

# SECURING FUNDING FOR NIC WORKFORCE TRAINING THROUGH

# IDAHO LAUNCH

## WHAT IS IDAHO LAUNCH?

**LAUNCH is Idaho's commitment to lift up all of Idaho, one job seeker at a time.**

Research and funding come together to provide Idahoans with partial financial support for relevant training. Head to the Idaho LAUNCH website to match your skills to employer needs or research education and training for the skills that hiring managers are looking for. Then, connect with a career planner to access training funds currently available only to Idahoans. Idaho LAUNCH is designed to offer support and insights into the changing job-hunting environment.

### THINGS TO REMEMBER:

- ♦ LAUNCH funding is a once-in-a-lifetime benefit for Idaho residents, regardless of their financial situation
- ♦ LAUNCH covers 80% of training registration costs, **up to \$3,500 per person**
- ♦ You can select more than one training in your once-in-a-lifetime funding request
- ♦ You must enroll in the first training activity within 12 months of the date you are issued a voucher for the training costs

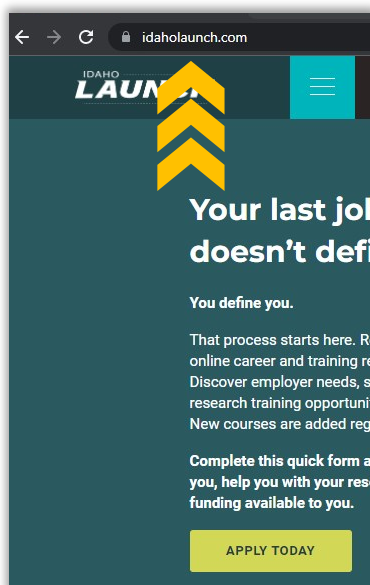
Learn more about Idaho LAUNCH and apply for training funds: [idaholaunch.com/about-launch](https://idaholaunch.com/about-launch)

## HOW DO I APPLY FOR FUNDING?

**STEP 1:**  
Go to  
[idaholaunch.com](https://idaholaunch.com)

**STEP 2:**  
Click on  
"Apply for  
Training Funds"

**STEP 3:**  
Fill out the short  
form and click  
"Apply for funding"



**YOU'RE ALMOST THERE!** Final steps continued on next page

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## STEP 4: Meet with Dept. of Labor Career Planner

A Career Planner with the Idaho Department of Labor (IDOL) will contact you, generally within 48 business hours or less. You can prepare for and speed up the process by having the following information ready when they contact you:

- ◆ Your social security number
- ◆ Your total annual household income: the number of family members in the household, and the total gross income of those family members
- ◆ Idaho Works registration: register at [www.idahoworks.gov/job\\_seeker](http://www.idahoworks.gov/job_seeker)
  - Sign in and update if you already have an account OR click on “Create one now!”

## STEP 5: Sign IDOL paperwork and enroll in courses

Once you've met with the IDOL Career Planner, they will send you three forms to electronically sign through Adobe Sign:

- ◆ An attestation form stating that the information in your Idaho Works Registration is complete and correct
- ◆ A “LAUNCH” agreement that says you **have to work in Idaho for 12 months or agree to repay the funds**
- ◆ A voucher to use toward registration fees for the training(s) needed

**\*PLEASE NOTE:** You can tell the DOL career planner you want multiple trainings in your career pathway. Examples include: CNA, Patient Care Coordinator, and Mental Health First Aide; PLC 1 & 2 and Boiler/Kiln; CDL, forklift operator, and flagging; the full series of welding classes, etc.

**When you've signed the required paperwork, you can start enrolling for your approved courses!**

## QUESTIONS?

IDAHO  
DEPT. OF LABOR

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Post Falls, ID 83854  
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**Fax:** (208) 773-5773  
**Email:** [kcmail@labor.idaho.gov](mailto:kcmail@labor.idaho.gov)

  
North Idaho College  
Workforce Training

525 S. Clearwater Loop  
Post Falls, ID 83854  
**Phone:** (208) 769-3214  
**Fax:** (208) 769-3223  
**Email:** [nicworkforcetraining@nic.edu](mailto:nicworkforcetraining@nic.edu)