

Policy Title: Academic Program Review

Impact: Curriculum

Responsibility: Office of Instruction

Effective Date:

Revised Date: 12/18/2024

Reviewed Date:

Relates to Procedure(s): 4.01

Legal Citation(s):

I. Purpose

Evaluation of each academic program of the college should be undertaken periodically to provide faculty, administration, and the board of trustees with information about how well the program functions in relation to its objectives and the needs of the five-county service area. It may provide justification for actions of the following kinds:

1. Confirmation of the validity of the program and continuation of support for it.
2. Reconsideration and possible redefinition of the goals, purposes, and objectives of the program.
3. Review and alteration of the content and structure of the program.
4. Reconsideration of priorities and allocation of resources.
5. Redefinition of roles and reassignment of individuals.

II. Definitions

An academic program is a course of study leading to a certificate of completion, an associate degree, or is intended to provide the first two years of a major leading to a baccalaureate degree. Program review is a process to assess the overall effectiveness of a program through systematic collection and analysis of data.

III. Policy

Each credit program will be evaluated at least once every five years. Nationally accredited programs are excluded from conducting program reviews. Programs with more frequent review mandated by

appropriate agencies will be evaluated more often. In addition, the chief academic officer may require review of any program whenever a serious problem is indicated. Although formal evaluation may occur only once every five years, data will be collected in an on-going process to provide a continuous means for monitoring and evaluating the effectiveness of the program.