

**NORTH IDAHO COLLEGE
1000 W. GARDEN AVE.
COEUR D'ALENE, IDAHO 83814**



**REQUEST FOR PROPOSALS
MULTIFUNCTION COPIERS/SCANNERS AND SERVICE
RFP #25-04**

Release Date: THURSDAY, MARCH 6, 2025 7:00 AM PST

Due Date: THURSDAY, APRIL 3, 2025 5:00 PM PDT

Responders are required to respond to this RFP solicitation electronically either by email to nicpurchasing@nic.edu or through Public Purchase. The subject line of any questions or email submissions shall state: *REQUEST FOR PROPOSALS RFP #25-04 – MULTIFUNCTION COPIERS/SCANNERS AND SERVICE*. All required response documents are to be completed and submitted before the stated due date and time. Responses submitted by mail or in person will not be accepted.

It is advised that responders not wait until the last day to start submitting RFP responses. Responders may edit up until the due date and time.

All communications regarding this RFP and the selection process must be coordinated through the NIC Purchasing via email. Any individual or vendor that contacts any member of the campus, a member of the North Idaho College Board of Trustees, or any North Idaho College Administrator except NIC Purchasing, may be disqualified from further consideration.

NIC Purchasing
North Idaho College
Office of Finance and Business Affairs
1000 W. Garden Ave.
Coeur d'Alene, ID 83814
nicpurchasing@nic.edu

Respondents are notified that North Idaho College reserves the right to reject any and all parts of the RFP.

1. SCOPE OF SERVICES:

North Idaho College (NIC) is inviting qualified firms to submit qualifications and proposals for lease of approximately 55 multi-function copiers and associated services. It is the intent to replace the current fleet of copiers consisting of high-volume and medium volume units that offer a consistent user interface, allow for consolidation of single-purpose devices and are energy efficient and environmentally responsible.

2. VENDOR QUALIFICATIONS:

Companies whose principal business has been the sales and servicing of Multifunction Printers (MFP) of the size and type specified within this RFP for a period of no less than 4 years. They shall be officially authorized by the manufacturer of the proposed equipment to sell, support and service the equipment offered. Written documentation of this authorization is required.

3. COPIER SIZES:

A. Campus wide:

a. 35 to 45 pages per minute output speed, Color and B/W.

4. GENERAL REQUIREMENTS:

Each device shall be capable of delivering the following minimum functionality:

- A. Only new current production digital models will be accepted.
- B. Integration with TCP/IP network print services (windows) allowing for full control of all copier features through the print driver loaded on the client PC.
- C. PCL 5, PCL 6 and postscript level 3 drivers for windows 32- and 64-bit operating systems.
- D. Web based user interface with lockout of administrative setup functions.
- E. Secure print where jobs are stored on the copier until called up through entry of a security code at the front panel.
- F. Integration with Windows Active Directory for purpose of user identification and Email address lookup.
- G. Scan to email and scan to network file folder in PDF, JPG, or TIFF format. Scan to network must use SMBv2 or higher.
- H. Walk up feature lockout based on user identification/security.
- I. Duplex printing.
- J. Walk up email send.
- K. Scan in color regardless of the devices output capabilities.
- L. Incrementally enlarge document up to 200% or better.
- M. Incrementally reduce document up 50% or better.
- N. Images stored on unit's internal hard drive must be encrypted and removed permanently through a scheduled job or interactive command.
- O. If power filters or surge protectors are recommended or required by manufacturer, they shall be supplied at no cost to the College.
- P. 2 paper drawers minimum
- Q. Finisher w/ stapler and hole punch equipment
- R. Response to service and repair calls are expected within 2 hrs.
- S. Training as needed is to be available for the length of the contract.

5. SPECIFIC REQUIREMENTS – SMALL TO MEDIUM – VOLUME COPIERS/SCANNERS:

In addition to the general requirements listed above, each device shall be capable of delivering the following functionality:

- A. Automatic duplication and scanning of mixed-size originals through the document feeder.
- B. Duplexing document feeder capable of processing no less than 30 page originals.
- C. Preset scaling functions, i.e. tabloid, legal to letter, etc.
- D. Finishing options including three hole punch and single staple of no less than 30 pages.
- E. Minimum 500 page dedicated tray for letter-sized paper.
- F. Minimum 500 page tray for legal sized paper. (Or adjustable tray)
- G. Minimum 500-page tray for tabloid sized paper. (Or adjustable tray)
- H. Optional large capacity tray.
- I. Bypass feed tray.
- J. Fax option.

6. REQUESTS FOR PROPOSAL FORMAT:

Based on NIC's current equipment and uses (see Exhibit A), provide proposal to replace current fleet. In addition, proposer is encouraged to provide alternate proposal suggesting any efficiencies and changes based on proposer's business knowledge. Form for Proposal provided (see Exhibit B). Spec Sheets and other relevant information may be attached to the proposal.

7. SERVICE AND MAINTENANCE SUPPORT:

The Contractor shall have a service organization capability, which includes but is not limited to the following:

- A. Qualified service/repair personnel: Service representatives shall be full-time employees of the Contractor. Service representatives shall be factory-trained technicians. All warranty or maintenance services to be performed on the items specified in this solicitation as well as any associated hardware or software shall be performed by qualified technicians properly authorized by the manufacturer to perform such services.
- B. Repair parts: Defective parts may only be replaced by new OEM parts if they exist or are still manufactured; no refurbished, remanufactured, surplus parts or the like will be used. Bidders shall include any web interface currently in place for placing and tracking service requests, to include status of requests, parts ordered, etc.
- C. Service response times: Response to requests for service shall be made within 2 working hours of notification by the agency during normal working hours of 7:30 A.M. to 5 P.M. Monday through Thursday, and 7:30 A.M. to 2:30 P.M. on Friday, excluding College holidays. The 2-hour response times apply to service requiring a technician actually on site of the equipment needing repair. Repairs to solutions implemented shall be completed within 24 working hours from first notification by NIC. Contractor must have a local parts depot fully stocked to meet this requirement. If Contractor is unable to fully restore device to proper working order the entire monthly cost of the device will be credited to the appropriate NIC's account affected by the outage.
- D. Excessive downtime: MFP's including all accessories and software furnished under the contract shall be capable of continuous operation. Should the MFP's, any accessories, or software become inoperable for a period of 24 consecutive working hours, the Contractor shall, at the College's option, provide, at no charge, a loaner MFP or accessory of equal capability of non-performing piece of equipment. Full maintenance shall be included in the charge for all lease MFP's and shall be available on all MFP's purchased outright. Full maintenance shall include preventative maintenance, all parts including, but not limited to, drums, and labor.

8. DEFECTIVE EQUIPMENT:

In the College's judgment, if equipment is deemed unsatisfactory, a "lemon", is not completely operational (all equipped functions working simultaneously), or out of service for more than two business days, the winning bidder will replace such equipment (hardware or software) with the same or better, including all services and materials necessary to restore all functionality at no cost to the College.

The College has the right to inspect replacement equipment and deem it satisfactory or unsatisfactory. If replacement equipment is ever deemed unsatisfactory, a lemon or is not completely operational, providing the same functionality as the original for more than two business days, the winning bidder at no cost to the College will continue to replace all associated equipment with 100% new unused equipment (used, rebuilt, refurbished, remanufactured, newly manufactured, factory produced new model equipment and the like are not acceptable) of similar or greater capabilities until restoration of all functionality is deemed satisfactory by an authorized North Idaho College representative.

9. REPLACEMENT:

Materials or components that have been rejected by NIC in accordance with the terms of a contract shall be replaced by the Contractor at no cost to the College.

10. TECHNOLOGY REFRESH:

If new models become publicly available within the 18 months of contract and are intended to replace or succeed models NIC is currently leasing, the College has the right to replace any/all older models with the new model at no additional charge.

11. EQUIPMENT LEASE:

Purchase orders for lease of Multifunction Printers (MFPs), elected accessories and software will be initiated by NIC. Authorized users will lease at the monthly lease price of any additional features. Equipment lease acquisition plans shall include full maintenance, all parts, including but not limited to, drums, and all supplies including toner, color toner(s), developer, color developer(s) and staple wire; excluding paper.

12. USAGE FEES:

Regular maintenance, repairs, troubleshooting, remedial support, toner, and staples, shall be billed as a click or per-copy charge. Units capable of metering color and black (BW) usage are preferred.

13. TERMS OF LEASE:

- A. **PRICES:** Prices shall not fluctuate for the period of the Agreement and any renewal or extension unless otherwise specified by the College in the bidding documents or other terms of the Agreement. Prices include all costs associated with shipping and delivery F.O.B. Destination, if domestic shipment. If installation and/or training is required by the College or specified in the College's solicitation documents, pricing shall include all charges associated with a complete installation and/or training at the location specified.
- B. **RENEWAL CLAUSE:** NIC may elect to renew an existing lease agreement for one-year. Automatic renewals of the lease agreement are prohibited without prior written and signed approval from the College.
- C. **TERMINATION CLAUSE:** NIC reserves the right to cancel and terminate any lease orders, in part or in whole, for cause or convenience, without penalty.
- D. **ADDITIONAL CHARGES:** Unless bought F.O.B. "shipping point" and Contractor prepays transportation, no delivery charges shall be added to invoices except when express

delivery is authorized and substituted on orders for the method specified in the contract. In such cases, difference between freight or mail and express charges may be added to invoice.

- E. **SHIPPING AND DELIVERY:** All orders will be shipped directly to the College at the location specified by the Agreement, on an F.O.B. Destination freight prepaid and allowed basis with all transportation, unloading, uncrating, drayage, or other associated delivery and handling charges paid by the Contractor. "F.O.B. Destination" unless otherwise specified in the Agreement or solicitation documents, shall mean delivered to the College Central Receiving Dock. The Contractor shall deliver all orders and complete installation and/or training, if required, within the time specified in the Agreement. Time for delivery commences at the time the order is received by the Contractor.
- F. The college will consider a **36-month lease**, fair-market-value lease agreements, that include delivery, setup, and removal of unit at the end of the lease. An operator's manual is to be delivered with each machine.
- G. **TAXES:** The College is generally exempt from payment of state sales and use taxes and from personal property tax for property purchased for its use. The College is generally exempt from payment of federal excise tax. Exemption certificates will be furnished as required upon written request by the Contractor. If the Contractor is required to pay any taxes incurred as a result of doing business with the College, Contractor shall be solely and absolutely responsible for the payment of those taxes.
- H. **METHOD OF PAYMENT:** The College payment terms are NET 30. Payment for work under this Agreement will be initiated upon submission of a request for payment directly to:

North Idaho College
Accounts Payable
1000 West Garden Avenue
Coeur d' Alene, ID 83814
accountspayable@nic.edu

The purchase order number must be noted on all requests for payment. By signing this Agreement, and by submitting a request for payment to North Idaho College, the Contractor certifies that (i) the amount for which payment is requested is correct, just, and proper; (ii) the amount claimed is legally due to the Contractor; (iii) no part of the amount for which payment is requested has been paid; (iv) the request for payment is only for performance in accordance with the terms and conditions of the parties' agreement; (v) the request for payment is made in good faith, and (vi) the documentation supporting this request for payment is accurate and complete to the best of the Contractor's knowledge and belief.

14. **APPLICABLE LAWS:**

FORCE MAJEURE: Neither party shall be liable or deemed to be in default for any Force Majeure delay in shipment or performance occasioned by unforeseeable causes beyond the control and without the fault or negligence of the parties, including, but not restricted to, acts of God or the public enemy, fires, floods, epidemics, quarantine, restrictions, strikes, freight embargoes, or unusually severe weather, provided that in all cases the Contractor shall notify the College promptly in writing of any cause for delay and the College concurs that the delay was beyond the control and without the fault or negligence of the Contractor. The period for the performance shall be extended for a period equivalent to the period of the Force Majeure delay. Matters of the Contractor's finances shall not be a Force Majeure.

COMPLIANCE WITH LAW, LICENSING AND CERTIFICATIONS: Contractor shall comply with all requirements of federal, state and local laws and regulations applicable to Contractor or to the Property provided by the Contractor pursuant to this Agreement. For the duration of the Agreement, the Contractor shall maintain in effect and have in its possession all licenses and certifications required by federal, state and local laws and rules.

PUBLIC RECORDS: Pursuant to Idaho's Public Records Act, Title 74, Chapter 1, Idaho Code, as may be amended from time to time (the "Public Records Law") information or documents received from the Contractor may be open to public inspection and copying unless exempt from disclosure. If the Contractor believes information provided to the College is exempt from disclosure under the Public Records Law, the Contractor shall clearly designate individual documents or portions thereof as "exempt" and shall indicate the proposed basis for such exemption. The College will not accept the marking of an entire document as exempt. In addition, the College will not accept a legend or statement on one (1) page that all, or substantially all, of the document is exempt from disclosure. The College does not warrant or otherwise promise that information marked as such will in fact be exempt under the Public Records Law. The Contractor shall indemnify and defend the College Parties against all liability, claims, damages, losses, expenses, actions, attorney fees and suits whatsoever for honoring such a designation or for the Contractor's failure to designate individual documents as exempt. The Contractor's failure to designate as exempt any document or portion of a document that is released by the College shall constitute a complete waiver of any and all claims for damages caused by any such release. If the College receives a request for materials claimed exempt by the Contractor, the Contractor shall provide the legal defense for such claim.

PROHIBITION OF GRATUITIES: Neither the Contractor nor any person, firm or corporation employed by the Contractor in the performance of this contract shall offer or give any gift, money or anything of value or any promise for future reward or compensation to any North Idaho College employee at any time.

FEDERAL, STATE AND LOCAL TAXES CONTRACTOR: North Idaho College makes no representation as to the exemption from liability of any tax imposed by any governmental entity on the Contractor.

MODIFICATION: This contract shall be modified only by the written agreement of the parties with the approval of the Vice President for Finance. No alteration or variation of the terms and conditions of the contract shall be valid unless made in writing and signed by the parties. Every amendment shall specify the date on which its provisions shall be effective.

ASSIGNMENT: The Contractor shall not assign, convey, encumber, or otherwise transfer its rights or duties under this contract without the prior written consent of North Idaho College. This contract may terminate in the event of its assignment, conveyance, encumbrance or other transfer by the Contractor without the prior written consent of North Idaho College.

GOVERNING LAW: This contract shall be governed by the laws of the State of Idaho and shall be deemed executed at Coeur d'Alene, Kootenai County, Idaho. Jurisdiction: The parties shall bring any and all legal proceedings arising hereunder in the State of Idaho, District Court of Kootenai County.

15. NON-APPROPRIATION CLAUSE:

Lessor acknowledges and understands that this lease shall be binding upon Lessee if, and only if, Lessee's Board of Trustees budget and appropriates for such purpose when the Board of Trustees approves an annual budget that appropriates monies contemplated by parties for this lease. Lessor agrees that in the event any NIC Board of Trustees affirmatively fails or refuses to appropriate funds or in the event Lessee declares a financial exigency or emergency or manifest an anticipatory failure to meet the obligations of this lease, Lessor's sole remedy in such circumstances shall be the base rent already appropriated by the NIC's Board of Trustees for the fiscal year. Lessee will endeavor to give Lessor ninety (90) days advance notice of Board action of non-appropriation contemplated by this section. Such termination shall not be an Event of Default.

16. PROPOSAL CONTENT:

- A. **CONDITIONS FOR RESPONDING/BIDING:** All inquiries should be submitted electronically either by email to nicpurchasing@nic.edu or through Public Purchase. The subject line of any questions or email submissions shall state: *REQUEST FOR PROPOSAL RFP #25-04 – MULTIFUNCTION COPIERS/SCANNERS AND SERVICE.*
- B. **QUESTIONS:** No pre-bid conference is scheduled for this RFP. Questions regarding the solicitation must be submitted in WRITING prior to the close of business on March 27, 2025. All questions should be submitted electronically either by email to nicpurchasing@nic.edu or through Public Purchase. The subject line of any questions or email submissions shall state: *REQUEST FOR PROPOSAL RFP #25-04 – MULTIFUNCTION COPIERS/SCANNERS AND SERVICE.*
- C. **SUPPORTING DOCUMENTATION:** Proposals must include all required supporting documentation, machine specifications sheets, sales brochures, assurances, etc. The college reserves the right to reject any and/or all proposals of its choice or enter into additional negotiations regarding price, scope of service or other terms. The existence of this request for proposal shall not in any way obligate the college to take any action regarding any response submitted by a respondent to this request.
- D. **ACCEPTANCE OR REJECTION:** North Idaho College reserves the right to accept or reject any or all bid responses or part of a bid response; to waive any informalities or technicalities; clarify any ambiguities in bid responses; modify any criteria in this RFP; and unless otherwise specified, to accept any item in a bid response.

17. RFP INSTRUCTIONS:

- A. **PREPARATION OF RFP RESPONSE:** North Idaho College has the right to rely on any price quotes provided by responders. The respondent shall be responsible for any mathematical error in price quotes. North Idaho College reserves the right to reject responses which contain errors.
- B. **ELECTRONIC RESPONSE:** Responders are required to respond to this RFP solicitation electronically either by email to nicpurchasing@nic.edu or through Public Purchase. No hardcopy responses will be accepted. All required response documents are to be completed, uploaded and price responses submitted before the stated due date and time.

It is advised that responders not wait until the last day to start submitting RFP responses. Responders may edit up until the due date and time.

It is the responder's responsibility to ensure responses are received by the closing date and time. Technical/transmittal issues shall not excuse late responses.

Modification of Bid/Response: A responder may modify a response at any time prior to the closing date and time.

Withdrawal of Bid/Response: A responder may withdraw a response at any time prior to the closing date and time.

- C. **NOTICE OF AWARD:** An award is made on execution of the written contract by all parties. Only North Idaho College is authorized to issue news releases related to this RFP, its evaluation, award and/or performance of the contract. The North Idaho College Office of Finance and Business shall issue either a purchase order or a written contract to the successful vendor.

18. PLACEMENT OF NEW MACHINES:

Our goal is to start placing the new machines a third at a time starting July 1, 2025, and to have all machines placed by July 31, 2025.

North Idaho College & NIC HEAD START

All Equipment by Model/Location

Serial	Model	Location	Jan-Dec Total	Total Black Clicks	Total Color Clicks
3BB01530	imageRUNNER ADVANCE DX C5740i	SHERMAN RM 103	41,929	32,672	9,257
3BB01836	imageRUNNER ADVANCE DX C5740i	CTE	103,291	75,575	27,716
3BB01851	imageRUNNER ADVANCE DX C5740i	MHS 259 NURSING	121,511	77,740	43,771
XTD03075	imageRUNNER ADVANCE C3530I II	HEADSTART HARDING CENTER	56,084	24,387	31,697
XTZ01801	imageRUNNER ADVANCE C5560I II	WORK FORCE TRAINING WTC 109	103,975	49,137	54,838
XUW03932	imageRUNNER ADVANCE C5535I II	Business Office LKH 111	73,221	63,350	9,871
XUW08671	imageRUNNER ADVANCE C5535I II	AAA	43,588	24,906	18,682
XVZ03050	imageRUNNER ADVANCE 4535I II	HEALTH PROFESSIONS MHS 156	23,317	23,317	
XVZ03054	imageRUNNER ADVANCE 4535I II	REGISTRAR	15,813	15,813	
XVZ03060	imageRUNNER ADVANCE 4535I II	LKH Admissions	8,755	8,755	
XVZ03073	imageRUNNER ADVANCE 4535I II	LKH 114 Sarah/April	7,518	7,518	
XVZ03358	imageRUNNER ADVANCE 4535I II	SEITER HALL CEA RM 100	32,931	32,931	
XVZ03432	imageRUNNER ADVANCE 4535I II	WIN 132	8,576	8,576	
XVZ03433	imageRUNNER ADVANCE 4535I II	CLC LKH132A	38,180	38,180	
XVZ03435	imageRUNNER ADVANCE 4535I II	Molstad RM 209 Comm/SocSci	7,801	7,801	
XVZ03436	imageRUNNER ADVANCE 4535I II	Hedlund Main floor	16,645	16,645	
XVZ03437	imageRUNNER ADVANCE 4535I II	LEE KILDOW ENGLISH DEPT 2ND FLOOR	34,793	34,793	
XVZ03438	imageRUNNER ADVANCE 4535I II	LIBRARY	1,763	1,763	
XVZ03439	imageRUNNER ADVANCE 4535I II	MEYER HEALTH SCIENCE ROOM #250	31,904	31,904	
XVZ03441	imageRUNNER ADVANCE 4535I II	Patrol Academy	11,809	11,809	
XVZ03443	imageRUNNER ADVANCE 4535I II	HEADSTART BONNERS FERRY (PREV @CTE)	24,911	24,911	
XVZ03444	imageRUNNER ADVANCE 4535I II	FORT SHERMAN OFFICER QTR	38,998	38,998	
XVZ03445	imageRUNNER ADVANCE 4535I II	HEADSTART SANDPOINT	55,774	55,774	
XVZ03446	imageRUNNER ADVANCE 4535I II	HEADSTART POST FALLS	22,777	22,777	
XVZ03448	imageRUNNER ADVANCE 4535I II	LIBRARY - VPI - MOL 252	7,256	7,256	
XVZ03450	imageRUNNER ADVANCE 4535I II	GYM ATHLETICS RM 135	17,608	17,608	
XVZ03452	imageRUNNER ADVANCE 4535I II	SUB - AUX SERV - BLDG #4 (GINGER)	20,895	20,895	
XVZ03453	imageRUNNER ADVANCE 4535I II	SUB - ADVISING SERVICES - 2ND FLOOR #210	11,055	11,055	
XVZ03454	imageRUNNER ADVANCE 4535I II	BOSWELL HALL RM 144	33,748	33,748	
XVZ03455	imageRUNNER ADVANCE 4535I II	LEE KILDOW HALL RM 240	20,186	20,186	
XVZ03457	imageRUNNER ADVANCE 4535I II	POST WINTON HALL RM 117	13,972	13,972	
XVZ03459	imageRUNNER ADVANCE 4535I II	HEADSTART RATHDRUM	19,700	19,700	
XVZ03460	imageRUNNER ADVANCE 4535I II	MHS 169 COMF RM	1,068	1,068	
XVZ03461	imageRUNNER ADVANCE 4535I II	HEADSTART ST MARIES (PREV @SHERMAN)	83,471	83,471	
XVZ03464	imageRUNNER ADVANCE 4535I II	MAINTENANCE 724 MILITARY	5,140	5,140	
XVZ03466	imageRUNNER ADVANCE 4535I II	LKH - DUAL CREDIT RM 101 - BLDG #2	10,539	10,539	
XVZ03467	imageRUNNER ADVANCE 4535I II	SUB - 2ND FLOOR VPSS	15,721	15,721	
XVZ03469	imageRUNNER ADVANCE 4535I II	MEYER HEALTH SCIENCE ROOM #212	43,962	43,962	
XVZ03470	imageRUNNER ADVANCE 4535I II	Seiter Hall 214	72,760	72,760	
XVZ03471	imageRUNNER ADVANCE 4535I II	WORK FORCE TRAINING 109	88,603	88,603	
XVZ03472	imageRUNNER ADVANCE 4535I II	Testing center	5,379	5,379	
XVZ03473	imageRUNNER ADVANCE 4535I II	SUB - ASNIC 2ND FLOOR ROOM #230	7,681	7,681	
XVZ03474	imageRUNNER ADVANCE 4535I II	HEADSTART MAIN OFFICE CDA	27,544	27,544	
XVZ03475	imageRUNNER ADVANCE 4535I II	HEDLUND CENTER - ABE RM #204	21,575	21,575	
XVZ03476	imageRUNNER ADVANCE 4535I II	LIBRARY	7,983	7,983	
XVZ03477	imageRUNNER ADVANCE 4535I II	CHILDREN CENTER	18,132	18,132	
XVZ03478	imageRUNNER ADVANCE 4535I II	HEAD START: HARDING CENTER	35,983	35,983	
XVZ03479	imageRUNNER ADVANCE 4535I II	HEADSTART SHOSHONE (PREV MHS)	14,992	14,992	
XVZ06230	imageRUNNER ADVANCE 4535I II	RECRUITMENT ?	4,421	4,421	
XVZ06235	imageRUNNER ADVANCE 4535I II	CARDINAL CENTRAL LKH 116	11,247	11,247	
XWH01820	imageRUNNER ADVANCE 4525I II	IT SBT 150	8,692	8,692	
XWH01828	imageRUNNER ADVANCE 4525I II	SANDPOINT	9,837	9,837	
XWH01829	imageRUNNER ADVANCE 4525I II	FINANCIAL AID	6,264	6,264	
XWH01838	imageRUNNER ADVANCE 4525I II	HEAD START CELC	13,464	13,464	
	Additional MFP needed - color & bw	Facilities			
	Additional MFP needed - color & bw	Human Resources			
	Subtotal		1,584,742	1,388,910	195,832
	PRINT SHOP				
UME01424	imagePRESSC700	PRINT SHOP (OCT23-SEP24)	487,103	148,215	338,888
XWV01139	imageRUNNER ADVANCE 8595I II	PRINT SHOP	417,229	417,229	
XWV01146	imageRUNNER ADVANCE 8595I II	PRINT SHOP (JUN23-MAY24)	307,044	307,044	
	Subtotal				
			1,211,376	872,488	338,888

2,261,398 TOTAL BLACK CLICKS - 2024
534,720 TOTAL COLOR CLICKS - 2024

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Additional MFP needed - color & bw			
Additional MFP needed - color & bw			
imagePRESSC700			
imageRUNNER ADVANCE 8595I II			
imageRUNNER ADVANCE 8595I II			
	\$ _____	\$ _____	\$ _____