

LEARNING FOR LIFE

NORTH IDAHO COLLEGE WORKFORCE TRAINING CENTER
WINTER/SPRING 2025-26 COURSE CATALOG



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North Idaho
College

Workforce
Training Center

Big Rigs, Big Opportunities

NIC's CDL Instructors Drive Student Success



If you’ve seen the North Idaho College Workforce Training Center’s big rigs rolling through Kootenai and Bonner counties, you’ve glimpsed future professional drivers in action. These students in NIC’s Commercial Driver’s License (CDL) program are gaining the skills to launch new careers in just a few weeks. Many graduates start jobs earning around \$50,000 a year.

Behind that opportunity are two seasoned instructors: Matt Fox and Keith Silva. Together, they bring decades of professional driving, instructional experience, and a passion for student success to NIC’s hands-on CDL program. Their expertise—combined with NIC’s fleet of training trucks and trailers—powers the college’s commercial driving operation.

A Firefighter Turned Instructor

Lead Instructor Matt Fox spent 38 years in the fire service before transitioning to trucking. He operated about 10 different fire engine platforms and trained crews to safely handle any truck in the bay. “My path to the CDL program is somewhat unique,” Fox said. “I started as a student. On day two, the instructor realized I could drive. On day three, he realized I could teach.”

Fox values adapting instruction to individual learners. “Each student is an individual,” he said. “Meeting them where they’re at while ensuring program expectations allows me to be creative and persistent.” Watching students gain confidence, he added, “is the best part.”

Decades of Driving Experience

Instructor Keith Silva brings more than 25 years of driving experience—including doubles, triples, hazmat, and heavy haul—and two decades

as a Standardization Instructor in the National Guard.

“I’ve always loved to drive,” Silva said. “I have knowledge—why waste it?” His military background helps him coach students through positioning, mirrors, shifting, and overall confidence.

A Road to Rewarding Careers

With instructors like Fox and Silva, NIC’s CDL program prepares students for high-demand, high-paying careers. Students aren’t just learning to drive—they’re learning to thrive.

Learn more or register at nic.edu/cdl.

NIC Workforce Training Delivered			
Class Enrollments	Total	Students Served	Total
2025	8,038	2025	5,382
2024	7,225	2024	4,672
2023	6,684	2023	4,757
Student Completion		Rate	
2025		90%	
2024		89%	
2023		88%	

what’s new?

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WINTER/SPRING 2025-26

Welcome to the start of something powerful!



At North Idaho College Workforce Training Center, our mission is simple: to empower people and strengthen communities through skills that work. Whether you're starting a new career, advancing in your field, or gaining hands-on experience in a trade that keeps Idaho moving, our programs are designed to help you succeed.

In this Winter-Spring catalog, you'll find

opportunities that reflect the real needs of employers and the goals of our students. From healthcare and emergency services to the trades, business, and transportation, every course is built around one central idea—relevance. We work closely with local industries

to ensure our programs align with what employers are looking for today, giving you skills that lead directly to opportunity.

NIC Workforce Training is about more than classes and certifications. It's about people—students striving for a better life, instructors sharing decades of experience, and employers who rely on our training course graduates to get the job done. Every program we offer represents a connection—to the workforce, to industry, and to a community that values growth and innovation.

The skills you gain here don't just open doors—they build futures. Whether it's Commercial Driver's License (CDL) training in Rathdrum, healthcare training in Sandpoint, or apprenticeships across the region, your journey begins here.

We're proud to be your partner in education, career advancement, and lifelong learning. As you explore the pages ahead, imagine where these programs can take you. NIC Workforce Training is here to help you get there.

Colby Mattila

North Idaho College

Executive Director of Workforce and Economic Development

The Workforce Training Center is a program of



North Idaho College

nic.edu/wtc | (208) 769-3333



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INDUSTRY & TRADES



Transportation

Automotive Restoration: Body Work and Refinishing Techniques

Have an old vehicle project collecting dust in the garage, but don't know where to start? This hands-on 7-week course will give you the skills and confidence to bring it back to life. You'll learn essential restoration techniques, including steel straightening, metal shrinking, welding patch panels, body filler application, spray priming, painting, and polishing. Each student will work on their own practice piece—preferably an older factory fender or similar part that is easy to store. Personal protective equipment (PPE) is required, including safety glasses and an organic vapor cartridge paint respirator. The instructor will review what PPE to purchase on the first day of class. Whether you're aiming for a show-quality finish or just want to get some confidence to start a project that has been sitting around, this course is your first step toward mastering automotive restoration.

\$699 | 7 sessions

Instructor: Andy Rogge

Feb 7 – Mar 28 Sa 9:00 am - 3:30 pm NIC-PTE 121110

Class A Commercial Driver's License (CDL) Training

In just a few short weeks, you could be earning an excellent living as a Class A commercial vehicle driver! This four-week course includes one week of convenient, self-paced online theory, followed by up to three weeks of fast-paced skills training in lab and open road

settings. Upon completion, students take a CDL skills test with an Idaho DOT-approved tester. Course fee includes: DOT physical and drug screen vouchers; Class A theory, HazMat theory, Class A skills training; and one Idaho skills test voucher. NIC is an FMCSA-registered, ELDT-compliant training provider. CDL training offered in Rathdrum and Sandpoint.

\$4,595 | 10 sessions

Instructor: Matt Fox (Lead Instructor) and additional Skilled CDL Instructors

Class dates, times, and locations vary.

WD-62-0040

Please visit nic.edu/cdl for more information

CDL Hazmat Endorsement Theory Training

CDL Hazmat Endorsement Theory Training provides learners with the federal ELDT theory training required to earn a hazardous materials commercial license endorsement.

\$199

Instructor: Matt Fox

Start Anytime

ONLINE

120132

CDL Skills Training -10 Hours

10 hours of custom CDL skills training from NIC commercial driving instructors for topics other than Entry Level Driver Training. Rate includes use of NIC class A tractor-trailer and fuel. Does not include cost of vehicle use for testing or a skills test voucher. Students must have a valid commercial learner's permit to participate in all NIC commercial driver training.

\$1,000

Instructor: Matt Fox

Start Anytime

NIC-PTE

120131

Driver's Education

Driver's Education

This comprehensive Driver's Education course is designed to equip new drivers with the knowledge, skills, and confidence necessary to become safe, responsible, and competent operators of motor vehicles. The program combines online classroom instruction with behind-the-wheel training to meet or exceed Idaho state requirements for teen driver education. Through structured lessons, students will learn the fundamentals of vehicle operation, traffic laws, defensive driving strategies, and decision-making techniques. Emphasis is placed on hazard recognition, situational awareness, and building lifelong safe driving habits. Students must be 14 1/2 or older and have a valid driving permit.

\$499 8 sessions		Instructor: Online Blaine
Jan 12 – Feb 26	WTC and ONLINE	121190
Mar 2 – Apr 16	WTC and ONLINE	121191
Apr 27 – Jun 11	WTC and ONLINE	121192

“

“The course was fast paced and run well. The trucks are really nice. The instructors are very good, easy to speak to, very well versed in all facets of the training, with lots of real-world experience.”
– CDL student, July 2025

Welding

Intro to Torch Cutting

Whether you're new to oxy-acetylene torch cutting or just need some extra practice, this course will cover the basics and give you ample time to develop your skills. You'll also have the opportunity to try plasma torch cutting. Already have your own oxy/fuel setup or plasma cutter and want to learn how to set it up and practice on your own equipment? Bring it along! This course requires some personal protective equipment (PPE) and tools. You're welcome to bring your own, or check out some or all of the required items for use during class.

\$499 4 sessions		Instructor: Gavin Peterson
Feb 9 – 12	M – Th 6:00 pm - 9:00 pm	NIC-PTE 121148
Feb 16 – 19	M – Th 6:00 pm - 9:00 pm	SP-HS 121154

Intro to Stick Welding

Gain fundamental skills in structural steel welding in this introductory course. You'll learn techniques to safely begin practicing stick (SMAW) welding. Have your own stick welder that you'd like to learn on? You're welcome to bring it along! This course requires that you possess some personal protective equipment (PPE) and tools. You are welcome to bring your own, or check out some or all of the items for use in class.

\$499 4 sessions		Instructor: Gavin Peterson
Mar 9 – 12	M – Th 6:00 pm - 9:00 pm	NIC-PTE 121149
Mar 16 – 19	M – Th 6:00 pm - 9:00 pm	SP-HS 121155

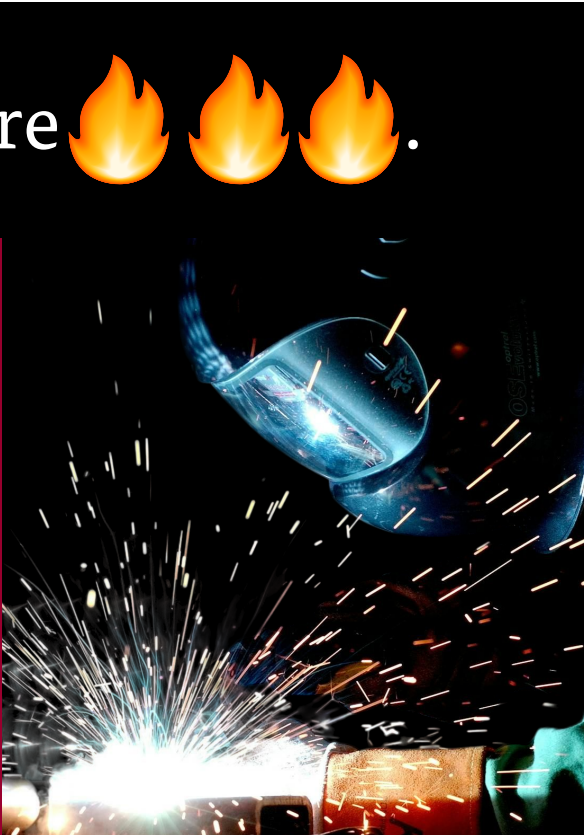
Our welding courses are 🔥 🔥 🔥.

Ready to spark your future?

Join our expert-led welding classes.
Learn TIG, MIG, Stick, and Torch Cutting.

REGISTER TODAY!

 nic.edu/welding
 (208) 769-3214



Intro to MIG Welding

Gain fundamental skills in structural steel welding in this introductory course. You'll learn techniques to safely begin practicing MIG (wire feed) welding. If you have your own wire feed welder that you'd like to learn on, you're welcome to bring it along! This course requires that you possess some personal protective equipment (PPE) and tools. You are welcome to bring your own, or check out some or all of the items for use in class

\$499 | 4 sessions

Instructor: Gavin Peterson

Apr 6 – 9	M – Th	6:00 pm - 9:00 pm	NIC-PTE	121150
Apr 20 – 23	M – Th	6:00 pm - 9:00 pm	SP-HS	121156

Intro to TIG Welding

This course is designed to introduce the basic skills of gas tungsten arc (TIG) welding. Learn the principle set-up of TIG (tungsten inert gas) welding equipment; proper tungsten selection and shielding gases for this welding process; and the correct welding parameters for the material to be welded. Learn how to weld in different positions for a variety of weld joints using steel and aluminum. Have your own TIG welder and want to learn on it? Bring it along! This course requires that you possess some personal protective equipment (PPE) and tools. You are welcome to bring your own, or check out some or all of the items for use in class.

\$499 | 4 sessions

Dec 8 – 11	M – Th	6:00 pm - 9:00 pm	NIC-PTE	119271
Dec 15 – 18	M – Th	6:00 pm - 9:00 pm	SP-HS	120651
May 11 – 14	M – Th	6:00 pm - 9:00 pm	NIC-PTE	121151
May 18 – 21	M – Th	6:00 pm - 9:00 pm	SP-HS	121158

Blueprint Reading for Welders

This online welding course will teach you how to read, use, and make blueprints. You will discuss different types of welds, weld joints, and weld symbols. The course will also touch on advanced shop math and measurement skills.

\$149

TPC Instructor

Start Anytime

ONLINE

119864

Gunsmithing

Introduction to Gunsmithing **NEW!**

Learn the fundamentals of gunsmithing in a hands-on lab setting. This course combines classroom instruction with supervised workshop time so students can bring and work on their own projects. Topics include history and operational theory, disassembly and reassembly, proper use of hand tools and precision measuring instruments, and an introduction to basic bench work used in the gunsmithing trade. The class will also cover minor repairs and installation of common firearm accessories. Students are strongly encouraged to bring a small project to work on during lab sessions; all work is performed under instructor supervision.

\$459 | 9 sessions

Instructor: Kenny Gross

Jan 13 – 31	Tu Th	5:30 pm - 8:30 pm	WTC	121187
	Sa	8:00 am - 4:00 pm	WTC	

EXPAND YOUR GUNSMITHING SKILLS

Our gunsmithing program just got bigger!

Learn hands-on skills from expert instructors in courses designed for aspiring professionals, hobbyists, and firearms owners.

From pistols to rifles to shotguns - gain the technical know-how to maintain, repair, and customize firearms with confidence.


New classes include:

- Introduction to Gunsmithing
- AR-15 Alternative Chamberings
- Single Action Revolversmithing
- Modern Polymer Pistolsmithing



REGISTER TODAY!

 nic.edu/wtc/gunsmithing

 (208) 769-3214

AR-15 Alternative Chamberings NEW!

Discuss and explore the current state of alternative chamberings for the AR15 platform. The history, specific use cases, and pros and cons of various chamberings will be covered. Students will learn to build a complete AR15-barreled upper group, in the alternative caliber of their choice, with parts they supply and bring to class.

\$399 6 sessions		Instructor: Kenny Gross		
Feb 3 – 14	Tu Th	5:30 pm - 8:30 pm	WTC	121188
	Sa	8:00 am - 4:00 pm	WTC	

Single Action Revolversmithing NEW!

In this course, we will be working on Ruger single-action revolvers. We will explore the cycle of operation, timing, and how to perform a complete action job. This will reduce the trigger pull weight, trigger overtravel, and clean up the entire feel of the action, increasing reliability. Students are strongly encouraged to bring a working single-action Ruger revolver to class to learn on, such as a Blackhawk, Vaquero, Bisley, or Wrangler.

\$459 6 sessions		Instructor: Kenny Gross		
Feb 24 – Mar 7	Tu Th	5:30 pm - 8:30 pm	WTC	121189
	Sa	8:00 am - 4:00 pm	WTC	

Modern Polymer Pistolsmithing NEW!

Explore the history and evolution of polymer-framed pistols and learn safe, workshop-style approaches to customizing and modifying them. Topics include frame modification techniques (stippling, grip reductions, finger-groove removal), basic action/trigger tuning, sight and optic mounting, and accessory installation. This hands-on class strongly encourages students to bring a polymer-framed pistol (for example: Glock, HK, Springfield, Walther).

\$459 9 sessions		Instructor: Kenny Gross		
Mar 10 – 28	Tu Th	5:30 pm - 8:30 pm	WTC	121186
	Sa	8:00 am - 4:00 pm	WTC	

AR-15 Armorer's Course

Whether you're a novice or a seasoned gun owner, this comprehensive course will empower you to become a masterful AR-15 Armorer. This 32-hour AR-15 Armorer course is spread across four weekends. This curriculum is designed to cover the fundamentals of AR-15 assembly, disassembly, maintenance and troubleshooting, and customization. Each week consists of hands-on instruction, demonstrations, and practical exercises. Students must be 18 or older and provide proof with photo ID.

\$299 4 sessions		Instructor: Nate England		
Apr 4 – 25	Sa	8:00 am - 4:00 pm	WTC	121184

Shotgun Armorer 101

Whether you're a novice or a seasoned gun owner, this comprehensive course will empower you to become a masterful Shotgun Armorer. This 18-hour Shotgun Armorer's course is designed to cover the fundamentals of pump, single shot, and semi-automatic shotgun assembly, disassembly, maintenance, and troubleshooting. Each week consists of hands-on instruction, demonstrations, and practical exercises. Students must be 18 or older and provide proof with a photo ID.

\$259 6 sessions		Instructor: Michael Hunter		
Apr 7 – 23	Tu Th	5:00 pm - 8:00 pm	NIC-SP	121183

Manufacturing

Hand Tools

This online class covers the most important hand tools used on the job. It begins with measuring tools, including a discussion of units of measurement. Students will examine the various kinds of wrenches and screwdrivers, their uses, and handling techniques. They will learn other hand tools by specialty: pipefitting tools, plumbing tools, electrician's tools, sheet metalworking tools, and machinists' metal-working tools. Ends with hoisting and pulling tools.

\$149	TPC Instructor	
Start Anytime	ONLINE	121138

Making Measurements

This online class covers units of measurement used in commercial and industrial applications. It will examine all aspects of basic measurement concepts and procedures, including accuracy and tolerance. This class will discuss techniques and devices for comparison measurements (dial indicators and gauge blocks), as well as learn common methods for measuring volume, motion, force, temperature, fluid flow, and electricity. In addition, students will learn how to use scales and rules, combination calipers, and micrometers.

\$149	TPC Instructor	
Start Anytime	ONLINE	121139

Ready to hit the road
with confidence?

Now Enrolling: Driver's Education!

Get the skills, knowledge,
and behind-the-wheel
experience needed to
drive safely and
responsibly.



Get more info!
nic.edu/drivers-education

Portable Power Tools

This online class explains the uses, selection, safety, and care of industrial power tools: electric drills, electric hammers, pneumatic drills and hammers, screwdrivers, nutrunners, wrenches, linear-motion and circular saws, routers and planes, electric sanders, grinders, and shears. It also covers tool-sharpening techniques for selected tools.

\$149	TPC Instructor	
Start Anytime	ONLINE	121140

Reading Blueprints

This online class covers all types of blueprints used in industrial plants. It discusses machine parts and machine drawings and features drawings of a compound rest and a clutch-brake control. Students will also examine hydraulic, pneumatic, piping, plumbing, electrical, air-conditioning, refrigeration drawings, and sketching used in industrial plants.

\$149	TPC Instructor	
Start Anytime	ONLINE	121142

Troubleshooting Skills

This class explores the subject of troubleshooting and the importance of proper maintenance procedures. Students will learn about the importance of teamwork, communication, and trade responsibilities. They will also learn troubleshooting techniques and aids using schematics and symbols. The class focuses on specific maintenance tasks, breakdown maintenance, and planned maintenance.

\$149	TPC Instructor	
Start Anytime	ONLINE	121143



Programmable Logic Controllers

Programmable Logic Controllers (PLC) Level 3

In this in-person course with live lab sessions, you will apply concepts learned in the introductory PLC course. Gain an understanding of the use of VFDs and Soft Starters through hands-on practice and instruction. Topics include AC motor concepts, VFD parts and operation, control schemes, installation, and basic troubleshooting. You will also explore the use of HMIs, RSlinx communications, DDE topics, and Excel macros. Create an HMI project with graphics and animations, and learn to interpret alarms, activity logs, data, and runtime logging. A certificate of completion and an Idaho SkillStack® Badge certificate are awarded upon passing the technical skills assessment exam. This course is approved for eight (8) hours of Idaho Electrical Journeyman Continuing Education (CE).

\$2,195 8 sessions	Instructor: Jeremy Fromm		
Mar 3 – 26	Tu Th	5:00 pm - 9:00 pm	WTC 121098

Programmable Logic Controllers (PLC) Level 4 **NEW!**

This advanced PLC-4 servo course covers servo technology and motion control with Kinetix servo drives using Studio 5000 Logix Designer. Students gain hands-on experience in setup, tuning, troubleshooting, feedback, and servo fundamentals compared to induction motors. A certificate of completion and Idaho SkillStack® Badge are awarded upon passing the exam. Approved for eight (8) hours of Idaho Electrical Journeyman CE.

\$2,195 8 sessions	Instructor: Jeremy Fromm		
Apr 14 – Jun 9	Tu	5:00 pm - 9:00 pm	WTC 121216

Programmable Logic Controllers

This class helps prepare technicians to take full advantage of vendor training on specific equipment. Students will cover the basic operating principles of all Programmable Logic Controllers, their inputs and outputs, programming, maintenance, and networking.

\$149	TPC Instructor	
Start Anytime	ONLINE	121141

Wood Products

Log Scaling: Online License Preparation

Log scalers, primarily employed in sawmills, use industry tools and calculations to determine the net volume of harvested logs. In this online, self-study course, students learn species identification, log volume calculations, and rules for identifying defects—the three key skills needed to determine net volume. No prior timber industry experience is required, but students should have a solid grasp of basic math and fractions. This course prepares students for the Idaho Log Scalers License Exam, administered by the Idaho Board of Scaling Practices. Idaho law requires log scalers to be licensed.

\$650	Class Monitor: Colleen Hoffman	
Feb 23 – Apr 25	ONLINE	121135

AUTOMOTIVE RESTORATION

NEW!

Class starts Feb. 7, 2026

Have an old vehicle project collecting dust in the garage but don't know where to start? This hands-on 7-week course will give you the skills and confidence to bring it back to life.

You'll learn essential restoration techniques, including steel straightening, metal shrinking, welding patch panels, body filler application, spray priming, painting, and polishing.

**Call for info or to register:
(208) 769-7732**



CAREER GOALS START HERE

Ready to take the next step?

NIC Workforce Training Center recruiters can help you explore short-term, high-demand training programs that fit your goals.

CONNECT WITH A RECRUITER



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wtcrecruitment@nic.edu

**Scan to send
a message**



Tiffany Mitchell



Corrie Kinman

Mining & Safety

MSHA New Miner Training

These courses prepare new miners and contractors for safety and health hazards involved in surface and/or underground mining and meet U.S. Department of Labor–Mine Safety and Health Administration (MSHA) 30 CFR Parts 46 and 48 requirements for New Miner Training. Upon successful completion of the course, a 5000-23 Certificate of Training will be issued.

Surface

\$300 3 sessions		Instructor: Jason James		
Feb 2 – 4	M Tu W	8:00 am - 5:00 pm	WTC	121119
Mar 2 – 4	M Tu W	8:00 am - 5:00 pm	WTC	121120
Apr 13 – 15	M Tu W	8:00 am - 5:00 pm	WTC	121121

Underground

\$400 4 sessions		Instructor: Jason James		
Feb 2 – 5	M – Th	8:00 am - 5:00 pm	WTC	121116
Mar 2 – 5	M – Th	8:00 am - 5:00 pm	WTC	121117
Apr 13 – 16	M – Th	8:00 am - 5:00 pm	WTC	121118

MSHA Annual Refresher Training

This one-day class will refresh experienced miners and contractors in the safety and health hazards involved in surface and underground mining operations. Topics include miners' rights and responsibilities, industrial hygiene, water hazards, explosives, fall prevention, first aid, respiratory protection, powered haulage, sliding material hazards, and much more. This course meets the US Department of Labor–Mine Safety and Health Administration's (MSHA) requirements per 30 CFR parts 46/48 and is designed for the experienced miner with a current 5000-23 Certificate of Training.

\$80 1 session		Instructor: Jason James		
Jan 12	M	8:00 am - 5:00 pm	WTC	121112
Mar 16	M	8:00 am - 5:00 pm	WTC	121113
Apr 6	M	8:00 am - 5:00 pm	WTC	121114
May 11	M	8:00 am - 5:00 pm	WTC	121115

Flagger Certification

Gain the skills to keep workers and road users safe during construction, maintenance, and repair projects. This safety-focused course covers flagger qualifications, safe positioning, flagging signals, traffic control, specialty lighting, intersections, grade crossings, and short-duration or mobile work zones. Upon successful completion, participants receive an Idaho Transportation Department–approved flagger card, also accepted in Washington, Montana, and Oregon. Certification is valid for three years. Must be 18 or older. Fee includes learning materials.

\$125 1 session		Instructor: Kathy Cardwell		
Dec 10	W	9:00 am - 4:00 pm	WTC	119216
Jan 14	W	9:00 am - 4:00 pm	WTC	119217
Mar 11	W	9:00 am - 4:00 pm	WTC	121127
Apr 8	W	9:00 am - 4:00 pm	WTC	121128
Apr 15	W	9:00 am - 4:00 pm	NIC-SP	121131
May 13	W	9:00 am - 4:00 pm	WTC	121129

Forklift Operator Certification

Forklift operator certification opens up job opportunities, enhances safety, and can lead to higher pay and career advancement. Forklift fundamentals and operations are provided in this hands-on training and driver-performance testing. Certification complies with the latest OSHA 29 CFR 1910.178 training requirements.

\$129 1 session		Instructor: Dalena Tripplet		
Jan 16	F	8:00 am - 10:00 am	NIC-PTE	119220
Mar 20	F	8:00 am - 10:00 am	NIC-PTE	121132
May 15	F	8:00 am - 10:00 am	NIC-PTE	121133

Unlimited Safety Courses

Students will receive a 12-month subscription for unlimited, online Industrial Safety Training Courses. There are 140-plus topics that teach essential safety procedures. Safety training helps maintain regulatory compliance, employee morale, and well-being, and improves productivity. This online safety offering includes OSHA 10/30 equivalent curriculum and is available in both English and Spanish.

\$195		TPC Instructor		
Start Anytime		ONLINE		121144

Save the date!



Feb. 18-20, 2026
Post Falls

nic.edu/safetyfest



**Three days of
free training
dedicated to
making our
region a safe
place to work
and live.**


**North Idaho
College**

**Workforce
Training Center**



NIC Safety Fest Celebrates Culture of Care

At the North Idaho College Workforce Training Center, safety isn't just a policy. It's a community commitment worth celebrating.

Each year, the center hosts Safety Fest of the Great Northwest, a three-day event that brings together front-line workers, safety professionals, and the public for free training from some of the region's top safety instructors.

The next North Idaho Safety Fest is scheduled for Feb. 18–20, 2026, marking the 18th year the Workforce Training Center has hosted the event.

Colleen Hoffman, event organizer and NIC Workforce Training Customized Training Manager, is quick to point out that it's far more than an NIC Workforce Training project.

"Safety Fest brings people together around a serious purpose, and the energy is upbeat and engaging," Hoffman said. "There's a real sense of community and optimism as hundreds of people gather to learn, share and strengthen safety in our workplaces and our region."

Safety Fest has grown into one of the region's most collaborative safety events. Expert instructors volunteer their time to share the latest best practices in workplace and community safety, covering



Students learn the basics of scissor lift safety during Safety Fest 2025.

topics that range from fall protection and mine safety to suicide prevention and cyber awareness.

The 2025 event featured 53 instructors offering 80 classes, many of which met Occupational Safety and Health Administration (OSHA) training requirements. Over three days, 577 students participated, completing 1,354 total classes.

"As a member of the Safety Fest Committee, I have watched this event grow each year," said Greg Rodriguez, with Ginno Construction Co. "It is always good to see the participants and vendors that return each year to support this event."

The benefits go well beyond compliance. A safe workplace, Hoffman noted, helps prevent injuries and illnesses, builds trust, and strengthens the culture of care that helps employees — and businesses — thrive.

"Safety Fest is about protecting people," Hoffman said. "When we take care of each other, everyone wins."

Registration for the February 2026 event opens in January. For more information, visit nic.edu/safetyfest.



Students taking a free First Aid class practice the skills they are learning during Safety Fest 2025 at the NIC Workforce Training Center.



A student practices the skills he just learned in a free Forklift operation and safety course in February 2025 at Safety Fest.



Students check out vendor tables as they wait for their next free training course to begin during Safety Fest 2025.



Lanyards and programs await students who will attend the 17th Annual Safety Fest of the Great Northwest in February 2025 at the NIC Workforce Training Center.



A volunteer looks over a door prize she won during Safety Fest 2025 at the NIC Workforce Training Center.



Students learn what to do in the event of an active shooter during Safety Fest 2025.

ONLINE

CHECK OUT THESE SELF-PACED, ON DEMAND, ONLINE COURSES THAT ARE OFFERED THROUGHOUT THE YEAR! FOR A FULL LISTING OF ALL AVAILABLE CLASSES FOLLOW THE LINKS UNDER THE VARIOUS CATEGORIES.

Industry & Trades

	Price
1. Master Captain's License	\$1,849
2. Home Inspection Certificate	\$2,595
3. Fundamentals of Blueprint Reading & Construction Estimating	\$1,326
4. Manufacturing Applications	\$149
5. Manual Machinist	\$1,865
6. Restaurant Management	\$995
7. Certified Wedding Planner	\$1,770
8. Catering Professional	\$1,295

Computers & Technology

	Price
1. A+, Network+, CCNA	\$3,464
2. Coding Certificate	\$595
3. Introduction to Java Programming	\$149
4. Python Developer	\$1,149
5. Introduction to Artificial Intelligence (Ed2Go)	\$149
6. Artificial Intelligence and Machine Learning Suite (Ed2Go)	\$262
7. AI Certificate (UGotClass)	\$495
8. Introduction to ChatGPT (UGotClass)	\$195
9. AI Planning Strategies (UGotClass)	\$245
10. Blogging and Podcasting for Beginners	\$149
11. Keyboarding	\$149
12. Microsoft Office 365-Suite 2019	\$1,574
13. AutoCAD 1-Basic 2D	\$1,049
14. AutoCAD 2-Advanced 2D	\$1,049
15. AutoCAD 3- Basic 3D Modeling	\$1,049
16. Revit Architecture Certificate	\$2,729
17. Certified Information Security Manager (CISM)	\$1,898
18. Introduction to PC Security	\$149
19. Systems Security Certified Practitioner	\$1,049
20. Certificate in Data Analysis	\$495
21. SQL Certificate	\$595
22. Adobe Certified Professional	\$2,995
23. Introduction to InDesign CC	\$149

Business & Professional Development

	Price
1. Employment Law Certificate Course	\$1,105
2. Legal Secretary Certificate Course	\$1,095
3. Certificate in Mediation and Arbitration	\$3,999
4. Certificate in Family Mediation	\$3,999
5. eDiscovery for Paralegals	\$995
6. Chartered Tax Professional	\$2,141
7. Payroll Practice and Management	\$2,095
8. Introduction to QuickBooks Online	\$156
9. Intermediate QuickBooks Online	\$156
10. Human Resources Professional	\$2,159
11. Certificate in Project Management	\$495
12. Goal Setting and Efficiency Training	\$139
13. Entrepreneur Boot Camp	\$195
14. Purchasing Fundamentals	\$154
15. Accounting Fundamentals	\$149
16. Accounting Fundamentals II	\$149
17. Certificate In Food, Nutrition and Health	\$149
18. Managing Customer Service	\$154
19. Digital Marketing Certificate	\$495
20. Certificate in Integrative Behavioral Health	\$179
21. HIPAA Compliance	\$154
22. Management Training	\$2,549
23. Management Boot Camp	\$295
24. Professional Sales Skills	\$151
25. Spanish for Dentists and Dental Hygienists	\$174
26. Spanish for Construction	\$174
27. Spanish for Banking	\$174
28. Spanish for Educators	\$174
29. Spanish for Health Care	\$174
30. Revenue Generation for Non-Profits	\$495
31. Marketing Your Nonprofit	\$151
32. Starting a Nonprofit	\$155
33. Teaching Adult Learners	\$149
34. Teaching Students with Autism: Strategies for Success	\$149
35. Empowering Students with Disabilities	\$149
36. Start Your Own Small Business	\$149

BUSINESS & PROFESSIONAL DEVELOPMENT



Business Operations

Lean Six Sigma Yellow Belt Certification Course **NEW!**

Build a strong foundation in process improvement with this introductory Lean Six Sigma course. Designed for professionals who want to understand and apply the basics, this program introduces the DMAIC (Define, Measure, Analyze, Improve, Control) framework to identify inefficiencies, reduce errors, and improve quality. Participants will gain practical skills in process mapping, problem-solving, and data-driven decision-making. Ideal for those looking to contribute to improvement initiatives in industries such as healthcare, logistics, and manufacturing.

\$1,495 | 6 sessions *Instructor: Phillip Jenkins*
 Jan 24 – Feb 28 Sa 8:00 am – 12:00 pm NIC-PTE 121159

Communication and Writing

Critical Thinking and Problem Solving

This course develops students' ability to analyze information, evaluate arguments, and approach challenges with creativity and logic. Emphasis is placed on identifying assumptions, recognizing biases, and applying structured problem-solving strategies to real-world situations. Students will strengthen decision-making skills through discussions, case studies, and collaborative activities.

\$99 | 1 session *Instructor: Ginny Campbell*
 Apr 29 W ONLINE 121164

Legal Studies

Paralegal Certificate Course® Online

This intensive, nationally acclaimed program, offered through our partner, The Center for Legal Studies, is designed for beginning as well as advanced legal workers. Students will be trained to interview witnesses, investigate complex fact patterns, research the law, prepare legal documents, and assist in preparing cases for courtroom litigation. Class fee does not include textbooks or research tool requirement.

Online Self-Study Format (121167) - Complete online at your own pace within six months.

Online Format - Complete in two seven-week, instructor-supported sessions.

\$2,095 2 sessions	<i>CLS by BARBRI</i>	
Jan 12 – Apr 24	ONLINE	121165
Mar 9 – Jun 19	ONLINE	121166

Advanced Paralegal Certificate Course

Advanced topics build upon the nationally acclaimed Paralegal Certificate Course, including advanced legal research, alternative dispute resolution (mediation), bankruptcy law, business law, criminal procedure, estate planning, intellectual property, and more. Participants successfully completing at least six of the advanced topics are awarded a Certificate of Completion. Prerequisite: Paralegal Certificate Course. Class fee does not include Textbooks.

\$3,300 *CLS by BARBRI*
 New classes start approximately every eight weeks. ONLINE 121168

LEAN SIX SIGMA YELLOW BELT

NEW! Class starts Jan. 24, 2026

Lean Thinking. Real Results.

From healthcare to manufacturing, efficiency matters. Learn the Lean Six Sigma principles that power smarter, faster, higher-quality performance.

Be the change that improves everything.

Register today at: workforcetraining.center/6SigmaYellow



North Idaho College

FOUNDATION

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The **North Idaho College Foundation** is proud to provide

\$1.5 million

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Victim Advocacy Certificate Course

This exciting course will prepare you to work in victim advocacy settings, such as domestic violence shelters, crisis centers, crisis hotlines, and with state and county governments to assist crime victims in progressing through the criminal justice system and toward successful recovery. Upon successful completion, you will be eligible at minimum for the NACP Provisional Credential and possibly for the Basic, Intermediate, or Advanced Credential, based on your experience in the field. Please refer to the NACP link for additional information: trynova.org/help-crime-victim/nacp.

\$995		CLS by BARBRI	
Jan 12 – Feb 27	ONLINE	121169	
Mar 9 – Apr 24	ONLINE	121170	

Management and Leadership

Enhancing Generational Communication for Organizational Strength

This class will zero in on the intergenerational maze of communication differences and preferences. We will get to the heart of the communication challenges, focusing on strategies and insights to understand and build better teams for organizational strength. Making it a goal to unlock the full potential of your team members will make a difference in future navigation of meeting and exceeding work objectives, goals and challenges.

\$99 1 session		Instructor: Ginny Campbell	
Dec 17	W	ZOOM	119266

Human-Centered Leadership

This course introduces leadership approaches that prioritize people, relationships, and collaboration. Students will learn how empathy, communication, and ethical responsibility shape effective leadership. Through discussions and projects, students will practice applying human-centered skills to real-world situations.

\$99 1 session		Instructor: Ginny Campbell	
Feb 4	W	ZOOM	121161

Emotional Intelligence

Examine the connection between how we think, feel, and behave. Explore how emotions impact your job performance. Discover personal emotional “hot” buttons, maintain positive energy, and build emotional intelligence skills to increase effectiveness and stay in control during difficult situations. Learn why emotional intelligence matters.

\$99 1 session		Instructor: Ginny Campbell	
Mar 4	W	ZOOM	121162

Project Management

This course will help you learn to develop and implement a structured framework for guiding singular and multiple projects from beginning to end. You will learn how to lead, initiate, plan, and execute projects utilizing current project management tools and methods.

\$99 1 session		Instructor: Ginny Campbell	
Mar 25	W	ZOOM	121163

Train the Trainer Certification

This course introduces an innovative, error-free learning model that equips you to teach others with confidence. Through hands-on techniques, you’ll become a certified trainer able to share these skills. Graduates help their workplaces cut training time, reduce errors, boost productivity, and raise overall performance.

\$995 3 sessions		Instructor: Ginny Campbell	
Apr 16 – 30	Th	8:00 am - 5:00 pm	WTC 121137

“Ginny, the instructor, was great. She connects well with each individual. The content was very helpful and useful. I would recommend this course to everyone.”

—Train the Trainer student

Professional Development

Professional Business Consortium Series

Professional Business Consortium Series is a monthly workshop for business professionals to sharpen their skills and stay ahead of the competition. For employers, this series provides employees with professional development opportunities that teach critical skills needed every day. Each session highlights a current business challenge or emerging trend, offering practical tools participants can apply immediately in the workplace.

Date	Topics	Instructor
Jan 14	The Future of Leadership and Managing People	Ginny Campbell
Feb 11	AI at Work	Colby Mattila
Mar 11	Understanding Value through Process Mapping	Gene Hamacher
Apr 8	Advanced Communication Skills and Techniques	Ginny Campbell
May 13	Improving Efficiency through Lean Fundamentals	Gene Hamacher
Jun 10	Leading and Navigating Change	Ginny Campbell

\$650 6 sessions		Instructor: Ginny Campbell	
Jan 14 – Jun 10	W	ZOOM	121136

Supervisory Skills Levels 1-3

Help newly promoted supervisors navigate their changing roles and make an immediate impact! This program offers key strategies, interactive workshop activities, and practical guidance—an ideal choice for organizations that promote from within or frequently train new supervisors. This self-paced, online program includes 15 individual classes. To meet Certified Public Manager Program eligibility, you must complete all 15 courses and receive a Pre-CPM Certificate. Learn more about the Idaho Certified Public Manager Program at cpm.idaho.gov.

\$775		Instructor: Sollah Instructor	
Start Anytime		ONLINE	119873



North Idaho College

Go Beyond Training

Workforce skills can take you far — a degree from NIC can take you even further. Enroll today and turn your expertise into credentials that open new doors.

Learn more about what it takes to get started.

Enrolling for Spring

Apply by Jan. 12, 2026.
Classes begin Jan. 19.

► **nic.edu/start**

HEALTH CAREERS

Assistance with Medications

Assistance with Medications

This course is required for unlicensed assistive personnel tasked with administering medications, including oral, topical, suppository, ear drops, eye drops, nasal, gastrostomy tube, and pre-mixed inhaled medications. Designed primarily for individuals caring for clients in home or assisted living settings, it is also beneficial for anyone involved in medication assistance. Understanding medication instructions and labels is a critical skill for safe healthcare practice. Early registration is recommended, ideally at least one week before the class begins. This course meets the requirements of IDAPA 16.03.19.402.01.

\$85 | 2 sessions

Instructor: Licensed Nurses

Class dates, times, and locations vary.

HP-59-0001

Please visit nic.edu/healthcareers for more information

Assistance with Medications Online

Experience the flexibility of this online Assistance with Medication format, complemented by in-person skills testing. This course is required for any unlicensed assistive personnel tasked with assisting with medications in the assisted living or residential care setting. Registration provides access to the online course and a process

for scheduling skills testing at your workplace with a qualified, approved RN. You have 30 days to complete this course after registration. Available to students who live outside a 50-mile radius of the Coeur d'Alene/Post Falls Metropolitan Area. This course satisfies the requirements of IDAPA 16.03.19.402.01.

\$85

Instructor: Licensed Nurses and Approved Site Administrator

Start Anytime

ONLINE **HP-59-0273**

CNA-Nursing Assistant Training

Nursing Assistant Training

Begin your healthcare career as a Certified Nursing Assistant. This course prepares you to enter the workforce and for the state exams required to be placed on the Idaho Nurse Aide Registry. This registry is transferrable to other states. The 152-hour class includes online assignments, in-class skills practice, and clinical experience at local healthcare facilities.

\$995 | 13 sessions

Instructor: Licensed Nurses

Class dates, times, and locations vary

HP-59-0056

(classes running in Post Falls, Sandpoint, Bonners Ferry, Silver Valley, St. Maries, and more.)

Please visit nic.edu/cna for more information

Career Pathways in Healthcare

Basic Medication Awareness and Infection Control

Basic Medication Awareness and Infection Control is specifically designed for certified family home providers and substitute caregivers. This course satisfies the requirements of IDAPA 16.03.19.402.01.

\$79 | 1 session *Instructor: Valerie Scrafford, BSN, RN*

Feb 10	Tu	8:00 am - 2:00 pm	WTC	121207
May 5	Tu	8:00 am - 2:00 pm	WTC	121208

Certified Restorative Assistant

Increase your career potential with this advanced course for Certified Nursing Assistants (CNAs), focusing on rehabilitation and restorative care. Course topics include assisting nursing staff and physical, occupational, and speech therapists in rehabilitating patients with neurological, musculoskeletal, and orthopedic conditions. Course fee includes textbooks and the Idaho Career and Technical Certified Restorative Assistant exam. This can be taken online for those working in facilities with someone to supervise hands-on skills introduced in class.

\$595 | 6 sessions *Instructor: Una Alderman, PhD, RN*

Apr 16 – May 21	Th	8:00 am - 2:00 pm	NIC-SP	121201
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Health Unit Coordinator (HUC)

This Career Pathways course is ideal for CNAs and others exploring healthcare careers. The Health Unit Coordinator (HUC/Patient Care Coordinator) program trains you to support patient care services while building strong organizational, computer, and communication skills. Learn how to help patients navigate their healthcare journeys and contribute to their facilities' success. The course is primarily online with one introductory lab and prepares students to take the National Health Unit Coordinator Certification exam.

\$599 *Instructor: Valerie Scrafford, BSN, RN*

Jan 20 – Mar 10	ONLINE	121204
Jan 20 Orientation	Tu 9:00 am - 10:00 am	WTC

IV Therapy for Healthcare Providers

Are you looking for an opportunity to refresh your IV Therapy skills? This custom class offers one-on-one instruction to complete the competency required to safely perform venipuncture and maintain IV therapy. This course is approved for the LPN to RN application process and is a refresher for RNs needing IV Therapy skills. This meets the Scope of Practice requirements for Certified Medical Assistants in states that approve of MAs providing this level of care. Upon successful completion, you will receive a certificate to be included in the application for advanced placement in the Associate Degree in Nursing (ADN) Program. MAs and others will receive a certificate indicating successful course completion. When registering, please inform us of your medical training (LPN, RN, MA).

\$429 | 1 session *Instructor: Licensed Nurses*

Email wtc_healthcareers@nic.edu to schedule WTC or NIC-SP 121217

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learn new skills
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nic.edu/healthcareers



Choose your career path

- Certified Nurse Assistant
- Medical Assistant
- Dental Assistant
- Phlebotomist
- Patient Care Technician

And more!

Mentor Specialist

Do you have a passion for sharing your expertise and guiding others? Whether you're a leader looking to inspire your team or a clinical preceptor eager to share your knowledge, this program will equip you with the skills to become a mentor specialist in peer development, coaching, and mentoring. Learn effective techniques to support students and new team members, fostering growth and confidence. Ideal for any healthcare professional involved in mentoring or precepting.

\$179 2 sessions		Instructor: Lee Vaagen, BSN, RN		
Mar 16 – 23	M	8:00 am - 2:00 pm	WTC	121202
May 11 – 18	M	8:00 am - 2:00 pm	WTC	121203

Nutrition and Personal Trainer

This program is packed with extensive content that will make you an authority on the topics of health, wellness, fitness, and nutrition. Following registration, you will have 12 months to complete this program where you will learn terminology, training methods, and healthcare information that can help you take the next steps toward a career as a personal trainer! You'll also receive one voucher for your choice of two certification exams: The ACSM Personal Trainer certification or the Nutrition Specialist certification from the American Academy of Sports Dietitians and Nutritionists. Learn at your own pace with this online program.

\$4,299		CareerStep Instructor		
Start Anytime		ONLINE		119293

Sterile Processing Technician

The Sterile Processing Technician Program is designed to prepare you for a rewarding, entry-level job in the field. Throughout your program, you'll develop the fundamental skills and knowledge needed for success in the role while also preparing to sit for the Certified Registered Central Service Technician (CRCST) exam offered through the Healthcare Sterile Processing Association (HSPA). Our training programs are self-paced, meaning you can study anywhere, anytime, and you'll have up to eight (8) months of full program access to complete your training.

\$3,199	CareerStep Instructor			
Start Anytime	ONLINE		119295	

Dental Assisting

Dental Assistant

Launch a rewarding career in Dental Assisting. This competency-based program trains you to perform all key functions while working alongside dentists and hygienists. Offered in person, it prepares you to take the AMT Registered Dental Assistant (RDA) certification exam (high school diploma or GED required). Seats are limited—early registration strongly encouraged.

\$3,845 45 sessions		Instructor: Emily Penberthy, RDH, BSDH, MSDH and Emily Woolsey, RDH, BSDH		
Jan 13 – May 12	Tu Th F	5:00 pm - 9:00 pm 8:00 am - 12:00 pm	WTC WTC	119274

Launch a career that makes a difference.

Medical Assistant Apprenticeship

Our hands-on program blends classroom instruction with real-world experience in local clinics, preparing you for a high-demand role in health care.

Earn while you learn!

Get more info!

 nic.edu/maa

 wtc_healthcareers@nic.edu



North Idaho College

Workforce Training Center



SCAN ME



Dental Assistant Apprenticeship

Designed for those already working in a dental practice, this dynamic course provides the training needed to launch a career in dental assisting. With guidance from an approved clinical preceptor at your workplace, you'll practice skills and complete clinical proficiencies taught in class. Students in the Coeur d'Alene area may attend in person, while those outside the area can join live via Zoom. This program prepares you to sit for the AMT Registered Dental Assistant (RDA) certification exam.

\$3,845 | 45 sessions Instructor: Emily Penberthy, RDH, BSDH, MSDH

and Emily Woolsey, RDH, BSDH

Jan 13 – May 12	Tu Th	WTC	119275
	F	8:00 am - 12:00 pm	WTC

Medical Assistant Apprenticeship

Medical Assistant Apprenticeship (MAA)

Accelerate your journey to becoming a Certified Clinical Medical Assistant with this program tailored for employed healthcare professionals like you. Apply the knowledge and skills you gain in class directly to your workplace, supervised by a clinical preceptor, while preparing to sit for the nationally recognized Certified Clinical Medical Assistant exam with the National Healthcareer Association. Earn while you learn. Dive into direct patient care and master essential clinical and administrative skills crucial for success in this high-demand field.

\$3,995 | 64 sessions Instructor: Angela Liffel, BSBA, CMA (AAMA)

Jan 5 – Sep 8	M Tu	5:00 pm - 9:00 pm	WTC	119251
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Medical Office

Certified Medical Administrative Assistant with Medical Billing and Coding (Vouchers Included)

Administrative Medical Assistants are versatile and valuable healthcare team members who handle a broad range of administrative duties. Upon completing this course, you should be well prepared to find your place in this rewarding healthcare career. You'll have the knowledge needed to confidently pursue the Certified Medical Administrative Assistant (CMAA) national certification exam offered by the National Healthcareer Association (NHA), with the exam fee covered by a voucher provided upon completion. Additionally, you'll have the opportunity to select a voucher for the professional certification that best aligns with your interests and career goals related to medical billing and coding.

\$3,895 Ed2go Career Instructor

Start Anytime	ONLINE	120586
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Mental Health

Mental Health Certification

This primarily online course prepares unlicensed assistive personnel to support individuals with mental illness, dementia, behavioral disorders, and intellectual disabilities. Designed for entry-level roles under the supervision of licensed professionals, the program includes a live Zoom orientation, two instructor-led role-playing

sessions, and all course materials. Successful graduates are eligible to take the Level 1 American Association of Psychiatric Technicians credentialing exam, which is included in the course. Students must have access to a computer with high-speed internet.

\$595 | 4 sessions

Instructor: Rayman Kinman

Jan 26 – Mar 30	ONLINE and ZOOM	121198
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Dementia

Master the keys to providing outstanding dementia care in this dynamic workshop designed for healthcare professionals and primary caregivers. Gain a strong foundation to support individuals at all stages of mental decline. Explore the most common forms of dementia, learn effective communication strategies, and discover techniques to ease cognitive impairment symptoms. Open to participants 16 and older.

\$79 | 1 session

Instructor: Lee Vaagen, BSN, RN

Feb 23	M	4:00 pm - 8:30 pm	WTC	121205
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Apr 20	M	4:00 pm - 8:30 pm	WTC	121206
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Phlebotomy

Phlebotomy Technician

Master the skills needed to collect blood specimens for laboratory analysis in this 130-hour Phlebotomy Technician program. Through classroom instruction, hands-on lab practice, and an online learning component, you will gain knowledge in medical terminology, anatomy and physiology, blood collection procedures, and specimen handling. You will complete 65 successful venipunctures and should be prepared to perform blood draws on yourself, classmates, and adult volunteers. You will be expected to bring adult volunteers to class on scheduled days for additional practice; details will be provided in class. You must be at least 18 years old to enroll. An optional externship is available as a separate course for graduates and is a prerequisite for ASCP certification.

\$1,849 | 25 sessions

Instructor: Krista Bradley

Jan 13 – Mar 31	Tu Th	5:30 pm - 9:00 pm	WTC	121200
	Sa	9:00 am - 3:00 pm	WTC	

Mar 18 – Jun 3	W Th	5:30 pm - 9:00 pm	NIC-SP	121199
	Sa	9:00 am - 3:00 pm	NIC-SP	

Hemodialysis Technician

Complete this 415-hour online hemodialysis technician training program with the knowledge needed to prepare, operate, and clean a hemodialysis machine and monitor patients during appointments. You'll learn to prepare and operate hemodialysis machines, take vital signs, draw blood, and document results -and you'll get one free voucher for either the Certified Hemodialysis Technician credential from BONENT and the Certified Clinical Hemodialysis Technician (CCHT) from the Nephrology Nursing Certification Commission (NNCC). You have 12 months to complete this 356 hour online course, after which you will be enrolled in a 250 hour externship with a local facility arranged by CareerStep. Learn at home at your own pace, followed by an extensive clinical experience.

\$4,199

CareerStep Instructor

Start Anytime	ONLINE	119290
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Solving Problems, Saving Time:

A Q&A with Lean Six Sigma Instructor Phillip Jenkins

From hospital corridors to the classroom, Phillip Jenkins has made a career out of improving systems and helping people work smarter. A retired Army nurse turned process improvement expert, Jenkins now teaches Lean Six Sigma at North Idaho College's Workforce Training Center, guiding professionals across industries to streamline workflows, eliminate waste, and boost efficiency. In this Q&A, he shares how Lean Six Sigma empowers individuals and organizations to solve problems, enhance performance, and make lasting impacts.



Phillip Jenkins with Radar

Q For someone brand new to the concept, how would you explain what Lean Six Sigma is and why it matters?

Lean Six Sigma is a problem-solving and process improvement methodology that helps people and organizations (Healthcare, Manufacturing, Logistics, Customer Service Organizations) work smarter. It combines two powerful ideas: Lean, which focuses on speeding up processes and removing unnecessary steps, and Six Sigma, which focuses on reducing variation and defects through data-driven decisions. Together, they help teams deliver products or services faster, cheaper, and more reliably by eliminating waste, reducing errors, and improving quality. For students or professionals, Lean Six Sigma matters because it builds valuable analytical and leadership skills that can be applied in almost any industry—making them more effective, efficient, and in-demand in the workplace.

Q What's the biggest benefit for professionals who earn a Lean Six Sigma certification?

The biggest benefit for professionals who earn a Lean Six Sigma certification is that it equips them with a data-driven, problem-solving mindset that directly improves efficiency, quality, and business performance—skills that are highly valued across industries. Certified professionals stand out because they have the knowledge and ability to identify waste, reduce variation, and lead process improvement projects that deliver measurable results. This not only

enhances their organization's bottom line but also boosts their career opportunities, credibility, and earning potential by demonstrating proven leadership and analytical capabilities.

Q How does this training enhance a résumé or help in career advancement?

Lean Six Sigma training and certification enhances a résumé by showcasing a professional's ability to analyze problems, improve processes, and drive measurable results—skills employers actively seek. It signals that the individual can think strategically, use data to make decisions, and lead cross-functional improvement projects. These capabilities are transferable across industries, making certified professionals more competitive for leadership, operations, quality, and project management roles. In short, Lean Six Sigma certification demonstrates both technical expertise and a commitment to continuous improvement, helping professionals stand out for promotions, new job opportunities, and higher earning potential.

Q Please share a little about your background and what drew you to Lean Six Sigma.

I'm an Army nurse by training and served 20 years caring for the nation's warriors and their families. After retirement, I discovered a passion for teaching, which led to a government teaching role at a military hospital near Tacoma, Washington. My team once supported a new process rollout that failed because leadership didn't understand the current process or use change management techniques. I wanted to ensure that didn't happen again, but lacked the skills—so I began my Lean Six Sigma journey, earning my Green and later Black Belt through the University of Washington. Since then, I've worked as a process improvement practitioner in healthcare, currently at the VA hospital in Spokane. The best part of my job is helping staff complete projects that directly impact the Veterans we serve.

Q What advice would you give someone considering enrolling in their first Lean Six Sigma course?

Start with the Yellow Belt course to gain foundational skills. Green Belt covers these too but adds advanced tools that can overwhelm beginners—like “drinking from a fire hose.” Focus on how the concepts apply to real-world processes. Pick a small project, even at home—I learned to make my coffee faster! Lean Six Sigma is about continuous improvement—you don't need to be perfect, just keep getting better.

For more information, and to sign up for the Lean Six Sigma Yellow Belt course starting in January, please visit:
workforcetraining.center/6SigmaYellow



EMERGENCY SERVICES



Emergency Medical Technician (EMT)

Advanced Emergency Medical Technician (AEMT)

Are you an EMT looking to advance your career? Advanced Emergency Medical Technician (AEMT) builds on the skills you learned as an EMT, enhancing areas such as advanced airway management, IV management, advanced trauma care, and pediatric care. This program meets all requirements for the AEMT Certification through the National Registry of Emergency Medical Technicians (NREMT). Prerequisite: Previous EMT Basic course and NREMT Certification.

\$2,975 59 sessions		Instructor: Blaine Porter		
Jan 12 – May 29	M W F	6:00 pm - 9:00 pm	WTC	119259
	Sa	9:00 am - 3:30 pm	WTC	

First Aid, CPR, AED and BLS

Basic Life Support (BLS) CPR Provider

This course is for healthcare workers, first responders, and those who seek CPR certification. This four-hour course includes adult, child, and infant CPR and use of the automated external defibrillator (AED). Written and skills test will be given at the conclusion of the course. CPR/AED certification on successful completion. This course does not include First Aid. Students must be 16 or older.

\$69 1 session		Instructor: Blaine Porter (Lead Instructor)		
Jan 15	Th	5:00 pm - 9:00 pm	WTC	121209
Mar 12	Th	5:00 pm - 9:00 pm	WTC	121210

Basic Life Support BLS Refresher

Is your certification for Basic Life Support for healthcare professionals about to expire? Obtain a quick refresher and recertify in this abbreviated class. Includes adult, child, and infant CPR, the use of the bag valve mask, and an automated external defibrillator

(AED). Does not include First Aid. You must provide a copy of your current BLS card at the beginning of class. Must be 16 or older.

\$49 1 session		Instructor: Blaine Porter (Lead Instructor)		
Apr 9	Th	6:00 pm - 8:00 pm	WTC	121211

Heartsaver CPR/AED and First Aid Combo

Earn CPR/AED and First Aid certification in one convenient class. This course meets the requirement for certified family homes and equips you to respond effectively in life-threatening emergencies—providing care until professionals arrive. Earn or renew both cards, valid for two years.

\$95 1 session		Instructor: Blaine Porter (Lead Instructor)		
Apr 18	Sa	9:00 am - 4:00 pm	WTC	121212

Heartsaver CPR and AED

Learn how to save a life! This course teaches CPR (cardiopulmonary resuscitation) and relief of choking in adults and children (no infants). Earn or renew your CPR card; good for two years. This course does not meet the requirements for Healthcare Provider CPR (BLS).

\$69 1 session		Instructor: Blaine Porter (Lead Instructor)		
Dec 9	Tu	6:00 pm - 9:00 pm	WTC	119284
Feb 12	Th	6:00 pm - 9:00 pm	WTC	121213
Apr 18	Sa	9:00 am - 12:00 pm	WTC	121214

Heartsaver First Aid

Do you know what to do in case of a medical emergency? This course will give you confidence and knowledge to manage illness and injuries in the first few minutes until professional help arrives. Earn or renew your First Aid card, which is good for two years.

\$69 1 session		Instructor: Blaine Porter (Lead Instructor)		
Apr 18	Sa	1:00 pm - 4:00 pm	WTC	121215

CDA Fire donates ladder truck to NIC Workforce Training

The Coeur d'Alene Fire Department recently handed over to the North Idaho College Workforce Training Center the keys to one of its ladder trucks, giving students the chance to learn with a piece of equipment few colleges in the nation can claim.

"This is the first ladder truck the city of Coeur d'Alene ever staffed as a front-line apparatus," Fire Chief Tom Greif said during a Sept. 13 ceremony marking the donation. "It's being retired from service, but it still has a lot of life left in it. Now it will help train more firefighters we can hire in the years ahead."

The truck, a 1999 model, will be used by students in NIC's Firefighter 1 Academy, a program that has prepared future first responders for more than 15 years.

"We are where first responders get trained," NIC President Nick Swayne said. "At NIC, we train fire, we train EMT, we train nurses, and we train police and detention center folks. Having a ladder truck makes NIC one of the only colleges in the country with this kind of training equipment."

NIC Trustee Brad Corkill said the donation is indicative of the generosity of the city of

Coeur d'Alene.

"And the fire department here is just unbelievable," Corkill said. "We are grateful," said Trustee Tarie Zimmerman. "It will be well-used and deeply appreciated."

The gift comes as the city prepares to update its fleet and facilities. In May, Coeur d'Alene voters approved a \$16.4 million bond to fund critical upgrades, including fire apparatus. A new ladder truck can cost anywhere from \$1.2 million to \$2.5 million depending on specifications.

Greif said partnerships like the one between the city and the college are an example of what makes the community strong.

The ladder truck will now begin its second career with NIC's Workforce Training Center, where it will help prepare the next generation of firefighters.



NIC Trustee Tarie Zimmerman speaks with CDA Fire Deputy Chief Bill Deruyter and Trustee Brad Corkill as they stand beside a ladder truck the department donated to the NIC Workforce Training Center.



CDA Fire Chief Tom Greif, left, speaks with Deputy Fire Chief Bill Deruyter, center, and NIC President Nick Swayne following a ceremony in which the fire department donated an aging but functional ladder truck to the NIC Workforce Training Center.



Join the



North Idaho College

ALUMNI ASSOCIATION

► nic.edu/alumni alumni@nic.edu

Join thousands of alumni who stay connected to North Idaho College—**become part of the NIC Alumni family today!** Membership is free!

The Alumni Association is open to anyone who has completed at least 12 academic credits or the first semester of a certificate or apprenticeship program at NIC. You don't have to be a graduate to become a member.



APPRENTICESHIP

Industry and Trades

Correspondence

North Idaho College Workforce Training Center provides the 144 hours of instruction required for electrical, HVAC, and plumbing apprentices in Idaho in an online format. Electrical 1, HVAC 1, and Plumbing 1, are each open with no previous class prerequisites. Learn more at nic.edu/apprenticeship.

Electrical 1 Correspondence

\$1,850		Instructor: Gregg Pratt	
Jan 13 – Jun 30		ONLINE	121145
Jan 13 Orientation	Tu 5:30 pm - 7:30 pm	WTC	

HVAC 1 Correspondence

\$1,850		Instructor: Kevin Peterson	
Jan 8 – Jun 30		ONLINE	121146
Jan 8 Orientation	Th 5:30 pm - 7:30 pm	NIC-PTE	

Plumbing 1 Correspondence

\$1,850		Instructor: Gary Williams	
Jan 8 – Jun 30		ONLINE	121147
Jan 8 Orientation	Th 5:30 pm - 7:30 pm	NIC-PTE	

NASCLA Electrical Journeyman Exam Prep Class

This online, self-paced course will prepare you to take the Idaho State Journeyman's Electrical Exam. This course does not replace the instruction portion of the apprenticeship program. Students will have access to this course for 90 days from purchase.

\$199		Instructor: Gregg Pratt	
Start Anytime		ONLINE	119876

Plumbing Appliance Specialty Apprenticeship

This Idaho Division of Occupational Professional Licensing (DOPL)-approved course provides 72 hours of online related technical instruction (RTI). This course is self-paced, and the apprentice will have access to the online instruction for five months once enrolled. To be eligible to sit for the test for Idaho licensure, students must also complete and submit to DOPL 3,000 hours of on-the-job training (OJT). NIC Workforce Training does not provide OJT. Those hours must be completed outside this course. Students must be at least 18 and have a copy of the 2017 Idaho State Uniform Plumbing Code or the 2015 Uniform Plumbing Code.

\$345		Instructor: Gary Williams	
Start Anytime		ONLINE	119878



Plumbing instructor
Gary Williams teaches
an apprenticeship class.

SPECIAL INTEREST



Recreation

Avalanche Rescue Fundamentals

Learn the fundamentals of companion rescue through hands-on practice in the field. Work with avalanche transceivers, learn efficient digging techniques, and how to manage resources to affect a rescue. Avalanche rescue equipment is provided; however, students will need snowshoes, backcountry skis, or a splitboard. Rentals are available if needed. This course pairs well with our Avalanche Awareness seminar and Introduction to Backcountry Skiing and Snowboarding, is a must for all winter backcountry recreators, and is a prerequisite for Level 1 avalanche courses.

\$100 1 session		Instructor: Terry Brinton		
Dec 13	Sa	9:00 am - 3:00 pm	NIC-CDA	119255
Jan 17	Sa	8:00 am - 3:00 pm	NIC-CDA	121194

Introduction to Backcountry Skiing and Snowboarding

Untracked snow, no lift lines, and a fun, safe day with friends are what we're looking for in backcountry skiing. This class will introduce you to the fundamentals of the sport. We will begin in the classroom, covering trip preparations and avalanche safety concepts, and then continue into the field. The field time will take us into the backcountry for a couple of laps up and down the mountain to get comfortable with the equipment and participate in an avalanche rescue demonstration.

\$150 1 session		Instructor: Terry Brinton		
Jan 9	F	7:00 am - 4:00 pm	NIC-CDA	121193

Cross Country Ski Basics Clinic

This introductory clinic will get you started in the sport of cross-country skiing. Have your questions answered and benefit from expert guidance to get you on the trails quickly. See how the equipment works while learning tips and helpful techniques from seasoned skiers. Before you know it, you'll be gracefully gliding along on smooth snow through the forests. Fees include all necessary equipment, transportation, and instruction.

\$80 1 session		Instructor: Terry Brinton		
Jan 16	F	9:00 am - 2:00 pm	NIC-CDA	121196

Snowshoe Basics Clinic

This introductory clinic will get you started in the sport of snowshoeing. Explore untracked snow away from groomed trails. See how snowshoes work. Pick up simple and useful techniques. Find local snowshoe trails for enjoyment after class. Clinic also covers elements of safety-conscious travel while in the backcountry. Fees include all necessary equipment, transportation, and instruction.

\$75 1 session		Instructor: Terry Brinton		
Jan 31	Sa	9:00 am - 2:00 pm	NIC-CDA	121195

Dutch Oven Cooking

Have you ever wanted to be the pioneer of your camping crew? Then cooking with a Dutch oven is the way to go. Dutch oven cooking is a unique and fun way to prepare delicious meals and desserts for your friends and family. In this course, you will learn the ins and outs of cooking with a Dutch oven – and you will get to enjoy a delicious meal! Join us for a new experience that will help make you the culinary crowd pleaser for all of your future adventures.

\$75 1 session		Instructor: Terry Brinton		
May 1	F	10:00 am - 1:00 pm	NIC-CDA	121197

DON'T LET MONEY BE A BARRIER!

There are many different payment alternatives that may be available to you such as Idaho LAUNCH, scholarships, interest-free payment plans, and more.

To explore financing assistance options for NIC Workforce Training courses, visit nic.edu/wtcpaymentoptions.

IDAHO
LAUNCH

NIC Workforce Training students may be eligible for Idaho LAUNCH funds. Visit idaholaunch.com for more info.

Class Location Key

Post Falls

WTC NIC Workforce Training Center

Coeur d'Alene

NIC-CDA NIC Main Campus
CDA-FIRE Coeur d'Alene Fire Station #2

Rathdrum

NIC-PTE NIC Parker Technical Education Center

Sagle

SEL Selkirk Fire Rescue and EMS

Sandpoint

SP-HS Sandpoint High School

Silver Valley

SVC Silver Valley - Pinehurst

ADULT EDUCATION CENTER

GED® Testing

- Earn Your GED
- Improve Your Fundamental Academic Skills
- Prepare for College and Career Goals
- FREE Instruction

What We Offer:

- **Continuous Enrollment** – Start anytime that works for you
- **Day and Night Classes** – Instructor-led, flexible scheduling
- **GED Academy™** – Fully online learning option

Ready to Get Started?

- **STEP 1:** Call (208) 665-5099 to sign up for orientation
- **STEP 2:** Attend orientation and meet with an advisor to complete skills review and schedule classes



North Idaho College

► **nic.edu/aec**

REGISTRATION IS EASY!



Online

Register online at nic.edu/wtc



Phone

(208) 769-3214



In Person

(Any of 3 Locations)

NIC Workforce Training Center
525 S. Clearwater Loop, Post Falls

NIC Sandpoint Center
515 Pine St., Sandpoint

NIC Coeur d'Alene – Lee-Kildow Hall
1000 W. Garden Ave., Coeur d'Alene

CLOSURES

The Workforce Training Center will be closed, and classes will NOT be held Dec. 25-31; Jan. 1; Jan. 19; Feb. 16; May 25.

CLASS CANCELLATIONS

Courses are subject to cancellation if minimum enrollment is not met. If the Workforce Training Center cancels a class, you will be notified by telephone or email. Your registration fee will be fully refunded, or you can transfer to another class, or receive a voucher good for a future class.

Please be aware that class schedules and course details may be updated after the printed catalog is produced. These updates can create differences between the print catalog and the online course listings. In the case of any discrepancy, the online course listings will serve as the official catalog of record.

REFUNDS

To receive a refund for NIC Workforce Training classes you do not plan to attend, you must notify the business office in Post Falls that you are withdrawing your registration no later than three full business days before the first day of class. Business days are defined as Monday–Thursday, 8 a.m.–5:30 p.m., and Friday, 8 a.m.–2:30 p.m. To notify us of a class withdrawal by phone, call (208) 769-3214 or visit the office (525 S. Clearwater Loop, Post Falls) during business hours. Those who meet the refund deadline are eligible for a full refund. If notice of withdrawal is not received within the required timeframe, no refund will be issued.

Beginning Jan. 1, 2026: Students must notify the business office at least five business days before the first day of class to be eligible for a full refund.

SPECIAL NEEDS ACCESS

Locations are wheelchair accessible with convenient parking.

NO OUT-OF-STATE FEES

Students from outside Idaho pay the same affordable rate as in-state students for all NIC Workforce Training Center classes.

VETERANS

Students using VA Education Benefits must provide transcripts from any college, university, vocational school and military training previously attended or completed. Prior credit for education and training will be evaluated. NIC Veterans Services: nic.edu/veterans

AUXILIARY SERVICES

Auxiliary aids and services available upon request.

PHOTOGRAPHY and FILMING

While at NIC and NIC Workforce Training locations and events individuals may be photographed or recorded by NIC employees or authorized vendors for the purposes of publishing, copyrighting, and distributing educational or promotional materials. Materials include, but are not limited to, the NIC website, social media, billboards, digital advertisements, catalogs, articles and brochures. Individuals who do not wish to be photographed or recorded are responsible for removing themselves from the location where photography or recording is taking place.

EQUAL OPPORTUNITY

NIC is an equal opportunity employer

TOBACCO-FREE

North Idaho College is a tobacco-free campus. Thank you for your cooperation.

NIC Locations



NIC Workforce Training Center
525 S. Clearwater Loop
Post Falls
(208) 769-3214 | nic.edu/wtc



NIC at Sandpoint
515 Pine Street
Sandpoint
(208) 769-3214 | nic.edu/wtc



Parker Technical Education
Center 7064 W. Lancaster Road
Rathdrum
(208) 929- 4040 | nic.edu/tech



North Idaho College
1000 W. Garden Avenue
Coeur d'Alene
(208) 769-3300 | nic.edu

LearningforLife

Workforce Training Center

525 South Clearwater Loop | Post Falls, Idaho 83854-9400

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Classes weekly | Experienced instructors | Flexible schedules

[nic.edu/wtc](https://www.nic.edu/wtc) | (208) 769-3333



**North Idaho
College**

**Workforce
Training Center**

NIC Workforce Training provides learning opportunities that empower students to achieve economic self-sufficiency, enhance business productivity, and contribute to community prosperity. Through skill development and education, we improve quality of life while fostering long-term economic growth.

Flexible options are available for credit-free, short-term courses offered weekly and throughout the year. Students can choose classroom, self-study, online, or hybrid courses to fit their lifestyle. Classes are open to the public, generally without preadmission, academic, or residential requirements.

In 2025, NIC Workforce Training served 5,483 students with 8,038 class enrollments and a student completion rate of 90%.



INSTRUCTORS NEEDED

Come help us train the region's workforce! The NIC Workforce Training Center has part-time and full-time teaching positions available.

- CDL • Driver Education
 - Gunsmithing • AI
 - Computer Applications
 - Wound Care (RN) • CNA
- Mental Health • Pharmacy Technician
 - Patient Care Technician
- Dental Assistant • Phlebotomy
- Logging Equipment Operator
- Electrical • HVAC • Plumbing
 - Welding • Construction
 - Heavy Equipment
- Programmable Logic Controllers
 - Airframe & Powerplant

If you're interested in teaching at the NIC Workforce Training Center, please visit [nic.edu/wtcinstructor](https://www.nic.edu/wtcinstructor).