benefits	1,159,981	1,121,980	1,187,747	1,187,747	977,072
Repairs, Maintenance and Supplies	103,081	156,668	44,500	44,500	78,532
Utilities and Garbage	97,803	113,156	118,254	118,254	123,736
Other Operating Expenses	184,996	201,109	172,582	172,582	152,766
Total Building Expenses	\$ 2,002,932	\$ 2,077,295	\$ 1,941,402	\$ 1,941,402	\$ 2,651,076
Net Revenues of Buildings	\$ 135,596	\$ 123,844	\$ 274,643	\$ 274,643	\$ 309,162
Student Union Fee	\$ 501,114	\$ 527,488	\$ 571,671	\$ 571,671	\$ 580,305
Student Wellness & Recreation Center Fee	468,791	493,464	534,789	534,789	542,866
Student Services Fee Fund Revenue	\$ 969,905	\$ 1,020,952	\$ 1,106,460	\$ 1,106,460	\$ 1,123,170
Total Pledged Revenues	\$ 1,105,500	\$ 1,144,796	\$ 1,381,103	\$ 1,381,103	\$ 1,432,332
Debt-Service on Parity Obligations					
Series 2012 Bonds (Residence Hall)	\$ 821,650	\$ 819,161	\$ 818,400	\$ 818,400	\$ 765,488
Series 2016 Bonds (Student Wellness & Recreation Center)	279,856	279,856	279,856	279,856	303,651
Total Debt-Service	\$ 1,101,506	\$ 1,099,017	\$ 1,098,256	\$ 1,098,256	\$ 1,069,139
Available for Capital Expenditures or Increase in Fund Balance	\$ 3,994	\$ 45,779	\$ 282,846	\$ 282,846	\$ 363,193
Fund Balance Support					
Operations (Auxiliary Enterprise & SWRC)	\$ 266,000	\$ 224,000	\$ -	\$ -	\$ -
Debt-Service Coverage	1.25	1.25	1.26	1.26	1.34
Capital Outlay					
Equipment and Improvement (Auxiliary Enterprise)	\$ -	\$ 260,373	\$ 309,873	\$ 49,500	\$ 1,773
Equipment and Improvement (Student Services Fee Fund)	-	-	60,000	60,000	9,048
Equipment and Improvement (Student Wellness & Recreation Center)	-	-	1,500	1,500	9,170
Total Capital Outlay	-	260,373	371,373	111,000	19,990
Net Change in Fund(s) Balance	\$ 3,994	\$ (214,594)	\$ (88,527)	\$ 171,846	\$ 343,202
Auxiliary Fund Net Income	\$ 234,087	\$ (14,798)	\$ 11,985	\$ 272,358	\$ 182,383
Student Services Fee Fund Net Income	(230,465)	(204,678)	(159,744)	(159,744)	(13,680)
Student Recreation Center Fund Net Income	372	4,882	59,233	59,233	174,499
Total Fund Net Income	\$ 3,994	\$ (214,594)	\$ (88,527)	\$ 171,846	\$ 343,202
Combined Fund Balance	\$ 4,524,184	\$ 4,520,190	\$ 4,646,258	\$ 4,906,631	\$ 4,734,784
Auxiliary Enterprise Fund - Operating Unit Summary					
Bookstore	\$ 198,688	\$ 253,619	\$ 287,513	\$ 287,513	\$ 123,867
Dining Services	12,572	234	28,595	28,595	29,935
Residence Life	114,187	(178,883)	(220,517)	39,856	108,906
Student Union Operations	-	-	-	-	-
Financial Services	(91,360)	(89,768)	(83,606)	(83,606)	(80,324)
Auxiliary Enterprise Fund - Net Income Total	\$ 234,087	\$ (14,798)	\$ 11,985	\$ 272,358	\$ 182,383

Dormitory Housing Commission of North Idaho College

FY 2019 Preliminary Budget Variance to FY 2018 Forecast

Auxiliary Enterprise, Student Services Fee Fund, Student Wellness & Recreation Center

	FY 2019 Budget	FY 2018 Forecast	Variance
Building Revenues			
Revenue from Sales and Rentals (Auxiliary Enterprise & SWRC)	\$ 2,136,428	\$ 2,198,920	\$ (62,492)
Interest Income (Auxiliary Enterprise)	2,100	2,220	(120)
Total Building Revenues	\$ 2,138,528	\$ 2,201,139	\$ (62,611)
Operations and Maintenance Expense			
Cost of Merchandise Sold	\$ 457,072	\$ 484,383	\$ (27,312)
Salaries and Benefits	1,159,981	1,121,980	38,001
Repairs, Maintenance and Supplies	103,081	156,668	(53,587)
Utilities and Garbage	97,803	113,156	(15,353)
Operating Expenses	184,996	201,109	(16,113)
Total Building Expenses	\$ 2,002,932	\$ 2,077,295	\$ (74,363)
Net Revenues of Buildings	\$ 135,596	\$ 123,844	\$ 11,752
Student Union Fee	\$ 501,114	\$ 527,488	\$ (26,374)
Student Wellness & Recreation Center Fee	468,791	493,464	(24,673)
Student Services Fee Fund Revenue	\$ 969,905	\$ 1,020,952	\$ (51,048)
Total Pledged Revenues	\$ 1,105,500	\$ 1,144,796	\$ 2,704
Debt-Service on Parity Obligations			
Series 2008 / 2012 Bonds (Student Union / Residence Hall)	\$ 821,650	\$ 819,161	\$ 2,489
Series 2016 Bonds (Student Wellness & Recreation Center)	279,856	279,856	-
Total Debt-Service	\$ 1,101,506	\$ 1,099,017	\$ 2,489
Available for Capital Expenditures or Increase in Fund Balance	\$ 3,994	\$ 45,779	\$ 215
Fund Balance Support			
Operations (Auxiliary Enterprise & SWRC)	\$ 266,000	\$ 224,000	\$ 42,000
Debt-Service Coverage	1.25	1.25	
Capital Outlay			
Equipment and Improvement (Auxiliary Enterprise)	\$ -	\$ 260,373	\$ (260,373)
Equipment and Improvement (Student Services Fee Fund)	-	-	-
Equipment and Improvement (Student Wellness & Recreation Center)	-	-	-
Total Capital Outlay	-	260,373	(260,373)
Net Change in Fund(s) Balance	\$ 3,994	\$ (214,594)	\$ 218,588
Auxiliary Fund Net Income	\$ 234,087	\$ (14,798)	\$ 248,886
Student Services Fee Fund Net Income	(230,465)	(204,678)	(25,788)
Student Recreation Center Fund Net Income	372	4,882	(4,510)
Total Fund Net Income	\$ 3,994	\$ (214,594)	\$ 218,588
Combined Fund Balance	\$ 4,524,184	\$ 4,520,190	\$ 3,994
Auxiliary Enterprise Fund - Operating Unit Summary			
Bookstore	\$ 198,688	\$ 253,619	\$ (54,931)
Dining Services	12,572	234	12,338
Residence Life	114,187	(178,883)	293,070
Student Union Operations	-	-	-
Financial Services	(91,360)	(89,768)	(1,592)
Auxiliary Enterprise Fund - Net Income Total	\$ 234,087	\$ (14,798)	\$ 248,886

Dormitory Housing Commission of North Idaho College

FY 2018 Forecast Variance to FY 2018 Budget

Auxiliary Enterprise, Student Services Fee Fund, Student Wellness & Recreation Center

	FY 2018 Forecast	FY 2018 Budget	Variance
Building Revenues			
Revenue from Sales and Rentals (Auxiliary Enterprise & SWRC)	\$ 2,198,920	\$ 2,214,844	\$ (15,925)
Interest Income (Auxiliary Enterprise)	2,220	1,200	1,020
Total Building Revenues	\$ 2,201,139	\$ 2,216,044	\$ (14,905)
Operations and Maintenance Expense			
Cost of Merchandise Sold	\$ 484,383	\$ 418,319	\$ 66,065
Salaries and Benefits	1,121,980	1,187,747	(65,768)
Repairs, Maintenance and Supplies	156,668	44,500	112,168
Utilities and Garbage	113,156	118,254	(5,098)
Operating Expenses	201,109	172,582	28,527
Total Building Expenses	\$ 2,077,295	\$ 1,941,402	\$ 135,894
Net Revenues of Buildings	\$ 123,844	\$ 274,643	\$ (150,799)
Student Union Fee	\$ 527,488	\$ 571,671	\$ (44,183)
Student Wellness & Recreation Center Fee	493,464	534,789	(41,325)
Student Services Fee Fund Revenue	\$ 1,020,952	\$ 1,106,460	\$ (85,508)
Total Pledged Revenues	\$ 1,144,796	\$ 1,381,103	\$ (236,307)
Debt-Service on Parity Obligations			
Series 2008 / 2012 Bonds (Student Union / Residence Hall)	\$ 819,161	\$ 818,400	\$ 761
Series 2016 Bonds (Student Wellness & Recreation Center)	279,856	279,856	-
Total Debt-Service	\$ 1,099,017	\$ 1,098,256	\$ 761
Available for Capital Expenditures or Increase in Fund Balance	\$ 45,779	\$ 282,846	\$ (237,067)
Fund Balance Support			
Operations (Auxiliary Enterprise & SWRC)	\$ 224,000	\$ -	\$ 224,000
Debt-Service Coverage	1.25	1.26	
Capital Outlay			
Equipment and Improvement (Auxiliary Enterprise)	\$ 260,373	\$ 309,873	\$ (49,500)
Equipment and Improvement (Student Services Fee Fund)	-	60,000	(60,000)
Equipment and Improvement (Student Wellness & Recreation Center)	-	1,500	(1,500)
Total Capital Outlay	260,373	371,373	(111,000)
Net Change in Fund(s) Balance	\$ (214,594)	\$ (88,527)	\$ (126,067)
Auxiliary Fund Net Income	\$ (14,798)	\$ 11,985	\$ (26,783)
Student Services Fee Fund Net Income	(204,678)	(159,744)	(44,933)
Student Recreation Center Fund Net Income	4,882	59,233	(54,351)
Total Fund Net Income	\$ (214,594)	\$ (88,527)	\$ (126,067)
Combined Fund Balance	\$ 4,305,596	\$ 4,520,190	\$ (214,594)
Auxiliary Enterprise Fund - Operating Unit Summary			
Bookstore	\$ 253,619	\$ 287,513	\$ (33,894)
Dining Services	234	28,595	(28,361)
Residence Life	(178,883)	(220,517)	41,635
Student Union Operations	-	-	-
Financial Services	(89,768)	(83,606)	(6,163)
Auxiliary Enterprise Fund - Net Income Total	\$ (14,798)	\$ 11,985	\$ (26,783)

**Dormitory Housing Commission of North Idaho College
FY 2019 Bookstore Preliminary Budget Worksheet**

Item Description	FY 2019 Budget	FY 2018 Forecast	FY 2018 Budget	FY 2017 Actual	FY 2016 Actual	FY 2015 Actual	FY 2014 Actual	FY 2013 Actual	FY 2012 Actual
SALES									
New Books	\$ -	\$ -	\$ -	\$ 740,083	\$ 1,557,090	\$ 1,619,555	\$ 1,832,294	\$ 2,041,583	\$ 2,438,177
New Books - Rentals	-	-	-	-	25	923	53,082	39,087	16,608
Used Books	-	-	-	131,747	338,790	561,610	722,535	1,072,721	946,564
Used Books - Rentals	-	-	-	-	-	-	18	28	134
General Books	-	-	-	1,963	3,837	4,855	4,806	6,085	11,594
Sundries	-	-	-	4,053	14,271	15,146	19,917	26,379	33,310
Computers	-	-	-	31,019	92,874	102,414	145,438	184,798	135,031
Software	-	-	-	-	4,950	12,159	22,669	113,146	104,875
School / Office Supplies	-	-	-	34,671	74,637	83,603	84,635	96,653	116,617
Gifts	-	-	-	8,390	18,578	12,122	12,658	16,353	20,095
Electronics	-	-	-	19,883	50,227	31,849	39,696	35,721	32,473
Other Sales	-	-	-	42,794	66,702	77,594	87,879	113,259	111,188
Commission (Follett)	200,000	250,000	291,750	95,409	-	-	-	-	-
Other (Follett)	-	5,084	-	51,120	-	-	-	-	-
Miscellaneous Income	-	125	-	1,001	16,283	13,454	18,151	22,482	24,380
Sales Discounts	-	-	-	(3,868)	216	990	1,361	892	(1,704)
TOTAL SALES	\$ 200,000	\$ 255,209	\$ 291,750	\$ 1,160,727	\$ 2,242,049	\$ 2,540,535	\$ 3,049,517	\$ 3,769,930	\$ 3,993,634
SALES RETURN									
New Books	\$ -	\$ -	\$ -	\$ 56,455	\$ 142,465	\$ 113,068	\$ 150,388	\$ 167,180	\$ 220,486
New Books - Rentals	-	-	-	-	228	164	2,263	3,651	1,857
Used Books	-	-	-	12,712	34,704	46,952	66,624	102,500	96,223
Used Books - Rentals	-	-	-	-	-	-	-	-	-
General Books	-	-	-	57	138	102	137	303	280
Sundries	-	-	-	20	106	33	55	50	31
Computers	-	-	-	647	1,368	2,345	2,496	3,890	1,228
Software	-	-	-	-	586	562	972	1,241	1,200
School / Office Supplies	-	-	-	488	953	1,199	1,021	884	1,103
Gifts	-	-	-	100	163	145	108	187	379
Electronics	-	-	-	1,053	2,988	1,928	2,450	1,747	1,663
Clothing	-	-	-	1,192	2,834	2,833	2,991	5,438	4,926
TOTAL SALES RETURNS	\$ -	\$ -	\$ -	\$ 72,725	\$ 186,754	\$ 169,331	\$ 229,504	\$ 287,071	\$ 329,375
NET SALES	\$ 200,000	\$ 255,209	\$ 291,750	\$ 1,088,002	\$ 2,055,295	\$ 2,371,203	\$ 2,820,013	\$ 3,482,859	\$ 3,664,258
COST OF SALES									
New Books	\$ -	\$ (1,350)	\$ -	\$ 588,032	\$ 1,171,878	\$ 1,171,288	\$ 1,339,964	\$ 1,421,930	\$ 1,675,433
Used Books	-	-	-	105,561	221,061	354,542	442,843	617,220	533,939
General Books	-	-	-	(4,752)	1,332	3,986	3,365	3,571	7,310
Sundries	-	-	-	2,673	10,756	11,198	13,564	15,437	21,384
Computers	-	1,566	-	31,727	88,027	88,565	124,236	162,637	119,634
Software	-	-	-	1,350	4,640	9,325	17,904	96,529	90,785
School / Office Supplies	-	-	-	29,555	43,808	41,135	45,649	48,281	55,002
Gifts	-	-	-	23,213	13,915	9,719	10,345	13,424	20,959
Electronics	-	-	-	13,244	34,054	20,248	27,994	22,621	22,235
Clothing	-	-	-	60,168	45,391	52,690	58,035	71,421	68,036
Purchase Discounts	-	-	-	(4,578)	(7,530)	(6,210)	(7,743)	(6,430)	(5,181)
TOTAL COST OF SALES	\$ -	\$ 216	\$ -	\$ 846,193	\$ 1,627,333	\$ 1,756,487	\$ 2,076,154	\$ 2,466,641	\$ 2,609,526
GROSS PROFIT	\$ 200,000	\$ 254,993	\$ 291,750	\$ 241,808	\$ 427,962	\$ 614,716	\$ 743,859	\$ 1,016,217	\$ 1,054,732
PAYROLL EXPENSES									
Salaries	\$ -	\$ -	\$ -	\$ 25,553	\$ 183,694	\$ 202,450	\$ 200,451	\$ 228,027	\$ 235,019
Part-Time Wages	-	-	-	16,541	17,687	17,516	9,863	11,120	9,766
Overtime	-	-	-	90	10	-	-	-	-
Temporary	-	-	-	13,360	1,068	-	137	3,369	839
Student Wages	-	-	-	6,940	26,899	23,884	42,123	48,102	35,787
Employee Benefits - Miscellaneous	-	-	-	161	676	745	683	1,003	232
Social Security and Medicare	-	-	-	4,007	14,642	15,944	15,154	17,539	17,744
Workman's Compensation	-	-	-	279	953	767	926	397	1,506
Unemployment	-	-	-	104	279	142	508	845	857
Medical Insurance	-	-	-	9,371	29,673	31,349	28,953	34,038	35,382
Retirement Contribution	-	-	-	5,017	21,988	24,233	23,994	25,174	25,946
TOTAL PAYROLL EXPENSES	\$ -	\$ -	\$ -	\$ 81,422	\$ 297,568	\$ 317,030	\$ 322,790	\$ 369,613	\$ 363,079
ADMINISTRATIVE EXPENSES									
Advertising	\$ -	\$ -	\$ -	\$ 1,637	\$ 288	\$ 261	\$ 333	\$ 874	\$ 1,793
Bad Check	-	-	-	107	(6)	329	123	(876)	139
Bad Debt	-	-	-	1,492	439	-	(7)	1,069	(130)
Bank and Credit Card Fees	-	-	-	12,054	19,276	19,388	20,616	22,807	26,257
Cash (Over) / Short	-	-	-	108	(104)	(78)	(114)	61	(36)
College Car	-	-	-	42	-	44	88	294	161
Commission (Cardinal Card)	-	-	-	20	268	429	1,100	818	-
Copier Expense	-	(976)	-	(966)	493	514	201	295	217
Copier Supplies	-	-	-	-	-	-	-	-	-
Copier Rent	-	-	-	559	2,285	2,235	2,076	900	1,200
Equipment - Purchased	-	-	-	-	2,481	-	2,370	-	-
Maintenance Contract	-	-	-	8,944	22,939	22,346	27,695	30,085	18,600
Memberships	-	-	-	1,435	2,275	2,475	2,475	2,475	2,550
Miscellaneous	-	568	-	160	438	957	913	951	1,120
Office Supplies	-	-	-	7	36	2,131	1,566	2,017	1,554
Postage	-	7	-	5,228	8,104	9,981	9,713	9,606	9,969
Repair Expense	-	500	-	90	-	139	-	165	-
Services (Contract Labor)	-	-	-	5,174	7,287	-	-	-	-
Software	1,312	1,274	4,237	-	-	-	-	-	-
Staff Development	-	-	-	-	15	-	-	-	-
Supplies	-	-	-	429	6,791	10,689	8,741	8,276	11,333
Travel	-	-	-	-	3,177	3,608	3,252	5,531	6,010
Utilities:	-	-	-	-	-	-	-	-	-
Electricity	-	-	-	-	-	-	11,082	18,955	19,157
Garbage	-	-	-	-	-	-	2,182	5,459	6,207
Natural Gas	-	-	-	-	-	-	3,630	4,888	5,463
Water	-	-	-	-	-	-	54	162	182
TOTAL ADMINISTRATIVE EXPENSES	\$ 1,312	\$ 1,374	\$ 4,237	\$ 36,520	\$ 76,482	\$ 75,346	\$ 98,090	\$ 114,811	\$ 111,685
TOTAL EXPENSES	\$ 1,312	\$ 1,374	\$ 4,237	\$ 117,942	\$ 374,050	\$ 392,376	\$ 420,880	\$ 484,423	\$ 474,764
NET INCOME (LOSS)	\$ 198,688	\$ 253,619	\$ 287,513	\$ 123,867	\$ 53,912	\$ 222,340	\$ 322,979	\$ 531,794	\$ 579,958

**Dormitory Housing Commission of North Idaho College
FY 2019 Dining Services Preliminary Budget Worksheet**

Item Description	FY 2019 Budget	FY 2018 Forecast	FY 2018 Budget	FY 2017 Actual	FY 2016 Actual	FY 2015 Actual	FY 2014 Actual	FY 2013 Actual	FY 2012 Actual
SALES									
Market - Food	\$ 366,629	\$ 355,951	\$ 343,000	\$ 354,653	\$ 342,372	\$ 399,610	\$ 413,059	\$ 455,380	\$ 401,091
Market - Beverage	97,330	100,340	102,750	107,415	106,243	136,296	140,132	161,273	130,166
Educated Cup - Food	24,505	23,792	25,000	25,297	23,175	27,921	29,344	7,160	5,205
Educated Cup - Beverage	108,000	106,553	119,000	115,632	119,054	69,212	50,839	49,180	46,775
Convenience Store (Residence Hall)	75,000	75,762	87,500	85,462	87,412	72,180	69,248	58,409	69,333
Catering	135,896	132,581	125,000	119,752	124,711	121,975	126,864	112,599	143,180
Summer Camp Catering	77,057	75,178	80,000	68,143	51,569	52,407	57,217	54,071	54,665
Mobile Operations - Food	3,000	3,213	2,500	1,919	6,269	4,984	-	-	-
Mobile Operations - Beverage	100	119	225	143	978	472	-	-	-
Miscellaneous Income	15,000	14,983	10,000	14,370	18,301	13,375	13,721	12,241	19,079
Sales Discounts	(1,500)	(1,424)	(1,200)	(1,280)	(1,536)	-	-	-	(8,893)
TOTAL SALES	\$ 901,018	\$ 887,047	\$ 893,775	\$ 891,505	\$ 878,548	\$ 898,431	\$ 900,425	\$ 910,312	\$ 860,601
COST OF SALES									
Food	\$ 284,006	\$ 305,550	\$ 247,457	\$ 293,722	\$ 280,793	\$ 274,466	\$ 265,890	\$ 262,069	\$ 240,235
Supplies	44,376	47,705	44,189	48,230	42,043	38,720	40,203	36,609	34,012
Beverage	128,690	130,990	123,729	126,248	127,633	126,933	123,840	121,819	118,040
Purchase Discount or Rebate	(1,000)	(1,019)	(1,250)	(1,215)	(1,584)	(2,093)	(3,551)	(2,703)	(3,777)
TOTAL COST OF SALES	\$ 456,072	\$ 483,227	\$ 414,124	\$ 466,984	\$ 448,885	\$ 438,026	\$ 426,381	\$ 417,794	\$ 388,510
GROSS PROFIT	\$ 444,946	\$ 403,820	\$ 479,651	\$ 424,520	\$ 429,663	\$ 460,405	\$ 474,044	\$ 492,518	\$ 472,091
PAYROLL EXPENSES									
Salaries	\$ 223,240	\$ 180,752	\$ 218,201	\$ 163,421	\$ 166,037	\$ 186,856	\$ 220,518	\$ 227,684	\$ 214,910
Part-Time Wages	47,620	63,091	38,357	56,165	46,391	66,602	47,630	73,570	77,189
Overtime	1,500	3,685	4,000	8,273	8,762	8,244	5,982	-	-
Temporary	-	-	-	-	-	8,589	-	-	83
Student Wages	50,065	59,359	65,000	74,733	65,849	51,761	40,072	29,918	43,033
Employee Benefits - Miscellaneous	1,200	1,246	1,040	851	890	2,162	1,052	1,304	254
Social Security and Medicare	20,836	17,678	24,905	16,479	16,169	19,911	19,941	22,023	21,365
Workman's Compensation	10,894	12,371	13,022	10,608	9,965	9,315	10,562	2,649	14,611
Unemployment	545	501	521	449	312	159	665	1,051	1,023
Medical Insurance	26,708	26,184	48,004	29,094	22,177	24,504	34,687	36,689	36,551
Retirement Contribution	26,722	22,089	26,664	20,435	20,892	24,328	27,063	25,208	23,838
TOTAL PAYROLL EXPENSES	\$ 409,329	\$ 386,956	\$ 439,715	\$ 380,509	\$ 357,444	\$ 402,429	\$ 408,171	\$ 420,095	\$ 432,855
ADMINISTRATIVE EXPENSES									
Advertising	\$ 500	\$ -	\$ 500	\$ 475	\$ -	\$ 1,326	\$ 635	\$ 1,159	\$ 106
Bad Debt	-	-	-	-	-	-	48	-	138
Bank and Credit Card Fees	12,019	11,807	11,553	12,862	11,662	11,823	11,827	10,520	301
Cash (Over) / Short	100	27	150	146	102	165	76	164	85
College Car	39	187	500	165	85	116	69	116	163
Commission (Cardinal Card)	537	540	425	484	459	501	1,399	-	2,979
Copier Expense	1,000	640	1,500	1,214	1,576	1,690	1,331	1,182	1,484
Copier Rent	213	213	213	213	218	213	400	540	720
Dish and Utensil Replacement	1,500	1,416	1,900	1,979	1,941	10,093	2,089	4,144	2,760
Equipment - Purchased	5,000	-	-	-	11,857	16,781	7,381	17,264	-
Janitorial Supplies	600	385	1,000	996	1,289	1,014	1,364	1,044	1,229
Maintenance Contract	1,500	1,420	-	1,883	4,967	5,823	6,258	5,582	5,797
Memberships	600	590	600	565	580	560	560	580	560
Miscellaneous	-	-	-	-	-	20	20	30	228
Office Supplies	700	796	900	489	905	1,871	2,024	2,434	3,471
Postage	200	207	250	216	-	-	23	33	129
Reception	-	-	250	-	339	91	217	576	1,886
Repair Expense	4,500	6,388	4,000	4,448	4,616	4,095	8,627	5,674	3,319
Services	11,040	10,723	10,000	10,012	6,381	-	-	-	-
Software	1,997	1,939	2,000	-	-	-	-	-	-
Staff Development	-	-	-	-	15	50	150	982	449
Supplies	3,000	2,078	600	688	2,754	8,836	5,591	8,686	4,705
Travel	-	-	-	-	4	20	-	1,634	251
<i>Utilities:</i>									
Electricity	-	-	-	-	-	-	18,470	11,373	11,494
Garbage	-	-	-	-	-	-	4,365	6,369	7,245
Natural Gas	-	-	-	-	-	-	6,049	5,865	6,555
Sewer and Street Lights	-	-	-	-	-	-	1,137	1,188	1,349
Telephone	-	-	-	-	-	208	202	160	213
Water	-	-	-	-	-	-	215	809	908
TOTAL ADMINISTRATIVE EXPENSES	\$ 45,045	\$ 39,357	\$ 36,341	\$ 36,836	\$ 49,750	\$ 65,296	\$ 80,527	\$ 88,108	\$ 58,522
TOTAL EXPENSES	\$ 454,374	\$ 426,313	\$ 476,056	\$ 417,345	\$ 407,194	\$ 467,725	\$ 488,697	\$ 508,202	\$ 491,378
NET INCOME FROM OPERATIONS	\$ (9,428)	\$ (22,493)	\$ 3,595	\$ 7,176	\$ 22,469	\$ (7,320)	\$ (14,654)	\$ (15,685)	\$ (19,287)
OTHER INCOME - Vending	\$ 22,000	\$ 22,727	\$ 25,000	\$ 22,759	\$ 25,850	\$ 25,557	\$ 21,170	\$ 21,584	\$ 24,643
NET INCOME (LOSS)	\$ 12,572	\$ 234	\$ 28,595	\$ 29,935	\$ 48,319	\$ 18,238	\$ 6,516	\$ 5,899	\$ 5,355

**Dormitory Housing Commission of North Idaho College
FY 2019 Residence Hall Preliminary Budget Worksheet**

Item Description	FY 2019 Budget	FY 2018 Forecast	FY 2018 Budget	FY 2017 Actual	FY 2016 Actual	FY 2015 Actual	FY 2014 Actual	FY 2013 Actual	FY 2012 Actual
Income									
Rental Income	\$ 808,180	\$ 832,706	\$ 772,750	\$ 791,667	\$ 784,643	\$ 779,314	\$ 720,187	\$ 740,446	\$ 747,160
Technology Fee	49,010	61,612	58,400	58,391	50,890	50,820	39,525	40,260	40,260
Activity Fee	15,080	15,440	14,600	14,637	14,580	14,520	12,005	10,980	10,980
Cancellation Fee	25,000	21,820	28,000	33,580	27,505	41,000	52,745	17,660	18,800
Bookkeeping Fee	350	225	350	275	450	1,500	1,700	1,175	1,800
Damage / Cleaning / Key Replace	6,000	4,189	6,000	5,888	7,462	6,797	6,964	4,945	5,846
Alcohol Fine	-	-	-	-	-	1,270	900	1,400	1,200
Laundry Commission	7,540	7,740	7,300	7,277	7,250	5,554	3,614	3,784	3,749
Summer Rental	35,000	36,466	27,000	35,558	32,969	35,472	38,402	32,219	35,655
Miscellaneous Income	750	572	1,500	1,240	2,748	501	407	728	95
TOTAL INCOME	\$ 946,910	\$ 980,769	\$ 915,900	\$ 948,511	\$ 928,498	\$ 936,748	\$ 876,449	\$ 853,597	\$ 865,545
PAYROLL EXPENSES									
Salaries	\$ 84,776	\$ 82,307	\$ 82,302	\$ 78,423	\$ 74,131	\$ 88,460	\$ 93,252	\$ 123,041	\$ 111,769
Part-Time Wages	11,055	13,984	20,000	18,968	18,631	17,893	24,533	17,667	16,939
Temporary	-	-	-	-	-	3,521	-	-	-
Student Wages	1,836	1,649	-	2,215	-	-	-	-	304
Manager and R/A Room & Board	82,906	82,583	82,583	82,583	81,983	80,980	80,500	82,220	74,720
Employee Benefits - Miscellaneous	480	428	390	319	316	351	364	575	142
Social Security and Medicare	7,331	7,264	7,826	7,321	6,975	8,202	8,769	10,398	9,477
Workman's Compensation	1,953	1,966	3,698	1,815	1,620	1,360	2,025	716	2,536
Unemployment	192	193	370	190	128	75	259	489	451
Medical Insurance	6,489	6,362	7,407	5,910	5,114	6,457	6,967	11,969	12,399
Retirement Contribution	10,148	9,852	9,876	9,387	8,874	10,589	11,542	14,211	12,977
TOTAL PAYROLL EXPENSES	\$ 207,167	\$ 206,588	\$ 214,452	\$ 207,132	\$ 197,771	\$ 217,889	\$ 228,212	\$ 261,286	\$ 241,714
ADMINISTRATIVE EXPENSES									
Advertising	\$ 750	\$ 2,663	\$ 1,100	\$ 1,234	\$ 2,541	\$ 3,177	\$ 1,944	\$ 3,545	\$ 6,239
Air Fare	800	269	750	330	-	-	-	-	-
Bad Debt	-	(691)	5,000	2,731	1,528	-	104	(35)	(7,865)
Bank and Credit Card Fees	18	-	18	10	64	18	16	36	5
College Car	800	729	1,250	818	1,245	963	1,537	987	854
Commission (Summer Rental)	-	-	-	-	3,829	11,085	-	-	2,493
Copier Expense	1,250	1,750	1,850	1,118	2,185	1,797	1,732	2,238	838
Copier Rent	745	745	745	745	771	851	798	360	480
Equipment - Purchased	-	-	-	-	581	1,625	4,695	-	-
Janitorial Supplies	4,500	4,921	4,500	6,081	4,071	3,254	4,127	4,746	3,244
Maintenance Contract	7,625	7,759	7,250	7,094	6,960	6,483	9,562	11,948	10,882
Memberships	350	411	500	328	387	328	422	298	303
Miscellaneous Expense	-	3,533	-	-	42	65	-	100	100
Office Supplies	1,500	1,691	2,500	3,272	2,738	4,066	2,804	2,908	2,569
Postage	300	284	400	401	382	440	246	256	529
Receptions (Activities)	15,080	17,789	14,400	16,180	12,587	11,367	10,861	15,167	13,138
Renovation and Remodel	-	260,373	260,373	-	-	-	-	-	-
Repair Expense	41,710	91,538	25,000	48,691	27,512	39,280	39,875	23,604	24,226
Services	11,100	7,575	46,500	-	-	2,450	-	-	-
Software	10,250	10,079	-	-	-	-	-	-	-
Staff Development	7,000	7,606	9,000	7,777	9,359	7,578	6,937	7,268	7,384
Subscriptions	250	250	1,125	1,225	149	70	-	70	-
Supplies	14,000	12,593	11,000	6,323	11,940	7,092	21,427	11,181	6,525
Travel	450	1,273	1,250	1,685	1,623	2,079	1,428	1,391	1,471
<i>Utilities:</i>									
Cable Television	10,080	20,860	20,640	19,900	19,283	18,905	18,295	16,806	16,017
Electricity	34,700	33,689	32,500	32,287	30,758	30,897	30,909	30,584	28,366
Garbage	8,329	8,086	8,620	7,449	9,395	6,313	5,959	3,996	4,792
Internet Service	19,200	25,886	33,000	32,987	31,007	26,999	27,111	22,200	22,200
Natural Gas	10,935	10,219	10,500	9,993	10,155	11,539	12,680	10,234	11,032
Sewer and Street Lights	8,248	8,008	8,000	7,212	7,080	6,045	5,051	4,046	4,342
Telephone	1,222	1,403	1,344	1,506	768	773	478	313	651
Water	3,540	3,437	3,650	3,458	3,509	3,383	2,803	1,215	1,406
TOTAL ADMINISTRATIVE EXPENSES	\$ 214,731	\$ 544,728	\$ 512,765	\$ 220,836	\$ 202,448	\$ 208,924	\$ 211,801	\$ 175,462	\$ 162,222
NET FROM OPERATIONS	\$ 525,012	\$ 229,453	\$ 188,683	\$ 520,544	\$ 528,278	\$ 509,935	\$ 436,436	\$ 416,849	\$ 461,609
OTHER (INCOME) EXPENSE									
Debt Service - Interest / Principal	\$ 410,825	\$ 408,336	\$ 409,200	\$ 411,638	\$ 413,989	\$ 403,747	\$ 407,546	\$ 412,174	\$ 408,860
TOTAL OTHER (INCOME) EXPENSE	\$ 410,825	\$ 408,336	\$ 409,200	\$ 411,638	\$ 413,989	\$ 403,747	\$ 407,546	\$ 412,174	\$ 408,860
NET INCOME (LOSS)	\$ 114,187	\$ (178,883)	\$ (220,517)	\$ 108,906	\$ 114,289	\$ 106,188	\$ 28,890	\$ 4,675	\$ 52,749

Dormitory Housing Commission of North Idaho College									
FY 2019 Student Union Preliminary Budget Worksheet									
Item Description	FY 2019 Budget	FY 2018 Forecast	FY 2018 Budget	FY 2017 Actual	FY 2016 Actual	FY 2015 Actual	FY 2014 Actual	FY 2013 Actual	FY 2012 Actual
SALES									
College Rental	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 143,500	\$ 143,500	\$ 143,500
Room Rental	-	-	-	-	-	362,951	354,311	285,667	260,045
Equipment Rentals	-	-	-	-	-	159,870	181,420	116,230	83,605
Equipment Repair & Replace	-	-	-	-	-	-	10,000	10,000	10,000
Other Rentals	-	-	-	-	-	713	-	10,060	2,956
Interest	-	-	-	-	-	-	718	997	847
Miscellaneous Income	-	-	-	2,250	-	-	283	1,705	2,379
Transfer from Student Services Fund	280,754	261,448	262,215	231,035	199,519	55,353	-	-	-
TOTAL SALES	\$ 280,754	\$ 261,448	\$ 262,215	\$ 233,285	\$ 199,519	\$ 578,887	\$ 690,231	\$ 568,159	\$ 503,332
Less: Waivers									
Room	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 316,986	\$ 337,113	\$ 276,060	\$ 249,364
Equipment	-	-	-	-	-	158,163	174,452	106,874	78,029
TOTAL WAIVERS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 475,149	\$ 511,564	\$ 382,934	\$ 327,392
NET SALES	\$ 280,754	\$ 261,448	\$ 262,215	\$ 233,285	\$ 199,519	\$ 103,738	\$ 178,667	\$ 185,225	\$ 175,939
PAYROLL EXPENSES									
Salaries	\$ 142,820	\$ 138,758	\$ 129,549	\$ 120,136	\$ 91,034	\$ 89,649	\$ 120,089	\$ 177,758	\$ 183,974
Part-Time Wages	2,000	1,445	4,080	3,109	13,545	7,092	-	1,652	655
Overtime	1,000	167	1,000	601	-	906	1,193	-	-
Temporary	-	-	-	895	287	2,033	3,987	362	2,097
Student Wages	23,400	13,743	18,720	18,151	15,770	6,440	22,388	30,159	26,222
Employee Benefits - Misc.	900	840	780	585	486	472	523	883	221
Social Security and Medicare	11,155	10,271	10,299	9,059	7,949	7,529	9,195	13,127	13,064
Workman's Compensation	5,500	4,829	3,834	3,528	2,513	2,793	5,084	1,729	5,625
Unemployment	292	280	269	245	146	62	300	628	654
Medical Insurance	25,032	24,541	21,376	19,235	3,300	3,579	14,928	24,012	43,312
Retirement Contribution	17,096	16,629	15,546	14,452	10,897	11,083	14,518	19,807	20,392
TOTAL PAYROLL EXPENSES	\$ 229,195	\$ 211,501	\$ 205,452	\$ 189,997	\$ 145,926	\$ 131,637	\$ 192,206	\$ 270,115	\$ 296,217
ADMINISTRATIVE EXPENSES									
Advertising	\$ -	\$ -	\$ -	\$ -	\$ 97	\$ -	\$ 55	\$ 173	\$ 566
Air Fare	1,000	-	1,500	556	976	-	-	-	-
Artwork	3,500	3,500	3,500	4,116	1,055	-	627	-	-
Bank and Credit Card Fees	-	-	-	-	-	-	270	-	-
Building Improvement	-	-	-	380	-	-	-	-	-
Bad Debt	-	-	-	-	-	-	-	180	-
College Car	-	-	200	55	-	-	-	-	59
Commission (Conference & Events)	-	-	-	-	-	23,836	-	-	-
Copier Expense	500	612	600	518	395	346	407	320	307
Copier Rent	213	213	213	213	218	213	560	900	1,200
Equipment - Purchased	-	3,000	3,000	1,773	5,124	-	8,492	-	2,589
Janitorial Supplies	16,000	15,822	15,000	14,880	18,694	11,366	13,849	12,808	12,340
Maintenance Contract	4,500	4,188	4,500	4,225	3,953	4,197	4,039	5,076	5,334
Memberships	1,500	1,463	1,450	1,410	1,061	1,010	962	1,492	1,588
Miscellaneous	-	-	-	-	-	-	-	336	124
Office Supplies	400	280	700	536	903	355	927	2,232	2,056
Postage	200	120	250	216	557	741	765	794	561
Programming	-	2,234	2,000	1,474	-	-	-	-	-
Receptions	-	-	-	-	1,201	-	2,711	592	592
Repair Expense	11,846	11,633	12,500	5,917	10,774	8,044	13,913	18,422	22,515
Services	1,950	1,800	1,650	248	-	-	-	-	-
Software	200	180	200	180	-	-	-	-	-
Staff Development	3,000	573	3,000	1,137	2,188	750	200	445	269
Subscriptions	-	-	-	-	-	-	-	-	-
Supplies	5,000	4,192	4,000	3,882	4,018	2,858	5,587	7,162	6,417
Travel	1,750	137	2,500	1,572	2,380	1,637	1,175	2,066	3,430
<i>Utilities:</i>									
Electricity	-	-	-	-	-	-	44,328	45,491	45,977
Garbage	-	-	-	-	-	-	4,365	2,729	3,041
Natural Gas	-	-	-	-	-	-	14,518	8,798	9,833
Sewer and Street Lights	-	-	-	-	-	-	1,137	1,188	1,349
Telephone	-	-	-	-	-	-	819	1,354	1,385
Water	-	-	-	-	-	-	269	647	726
TOTAL ADMINISTRATIVE EXPENSES	\$ 51,559	\$ 49,947	\$ 56,763	\$ 43,288	\$ 53,594	\$ 55,353	\$ 119,975	\$ 113,205	\$ 122,259
TOTAL EXPENSES	\$ 280,754	\$ 261,448	\$ 262,215	\$ 233,285	\$ 199,519	\$ 186,990	\$ 312,181	\$ 383,320	\$ 418,476
NET INCOME (LOSS)	\$ -	\$ -	\$ (0)	\$ -	\$ -	\$ (83,252)	\$ (133,514)	\$ (198,095)	\$ (242,537)

Dormitory Housing Commission of North Idaho College

FY 2019 Financial Services Preliminary Budget Worksheet

Item Description	FY 2019 Budget	FY 2018 Forecast	FY 2018 Budget	FY 2017 Actual	FY 2016 Actual	FY 2015 Actual	FY 2014 Actual
INCOME							
Interest	\$ 2,100	\$ 2,220	\$ 1,200	\$ 1,418	\$ 871	\$ 607	\$ -
TOTAL INCOME	\$ 2,100	\$ 2,220	\$ 1,200	\$ 1,418	\$ 871	\$ 607	\$ -
PAYROLL EXPENSES							
Salaries	\$ 63,234	\$ 61,392	\$ 55,149	\$ 54,088	\$ 52,449	\$ 50,351	\$ 56,501
Faculty Part-Time	-	-	-	-	250	-	-
Employee Benefits - Miscellaneous	240	210	180	160	159	149	293
Social Security and Medicare	4,837	4,268	4,219	3,733	3,514	3,360	3,795
Workman's Compensation	348	335	276	221	209	151	201
Unemployment	126	123	110	106	73	31	142
Medical Insurance	16,043	15,729	17,096	15,112	13,616	12,759	13,196
Retirement Contribution	7,569	7,349	6,618	6,474	6,278	6,027	6,723
TOTAL PAYROLL EXPENSES	\$ 92,397	\$ 89,405	\$ 83,648	\$ 79,894	\$ 76,548	\$ 72,829	\$ 80,852
ADMINISTRATIVE EXPENSES							
Copier Rent	\$ 213	\$ 213	\$ 213	\$ 213	\$ 218	\$ 213	\$ 160
Memberships	700	695	695	695	1,123	480	480
Miscellaneous Expense	-	500	-	-	-	-	97
Office Supplies	150	150	250	190	95	614	629
Receptions	-	750	-	750	-	-	-
Staff Development	-	275	-	-	-	1,102	1,350
Travel	-	-	-	-	-	-	2,468
TOTAL ADMINISTRATIVE EXPENSES	\$ 1,063	\$ 2,583	\$ 1,158	\$ 1,848	\$ 1,436	\$ 2,409	\$ 5,184
TOTAL EXPENSES							
TOTAL EXPENSES	\$ 93,460	\$ 91,988	\$ 84,806	\$ 81,742	\$ 77,984	\$ 75,238	\$ 86,036
NET INCOME (LOSS)							
NET INCOME (LOSS)	\$ (91,360)	\$ (89,768)	\$ (83,606)	\$ (80,324)	\$ (77,113)	\$ (74,631)	\$ (86,036)

**Dormitory Housing Commission of North Idaho College
FY 2019 Student Wellness & Recreation Center Preliminary Budget Worksheet**

Item Description	FY 2019 Budget	FY 2018 Forecast	FY 2018 Budget	FY 2017 Actual	FY 2016 Actual	FY 2015 Actual
SALES & RENTALS						
Student Fees	\$ 468,791	\$ 493,464	\$ 534,789	\$ 542,866	\$ 238,243	\$ -
Student Memberships	7,500	8,225	12,398	-	-	-
Employee (All) + Spouse Memberships	19,450	17,885	14,150	-	-	-
Employee (Adjunct / PT) Memberships	-	774	14,150	-	-	-
Retiree Memberships	-	-	1,415	-	-	-
Alumni Memberships	-	255	2,830	-	-	-
Higher-Ed Partner Memberships	1,450	330	2,830	-	-	-
Community Fitness Pass	2,000	236	-	-	-	-
Guest / Day-Use Fees	2,100	2,057	600	-	-	-
Rock-Climbing Wall Utilization Fees	3,500	2,216	5,000	-	-	-
Fitness Programming Fees (Members)	2,000	1,861	3,750	-	-	-
Room Rental Fees	3,000	4,015	1,000	-	-	-
Camp Fees (External)	7,500	3,618	-	-	-	-
Self-Programmed Fees	5,000	30	4,000	-	-	-
Class (Physical Education) Fees	9,500	9,249	19,516	-	-	-
Merchandise (Clothing/Sundries/Beverages)	2,000	1,153	4,530	-	-	-
College Payment (Usage Fee)	-	-	60,000	-	-	-
Miscellaneous Income	1,500	1,266	1,000	-	-	-
TOTAL INCOME	\$ 535,291	\$ 546,632	\$ 681,958	\$ 542,866	\$ 238,243	\$ -
COST OF SALES						
Merchandise	1,000	941	2,945	-	-	-
TOTAL COST OF SALES	\$ 1,000	\$ 941	\$ 2,945	\$ -	\$ -	\$ -
GROSS PROFIT	\$ 534,291	\$ 545,691	\$ 679,014	\$ 542,866	\$ 238,243	\$ -
PERSONNEL EXPENSES						
Salaries - Professional	\$ 82,221	\$ 79,826	\$ 81,508	\$ 26,155	\$ -	\$ -
Part-Time Wages	38,784	29,756	24,690	-	-	-
Student Wages	59,328	74,300	87,341	-	-	-
Employee Benefits - Miscellaneous	300	297	100	73	-	-
Social Security and Medicare	9,257	12,315	14,806	1,731	-	-
Workman's Compensation	3,607	3,191	774	107	-	-
Unemployment	242	335	212	52	-	-
Medical Insurance	18,313	17,954	25,268	6,870	-	-
Retirement Contribution	9,842	9,555	9,781	3,131	-	-
TOTAL PERSONNEL EXPENSES	\$ 221,893	\$ 227,529	\$ 244,480	\$ 38,119	\$ -	\$ -
ADMINISTRATIVE EXPENSES						
Advertising	\$ 350	\$ 553	\$ 1,500	\$ -	\$ -	\$ -
Air Fare	-	327	500	705	-	-
Artwork	250	263	-	-	-	-
Bank and Credit Card Fees	2,700	2,150	900	-	-	-
Cable Television	1,320	607	1,200	-	-	-
Cash Over / Short	25	27	-	-	-	-
College Car	100	12	-	-	-	-
Contracts	2,000	-	-	-	-	-
Copier Expense	700	691	250	38	-	-
Equipment / Furniture	-	-	1,500	70,642	-	-
Janitorial Supplies	3,000	-	3,600	-	-	-
Maintenance Contract	5,400	3,435	3,000	-	-	-
Memberships	600	475	575	-	-	-
Office Supplies	450	789	1,000	-	-	-
Planning & Design	-	507	-	(61,471)	72,469	37,586
Postage	25	-	60	-	-	-
Receptions	200	153	-	-	-	-
Recruiting	350	350	-	-	-	-
Repair Expense	1,500	2,888	3,000	-	-	-
Services	1,000	-	4,000	7,998	-	-
Software	7,200	8,150	7,200	600	-	-
Staff Development	950	1,076	1,000	525	-	-
Supplies	2,500	8,554	4,300	6,083	-	-
Telephone	1,550	1,568	360	138	-	-
Travel	-	849	1,500	1,339	-	-
Utilities	-	-	60,000	-	-	-
TOTAL ADMINISTRATIVE EXPENSES	\$ 32,170	\$ 33,424	\$ 95,445	\$ 26,597	\$ 72,469	\$ 37,586
NET FROM OPERATIONS	\$ 280,228	\$ 284,738	\$ 339,089	\$ 478,150	\$ 165,775	\$ (37,586)
DEBT-SERVICE EXPENSE						
Debt Service - Interest / Principal	\$ 279,856	\$ 279,856	\$ 279,856	\$ 303,651	\$ -	\$ -
TOTAL DEBT-SERVICE EXPENSE	\$ 279,856	\$ 279,856	\$ 279,856	\$ 303,651	\$ -	\$ -

NET INCOME (LOSS)	\$	372	\$	4,882	\$	59,233	\$	174,499	\$	165,775	\$	(37,586)
-------------------	----	-----	----	-------	----	--------	----	---------	----	---------	----	----------

**Dormitory Housing Commission of North Idaho College
FY 2019 Student Services Fee Fund (Student Union Fee) Preliminary Budget Worksheet**

Item Description	FY 2019 Budget	FY 2018 Forecast	FY 2018 Budget	FY 2017 Actual	FY 2016 Actual	FY 2015 Actual
Student Count	5,388	5,672	6,147	6,240	6,439	7,222
Semester Rate	\$93	\$93	\$93	\$93	\$93	\$93
Total Student Fees	\$ 501,114	\$ 527,488	\$ 571,671	\$ 580,305	\$ 598,873	\$ 671,614
Total Income	\$ 501,114	\$ 527,488	\$ 571,671	\$ 580,305	\$ 598,873	\$ 671,614
Capital / Furniture Expenditure	\$ 40,000	\$ 59,893	\$ 60,000	\$ 9,100	\$ 595,065	\$ 302,335
Transfer to Student Union Operations	280,754	261,448	262,215	231,035	199,519	55,353
Debt-Service Expenditure	410,825	410,825	409,200	353,850	409,650	416,155
Total Expenditures	\$ 731,579	\$ 732,166	\$ 731,415	\$ 593,985	\$ 1,204,234	\$ 773,843
Net Income	\$ (230,465)	\$ (204,678)	\$ (159,744)	\$ (13,680)	\$ (605,361)	\$ (102,229)
Expenditure Listing						
	FY 2019 Budget	FY 2018 Forecast	FY 2018 Budget	FY 2017 Actual	FY 2016 Actual	FY 2015 Actual
Residence Hall Carpets	\$ -	\$ -	\$ -	\$ -	\$ 19,174	\$ 23,212
Residence Hall Surveillance System	-	-	-	-	72,204	764
Residence Hall Interior Paint	-	-	-	-	17,385	-
Residence Hall Subtotal:	\$ -	\$ -	\$ -	\$ -	\$ 108,762	\$ 23,976
Student Union Refresh	\$ -	\$ -	\$ -	\$ -	\$ 468,292	\$ -
Student Union Roof	-	-	-	-	-	278,359
Student Union Conference Room Tables	-	-	-	-	12,963	-
Student Union HVAC Controls	-	-	-	-	5,047	-
Student Union Miscellaneous	-	-	-	53	-	-
Student Union Furniture Replacement	40,000	59,893	60,000	-	-	-
Student Union Door Replacement (Bookstore)	-	-	-	9,048	-	-
Student Union Subtotal:	\$ 40,000	\$ 59,893	\$ 60,000	\$ 9,100	\$ 486,302	\$ 278,359
Student Union Personnel / Other Income	\$ 229,195	\$ 211,501	\$ 205,452	\$ 187,747	\$ 145,926	\$ -
Student Union Administrative	51,559	49,947	56,763	43,288	53,594	55,353
Student Union Personnel/Administrative Subtotal:	\$ 280,754	\$ 261,448	\$ 262,215	\$ 231,035	\$ 199,519	\$ 55,353
Student Wellness & Recreation Center	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Student Wellness & Recreation Center Subtotal:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Building Debt Service	\$ 410,825	\$ 410,825	\$ 409,200	\$ 353,850	\$ 409,650	\$ 416,155
Building Debt Service Subtotal:	\$ 410,825	\$ 410,825	\$ 409,200	\$ 353,850	\$ 409,650	\$ 416,155
Total Expenses	\$ 731,579	\$ 732,166	\$ 731,415	\$ 593,985	\$ 1,204,234	\$ 773,843

Dormitory Housing Commission of North Idaho College
Residence Hall Break-Even Analysis
Fiscal Year 2019 (July 01, 2018 - June 30, 2019)

Break-Even Bed-Count without Summer Camp Rental	342
Break-Even Bed-Count with Summer Camp Rental	326

Fiscal Year 2019 Revenue Forecast (July 01, 2018 - June 30, 2019)

Beds Available		Occupancy Forecast			
Single Beds (Students)	11	Fall 2018 Occupancy Forecast (%)		98.48%	
Double Beds (Students)	180	Fall 2018 Occupancy Forecast (Beds)		195	
Single Beds (Resident Advisors)	6	Spring 2019 Occupancy Forecast (%)		74.24%	
Double Beds (Resident Advisor)	1	Spring 2019 Occupancy Forecast (Beds)		147	
Total Beds Available	198	Combined Occupancy Forecast (%)		86.36%	
		Combined Occupancy Forecast (Beds)		342	
Single Room (Fall 2017) Count	17	Rate (\$)	3,190.00	Occupancy (%)	100.00%
Single Room (Fall 2017) Amount	54,230.00				
Double Room (Fall 2017) Count	178	Rate (\$)	2,040.00	Occupancy (%)	98.34%
Double Room (Fall 2017) Amount	363,120.00				
Combined Room (Fall 2017) Count	195	Rate (\$)		Occupancy (%)	98.48%
Combined Room (Fall 2017) Amount	417,350.00				
Activity Fee (Fall 2017) Count	195	Rate (\$)	40.00	Occupancy (%)	98.48%
Activity Fee (Fall 2017) Amount	7,800.00				
Technology Fee (Fall 2017) Count	195	Rate (\$)	130.00	Occupancy (%)	98.48%
Technology Fee (Fall 2017) Amount	25,350.00				
Laundry Fee (Fall 2017) Count	195	Rate (\$)	40.00	Occupancy (%)	98.48%
Laundry Fee (Fall 2017) Amount	3,900.00				
Total Room Count (Fall 2017)	195				98.48%
Total Income (Fall 2017)	454,400.00				
Single Room (Spring 2018) Count	17	Rate (\$)	3,190.00	Occupancy (%)	100.00%
Single Room (Spring 2018) Amount	54,230.00				
Double Room (Spring 2018) Count	130	Rate (\$)	2,040.00	Occupancy (%)	71.82%
Double Room (Spring 2018) Amount	265,200.00				
Combined Room (Spring 2018) Count	147				74.24%
Combined Room (Spring 2018) Amount	319,430.00				
Activity Fee (Spring 2018) Count	147	Rate (\$)	40.00	Occupancy (%)	74.24%
Activity Fee (Spring 2018) Amount	5,880.00				
Technology Fee (Spring 2018) Count	147	Rate (\$)	130.00	Occupancy (%)	74.24%
Technology Fee (Spring 2018) Amount	19,110.00				
Laundry Fee (Spring 2018) Count	147	Rate (\$)	40.00	Occupancy (%)	74.24%
Laundry Fee (Spring 2018) Amount	2,940.00				
Total Room Count (Spring 2018)	147				74.24%
Total Income (Spring 2018)	347,360.00				
Combined Room Count	342	Single	3,160.00	Fall 2017 Occ. %	98.48%
Combined Room Amount	736,780.00	Double	2,010.00	Spring 2018 Occ. %	74.24%
Combined Activity Fee Count	342	Rate (\$)	40.00	Fall 2017 Occ. %	98.48%
Combined Activity Fee Amount	13,680.00			Spring 2018 Occ. %	74.24%
Combined Technology Fee Count	342	Rate (\$)	160.00	Fall 2017 Occ. %	98.48%
Combined Technology Fee Amount	44,460.00			Spring 2018 Occ. %	74.24%
Combined Laundry Fee Count	342	Rate (\$)	40.00	Fall 2017 Occ. %	98.48%
Combined Laundry Fee Amount	6,840.00			Spring 2018 Occ. %	74.24%
Cancellation Fee	25,000.00				
Bookkeeping Fee	350.00				
Damage / Cleaning / Key Replacement / Fines	6,000.00				
Summer Rental	35,000.00				
Miscellaneous	750.00				
Net Income per Additional Income	67,100.00				
Total Revenue	868,860.00				
Fiscal Year 2019 Expense Forecast					
Payroll & Benefit Expenses	124,260.71	12 Months			
R/A Services	82,906.00	2 Semesters			
Maintenance & Operational Expenses	118,477.96	12 Months			
Cable Television Expense	10,080.00	12 Months			
Internet Service Expense	19,200.00	12 Months			
Utilities Expense	66,973.13	12 Months			
Debt Service	410,825.00	12 Months		1/2 of Series 2012 Annual = \$821,650	
Total Expenses	832,722.81				
Fiscal Year 2019 Net Income Forecast (not including Summer Rental)					
Net Income (Break-Even Scenario)	1,137.19	0.13%	Net Profit Margin		

Dormitory Housing Commission of North Idaho College

Residence Hall Pricing Analysis Recommendation

Five Year-View (Fiscal Years 2015 - 2019) (No Change to Total from Fiscal Year 2018)

Semester Rates (School Year)	FY 2019	FY 2018	FY 2017	FY 2016	FY 2015	Change (\$) 19 - 18	Change (%) 19 - 18	Change (\$) 19 - 15	Change (%) 19 - 15
Single Room	\$ 3,190	\$ 3,160	\$ 3,160	\$ 3,135	\$ 3,090	\$ 30	0.95%	\$ 100	3.24%
Double Room	2,040	2,010	2,010	2,005	1,990	30	1.49%	50	2.51%
Activity Fee	40	40	40	40	40	-	0.00%	-	0.00%
Technology Fee	130	160	160	140	140	(30)	-18.75%	(10)	-7.14%
Laundry Fee	40	40	40	40	30	-	0.00%	10	33.33%
Single+Activity+Tech+Laundry	\$ 3,400	\$ 3,400	\$ 3,400	\$ 3,355	\$ 3,300	\$ -	0.00%	\$ 100	-2.94%
Double+Activity+Tech+Laundry	\$ 2,250	\$ 2,250	\$ 2,250	\$ 2,225	\$ 2,200	\$ -	0.00%	\$ 50	-2.22%
Single Per Week (Room)	\$ 200	Single Per Semester (Room)			\$ 3,400	Single Annual (Room)		\$ 6,800	
Double Per Week (Room)	\$ 132	Double Per Semester (Room)			\$ 2,250	Double Annual (Room)		\$ 4,500	
Meal Plan Per Week	\$ 65	Meal Plan Per Semester			\$ 1,100	Meal Plan Annual		\$ 2,200	
Meal Plan Per Week	\$ 76	Meal Plan Per Semester			\$ 1,300	Meal Plan Annual		\$ 2,600	
Meal Plan Per Week	\$ 88	Meal Plan Per Semester			\$ 1,500	Meal Plan Annual		\$ 3,000	
Single Per Week	\$ 265	Single Per Semester			\$ 4,500	Single Annual		\$ 9,000	
Single Per Week	\$ 276	Single Per Semester			\$ 4,700	Single Annual		\$ 9,400	
Single Per Week	\$ 288	Single Per Semester			\$ 4,900	Single Annual		\$ 9,800	
Double Per Week	\$ 197	Double Per Semester			\$ 3,350	Double Annual		\$ 6,700	
Double Per Week	\$ 209	Double Per Semester			\$ 3,550	Double Annual		\$ 7,100	
Double Per Week	\$ 221	Double Per Semester			\$ 3,750	Double Annual		\$ 7,500	

Dormitory Housing Commission of North Idaho College

Residence Hall Occupancy History

Fiscal Years 2003 - 2018 (July 01, 2002 - June 30, 2018)

Semester Rates (School Year)	2017 2018	2016 2017	2015 2016	2014 2015
Fall Ending Count	198	195	194	190
Spring Ending Count	188	174	170	162
Average	193	185	182	176
Available	198	198	198	198
Occupancy %	97.47%	93.18%	91.92%	88.89%
Semester Rates (School Year)	2013 2014	2012 2013	2011 2012	2010 2011
Fall Ending Count	180	183	186	190
Spring Ending Count	153	160	147	167
Average	167	172	167	179
Available	198	198	198	198
Occupancy %	84.09%	86.62%	84.09%	90.15%
Semester Rates (School Year)	2009 2010	2008 2009	2007 2008	2006 2007
Fall Ending Count	194	196	187	191
Spring Ending Count	183	175	173	180
Average	189	186	180	186
Available	198	201	201	201
Occupancy %	95.20%	92.29%	89.55%	92.29%
Semester Rates (School Year)	2005 2006	2004 2005	2003 2004	2002 2003
Fall Ending Count	188	201	188	183
Spring Ending Count	152	166	123	130
Average	170	184	156	157
Available	201	201	201	201
Occupancy %	84.58%	91.29%	77.36%	77.86%
Note:	Ending semester counts used as a baseline. Actual occupancy may be higher due to opening occupancy less departures throughout semester.			
	Early departures throughout the semester are contractually obligated to pay the entire semester charge.			

Dormitory Housing Commission of North Idaho College
Student Wellness & Recreation Center
Fiscal Year 2019 (No Change from Fiscal Year 2018)

Memberships		
Type	Rate (\$)	Term
NIC Student	87.00	FTE: Fall (August 20, 2018 - December 14, 2018)
NIC Student	87.00	FTE: Spring (January 07, 2019 - May 10, 2019)
NIC Student	79.75	1 Credit Student Opt-in at \$7.25 per Credit (up to 12 Credits)
NIC Student	72.50	2 Credit Student Opt-in at \$7.25 per Credit (up to 12 Credits)
NIC Student	65.25	3 Credit Student Opt-in at \$7.25 per Credit (up to 12 Credits)
NIC Student	58.00	4 Credit Student Opt-in at \$7.25 per Credit (up to 12 Credits)
NIC Student	50.75	5 Credit Student Opt-in at \$7.25 per Credit (up to 12 Credits)
NIC Student	43.50	6 Credit Student Opt-in at \$7.25 per Credit (up to 12 Credits)
NIC Student	36.25	7 Credit Student Opt-in at \$7.25 per Credit (up to 12 Credits)
NIC Student	29.00	8 Credit Student Opt-in at \$7.25 per Credit (up to 12 Credits)
NIC Student	21.75	9 Credit Student Opt-in at \$7.25 per Credit (up to 12 Credits)
NIC Student	14.50	10 Credit Student Opt-in at \$7.25 per Credit (up to 12 Credits)
NIC Student	7.25	11 Credit Student Opt-in at \$7.25 per Credit (up to 12 Credits)
Please note: Opt-In Payment must be received prior to Membership Access		
NIC Student	20.00	Summer: Month-to-Month (Monthly Payment Due: Start of each Contract Month)
Extension Student	30.00	Month-to-Month (Monthly Payment Due: Start of each Contract Month)
Please note: Extension Student includes LCSC / UI / BSU		
NIC Graduate	30.00	Month-to-Month (Monthly Payment Due: Start of each Contract Month)
NIC Graduate	115.00	Fall 2017 (Payment Due: 1st of each Semester)
NIC Graduate	115.00	Spring 2018 (Payment Due: 1st of each Semester)
NIC Graduate	290.00	Annual (Full Payment Due: Start of Membership Contract)
NIC Employee	30.00	Month-to-Month (Monthly Payment Due: Start of each Contract Month)
NIC Employee	115.00	Fall 2017 (Payment Due: 1st of each Semester)
NIC Employee	115.00	Spring 2018 (Payment Due: 1st of each Semester)
NIC Employee	290.00	Annual (Full Payment Due: Start of Membership Contract)
NIC Spouse	30.00	Month-to-Month (Monthly Payment Due: Start of each Contract Month)
NIC Spouse	115.00	Fall 2017 (Payment Due: 1st of each Semester)
NIC Spouse	115.00	Spring 2018 (Payment Due: 1st of each Semester)
NIC Spouse	290.00	Annual (Full Payment Due: Start of Membership Contract)
NIC Retiree	30.00	Month-to-Month (Monthly Payment Due: Start of each Contract Month)
NIC Retiree	115.00	Fall 2017 (Payment Due: 1st of each Semester)
NIC Retiree	115.00	Spring 2018 (Payment Due: 1st of each Semester)
NIC Retiree	290.00	Annual (Full Payment Due: Start of Membership Contract)
Guest Pass	6.00	Daily - General Access (Must be Accompanied by Registered Member)
Guest Pass	12.00	Daily - General Access + Climbing Wall (Must be Accompanied by Registered Member)
Climbing Wall		
Type	Rate (\$)	Term
Community Member	50.00	5 Climb Pass (Punch Card)
Community Member	30.00	Month-to-Month (Monthly Payment Due: Start of each Contract Month)
Guest Pass	12.00	Daily - 1 Guest (Must be Accompanied by Registered or Community Member)

Dormitory Housing Commission of North Idaho College

Student Wellness & Recreation Center

Fiscal Year 2019 Room Rental Rates (No Change from Fiscal Year 2018)

Location	Capacity	Public			K - 12 Education		
		Hourly Rate (\$)	Minimum (\$)	Maximum (\$)	Hourly Rate (\$)	Minimum (\$)	Maximum (\$)
Multi-Purpose # 111	50	75.00	N/A	450.00	65.00	N/A	390.00
Gym # 103	121	100.00	200.00	600.00	85.00	170.00	510.00
Fitness # 207	20	30.00	N/A	N/A	25.00	N/A	N/A
Fitness # 209	17	30.00	N/A	N/A	25.00	N/A	N/A
Fitness # 207 & # 209	37	50.00	N/A	N/A	45.00	N/A	N/A
Learning Lab # 208	30	30.00	60.00	180.00	25.00	50.00	150.00
Field # 1		50.00	100.00	300.00	45.00	90.00	270.00
Field # 2		25.00	50.00	150.00	20.00	40.00	120.00
Field # 3		25.00	50.00	150.00	20.00	40.00	120.00

Free facility reservations are held for health, wellness, and recreation events - coordinated by authorized student organizations and are subject to availability.

Gymnasium is not available for exclusive use during regular operating hours during the Fall and Spring semesters. After-hour rentals may be available, depending on schedule.

All listed rates include basic room rental. Reservations requiring additional accommodations will be charged accordingly.

Appeals board will hear all disputes and make recommendations for facility usage beyond the scope of this record.

Dormitory Housing Commission of North Idaho College
Margin Review Worksheet
Fiscal Years 2012 - 2019 (July 01, 2011 - June 30, 2019)

Description	FY 2019	FY 2018	FY 2017	FY 2016	FY 2015	FY 2014	FY 2013	FY 2012
	Forecast	Forecast	Actual	Actual	Actual	Actual	Actual	Actual
Bookstore								
Net Sales	\$ 200,000	\$ 255,209	\$ 1,088,002	\$ 2,055,295	\$ 2,371,203	\$ 2,820,013	\$ 3,482,859	\$ 3,664,258
Cost of Goods Sold	-	216	846,193	1,627,333	1,756,487	2,076,154	2,466,641	2,609,536
Bookstore Gross Profit	\$ 200,000	\$ 254,993	\$ 241,808	\$ 427,962	\$ 614,716	\$ 743,859	\$ 1,016,217	\$ 1,054,723
Bookstore Gross Margin	100.00%	99.92%	22.22%	20.82%	25.92%	26.38%	29.18%	28.78%
Payroll & Benefits	\$ -	\$ -	\$ 81,422	\$ 297,568	\$ 317,030	\$ 322,790	\$ 369,613	\$ 363,079
Other (Income) Expenses	1,312	1,374	36,520	76,482	75,346	98,090	114,811	111,685
Bookstore Net Income	\$ 198,688	\$ 253,619	\$ 123,867	\$ 53,912	\$ 222,340	\$ 322,979	\$ 531,794	\$ 579,958
Bookstore Net Profit Margin	99.34%	99.38%	11.38%	2.62%	9.38%	11.45%	15.27%	15.83%
Dining Services								
Net Sales	\$ 923,018	\$ 909,774	\$ 914,263	\$ 904,398	\$ 923,988	\$ 921,595	\$ 931,896	\$ 885,243
Cost of Goods Sold	456,072	483,227	466,984	448,885	438,026	426,381	417,794	388,510
Dining Services Gross Profit	\$ 466,946	\$ 426,547	\$ 447,279	\$ 455,513	\$ 485,962	\$ 495,213	\$ 514,102	\$ 496,733
Dining Services Gross Margin	50.59%	46.88%	48.92%	50.37%	52.59%	53.73%	55.17%	56.11%
Payroll & Benefits	\$ 409,329	\$ 386,956	\$ 380,509	\$ 357,444	\$ 402,429	\$ 408,171	\$ 420,095	\$ 432,855
Other (Income) Expenses	45,045	39,357	36,836	49,750	65,296	80,527	88,108	58,522
Dining Net Income (Loss)	\$ 12,572	\$ 234	\$ 29,935	\$ 48,319	\$ 18,238	\$ 6,516	\$ 5,899	\$ 5,355
Dining Services Profit Margin	1.36%	0.03%	3.27%	5.34%	1.97%	0.71%	0.63%	0.60%
Residence Hall								
Revenue	\$ 946,910	\$ 980,769	\$ 948,511	\$ 928,498	\$ 936,748	\$ 876,449	\$ 853,597	\$ 865,545
Payroll & Benefits	207,167	206,588	207,132	197,771	217,889	228,212	261,286	241,714
Other Expense	625,556	953,064	632,474	616,437	612,671	619,347	587,636	571,082
Residence Hall Net Income	\$ 114,187	\$ (178,883)	\$ 108,906	\$ 114,289	\$ 106,188	\$ 28,890	\$ 4,675	\$ 52,749
Residence Hall Profit Margin	12.06%	-18.24%	11.48%	12.31%	11.34%	3.30%	0.55%	6.09%
Student Union								
Net Revenue	\$ 280,754	\$ 261,448	\$ 233,285	\$ 199,519	\$ 578,887	\$ 690,231	\$ 568,159	\$ 503,332
Payroll & Benefits	229,195	211,501	189,997	145,926	131,637	192,206	270,115	296,217
Other Expense	51,559	49,947	43,288	53,594	530,501	631,540	496,139	449,651
Student Union Net (Loss)	\$ -	\$ -	\$ -	\$ -	\$ (83,252)	\$ (133,514)	\$ (198,095)	\$ (242,537)
Student Union Profit Margin	0.00%	0.00%	0.00%	0.00%	-14.38%	-19.34%	-34.87%	-48.19%
Financial Services								
Income	\$ 2,100	\$ 2,220	\$ 1,418	\$ 871	\$ 607	\$ -	\$ -	\$ -
Payroll & Benefits	92,397	89,405	79,894	76,548	72,829	80,852	-	-
Other Expense	1,063	2,583	1,848	1,436	2,409	5,184	-	-
Financial Services Net (Loss)	\$ (91,360)	\$ (89,768)	\$ (80,324)	\$ (77,113)	\$ (74,631)	\$ (86,036)	\$ -	\$ -
Financial Services Profit Margin	-4350.48%	-4044.45%	-5663.09%	-8853.41%	-12298.96%			
SWRC								
Net Sales	\$ 535,291	\$ 546,632	\$ 542,866	\$ 238,243	\$ -	\$ -	\$ -	\$ -
Cost of Goods Sold	1,000	941	-	-	-	-	-	-
SWRC Gross Profit	\$ 534,291	\$ 545,691	\$ 542,866	\$ 238,243	\$ -	\$ -	\$ -	\$ -
SWRC Gross Margin	99.81%	99.83%	100.00%	100.00%				
Payroll & Benefits	\$ 221,893	\$ 227,529	\$ 38,119	\$ -	\$ -	\$ -	\$ -	\$ -
Other (Income) Expenses	312,026	313,280	330,247	72,469	37,586	-	-	-
SWRC Net Income	\$ 372	\$ 4,882	\$ 174,499	\$ 165,775	\$ (37,586)	\$ -	\$ -	\$ -
SWRC Net Profit Margin	0.07%	0.89%	32.14%	69.58%				
Combined Net Income	\$ 234,459	\$ (9,917)	\$ 356,883	\$ 305,182	\$ 151,296	\$ 138,836	\$ 344,273	\$ 395,526
Net Sales	\$ 2,888,072	\$ 2,956,051	\$ 3,728,345	\$ 4,326,824	\$ 4,811,433	\$ 5,308,288	\$ 5,836,511	\$ 5,918,378
Cost of Goods Sold	457,072	484,383	1,313,178	2,076,218	2,194,513	2,502,535	2,884,436	2,998,046
Payroll	1,159,981	1,121,980	977,072	1,075,258	1,141,813	1,232,231	1,321,109	1,333,865
Other Expenses	1,036,561	1,359,605	1,081,213	870,167	1,323,810	1,434,687	1,286,693	1,190,941
Combined Net Income	234,459	(9,917)	356,883	305,182	151,296	138,836	344,273	395,526
Combined Profit Margin	8.12%	-0.34%	9.57%	7.05%	3.14%	2.62%	5.90%	6.68%