



**North Idaho
College**

WORKFORCE TRAINING CENTER

Where Skills Become Careers
Fall 2026 Course Catalog



COVER STORY

SUCCESS WORTH CELEBRATING

NIC Apprenticeship Graduation - Page 12

ALSO INSIDE:

Driving Idaho's Highway Workforce
Forward - Page 2

Skilled Instructors Inspire Health
Careers - Page 6

Heavy Equipment students gain ground & build careers at NIC

Training to strengthen Idaho’s highway construction workforce

RATHDRUM — A lot of dirt has moved over the past few weeks at North Idaho College’s Parker Technical Education Center and so have the futures of students there learning to turn heavy equipment skills into construction careers.

Students in NIC Workforce Training Center’s five-week, intensive Heavy Equipment Operator Training Program have climbed into loaders, excavators, road rollers and other equipment, learning to safely operate the machines that help build roads, job sites and communities.

They have done it at the Parker Center under the watchful eyes of trained experts, with classmates spotting for one another and safety guiding every move. In the classroom, they’re learning a host of other construction industry skills and best practices.

For Patrick Simmons, 34, of Kellogg, the training is about opening a door. Simmons sat recently in one of the Parker Center’s common areas, studying a lesson on resume writing. He grew up in North Idaho and has worked around construction, but never as an equipment operator.

“I wanted to jump into the machines and expand my skills,” Simmons said. He has also worked in the restaurant industry but said he is ready for a different path.

With an associate degree in business management and hopes to own his own business someday, Simmons said the safety training has been especially valuable.

“There are things I didn’t know about how to protect yourself,” he said.

NIC received a \$299,951 grant from the Federal Highway Administration’s Highway Construction Training Program to develop and deliver heavy equipment training and help place participants in jobs. The grant covers the students’ cost to attend and is designed to help increase the capacity and capability of Idaho’s highway construction workforce by preparing more trained heavy equipment operators to enter the field.

As Idaho’s population growth continues at one of the fastest rates in the nation, the state continues to update its highway, aviation and building infrastructure. The demand for skilled construction workers is strong and is expected to remain that way. The grant project aims to reduce barriers for students, increase the number of Idahoans entering transportation and highway construction careers, and strengthen partnerships between education and industry employers.

Over a two-year grant period, NIC is offering two five-week courses. This year’s course is wrapping up this week with 19 students. It will run again in the spring of 2027. Each program includes 154 hours of classroom and hands-on instruction. This year’s students attend Monday through Thursday from 7 a.m. to 6 p.m.

Participants train in construction basics, heavy equipment operation, safety, first-aid/CPR, traffic control flagging and forklift operation. Students who complete the program earn a National Center for Construction Education

and Research certification, along with OSHA 10, first-aid/CPR, forklift and flagging credentials.

Colleen Hoffman, NIC Customized Training and project manager, said the program gives students a strong start in a high-demand field.

“This training helps students build confidence, develop safe work habits and gain the foundational skills employers are looking for,” Hoffman said. “Students who successfully complete the five-week program are positioned to move directly into the second year of NIC’s three-year heavy equipment operator apprenticeship training.”

That second year includes training on rough terrain forklifts, on-road dump trucks, skid steers, loaders and scrapers, with classroom instruction in excavation math and sitework. Students who complete all three years and the required on-the-job training hours with an employer can test for a journeyman license.

The grant-supported program represents significant savings for students. NIC Workforce Training Center’s traditional Year 1 Heavy Equipment Apprenticeship Training course, which runs weekly from October through April, costs about \$5,600.

Colby Mattila, NIC executive director of Workforce and Economic Development, said the program was built with students and the economy in mind.

“North Idaho and Idaho need skilled workers who are ready to help build and maintain the infrastructure that keeps our communities moving,” Mattila said. “This program helps students step into good careers while strengthening the construction and transportation workforce employers need.”

Interested prospective students for the 2027 course or employers interested in partnering with NIC Workforce Training on this project are encouraged to sign up here for updates:

<https://workforcetraining.center/HEO-Summer-2027-Interest-List>



A North Idaho College Workforce Training Center heavy equipment operation instructor speaks to a student learning to dig with a backhoe Friday, June 15 at the NIC Parker Technical Education Center in Rathdrum.

what’s new?

Applied Welding & Project Fabrication	17
Intro to Laser Engraving.....	17

Thermal Cutting Processes	18
Strategic Planning & Goal Setting.....	21



Find Your Success Story Here

Dear Students, Partners and Friends, At North Idaho College Workforce Training Center, we have the privilege of seeing what happens when people take the next step toward a better future.

Sometimes that step is the beginning of a new career. Sometimes it is the confidence to return to the classroom, the skills

to earn a promotion, or the training needed to support a family in a new way. Whatever the path, our students remind us every day that workforce training changes lives — and strengthens the communities we call home.

Across North Idaho, NIC Workforce Training graduates are putting their skills to work. Our apprenticeship programs continue to achieve the highest completion rates in the nation, preparing

skilled trades professionals who help build and maintain the infrastructure our region depends on. In health care, graduates of our programs serve patients in hospitals, clinics, dental offices, long-term care facilities, and medical practices throughout the region. Many of the people caring for our friends, neighbors and families got their start right here.

Their success is also North Idaho's success. When students complete training and enter meaningful careers, employers grow stronger, families gain stability, and our regional economy becomes more resilient. Workforce education connects people to opportunity while helping meet the real needs of local industries.

This Fall catalog reflects that purpose. Inside, you will find programs designed in partnership with employers and taught by instructors who bring real-world experience into the classroom. Whether you are seeking a new career, preparing to advance in your current field or exploring what is possible, we invite you to consider training with us.

Your next step may be closer than you think.

Welcome to NIC Workforce Training. We are glad you are here.

Colby Mattila

North Idaho College

Executive Director of Workforce and Economic Development

The Workforce Training Center is a program of



North Idaho College

nic.edu/wtc | (208) 769-3214



[instagram.com/nicworkforcetraining](https://www.instagram.com/nicworkforcetraining)



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[linkedin.com/company/nicwtc](https://www.linkedin.com/company/nicwtc)

HEALTH CAREERS

Assistance with Medications.....	4
CNA-Nursing Assistant Training.....	4
Career Pathways in Healthcare.....	4
Dental Assisting.....	5
Medical Assistant	7
Medical Office.....	7
Mental Health.....	8
Phlebotomy.....	8

EMERGENCY SERVICES

Emergency Medical Technician	9
Firefighter 1 Academy	10
First Aid, CPR, AED and BLS	10
Wilderness First Aid	10

INDUSTRY & TRADES

Construction	14
Gunsmithing.....	14
Heavy Equipment.....	15
Manufacturing	15
Programmable Logic Controllers.....	17
Transportation.....	17
Welding.....	17

ONLINE CLASSES.....19

MINING & SAFETY

Mining.....	20
Safety	20

BUSINESS AND PROFESSIONAL DEVELOPMENT

Business Operations.....	21
Communication and Writing	21
Management and Leadership	21
Real Estate.....	22
Legal Studies.....	23

SPECIAL INTEREST

Recreation.....	24
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REGISTRATION INFO..... 27

HEALTH CAREERS



Assistance with Medications

Assistance with Medications

This course is required for unlicensed assistive personnel tasked with administering medications, including oral, topical, suppository, ear drops, eye drops, nasal, gastrostomy tube, and pre-mixed inhaled medications. Designed primarily for individuals caring for clients in home or assisted living settings, it is also beneficial for anyone involved in medication assistance. Understanding medication instructions and labels is a critical skill for safe healthcare practice. Early registration is recommended, ideally at least one week before the class begins. This course meets the requirements of IDAPA 16.03.19.402.01.

\$85 | 2 sessions

Instructor: Licensed Nurses

Class dates, times, and locations vary.

HP-59-0001

Please visit nic.edu/healthcareers for more information.

Assistance with Medications Online

This course is required for unlicensed assistive personnel tasked with administering medications, including oral, topical, suppository, ear drops, eye drops, nasal, gastrostomy tube, and pre-mixed inhaled medications. Designed primarily for individuals caring for clients in home or assisted living settings, it is also beneficial for anyone involved in medication assistance. Understanding medication instructions and labels is a critical skill for safe healthcare practice. Early registration is recommended, ideally at least one week before the class begins. This course meets the requirements of IDAPA 16.03.19.402.01.

\$85 *Instructor: Licensed Nurses and Approved Site Administrator*

Start Anytime

Online **HP-59-0273**

CNA-Nursing Assistant Training

(CNA) Nursing Assistant Training

Begin your healthcare career as a Certified Nursing Assistant. This course prepares you to enter the workforce and for the state exams required to be placed on the Idaho Nurse Aide Registry. This registry is transferrable to other states. The class includes online assignments, in-class skills practice, and clinical experience at local healthcare facilities.

\$1,150 | 13 sessions

Instructor: Licensed Nurses

Class dates, times, and locations vary

HP-59-0056

(classes running in Post Falls, Sandpoint, Bonners Ferry, Silver Valley, St. Maries, and more)

Please visit nic.edu/cna for more information.

Career Pathways in Healthcare

Certified Restorative Assistant

Increase your career potential with this advanced course for Certified Nursing Assistants (CNAs), focusing on rehabilitation and restorative care. Course topics include assisting nursing staff and physical, occupational, and speech therapists in rehabilitating patients with neurological, musculoskeletal, and orthopedic conditions. Course fee includes textbooks and the Idaho Career and Technical Certified Restorative Assistant exam. This is an in-person course but is offered remotely via Zoom for students unable to attend in person because they are outside the greater Sandpoint area.

\$595 | 5 sessions

Instructor: Una Alderman, PhD, RN

Oct 1 – 29

Th

8:00 am - 2:00 pm

NIC-SP

123235

EKG Technician

This program was designed to help you pass the Certified EKG Technician (CET) exam and set you up for success as part of a fast-paced cardiology team. You'll learn how to operate the electrocardiogram - an essential piece of hospital equipment—and work with doctors to interpret the results for patients. You'll even complete a hands-on clinical experience arranged by Career Step. This 8-month program is divided into 14 easy-to-finish courses and an externship experience (and it covers skills many EKG tech programs don't, such as Holter monitoring and stress testing).

\$2,799 CareerStep Instructor
Start Anytime ONLINE 124267

IV Therapy for Healthcare Providers

Are you looking for an opportunity to refresh your IV Therapy skills? This custom class offers one-on-one instruction to complete the competency required to safely perform venipuncture and maintain IV therapy. This course is a refresher for RNs needing IV Therapy skills. This meets the Scope of Practice requirements for Certified Medical Assistants in states that approve unlicensed assistive personnel to provide this level of care under the direction of a licensed health care professional. Upon successful completion, you will receive a certificate that may be included in the application for advanced placement in the Associate Degree in Nursing (ADN) Program. MAs and others receive a certificate indicating successful course completion. When registering, please inform us of your medical training (LPN, RN, MA). Each student must provide a practice partner who is 18 or older and willing to participate in the venipuncture portion of the course.

\$429 Instructor: Licensed Nurses
Email wtc_healthcareers@nic.edu to schedule. WTC or NIC-SP 124264

Mentor Specialist

Do you have a passion for sharing your expertise and guiding others? Whether you're a leader looking to inspire your team or a clinical preceptor eager to share your knowledge, this program will equip you with the skills to become a mentor specialist in peer development, coaching, and mentoring. Learn effective techniques to support students and new team members, fostering growth and confidence. Ideal for any healthcare professional involved in mentoring or precepting.

\$179 | 2 sessions Instructor: Lee Vaagen, BSN, RN
Aug 17 – 24 M 8:00 am - 2:00 pm WTC 122486
Oct 19 – 26 M 8:00 am - 2:00 pm WTC 123234

Nutrition and Personal Trainer

This program is packed with extensive content that will make you an authority on the topics of health, wellness, fitness, and nutrition. Following registration, you will have 12 months to complete this program where you will learn terminology, training methods, and healthcare information that can help you take the next steps toward a career as a personal trainer! You'll also receive one voucher for your choice of two certification exams: The ACSM Personal Trainer certification or the Nutrition Specialist certification from the American Academy of Sports Dieticians and Nutritionists. Learn at your own pace with this online program.

\$4,299 CareerStep Instructor
Start Anytime ONLINE 124266

Dental Assisting

Dental Assistant

Choose an exciting, challenging career in Dental Assisting. This in-person, competency-based program prepares students to work alongside dentists and dental hygienists while developing the skills needed to perform the functions of a dental assistant.

The program also prepares students to sit for the American Medical Technologists Registered Dental Assistant certification exam. A high school diploma or GED is required to take the exam.

Students are strongly encouraged to shadow a dental professional for at least two hours at a local dental clinic before classes begin to gain insight into the role of a dental assistant in patient care.

This course is for in-person students and is not the apprenticeship program. Seats are limited.

Visit nic.edu/da for more information or email
wtc_healthcareers@nic.edu.

\$3,995 | 43 sessions Instructor: Emily Penberthy, RDH, BSDH, MSDH
and Emily Woolsey, RDH, BSDH
Jan 14 – May 4 Tu Th 5:00 pm - 9:00 pm NIC-CDA 123209
F 8:00 am - 12:00 pm NIC-CDA

Dental Assistant Apprenticeship

Designed for individuals working in dental practices throughout Idaho, this apprenticeship program provides a direct pathway into the dynamic and in-demand field of dental assisting. You will train with an approved clinical preceptor at your workplace to practice hands-on skills and complete required clinical proficiencies. Coursework includes in-person classes for learners in the Coeur d'Alene area, live Zoom sessions for those statewide, and online assignments, quizzes, and exams. This program prepares you to sit for the American Medical Technologists (AMT) Registered Dental Assistant (RDA) certification exam. For more information or to begin the registration process, email wtc_healthcareers@nic.edu.

\$3,995 | 43 sessions Instructor: Emily Penberthy, RDH, BSDH, MSDH
and Emily Woolsey, RDH, BSDH
Jan 14 – May 4 Tu Th 5:00 pm - 9:00 pm NIC-CDA 123208
F 8:00 am - 12:00 pm

Dental Assistant: Expanded Functions Series

Expanded Functions for Dental Assistants, or EFDA, is a complete series that includes administration of nitrous oxide/oxygen analgesia, polishing restoration and removal of ortho cement, application of pit and fissure sealants, coronal polishing, and temporary crown restoration. You will receive instruction from a registered Dental Hygienist Instructor online through live Zoom sessions. Students residing in the Coeur d'Alene metro area may attend in person. Lab skills will be overseen by your supervising Licensed Dentist or Dental Hygienist.

\$389 | 5 sessions Instructor: Emily Woolsey, RDH, BSDH
Oct 13 – Nov 5 Tu 5:00 pm - 9:00 pm NIC-CDA 122481
Th 5:00 pm - 9:00 pm NIC-CDA

At the Heart of Health Careers

Instructors Bring Skills, Experience to the Classroom

At North Idaho College Workforce Training Center, health careers programs are built on more than curriculum, equipment and classroom hours. They are shaped by instructors who bring real-world experience, hard-earned skill and deep compassion to the next generation of local healthcare professionals.

These instructors are the heart of WTC's health careers programs. They know how to care for patients, work on medical teams and adapt in fast-moving clinical environments. They also know how to meet students where they are. As students build technical skills, professionalism and confidence, instructors show them how to care for people with empathy, integrity and purpose.



LORI RITCHART:
Preparing Medical Assistants for Patient Care

Lori Ritchart, CMA, Medical Assistant Apprenticeship Lead Instructor,

first entered healthcare as an 18-year-old caregiver. The experience confirmed that she wanted a career centered on helping others and supporting patients through difficult moments.

Her medical assisting career has included primary care, cardiology, HIV services, clinic management and COVID testing operations, including supervising a COVID drive-through testing site during the pandemic. About five years ago, NIC Workforce Training invited her to teach. She was excited to share her knowledge, but did not realize how much she would love it.

"What I enjoy most about helping students prepare for careers in healthcare is meeting them where they are and watching them grow throughout the program," Ritchart said.

Ritchart helps students build the skills, professionalism and confidence to succeed.

She emphasizes compassion, empathy, communication, adaptability and professionalism. Technical skills can be taught, she said, but integrity, work ethic and life-long learning help students become exceptional healthcare professionals.

In class, Ritchart uses practical examples, hands-on learning and skills practice in WTC's four-room exam lab, aligning classroom skills with workforce expectations.



UNA ALDERMAN:
Teaching the Calling of Patient Care

Una Alderman brings decades of nursing experience to her role as a nurse assistant instructor.

She became a registered nurse in 1972 and later earned a Ph.D. in Leadership Studies.

Her career has included bedside care, case management and hospital leadership. She is also a retired Army lieutenant colonel who deployed to Afghanistan in 2009. For Alderman, nursing has always been rooted in service.

"Nursing brings me joy," she said. "I love helping patients and working with other professionals to help patients reach their optimal health."

Teaching allows Alderman to share her expertise while helping healthcare facilities meet the need for certified nursing assistants. Many students have never worked in a facility before, and she enjoys watching them discover during clinical rotations how much they enjoy caring for patients.

Alderman believes successful nurse assistants need a keen mind, willingness to serve, kindness and belief in the sacred worth of people. She brings real-world experience into class through stories and sees CNA certification as an excellent starting point for anyone exploring medicine.



EMILY PENBERTHY:
Building Confidence in Dental Assisting

Emily Penberthy's interest in dental care began when she had orthodontics at age 14. Friendly

dental assistants inspired her to explore dental careers, first as a dental assistant and later as a dental hygienist.

After teaching dental hygiene for 11 years, Penberthy helped build a dental assisting course at NIC Workforce Training.

"I am happy I took the opportunity, and it has been amazing to see our program grow," she said.

Penberthy enjoys watching students move through the learning process. Some begin with no dental background. By the end of the 16-week course, they have the knowledge and confidence to keep learning in a dental office.

She has seen former students become lead dental assistants, move into specialties and use dental assisting as a steppingstone to dental hygiene.

In dental assisting, Penberthy said local dentists often say they "hire for personality" and "train for skill." WTC's program focuses on a strong foundation, positive attitude, work ethic and desire to keep learning.

Thanks to a Delta Dental grant in 2023, NIC built a fully functioning dental clinic used by dental hygiene and dental assisting students. WTC anticipates opening a designated dental assisting clinic for the Fall 2026 cohort.

For Penberthy, dental assisting is a career students can be proud of — one that allows them to make a positive impact in a growing community.

Find your healthcare career pathway here: nic.edu/healthcareers

Medical Assistant

Medical Assistant (MA)

Begin or advance your career in healthcare as a Certified Clinical Medical Assistant. No experience is necessary—just a desire to help others.

This comprehensive 8.5-month program is designed for working adults, with in-person evening classes available in the Greater Coeur d'Alene area and live online class sessions for students outside the region. You'll gain the direct patient care, administrative, and clinical skills needed to prepare for this high-demand field.

Students also complete a 160-hour internship or externship to strengthen clinical skills. Clinical placement is arranged by Health Careers staff, and students do not need to be employed in healthcare to enroll.

Tuition includes textbooks, online study materials and exam fees. A Windows-capable laptop is required for the online course components; Chromebooks and cell phones are not compatible. Online students must also have a dependable internet connection. Students currently working at a healthcare facility should provide the facility name and contact information.

A high school diploma, GED or equivalent certificate of completion is required for NHA certification. Students without a diploma, GED or homeschool certificate may still be eligible and should contact Health Careers in advance to discuss options.

Ready to take the next step in your healthcare career? Contact Health Careers at 208-769-3497 or wtc_healthcareers@nic.edu to learn more or begin registration.

\$4,195 65 sessions		Instructor: Healthcare Professionals			
Sep 14 – May 17	M Tu	5:00 pm - 9:00 pm	NIC-SP	122528	
Jan 19 – Sep 27	M Tu	5:00 pm - 9:00 pm	WTC	123230	

Medical Assistant Apprenticeship (MAA)

Accelerate your journey to becoming a Certified Clinical Medical Assistant (CCMA) with this comprehensive 8.5-month program tailored for employed healthcare professionals like you. Apply the knowledge and skills you gain in class directly to your workplace, supervised by a clinical preceptor, while also preparing to sit for the CCMA exam. Dive into direct patient care and master essential clinical and administrative skills crucial for success in this high-demand field.

Before registering, ensure you are employed in a medical facility and have access to a designated preceptor. A list of potential employers is available upon request. Verify with your state's healthcare regulatory board that this program meets the certification requirements in your state. Remote participation via Zoom is available for those outside the Coeur d'Alene and Sandpoint metro areas.

Tuition includes textbooks, online study materials, online certification exam preparation, and exam fees. Note that a Windows-

capable laptop is required for the online component of the course (Chromebooks and cell phones are not compatible).

Ready to take the next step in your career? Email our Health Careers team at wtc_healthcareers@nic.edu to learn more or begin registration.

\$4,195 65 sessions		Instructor: Healthcare Professionals			
Sep 14 – May 17	M Tu	5:00 pm - 9:00 pm	NIC-SP	122530	
Jan 19 – Sep 27	M Tu	5:00 pm - 9:00 pm	WTC	123231	

Medical Office

Certified Medical Administrative Assistant with Medical Billing and Coding (Vouchers Included)

Administrative Medical Assistants are versatile and valuable healthcare team members who handle a broad range of administrative duties. Upon completing this course, you will be well prepared to find your place in this rewarding healthcare career. You'll have the knowledge needed to confidently pursue the Certified Medical Administrative Assistant (CMAA) national certification exam offered by the National Healthcareer Association (NHA),

\$3,995		Ed2go Career Instructor			
Start Anytime		ONLINE	123311		

Your future. Their care.



Get the hands-on training you need for a rewarding health care career. Choose your career path:

CNA, Dental Assistant, Phlebotomist, Medical Assistant, Pharmacy Tech, and more!

nic.edu/healthcareers

Mental Health

Dementia

Master the keys to providing outstanding dementia care in this dynamic workshop designed for healthcare professionals and primary caregivers. Gain a strong foundation to support individuals at all stages of mental decline. Explore the most common forms of dementia, learn effective communication strategies, and discover techniques to ease cognitive impairment symptoms. Open to participants 16 and older. Register at least one week in advance to secure your spot.

\$79 1 session		Instructor: Lee Vaagen, BSN, RN		
Sep 28	M	4:00 pm - 8:30 pm	WTC	123232
Nov 16	M	4:00 pm - 8:30 pm	WTC	123233

Phlebotomy

Phlebotomy Technician

Enter the field of phlebotomy with this comprehensive 130-hour program, designed to prepare professionals to collect blood specimens from clients for laboratory analysis. Engage in classroom and lab work sessions covering terminology, anatomy, physiology, and blood collection procedures. Through hands-on specimen practice and expert guidance, perfect the techniques of puncture methods. Students will graduate with 65 successful venipunctures. Participants must be at least 18 years old to enroll. An optional externship, offered as a separate course, is required for those seeking ASCP certification.

\$1,889 25 sessions		Instructor: Krista Bradley		
Aug 18 – Nov 3	Tu Th	5:30 pm - 9:00 pm	WTC	122485
	Sa	9:00 am - 3:00 pm	WTC	
Sep 30 – Dec 23	W Th	5:30 pm - 9:00 pm	NIC-SP	122483
	Sa	9:00 am - 3:00 pm	NIC-SP	

North Idaho College

FOUNDATION

Investing in Dreams

The **North Idaho College Foundation** is proud to provide **\$1.6 million** in scholarship funding this year to assist NIC students!

All NIC students are encouraged to apply for scholarships. There are hundreds of opportunities for students enrolled in credit courses and short-term training programs.

Apply to nic.edu/wtcpaymentoptions

Phlebotomy students listen to an instructor during a session in an NIC Workforce Training Center health careers classroom in Post Falls.



EMERGENCY SERVICES



Emergency Medical Technician (EMT)

Emergency Medical Technician – Post Falls

Prepare for a career in emergency medical services with this comprehensive training program. Learn to provide pre-hospital emergency care and transportation for critical and emergent patients within the EMS system. Your registration fee includes a textbook, class materials, study guides, practice tests, assigned coursework, Basic Life Support Provider certification, and the skills exam for the National Registry of Emergency Medical Technicians (NREMT). Visit nic.edu/emt for more information. Upon successful completion, you'll be eligible to take the NREMT exam. Participants must be at least 18. Seats are limited.

To be considered for registration in the EMT-Post Falls course, you must sign up online for the free Priority Interest List during the designated 24-hour window. The list opens at 12:00 a.m. on Oct. 26 and closes at 11:59 p.m.

Signing up for the Priority Interest List does not reserve a seat in the EMT program. It places you in a first-come, first-served order to be contacted by Customer Service for registration into the course.

To sign up for the EMT-Post Falls Priority Interest List: Visit nic.edu/wtc between 12:00 a.m. and 11:59 p.m. on Oct. 26. Click on "Find A Class/Log In" and search for class ID number 123237.

\$2,995 *Instructor: Coeur d'Alene Firefighters*
Jan 11 – May 7 M 123237

Emergency Medical Technician – North

The EMT-North Training course is for those living in Bonner and Boundary counties and surrounding locations, from Newport,

Washington to Libby Montana. The class location is different, but the other course details are identical to those for the EMT-Post Falls course listing.

To be considered for registration in the EMT-North course, you must sign up online for the free Priority Interest List during the designated 24-hour window. The list opens at 12:00 a.m. on Nov. 2 and closes at 11:59 p.m.

Signing up for the Priority Interest List does not reserve a seat in the EMT program. It places you in a first-come, first-served order to be contacted by Customer Service for registration into the course.

To sign up for the EMT-North Priority Interest List: Visit nic.edu/wtc between 12:00 a.m. and 11:59 p.m. on Nov. 2. Click on "Find A Class/Log In" and search for class ID number 123236.

\$2,995 *Instructor: Bonner County EMTs*
Jan 13 – May 21 M N/A 123236

Psychomotor Basic EMT Exam

The psychomotor exam tests your hands-on knowledge and skills. A trained registry representative gives the exam, and the exam is the same across the country. All candidates complete the same exam in the same format. To pass the psychomotor exam, you must demonstrate proficiency in six areas. To register, you will need a Psychomotor Authorization to Test (PATT) number from NREMT. When you schedule your exam, give the PATT number to the reservation coordinator. Bring a copy of your PATT with you on the day of the exam.

\$175 *Instructor: Blaine Porter*
Email wtc_healthcareers@nic.edu to schedule ONLINE 124265

Firefighter 1 Academy

Firefighter 1 Academy

Begin or enhance your career in structural firefighting and prepare for testing and certification as an IFSAC Firefighter 1. Classroom and hands-on instruction include basic firefighting skills, fire behavior, fire control techniques, fire ground safety, apparatus/equipment operation and maintenance, fire investigation, report writing, and physical fitness. Students must obtain medical clearance from a physician and apply prior to attending the Firefighter 1 Academy. Course fee includes textbooks, use of turnout gear, and training equipment. An application is required. The application window for the Winter/Spring 2027 Academy opens October 5, 2026 and closes October 23, 2026. More information regarding prerequisites and the application is available at nic.edu/firefighter.

\$2,995 | 52 sessions Instructor: Coeur d'Alene Firefighters
Jan 19 – May 20 Tu Th 5:00 pm - 9:00 pm CDA-FIRE 123212
 Sa 8:00 am - 5:00 pm CDA-FIRE

First Aid, CPR, AED and BLS

Basic Life Support (BLS) Provider

This course is for healthcare workers, first responders, and those who seek CPR certification. This four-hour course includes adult, child, and infant CPR and use of the automated external defibrillator (AED). Written and skills test will be given at the conclusion of the course. CPR/AED certification on successful completion. This course does not include First Aid. Students must be 16 or older.

\$69 | 1 session Instructor: Coeur d'Alene Firefighters
Aug 11 Tu 5:00 pm - 9:00 pm WTC 122551

Wilderness First Aid

Wilderness First Aid

Wilderness environments create special situations not usually encountered in urban or suburban environments. The Wilderness First Aid class trains first aid providers to better respond in wilderness environments when faced with limited resources, longer times to care for someone, and the need to make decisions about when and how fast to evacuate an ill or injured person. This comprehensive 16-hour wilderness first aid course meets or exceeds the Scouting America Wilderness First Aid Curriculum and Doctrine Guidelines, 2017 Edition.

The Wilderness First Aid course covers wilderness and remote first aid, from a basic understanding of emergency response in an outdoor setting to specific techniques and considerations for a wide range of injuries and illnesses. Prerequisite: Age 14 or older and Adult CPR and AED.

\$375 | 2 sessions Instructor: Jason James
Sep 25 – Oct 2 F 8:00 am - 5:00 pm WTC 123152



APPRENTICESHIP

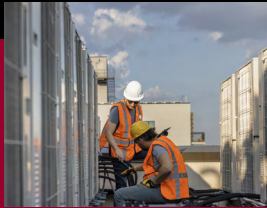
Where Ambition Meets Opportunity

Electrical • Plumbing • HVAC • Heavy Equipment • Construction

nic.edu/apprenticeship
(208) 769-3214



★ Idaho Residents: Training funds may be available to you. Visit launch.idaho.gov and apply today





North Idaho College

Go Beyond Training

Workforce skills can take you far — a degree from NIC can take you even further. Enroll today and turn your expertise into credentials that open new doors.

Learn more about what it takes to get started.

Enrolling for Fall

Apply today.
Semester begins Aug. 24.

► ***nic.edu/start***

NIC Workforce Training celebrates apprenticeship graduates

College leads nation in trades apprenticeship program

COEUR d'ALENE — Dozens of North Idaho College Workforce Training apprentices crossed the stage June 4 in a graduation ceremony that reflected not only years of grit, sacrifice and hands-on learning, but one of the strongest apprenticeship training programs in the country.

The NIC Workforce Training Center's overall trades apprenticeship completion rate for 2024-25 was 90.2%, well above Idaho's nation-leading state average of 71.86% and far beyond the national average of about 46.5%, as reported by the U.S. Department of Labor's Office of Apprenticeship.

That success was visible in the Schuler Performing Arts Center, where more than 130 graduating apprentices from a class of more than 200 were celebrated by families, friends, instructors and employers. The graduates represented five trades disciplines: electrical, HVAC, plumbing, heavy equipment operation and construction.

For many, the ceremony marked the completion of years spent balancing full-time work with classroom instruction. Apprentices in NIC Workforce Training programs work under the guidance of skilled professionals, receiving on-the-job training while completing rigorous related instruction that prepares them to advance in their trades.

North Idaho College President Nick Swayne told the graduates that's what makes apprenticeship such a powerful model.

"It does more than teach a trade," Swayne said. "It builds confidence, character and a deep respect for doing important work well. It connects learning to purpose and skills to opportunity."

It was not a typical graduation ceremony. There were no caps and gowns. There were a few suits and dress pants, but mostly work boots, jeans, trucker hats and wide-brimmed Western

hats. A few of those hats were thrown into the air and into the audience as happy graduates crossed the stage to receive their certificates.

One enthusiastic graduate cartwheeled across the stage.

The evening was serious in its purpose, but often punctuated by cheers, applause, hoots and hollers from happy families, friends and employers eager to celebrate the milestone with their apprentices.

For Colby Mattila, executive director of Workforce and Economic Development at NIC, the ceremony was about more than certificates and completion numbers. It was about the people behind them, the apprentices who showed up after long days on job sites, the employers who invested in their training and the families who supported them through years of early mornings, late nights and busy schedules.

"An apprenticeship isn't just training, it's transformation," Mattila told the graduates. "You entered into this program with curiosity and potential, and you're leaving with confidence and capability."

Swayne said the graduates' work makes a difference far beyond the stage.

When people think of first responders, he said, they often think of police and fire personnel. But when the air conditioning goes out, the heat quits working or a home needs safe electrical or plumbing work, skilled tradespeople are the ones people count on.

"This is not the end of your learning, but proof that you are ready for what comes next. Keep showing up. Keep learning. Keep taking pride in your craft," Swayne said. "The future will always belong to people who know how to build, solve, repair, lead and serve. As you move forward, remember this. Your work matters. It matters to your family. It matters to your employer. It matters to this region."



North Idaho College Workforce Training HVAC apprenticeship graduate Eric Peltier, Jr. shakes hands with instructor Eric Church after receiving his certificate during a June 4 ceremony in the college's Schuler Performing Arts Center.



Apprenticeship students listen to speakers during their June graduation ceremony at NIC.



Apprenticeship graduates walk to the strains of "Pomp and Circumstance" as they enter NIC's Schuler Performing Arts Center to take their seats during the 2026 graduation ceremony.



NIC Executive Director of Workforce and Economic Development looks on from a seat on the stage during the apprenticeship graduation ceremony.

NIC is also offering each graduating apprentice a \$1,000 scholarship to continue their education, should they choose to take the next step.

Apprentices who complete NIC Workforce Training programs are able to apply their non-credit learning toward North Idaho College credit, creating a pathway to an associate of applied science degree with the completion of additional NIC coursework, generally around five classes.

For Arrty Rude, the evening was especially meaningful.

A longtime instructor who became apprenticeship manager in August 2025, Rude was presiding over his first apprenticeship graduation since stepping into the role. He spoke to the graduates not only as a program leader, but as someone who knows the path they have chosen.

"We celebrate your years of sacrifice and persistence," Rude said. "It has not always been easy or convenient. It took devotion to your trade, and

you had to reach deep down at times to do what many that started the course didn't complete."

Their success as journeymen, he said, will still demand much from them.

"Who knew back in 1996, when I became a journeyman, that I would be standing before you as an instructor and now as the Apprenticeship Program Manager," Rude said. "Who knows what adventures you will have as you start the next phase of your career? You made it through your various programs. May you be blessed in your chosen field of work."

Cover Photo: During the NIC Workforce Training Center's 2026 Apprenticeship graduation ceremony in June, plumbing apprenticeship graduate Edward Baca, center, holds up the certificate he just received from lead plumbing instructor Marc Koppang, right, while instructor Sean Buck, left, looks on.



North Idaho College President Nick Swayne speaks on June 4 to this year's graduates of the NIC Workforce Training Center's trades apprenticeship programs.



A confetti cannon explodes over Arrty Rude, North Idaho College Workforce Training Center, as he smiles from the stage at the 130-plus apprenticeship graduates who participated in a June 4 ceremony at NIC's Schuler Performing Arts Center.

INDUSTRY & TRADES



Construction

Construction Apprenticeship Year 1

The first year of the Construction Apprenticeship covers a wide variety of content such as safety, blueprint reading, building materials, tools, wall systems, framing, stair layout, roofing, exterior finishing, drywall, cabinet installation, and more. The Construction Apprenticeship is a four-year program requiring related technical instruction and on-the-job training.

\$3,495 | 22 sessions

Instructor: Curt Vitale

Oct 30 – Apr 16 F 8:00 am - 4:00 pm NIC-PTE **122537**

Construction Apprenticeship Year 3

The third year of the Construction Apprenticeship covers a wide variety of content, including properties and reinforcing concrete, rigging equipment and practices, trenching and excavating, foundations and slabs on grade, vertical formwork, horizontal formwork, handling and placing concrete, tilt-up wall systems, and more. The Construction Apprenticeship is a four-year program that requires annual related technical instruction and on-the-job learning. Prerequisite: CORE Pre-Apprenticeship and Years 1 and 2 Construction Apprenticeship.

\$3,495 | 22 sessions

Instructor: John Hauser

Oct 26 – Apr 26 M 5:00 pm - 9:00 pm NIC-PTE **122538**

Gunsmithing

Introduction to Gunsmithing

Learn the fundamentals of gunsmithing in a hands-on lab setting. This course combines classroom instruction with supervised workshop time so students can bring and work on their own projects. Topics include history and operational theory, disassembly and reassembly, proper use of hand tools and precision measuring instruments, and an introduction to basic bench work used in the gunsmithing trade. The class will also cover minor repairs and installation of common firearm accessories. Students should bring a small project to work on during lab sessions. All work is performed under instructor supervision.

\$495 | 12 sessions

Instructor: Kenny Gross

Sep 8 – 26	Tu W Th	5:30 pm - 8:30 pm	WTC	123200
	Sa	8:00 am - 4:00 pm	WTC	

Nov 7 – 28	Sa	8:00 am - 4:00 pm	WTC	123238
	Tu W Th	5:30 pm - 8:30 pm	WTC	

Single Action Revolversmithing

Learn the fundamentals of Ruger single-action revolvers as you explore the cycle of operation, timing, and the process of performing a complete action job. You'll learn how an action job can reduce trigger pull weight and trigger overtravel while improving the overall feel, function, and reliability of the action. Please bring a working single-action Ruger revolver to class, such as a Blackhawk, Vaquero, Bisley, or Wrangler, for hands-on learning.

\$459 | 6 sessions

Instructor: Kenny Gross

Sep 28 – Oct 10	M W	5:30 pm - 8:30 pm	WTC	123201
	Sa	8:00 am - 4:00 pm	WTC	

AR-15 Armorer's Course

Whether you're a novice or a seasoned gun owner, this comprehensive course will empower you to become a masterful AR-15 Armorer. This 32-hour AR-15 Armorer course is spread across four weekends. This curriculum is designed to cover the fundamentals of AR-15 assembly, disassembly, maintenance and troubleshooting, and customization. Each week consists of hands-on instruction, demonstrations, and practical exercises. Students must be 18 or older and provide proof with photo ID.

\$259 | 4 sessions
Instructor: Nate England
Oct 3 – 24 Sa 8:00 am - 4:00 pm WTC 123203

Modern Polymer Pistolsmithing

Explore the history of polymer-framed pistols while learning how they can be customized and modified. You will learn polymer-frame modification techniques such as stippling, grip reductions, and finger-groove removal. Basic action and trigger tuning, sight and optic mounting, and accessory installation will also be covered. Please bring a polymer-framed pistol to class to work on, such as a Glock, HK, Springfield, Walther, etc.

\$459 | 9 sessions
Instructor: Kenny Gross
Oct 13 – 31 Tu Th 5:30 pm - 8:30 pm WTC 123202
 Sa 8:00 am - 4:00 pm WTC

Heavy Equipment

Heavy equipment operators provide the necessary skills for any project that requires moving and transporting heavy materials or any kind of earthmoving. Operators work on regular construction building jobs, as well as in infrastructure (roads, bridges, and ports), mining, and timber. Our three-year Heavy Equipment Apprenticeship program will guide you through the annual related instruction, covering theoretical and hands-on training on heavy equipment, civil blueprint reading, soils, and paving. You must also complete the required hours of on-the-job-learning, which will be provided by your employer.

Heavy Equipment Apprenticeship Year 1

Year 1 topics include identifying heavy equipment, safety, and operational techniques. You will also be introduced to earthmoving, grades, vertical-mast sit-down forklifts, utility tractors, and much more. CORE Pre-Apprenticeship is included in Heavy Equipment Year 1.

\$5,695 | 22 sessions
Instructor: Michael Closson Jr.
Oct 30 – Apr 16 F 8:00 am - 4:00 pm NIC-PTE 122539

Heavy Equipment Apprenticeship Year 2

Year 2 will cover terrain forklifts, on-road dump trucks, excavation math, interpreting civil drawings, site work, soils, skid steers, loaders, and scrapers. You must also complete the required hours of on-the-job learning, which will be provided by your employer. Prerequisites: Successful completion of CORE Pre-Apprenticeship and Heavy Equipment Year 1 are required.

\$5,695 | 20 sessions
Instructor: Michael Closson Jr.
Oct 30 – Apr 2 F 8:00 am - 4:00 pm NIC-PTE 122540

Manufacturing

Hand Tools

This online class covers the most important hand tools used on the job. Begins with measuring tools, including a discussion of units of measurement. Examines the various kinds of wrenches and screwdrivers, their uses and handling techniques. Explains other hand tools by specialty: pipefitting tools, plumbing tools, electrician's tools, sheet metalworking tools, machinists' metalworking tools. Ends with hoisting and pulling tools.

\$149
TPC Instructor
Start Anytime ONLINE 123223

Making Measurements

This online class covers units of measurement used in commercial and industrial applications. It will examine all aspects of basic measurement concepts and procedures, including accuracy and tolerance. This class will discuss techniques and devices for comparison measurements (dial indicators and gauge blocks), as well as learn common methods for measuring volume, motion, force, temperature, fluid flow, and electricity. In addition, students will learn how to use scales and rules, combination calipers, and micrometers.

\$149
TPC Instructor
Start Anytime ONLINE 123224

Portable Power Tools

This online class explains the uses, selection, safety, and care of industrial power tools: electric drills, electric hammers, pneumatic drills and hammers, screwdrivers, nutrunners, wrenches, linear-motion and circular saws, routers and planes, electric sanders, grinders, and shears. It also covers tool-sharpening techniques for selected tools.

\$149
TPC Instructor
Start Anytime ONLINE 123225

Reading Blueprints

This online class covers all types of blueprints used in industrial plants. It discusses machine parts and machine drawings and features drawings of a compound rest and a clutch-brake control. Students will also examine hydraulic, pneumatic, piping, plumbing, electrical, air-conditioning, refrigeration drawings, and sketching used in industrial plants.

\$149
TPC Instructor
Start Anytime ONLINE 123226

Troubleshooting Skills

Explore the fundamentals of troubleshooting with an emphasis on proper maintenance procedures, teamwork, communication, and trade responsibilities. Students learn practical troubleshooting techniques and how to use schematics and symbols to diagnose issues. The course focuses on maintenance tasks, breakdown response, and planned maintenance strategies.

\$149
TPC Instructor
Start Anytime ONLINE 123228

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Programmable Logic Controllers

Programmable Logic Controllers Level 1

Students will gain an understanding and overview of programmable logic controllers (PLC) in this hybrid class that combines online learning and in-person lab sessions with the instructor, step-by-step virtual demonstrations of LogixPro 500 PLC simulator programming software. You will learn how to apply knowledge and understanding of PLC processors, time/counter instructions, program control instructions, data manipulation, math functions, shift registers/sequencers, analog I/O, and networks. Idaho SkillStack® Badge certificate will be awarded upon completion of a technical skills assessment exam.

\$1,995 8 sessions		Instructor: Jeremy Fromm	
Sep 8 – Oct 27		ONLINE	123155
Labs	Tu	5:00 pm - 9:00 pm	WTC

Programmable Logic Controllers Level 2

In this course you will apply concepts learned in the PLC introductory course. Learn effective use of instructions and basic functions in PLC programming. Construct intermediate-level ladder logic programs with RSlogix 5000 software simulators in our lab sessions. Apply knowledge and understanding of the following topics: PLC processors, timer/counter instructions, program control instructions, data manipulation, math functions, shift registers/sequencers, analog I/O, and networks. Idaho SkillStack® Badge certificate will be awarded upon completion of the technical skills assessment exam.

\$2,495 13 sessions		Instructor: Jeremy Fromm	
Nov 10 – Feb 9	Tu	5:00 pm - 9:00 pm	WTC 123156

Programmable Logic Controllers

This class helps prepare technicians to take full advantage of vendor training on specific equipment. Students will cover the basic operating principles of all Programmable Logic Controllers, their inputs and outputs, programming, maintenance, and networking.

\$149		TPC Instructor	
Start Anytime		ONLINE	123227

Transportation

Class A Commercial Driver's License Training

In just a few short weeks, you could be earning an excellent living as a Class A commercial vehicle driver! This five-week course includes one week of convenient, self-paced online theory, followed by up to four weeks of fast-paced skills training in lab and open road settings. Upon completion, students take a CDL skills test with an Idaho DOT-approved tester. Course fee includes: DOT physical and drug screen vouchers; Class A theory, HazMat theory, Class A skills training; and one Idaho skills test voucher. NIC is an FMCSA-registered, ELDT-compliant training provider. The college is also a member of the National Association of Publicly Funded Truck Driving Schools.

\$4,595 14 sessions		Instructor: Keith Silva (Lead Instructor) and additional Skilled CDL Instructors	
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Class dates, times, and locations vary. **WD-62-0040**
Please visit nic.edu/cdl for more information.

CDL Hazmat Endorsement Theory Training

CDL Hazmat Endorsement Theory Training provides learners with the federal ELDT theory training required to earn a hazardous materials commercial license endorsement.

\$225	Instructor: Keith Silva		
Start Anytime	ONLINE	124268	

Driver's Education

This comprehensive Driver's Education course is designed to equip new drivers with the knowledge, skills, and confidence necessary to become safe, responsible, and competent operators of motor vehicles. The program combines online classroom instruction with behind-the-wheel training to meet or exceed Idaho state requirements for teen driver education. Through structured lessons, students will learn the fundamentals of vehicle operation, traffic laws, defensive driving strategies, and decision-making techniques. Emphasis is placed on hazard recognition, situational awareness, and building lifelong safe driving habits. Students must be 14 1/2 years old and have a valid driving permit.

\$499 8 sessions		Instructor: Blaine Cousins	
Aug 17 – Oct 8		WTC and ONLINE	122533
Oct 19 – Dec 4		WTC and ONLINE	123239

Welding

Applied Welding and Project Fabrication **NEW!**

This four-week course will introduce you to advanced MIG and TIG welding through hands-on fabrication projects. Topics include project planning, material selection, tool requirements, shop layout and setup, fabrication techniques, welding operations and producing finished metal projects using industry standard practices. Have your own TIG or MIG welder and want to learn on it? Bring it along! This course requires the use of personal protective equipment (PPE) and tools. You are welcome to bring your own, or check out some or all of the items for use in class.

\$825 16 sessions		Instructor: Leif Kirkpatrick	
Sep 28 – Oct 22	M – Th	6:00 pm - 9:00 pm	High Rd Mfg 123180
Nov 16 – Dec 10	M – Th	6:00 pm - 9:00 pm	High Rd Mfg 123181

Intro to Laser Engraving **NEW!**

Gain foundational knowledge and hands-on skills in laser engraving, cutting and torch-cutting technologies used in manufacturing, prototyping, small business production and maker-space environments. In this introductory course, you'll learn laser safety, machine setup, material selection, file preparation and basic design workflow using industry-standard software such as LightBurn or similar vector-based programs. You'll complete hands-on projects using wood, acrylic, leather and coated metals while developing skills in precision engraving, customization and workflow planning. You'll also learn the basics of oxy-acetylene torch cutting, and have the opportunity to try plasma torch cutting. Already have your own oxy/fuel setup and/or plasma cutter and want to learn and practice on your own equipment? Bring it along! This course requires that you possess some personal protective equipment (PPE) and tools. You are welcome to bring your own or check out some or all of the items for use in class. Upon completion, you will be able to safely operate a laser engraver and produce basic commercial and creative projects.

\$395 9 sessions		Instructor: Cory North	
Oct 5 – 21	M Tu W	5:00 pm - 8:00 pm	KG-HS 123190

Intro to MIG Welding

Gain fundamental skills in structural steel welding in this introductory course. You'll learn techniques to safely begin practicing MIG (wire feed) welding. If you have your own wire feed welder that you'd like to learn on, you're welcome to bring it along! This course requires that you possess some personal protective equipment (PPE) and tools. You are welcome to bring your own or check out some or all of the items for use in class.

\$499 6 sessions		Instructor: Skilled Welding Professionals		
Sep 14 – 17	M – Th	6:00 pm - 9:00 pm	NIC-PTE	123170
Sep 21 – 24	M – Th	6:00 pm - 9:00 pm	High Rd Mfg	123176
Nov 2 – 5	M – Th	6:00 pm - 9:00 pm	NIC-PTE	123175
Nov 9 – 12	M – Th	6:00 pm - 9:00 pm	High Rd Mfg	123177

Intro to Stick Welding

Gain fundamental skills in structural steel welding in this introductory course. You'll learn techniques to safely begin practicing stick (SMAW) welding. Have your own stick welder that you'd like to learn on? You're welcome to bring it along! This course requires that you possess some personal protective equipment (PPE) and tools. You are welcome to bring your own or check out some or all of the items for use in class.

\$499 6 sessions		Instructor: Cory North		
Sep 14 – 23	M Tu W	5:00 pm - 8:00 pm	KG-HS	123191

Intro to TIG Welding

Explore the basic skills of gas tungsten arc (TIG) welding. Learn the principle set-up of TIG (tungsten inert gas) welding equipment; proper tungsten selection and shielding gases for this welding process; and the correct welding parameters for the material to be welded. Learn how to weld in different positions for a variety of weld joints using steel and aluminum. Have your own TIG welder and want to learn on it? Bring it along! This course requires that you possess some personal protective equipment (PPE) and tools. You are welcome to bring your own or check out some or all of the items for use in class.

\$499 4 sessions		Instructor: Skilled Welding Professionals		
Sep 14 – 17	M – Th	6:00 pm - 9:00 pm	High Rd Mfg	123179
Sep 28 – Oct 1	M – Th	6:00 pm - 9:00 pm	NIC-PTE	123171
Oct 19 – 22	M – Th	6:00 pm - 9:00 pm	NIC-PTE	123172
Nov 2 – 5	M – Th	6:00 pm - 9:00 pm	High Rd Mfg	123178
Nov 16 – 19	M – Th	6:00 pm - 9:00 pm	NIC-PTE	123173
Nov 30 – Dec 9	M Tu W	5:00 pm - 8:00 pm	KG-HS	123186
Dec 7 – 10	M – Th	6:00 pm - 9:00 pm	NIC-PTE	123174



Thermal Cutting Processes **NEW!**

This course provides competency-based instruction in industrial thermal cutting processes used in welding, fabrication, and metalworking industries. Students receive both theoretical instruction and supervised laboratory practice in plasma arc cutting, carbon arc cutting (air carbon arc gouging), and oxy-acetylene cutting systems. Instruction emphasizes safe work practices, equipment setup and operation, and the selection of appropriate cutting methods based on material type, thickness, and job requirements. Students develop entry-level occupational skills aligned with industry standards and workplace expectations.

\$525 8 sessions		Instructor: Gavin Peterson		
Oct 5 – 15	M – Th	6:00 pm - 9:00 pm	NIC-PTE	123182

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Price

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2. Certificate in Family Mediation	\$3,999
3. Chartered Tax Professional	\$2,248
4. Payroll Practice and Management	\$2,046
5. Introduction to QuickBooks Online	\$156
6. Intermediate QuickBooks Online	\$156
7. Human Resources Professional with Payroll Practice and Management	\$3,799
8. Certificate in Project Management	\$495
9. Goal Setting and Workplace Efficiency Training	\$139
10. Entrepreneur Boot Camp	\$195
11. Purchasing Fundamentals	\$154
12. Accounting Fundamentals	\$149
13. Accounting Fundamentals II	\$149
14. Certificate in Food, Nutrition and Health	\$149
15. Managing Customer Service	\$154
16. Digital Marketing Certificate	\$495
17. Certificate in Integrative Behavioral Health	\$179
18. HIPAA Compliance	\$154
19. Management Training	\$2,525
20. Management Boot Camp	\$295
21. Professional Sales Skills	\$151
22. Spanish for Dentists and Dental Hygienists	\$174
23. Spanish for Construction	\$174
24. Spanish for Banking	\$174
25. Spanish for Educators	\$174
26. Spanish for Healthcare	\$174
27. Get Grants!	\$155
28. Revenue Generation for Non-Profits	\$495
29. Marketing Your Nonprofit	\$151
30. Starting a Nonprofit	\$155
31. Teaching Adult Learners	\$149
32. Teaching Students with Autism: Strategies for Success	\$149
33. Empowering Students with Disabilities	\$149
34. Start Your Own Small Business	\$149

Industry & Trades

Price

1. Master Captain's License	\$1,849
2. Home Inspection Certificate	\$2,599
3. Fundamentals of Blueprint Reading & Construction Estimating	\$1,399
4. Manual Machinist	\$1,958
5. Restaurant Management	\$995
6. Certified Wedding Planner	\$1,770
7. Catering Professional	\$1,295

Computers & Technology

Price

1. A+, Network+, CCNA	\$3,464
2. Coding Certificate	\$595
3. Introduction to Java Programming	\$149
4. Python Developer	\$1,199
5. Introduction to Artificial Intelligence (Ed2Go)	\$149
6. ICT Introduction to Artificial Intelligence	\$149
7. Artificial Intelligence and Machine Learning Suite (Ed2Go)	\$262
8. AI Certificate (UGotClass)	\$495
9. Introduction to ChatGPT (UGotClass)	\$195
10. Blogging and Podcasting for Beginners	\$149
11. Keyboarding	\$149
12. Microsoft Office 365 Suite (2021)	\$1,574
13. AutoCAD 1 - Basic 2D	\$1,049
14. AutoCAD 2 - Advanced 2D	\$1,049
15. AutoCAD 3 - Basic 3D Modeling	\$1,049
16. Revit Architecture Certificate	\$3,399
17. Certified Information Security Manager (CISM)	\$1,895
18. Introduction to PC Security	\$149
19. Systems Security Certified Practitioner	\$1,899
20. Certificate in Data Analysis	\$495
21. SQL Certificate	\$1,150
22. Adobe Certified Professional	\$2,999
23. Introduction to InDesign CC	\$149

NIC.EDU/WTCONLINE

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Mining & Safety

Mining

MSHA New Miner Training

These courses prepare new miners and contractors for safety and health hazards involved in surface and/or underground mining and meet U.S. Department of Labor–Mine Safety and Health Administration (MSHA) 30 CFR Parts 46 and 48 requirements for New Miner Training. Upon successful completion of the course, a 5000-23 Certificate of Training will be issued.

Surface

\$300 3 sessions		Instructor: Jason James		
Sep 14 – 16	M Tu W	8:00 am - 5:00 pm	WTC	123130
Nov 9 – 11	M Tu W	8:00 am - 5:00 pm	WTC	123158

Underground

\$400 4 sessions		Instructor: Jason James		
Sep 14 – 17	M – Th	8:00 am - 5:00 pm	WTC	123129
Nov 9 – 12	M – Th	8:00 am - 5:00 pm	WTC	123157

MSHA Annual Refresher Training

This one-day class will refresh experienced miners and contractors in the safety and health hazards involved in surface and underground mining operations. Topics include miners’ rights and responsibilities, industrial hygiene, water hazards, explosives, fall prevention, first aid, respiratory protection, powered haulage, sliding material hazards, and much more. This course meets the US Department of Labor–Mine Safety and Health Administration’s (MSHA) requirements per 30 CFR parts 46/48 and is designed for the experienced miner with a current 5000-23 Certificate of Training.

\$80 1 session		Instructor: Jason James		
Sep 28	M	8:00 am - 5:00 pm	WTC	122521

Safety

Flagger Certification

Gain the skills to keep workers and road users safe during construction, maintenance, and repair projects. This safety-focused course covers flagger qualifications, safe positioning, flagging signals, traffic control, specialty lighting, intersections, grade crossings, and short-duration or mobile work zones. Upon successful completion, participants receive a flagger card required by the Idaho Transportation Department and accepted in Washington, Montana, and Oregon. Certification is valid for three years.

\$139 1 session		Instructor: Arrty Rude		
Aug 10	M	8:00 am - 5:00 pm	WTC	123136
Oct 12	M	8:00 am - 5:00 pm	WTC	123137
Dec 14	M	8:00 am - 5:00 pm	WTC	123138

Forklift Operator Certification

Forklift operator certification opens job opportunities, enhances safety, and can lead to higher pay and career advancement. Forklift fundamentals and operations are provided in this hands-on training and driver-performance testing. Certification complies with the latest OSHA 29 CFR 1910.178 training requirements.

\$129 1 session		Instructor: Dalena Triplet		
Sep 18	F	8:00 am - 10:00 am	NIC-PTE	123217
Nov 20	F	8:00 am - 10:00 am	NIC-PTE	123218
Jan 15	F	8:00 am - 10:00 am	NIC-PTE	123219

Unlimited Safety Courses

Receive a 12-month subscription for unlimited, online Industrial Safety Training Courses. There are 140-plus topics that teach essential safety procedures. Safety training helps maintain regulatory compliance, employee morale, well-being, and improves productivity. This online safety offering includes OSHA 10/30 equivalent curriculum and is available in both English and Spanish.

\$195		TPC Instructor		
Start Anytime		ONLINE		123229

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Workforce Training Center

BUSINESS & PROFESSIONAL DEVELOPMENT

Business Operations

Lean Six Sigma Green Belt Certification Course

Take your process improvement expertise to the next level with Lean Six Sigma Green Belt training. This course equips participants to lead improvement projects and drive measurable results using advanced Lean Six Sigma tools and methods. Building on the DMAIC framework, students will deepen their skills in root cause analysis, data analysis, and project management, while learning to develop sustainable control plans. Perfect for professionals seeking to lead operational excellence initiatives and foster a culture of continuous improvement across diverse industries.

\$2,195 | 8 sessions

Instructor: Phillip Jenkins

Oct 17 – Dec 12 Sa 8:00 am - 12:00 pm NIC-PTE 123199

Communication and Writing

Strategic Planning and Goal Setting **NEW!**

Build essential skills to achieve organizational and team goals through effective resource management, priority setting, clear direction, and evaluation of measurable outcomes.

\$99 | 1 session

Instructor: Ginny Campbell

Aug 19 W 9:00 am - 12:00 pm Zoom 122508

Emotional Intelligence

Examine the connection between how we think, feel, and behave. Explore how emotions affect your job performance, discover personal emotional “hot” buttons, and review tips for maintaining

positive energy and controlling emotions in difficult situations. Learn why emotional intelligence matters.

\$99 | 1 session

Instructor: Ginny Campbell

Oct 28 W 9:00 am - 12:00 pm Zoom 123194

Communication for Building Strong Teams

Zero in on the intergenerational maze of communication differences and preferences. Learn how to get to the heart of communication challenges while focusing on strategies and insights to better understand your team and build organizational strength. By making it a goal to unlock the full potential of your team members, you can make a difference in how your organization navigates work objectives, goals and challenges now and in the future.

\$99 | 1 session

Instructor: Ginny Campbell

Dec 16 W 9:00 am - 12:00 pm Zoom 123198

Management and Leadership

Mastermind Group

Discover, Learn and Get Inspired! Join a Mastermind Group and connect with others in a small-group setting focused on learning, discussion, and personal growth. Through guided conversations and shared stories, you'll gain fresh perspectives, practical tools and new motivation to help you grow personally and professionally. Together, you'll explore insights from The 15 Invaluable Laws of Growth: Live Them and Reach Your Potential by John C. Maxwell. You will need your own copy of the book, available on Amazon.

\$169 | 8 sessions

Instructor: Mickey Hemingway

Sep 9 – Oct 28 W 11:30 am - 12:30 pm NIC-SP 123220

Leading Through Change

Strengthen your ability to lead your organization and teams through change. You'll learn how to define and accept your role in change, create a clear vision, and apply practical frameworks, plans and strategies to become a more effective change leader. Leadership is especially important in these times of vivid, unprecedented and often unpredictable change. As a manager, you are often the first example employees look to when they need to adopt change or understand how a change affects them personally. This workshop will help you lead with greater clarity, confidence and purpose.

\$99 1 session		Instructor: Ginny Campbell		
Oct 14	W	9:00 am - 12:00 pm	Zoom	123192

Driving Organizational Culture Through Values, Mission and Vision

Learn how to build a strong, sustainable culture that supports your organization's business strategy. Culture isn't an accident — it is forged through connected, aligned leadership and must evolve as strategy, direction and business needs change. In this course, you will learn how to embrace and personally align with your organization's mission, vision and values; define a clear landscape for success through current-state identification and gap analysis; use connected leadership to drive adoption of new mindsets and behaviors; and assess culture against the norm to measure progress and support long-term success.

\$99 1 session		Instructor: Ginny Campbell		
Oct 21	W	9:00 am - 12:00 pm	Zoom	123193

Project Management

Learn to develop and implement a structured framework for guiding singular and multiple projects from beginning to end. You will learn how to lead, initiate, plan and execute projects using current project management tools and methods.

\$99 1 session		Instructor: Ginny Campbell		
Nov 4	W	9:00 am - 12:00 pm	Zoom	123195

Developing the Leader in You

Whether you are currently in a leadership role or learning to become a leader, this course will provide concrete and transformative tools, practices, self-identity and assessment to improve your personal and professional ability and necessity in becoming a strong leader to influence positive relationships and outcomes with others.

\$99 1 session		Instructor: Ginny Campbell		
Nov 18	W	9:00 am - 12:00 pm	Zoom	123196

Time Management: Doing More with Less **NEW!**

Take control of your time and focus on what matters most. In this class, you will learn skills and tools to help you organize, plan and assess necessary and unnecessary tasks and responsibilities. You'll also learn how to delegate effectively, empower yourself and others, and maximize your time by focusing on important short- and long-term responsibilities.

\$99 1 session		Instructor: Ginny Campbell		
Dec 2	W	9:00 am - 12:00 pm	Zoom	123197

Supervisory Skills Levels 1-3

Help newly promoted supervisors navigate their changing roles and make an immediate impact! This program offers key strategies, interactive workshop activities, and practical guidance—an ideal choice for organizations that promote from within or frequently train new supervisors. This self-paced, online program includes 15 individual classes. To meet Certified Public Manager Program eligibility, you must complete all 15 courses and receive a Pre-Certified Public Manager Certificate. Learn more about the Idaho Certified Public Manager Program.

\$775		Instructor: Sollah Instructor		
Start Anytime		ONLINE		122479

Real Estate

Idaho Real Estate Salesperson Prelicense Module 1

Start your path toward a career in real estate with Module 1 of Idaho's required pre-licensing sequence. This one-week course provides the first 45 of the 90 required hours and introduces the essential concepts every future real estate professional needs to know. You'll build a strong foundation in real estate terminology, land ownership, title transfer and key industry principles while preparing for the next step in the licensing process. Classes meet Monday through Friday, 8 a.m. to 5 p.m. Successful completion of Module 1 and its exam earns you a certificate toward meeting Idaho Real Estate Commission licensing requirements.

\$365 5 sessions		Instructor: Tammy Hall		
Oct 5 – 9	M – F	8:00 am - 5:00 pm	WTC	121867
Nov 2 – 6	M – F	8:00 am - 5:00 pm	WTC	123153

Idaho Real Estate Salesperson Prelicense Module 2

Complete your Idaho real estate pre-licensing education with Module 2, the second week of the required 90-hour sequence. This one-week course provides the remaining 45 hours required by the Idaho Real Estate Commission and helps you apply the foundational knowledge gained in Module 1. You'll explore real estate contracts, agency relationships, financing, property valuation, ethical practices, consumer protection, and state and federal laws that guide real estate transactions. The course is designed to prepare you for the real-world situations you'll encounter as a licensed real estate professional. Classes meet Monday through Friday, 8 a.m. to 5 p.m. and conclude with a required exam. Successful completion of Module 2 earns you a certificate verifying completion of the full 90 hours of Idaho Real Estate Commission-approved pre-license education, a key step toward applying for an Idaho real estate license.

\$365 5 sessions		Instructor: Tammy Hall		
Oct 12 – 16	M – F	8:00 am - 5:00 pm	WTC	121871
Nov 9 – 13	M – F	8:00 am - 5:00 pm	WTC	123154

Legal Studies

Paralegal Certificate Course© Online

This intensive, nationally acclaimed program, offered through our partner, The Center for Legal Studies, is designed for beginning as well as advanced legal workers. Students will be trained to interview witnesses, investigate complex fact patterns, research the law, prepare legal documents, and assist in preparing cases for courtroom litigation. Class fee does not include textbooks or research tool requirement.

\$2,195 2 sessions	CLS by Barbri	
Aug 24 – Dec 4	ONLINE	122542
Oct 19 – Feb 26	ONLINE	122543



Advanced Paralegal Certificate Course

Advanced topics build upon the nationally acclaimed Paralegal Certificate Course, including advanced legal research, alternative dispute resolution (mediation), bankruptcy law, business law, criminal procedure, estate planning, intellectual property, and more. Participants successfully completing at least six of the advanced topics are awarded a Certificate of Completion. Prerequisite: Paralegal Certificate Course. Class fee does not include Textbooks.

\$3,300 1 session	CLS by Barbri	
New classes start approximately every eight weeks	ONLINE	124269

Victim Advocacy Certificate Course

Prepare to work in victim advocacy settings, such as domestic violence shelters, crisis centers, crisis hotlines, and with state and county governments to assist crime victims in progressing through the criminal justice system and toward successful recovery. Upon successful completion, you will be eligible at a minimum for the National Advocate Credentialing Program Provisional Credential and possibly for the Basic, Intermediate, or Advanced Credential, based on your experience in the field.

\$995 1 session	CLS by Barbri	
Aug 24 – Oct 9	ONLINE	122546
Oct 19 – Dec 4	ONLINE	122547

Real Estate License Training

Whether you're changing careers, adding a new income stream or ready to be your own boss, this training can help open the door.



Train locally. Start confidently.

- In-person learning in Post Falls
- Two one-week modules
- Successfully complete both modules to take the Idaho state licensing exam
- Courses starting in October

Register today!

► workforcetraining.center/Real-Estate-PreLicense

Training Built for Your Business

Customized Training for Employers



Partner with NIC Workforce Training to design skill-based training tailored to your team. Flexible scheduling. Industry-driven content. Measurable results.

- Leadership & Management
- Technical & Skilled Trades
- Safety & Compliance
- Healthcare & Business Skills

Let's Build Your Training Plan

🌐 nic.edu/customizedtraining
📞 (208) 769-7732
✉ customizedtraining@nic.edu

SPECIAL INTEREST



Recreation

Keelboat Sailing

There's no better way to experience Coeur d'Alene Lake than by sailboat. Enjoy hands-on, keelboat sailing instruction aboard Outdoor Pursuits' 26-foot teaching sloop. Spending the majority of our lesson time on the water ensures you have a better chance of retaining the information after the course is complete. Proper use of equipment, safety, and terminology are all covered.

\$285 | 2 sessions

Instructor: Terry Brinton

Sep 19 – 20

Sa Su

9:00 am - 4:00 pm

NIC-CDA

123206

Know Before You Go Avalanche Awareness Seminar

Receive an introduction to the concepts and practice of avalanche safety for backcountry recreation users. You will learn the basic terminology, where to find the forecast and how to read it, how to prepare for a day in avalanche terrain, and how to continue your avalanche education. This class complements Introduction to Backcountry Skiing and Snowboarding as well as Avalanche Rescue Fundamentals and is strongly recommended if you plan to attend those courses.

\$0 | 1 session

Instructor: Terry Brinton

Nov 12

Th

6:00 pm - 8:30 pm

NIC-CDA

123207

\$\$\$ GET AHEAD BEFORE YOU \$\$\$ \$\$\$ GRADUATE FROM HIGH SCHOOL \$\$\$

With Advanced Opportunities, Idaho gives high school students up to \$4,625 to take real workforce training courses that lead to in-demand jobs.

Find your NIC Workforce Training course that's approved for Advanced Opportunities and plan your future today!

Don't leave \$\$\$ sitting on the table!

Learn more at nic.edu/wtcadvancedopportunities

DID YOU KNOW?

Advanced Opportunities = free money for Idaho high school students to pay for eligible NIC Workforce Training courses?

Covered courses include:

- CDL (Commercial Driver's License)
- Construction + Trades
- Health Care
- Electrical, Plumbing, HVAC + more!



Join the
 North Idaho College
ALUMNI ASSOCIATION

Join thousands of alumni who stay connected to North Idaho College—become part of the **NIC Alumni family today!** Membership is free!

Open to anyone who has completed at least 12 academic credits or the first semester of a certificate or apprenticeship program at NIC. You don't have to be a graduate to become a member.



Scan to join today

► nic.edu/alumni

NEW COURSES COMING THIS FALL!

DRONES!
Learn how to operate and maintain them.



BECOME A DOG TRAINER!





**Don't let money
be a barrier.**

We have options to
help finance your future!

**IDAHO LAUNCH (adults & high
school students)**

Idaho residents may qualify for up
to 80% of training costs (max
\$3,500) for approved courses.

nic.edu/idaholaunch

**Scholarships, Payment Plans,
Sallie Mae Student Loans,
Advanced Opportunities** (for high
school students)

Discover your financing options

nic.edu/wtcpaymentoptions

Class Location Key

Post Falls

WTC NIC Workforce Training Center

Coeur d'Alene

NIC-CDA NIC Main Campus
CDA-FIRE Coeur d'Alene Fire Station #2

Kellogg

KG-HS Kellogg High School

Rathdrum

NIC-PTE NIC Parker Technical
Education Center

Sagle

SEL Selkirk Fire & Rescue and EMS

Sandpoint

NIC-SP NIC at Sandpoint
HIGH RD MFG High Road Manufacturing
(Ponderay)

Silver Valley

SVC Silver Valley - Pinehurst

NIC Locations

nic.edu/wtc

NIC Workforce Training Center | (208) 769-3214
525 S. Clearwater Loop | Post Falls



Parker Technical Education Center | (208) 929- 4040
7064 W. Lancaster Road | Rathdrum | nic.edu/tech



NIC at Sandpoint | (208) 769-3214
515 Pine Street | Sandpoint



North Idaho College | (208) 769-3300
1000 W. Garden Avenue | Coeur d'Alene



REGISTRATION IS EASY!



Online

Register online at nic.edu/wtc



Phone

(208) 769-3214



In Person

(Any of 3 Locations)

NIC Workforce Training Center
525 S. Clearwater Loop, Post Falls

NIC Sandpoint Center
515 Pine St., Sandpoint

NIC Coeur d'Alene – Lee-Kildow Hall
1000 W. Garden Ave., Coeur d'Alene

CLOSURES

The Workforce Training Center will be closed, and classes will NOT be held Sept. 7, Nov. 25-27, Dec. 24-Jan. 1.

CLASS CANCELLATIONS

Courses are subject to cancellation if minimum enrollment is not met. If the Workforce Training Center cancels a class, you will be notified by telephone or email. Your registration fee will be fully refunded, or you can transfer to another class, or receive a voucher good for a future class.

Course details may change after the catalog is printed. In the event of a discrepancy, the online course listings serve as the official catalog of record.

REFUNDS

To receive a refund for an NIC Workforce Training class you do not plan to attend, you must notify the Business Office in Post Falls of your withdrawal at least five full business days before the first day of class. Business days and hours are Monday-Thursday, 8 a.m.-5:30 p.m., and Friday, 8 a.m.-2:30 p.m. You may withdraw by calling (208) 769-3214 or visiting 525 S. Clearwater Loop, Post Falls, during business hours. Students who meet the deadline are eligible for a full refund; withdrawals received after this timeframe are not eligible for a refund.

SPECIAL NEEDS ACCESS

Locations are wheelchair accessible with convenient parking.

NO OUT-OF-STATE FEES

Students from outside Idaho pay the same affordable rate as in-state students for all NIC Workforce Training Center classes.

VETERANS

Students using VA Education Benefits must provide transcripts from any college, university, vocational school and military training previously attended or completed. Prior credit for education and training will be evaluated. NIC Veterans Services: nic.edu/veterans.

AUXILIARY SERVICES

Auxiliary aids and services available upon request.

PHOTOGRAPHY and FILMING

While at NIC and NIC Workforce Training locations and events individuals may be photographed or recorded by NIC employees or authorized vendors for the purposes of publishing, copyrighting, and distributing educational or promotional materials. Materials include, but are not limited to, the NIC website, social media, billboards, digital advertisements, catalogs, articles and brochures. Individuals who do not wish to be photographed or recorded are responsible for removing themselves from the location where photography or recording is taking place.

EQUAL OPPORTUNITY

NIC is an equal opportunity employer.

TOBACCO-FREE

North Idaho College is a tobacco-free campus. Thank you for your cooperation.

STUDENT PRIVACY (FERPA)

North Idaho College complies with the Family Educational Rights and Privacy Act (FERPA), which protects the privacy of student education records. FERPA rights apply to all students enrolled in Workforce Training courses and programs, including non-credit and short-term training. Students have the right to inspect and review their records, request corrections, restrict the release of directory information, and provide written consent before personally identifiable information is disclosed, except as permitted by law. Education records may include registration, course participation, training records, and certificates earned. Directory information may include a student's name, program of study, enrollment status, and certificates or credentials earned. Students may submit a written request to restrict the release of directory information. To review records, request amendments, or restrict directory information, contact the Workforce Training Center Business Office at (208) 769-3214 or 525 S. Clearwater Loop, Post Falls. For full FERPA information, visit nic.edu/ferpa.



**Workforce
Training Center**

525 South Clearwater Loop
Post Falls, Idaho 83854-9400

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Get Trained. Get Hired. Get Ahead.



**Workforce
Training Center**

Where Skills Become Careers

NIC Workforce Training provides learning opportunities that empower students to achieve economic self-sufficiency, enhance business productivity, and contribute to community prosperity. Through skill development and education, we improve quality of life while fostering long-term economic growth.

Flexible options are available for credit-free, short-term courses offered weekly and throughout the year. Students can choose classroom, self-study, online, or hybrid courses to fit their lifestyle. Classes are open to the public, generally without preadmission, academic, or residential requirements.

In 2025, NIC Workforce Training served 5,483 students with 8,038 class enrollments and a student completion rate of 90%.

INSTRUCTORS NEEDED

Come help us train the region's workforce! The NIC Workforce Training Center has part-time and full-time teaching positions available.

**CDL • Driver Education • Gunsmithing
AI • Computer Applications
Wound Care (RN) • CNA
Assistance with Medications
Mental Health Certification
Pharmacy Technician
Health Unit Coordinator
Patient Care Technician • Phlebotomy
Electrical • HVAC • Plumbing
Welding • Construction
Heavy Equipment • Flagger
Programmable Logic Controllers
First Aid/CPR
Aircraft Mechanic (A & P)**

If you're interested in teaching at the
NIC Workforce Training Center,
please visit nic.edu/wtcinstructor.