

# LEARNING FOR LIFE

NORTH IDAHO COLLEGE WORKFORCE TRAINING CENTER  
FALL 2025 COURSE CATALOG

## ALSO INSIDE:

*FIRST-EVER APPRENTICESHIP GRADUATION  
FROM HIGH SCHOOL TO DENTAL HYGIENE  
FIREFIGHTER 1 ACADEMY GRADUATION*



Workforce  
Training Center

# 'The world is in need of your talents'

## NIC Workforce Training hosts inaugural trades apprenticeship graduation ceremony

To the strains of “Pomp and Circumstance,” 83 apprentices walked into the North Idaho College Workforce Training Center’s first-ever trades apprenticeship graduation ceremony.

With some graduates still in work boots and uniforms from their jobs in electrical, plumbing, and HVAC—it was a powerful reminder of the real-world experiences that brought them to this moment.

A large audience of family, employers, and mentors came together for the June 5 ceremony in the NIC Schuler Performing Arts Center in Coeur d’Alene. The event marked the apprentices’ completion of four years of rigorous training, which prepared them to take the exam to become licensed journeymen.

“The knowledge and skills you have acquired here will open doors to countless opportunities. Embrace the challenges that come your way, for they are the steppingstones to success,” said NIC President Nick Swayne to the graduates during his keynote speech. “Continue to seek knowledge, innovate, and strive for excellence in everything you do. The world is in need of your talents, and I have no doubt that you will make a significant impact in your respective industries.”

Colby Mattila, NIC executive director of workforce and economic

development, told the graduates that when they began this journey, it wasn’t just about learning a trade or building a skill.

“It was about making a commitment—to show up, to work hard, to ask questions, to keep learning even when it was challenging, and to keep going even when it wasn’t glamorous. And you did all of that—and more,” Mattila said.

As apprentices, the graduates balanced full-time work—comprising thousands of hours of on-the-job training—with evening or weekend classes at the center.

There were 137 electrical, plumbing, and HVAC apprentices eligible to participate in the inaugural graduation ceremony, a reflection of the size of the NIC Workforce Training Center’s apprenticeship program, which is the second-largest in Idaho behind the College of Western Idaho in the Boise area.

The NIC Workforce Training Center has roughly 1,000 apprentices participating annually in its trades apprenticeship programs.

During the graduation ceremony, Vicki Isakson, NIC dean of workforce education, reminded the graduates of the importance of their chosen professions.

“These are careers with staying power and purpose,” Isakson said.

Apprenticeship training at the NIC Workforce Training Center also offers program graduates an academic pathway, should they wish to continue their educational journey at North Idaho College. NIC Workforce Training apprentices’ non-credit learning can be transcribed into North Idaho College credits, positioning these students to earn an associate of applied science degree if they successfully complete five NIC courses.

President Swayne and Mattila told the apprenticeship graduates NIC was offering them each a \$1,000 scholarship to help them continue their education.

“The future is yours to shape, and I am confident that you will do so with integrity, innovation, and unwavering commitment,” Swayne said.

Visit [nic.edu/apprenticeship](http://nic.edu/apprenticeship) to learn more.



NIC President Nick Swayne speaks on June 5, 2025 to graduates during the NIC Workforce Training Center’s first-ever trades apprenticeship graduation ceremony.

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**N**IC Workforce Training provides learning opportunities that empower students to achieve economic self-sufficiency, enhance business productivity, and contribute to community prosperity. Through skill development and education, we improve quality of life while fostering long-term economic growth.

Flexible options are available for credit-free, short-term courses offered weekly and throughout the year. Students can choose classroom, self-study, online, or hybrid courses to fit their lifestyle. Classes are open to the public, generally without pre-admission, academic, or residential requirements.

In 2024, NIC Workforce Training served 4,672 students with 7,225 class enrollments and a student completion rate of 89%.

**Don't let money be a barrier!** There are many different payment alternatives that may be available to you such as Idaho LAUNCH, scholarships, interest-free payment plans, and more. **To explore financing assistance options for NIC Workforce Training courses, visit [nic.edu/wtcepaymentoptions](https://nic.edu/wtcepaymentoptions).**



**North Idaho College**

525 South Clearwater Loop, Post Falls, Idaho, 83854  
Workforce Training Center

[nic.edu/wtc](https://nic.edu/wtc) | (208) 769-3333



[instagram.com/nicworkforcetraining](https://www.instagram.com/nicworkforcetraining)



[nic.edu/wtc/facebook](https://www.facebook.com/nic.edu/wtc/)



[linkedin.com/company/nicwtc](https://www.linkedin.com/company/nicwtc)

## Class Location Key

<b>Post Falls</b>	
WTC	NIC Workforce Training Center
<b>Coeur d'Alene</b>	
NIC-CDA	NIC Main Campus
CDA-FIRE	Coeur d'Alene Fire Station #2
<b>Rathdrum</b>	
NIC-PTE	NIC Parker Technical Education Center
<b>St. Maries</b>	
St. Maries	St. Maries High School
<b>Sagle</b>	
SEL	Selkirk Fire Rescue and EMS
<b>Sandpoint</b>	
NIC-SP	NIC at Sandpoint Center
<b>Silver Valley</b>	
SVC	Silver Valley - Pinehurst

IDAHO  
**LAUNCH**

NIC Workforce Training students may be eligible for Idaho LAUNCH funds. Visit [idaholaunch.com](https://idaholaunch.com) for more info.

# EMERGENCY SERVICES



## Emergency Medical Technician (EMT)

### Emergency Medical Technician (EMT)

Prepare for a career in emergency medical services with this comprehensive training program. Learn to provide pre-hospital emergency care and transportation for critical and emergent patients within the EMS system. Your registration fee includes a textbook, class materials, study guides, practice tests, online assignments, Basic Life Support Provider certification, and the skills exam for the National Registry of Emergency Medical Technicians (NREMT). Upon successful completion, you'll be eligible to take the NREMT exam. Participants must be at least 18 at the time of the exam. Seats are limited, and classes fill quickly.

**Registration opens October 20, 2025.**

**\$2,795 | 56 sessions** *Instructor: Experienced Paramedics*

#### EMT-01

Jan 12 – May 22	M W F	6:00 pm - 9:00 pm	WTC	119258
Apr 11 – May 2	Sa	9:00 am - 3:30 pm	WTC	

#### EMT-North

**For students residing in Bonner and Boundary Counties**

Jan 21 – May 15	M W F	6:00 pm - 9:00 pm	SEL	119257
Apr 4 – Apr 25	Sa	9:00 am - 3:30 pm	SEL	

### Advanced Emergency Medical Technician (AEMT)

Are you an EMT looking to advance your career? Advanced Emergency Medical Technician (AEMT) builds on the skills you learned as an EMT, enhancing areas such as advanced airway management, IV management, advanced trauma care, and pediatric care. This program meets all requirements for the AEMT Certification through the National Registry of Emergency Medical

Technicians (NREMT). Prerequisite: Previous EMT Basic course and NREMT Certification. Tuition includes the cost of textbooks, training supplies, and study/exam prep material, and clinical practice in area hospitals and EMS units. To begin the enrollment process, please send your name and contact information (full name, email address, and phone number) and a copy of your NREMT card to the NIC Workforce Training Center Health Careers Department at [WTC\\_HealthCareers@nic.edu](mailto:WTC_HealthCareers@nic.edu).

**\$2,975 | 61 sessions**

*Instructor: Blaine Porter*

Jan 12 – May 29	M W F	6:00 pm - 9:00 pm	WTC	119259
	Sa	9:00 am - 3:30 pm	WTC	

## Firefighter 1 Academy

### Firefighter 1 Academy

Begin or enhance your career in structural firefighting and prepare for testing and certification as an IFSAC Firefighter 1. Classroom and hands-on instruction include basic firefighting skills, fire behavior, fire control techniques, fire ground safety, apparatus/equipment operation and maintenance, fire investigation, report writing, and physical fitness. Students must obtain medical clearance from a physician prior to acceptance into the Fire Fighter 1 Academy. Course fee includes textbooks, use of turnout gear, and training equipment. An application is required. The application window for the 2026 Academy opens October 13, 2025 and closes November 2, 2025. More information regarding prerequisites and the application is available at [nic.edu/firefighter](http://nic.edu/firefighter).

**\$2,895 | 48 sessions**

*Instructor: Deputy Chief Bill Deruyter*

Jan 27 – May 19	Tu Th	5:00 pm - 9:00 pm	CDA Fire	119273
	Sa	8:00 am - 5:00 pm	CDA Fire	



## First Aid, CPR, AED and BLS

### Basic Life Support (BLS) CPR Provider

This course is for health care workers, first responders, and those who seek CPR certification. This four-hour course includes adult, child, and infant CPR and use of the automated external defibrillator (AED). Written and skills test will be given at the conclusion of the course. CPR/AED certification on successful completion. This course does not include first aid. Students must be 16 or older.

\$69 | 1 session

Instructor: Blaine Porter

Aug 12	Tu	5:00 pm - 9:00 pm	WTC	119279
Nov 11	Tu	5:00 pm - 9:00 pm	WTC	119233

### Basic Life Support BLS Refresher

Is your certification for Basic Life Support for health care professionals about to expire? Obtain a quick refresher and recertify in this abbreviated class. Includes adult, child, and infant CPR, the use of the bag valve mask, and an automated external defibrillator (AED). Does not include First Aid. You must provide a copy of your current BLS card at the beginning of class. Must be 16 or older.

\$49 | 1 session

Instructor: Blaine Porter

Sep 9	Tu	6:00 pm - 8:00 pm	WTC	118354
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### Heartsaver CPR/AED and First Aid Combo

Receive CPR/AED and First Aid in one class. This class also satisfies the requirement for certified family homes. Take advantage of this combination class and learn how to save lives and respond in the event of an emergency. You will be prepared to manage a life-threatening event until professional help arrives. Earn or renew your CPR/AED and First Aid cards, which will be active for two years.

\$95 | 1 session

Instructor: Blaine Porter

Sep 20	Sa	9:00 am - 4:00 pm	WTC	119281
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# Launch a career that makes a difference.

## Medical Assistant Apprenticeship Now in Post Falls and Sandpoint!

Our hands-on program blends classroom instruction with real-world experience in local clinics, preparing you for a high-demand role in health care.

**Earn while you learn!**



**Get more info!**

[nic.edu/maa](http://nic.edu/maa)

[wtc\\_healthcareers@nic.edu](mailto:wtc_healthcareers@nic.edu)



SCAN ME



Workforce  
Training Center

# Find your superpower. Become a health care hero.

## Start a new career or learn new skills in health care.

[nic.edu/healthcareers](http://nic.edu/healthcareers)



SCAN ME

### Choose your career path

- Certified Nurse Assistant
- Medical Assistant
- Dental Assistant
- Phlebotomist
- Patient Care Technician
- And more!



Workforce  
Training Center

## Heartsaver CPR and AED

Learn how to save a life! This course teaches CPR (cardiopulmonary resuscitation) and relief of choking in adults and children (no infants). Earn or renew your CPR card; good for two years. This course does not meet the requirements for Healthcare Provider CPR (BLS).

\$69 | 1 session

Instructor: Blaine Porter

Aug 26	Tu	6:00 pm - 9:00 pm	WTC	118362
Sep 20	Sa	9:00 am - 12:00 pm	WTC	119283
Dec 9	Tu	6:00 pm - 9:00 pm	WTC	119284

## Heartsaver First Aid

Do you know what to do in case of a medical emergency? This course will give you confidence and knowledge to manage illness and injuries in the first few minutes until professional help arrives. Earn or renew your First Aid card, which is good for two years.

\$69 | 1 session

Instructor: Blaine Porter

Sep 20	Sa	1:00 pm - 4:00 pm	WTC	119282
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## Wilderness First Aid

### Wilderness First Aid

Wilderness environments create special situations not usually encountered in urban or suburban environments. The Wilderness First Aid class trains first aid providers to better respond in wilderness environments when faced with limited resources, longer times to care for someone, and the need to make decisions about when and how fast to evacuate an ill or injured person. This comprehensive 16-hour wilderness first aid course meets or exceeds the Boy Scouts of America Wilderness First Aid Curriculum and Doctrine Guidelines, 2017 Edition. The Wilderness First Aid course covers wilderness and remote first aid, from a basic understanding of emergency response in an outdoor setting to specific techniques and considerations for a wide range of injuries and illnesses. Prerequisite: Adult CPR and AED

\$375 | 2 sessions

Instructor: Jason James

Aug 22 - 29	F	8:00 am - 5:00 pm	WTC	119288
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# Train here. Serve here.



## Get the training you need to be a vital part of North Idaho's safety network.

Become an EMT, Advanced  
EMT, or Firefighter

[nic.edu/emergencyservices](http://nic.edu/emergencyservices)



SCAN ME

# Get the skills. Get that job.

Equip yourself with the practical skills and knowledge demanded by today's job market, covering fields ranging from business and healthcare to trades and technology.



Find out more

► [nic.edu/cte](http://nic.edu/cte)

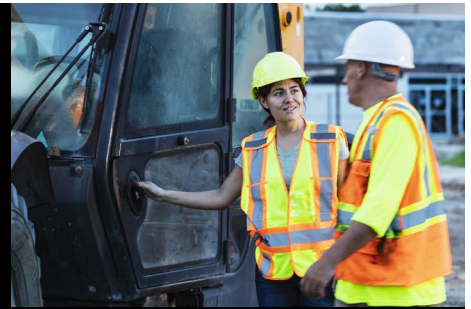






# Turn your skills into an NIC degree!

NIC Workforce Training apprenticeship graduates in Plumbing, Electrical, HVAC, Heavy Equipment Operator, and Construction; and Phlebotomy program and Firefighter Academy graduates can now have their noncredit training transcribed at no cost for North Idaho College credits — making it easier than ever to earn an associate degree.



**Workforce  
Training Center**

Just add a few NIC classes and you're on your way!

Call for more info!  
(208) 769-3214



## North Idaho College **FOUNDATION** *Investing in Dreams*

The **North Idaho College Foundation** is proud to provide  
**\$1.3 million**  
in scholarship funding this year to assist NIC students!

All NIC students are encouraged to apply for scholarships. There are hundreds of opportunities for students enrolled in credit courses and short-term training programs.

Apply to [nic.edu/wtcpaymentoptions](http://nic.edu/wtcpaymentoptions)

## Ready to hit the road with confidence?

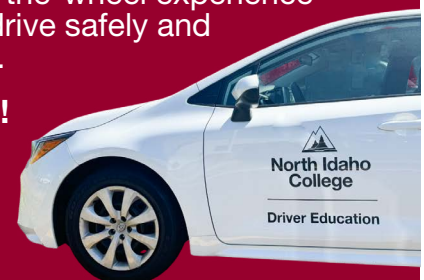
### Now Enrolling: Driver's Education!

NIC Workforce Training's new course provides teens and new drivers with the skills, knowledge, and behind-the-wheel experience needed to drive safely and responsibly.

Get more info!



SCAN ME



**[nic.edu/drivers-education](http://nic.edu/drivers-education)**



Workforce  
Training Center

# From NIC Workforce Training to NIC degree path

## Hard work pays off for Sam Karst

Sam Karst is 21 and already on her way to a rewarding career in dental health.

As a high school senior, she enrolled in the Dental Assisting program at North Idaho College's Workforce Training Center through Idaho's Advanced Opportunities program, which allows students to take career-focused courses.

"I had always been interested in the dental field," Karst said. "By the second semester of my senior year, I was able to enroll in the program while still in high school."

Balancing school sports, a job, and night classes wasn't easy.

"I still wanted to be involved in school activities, but it was tough to juggle everything," she said. "I overcame it by staying organized and focused on my goals."

After completing the program, Karst worked as a dental assistant at the Pediatric Dental Center of North Idaho for more than two years.



"What I appreciated most was the chance to start a career I was genuinely interested in even before graduating high school," she said. "I also had a wonderful experience with my NIC Workforce Training instructor, Emily Penberthy, whose passion for the dental field was really inspiring."

Six months into the job, she knew she wanted to advance her career.

While working full-time, Karst completed prerequisites for the Dental Hygiene Program at NIC. She started in January 2025 and is on track to graduate in December 2026.

"My Workforce Training Center experience gave me the confidence to keep going," she said.

Now studying to become a registered dental hygienist, Karst hopes to make a lasting impact on her patients' health.

Visit [nic.edu/da](http://nic.edu/da) to learn more.

## Answering the Call

### NIC Firefighter 1 Academy Graduation



"Your impact on the lives of others matters."

That was the message Coeur d'Alene Fire Deputy Chief Bill Deruyter shared with the North Idaho College Firefighter 1 Academy Class of 2025 during their May graduation.

"The calls you respond to matter to the people you serve," he told the 16 graduates. "No matter how small you think the call is, it is big for those that call for us."

Deruyter reminded the class that firefighting is a calling rooted in service and purpose. NIC President Nick Swayne echoed that sentiment.

"Firefighting is more than a profession — it's a calling," he said. "It requires physical strength, mental resilience, and a deep sense of duty."

Over several months, students undergo intensive training to prepare for fire service careers. The program includes smoke-filled environment navigation, hazardous materials response, and more. Graduates are eligible to take the national certification exam through the International Fire Service Accreditation Congress (IFSAC).

Launched in 2010, the academy is a partnership between NIC Workforce Training and local fire agencies. It is sponsored by Coeur d'Alene Fire Department and supported by instructors from multiple departments.

"The Firefighter 1 Academy is that first step in starting a career as a firefighter," said Marty Matney, program manager. "Our graduates have been hired throughout the Northwest."

Applications for the January 2026 academy will be accepted Oct. 13–Nov. 2.

Learn more at [nic.edu/firefighter](http://nic.edu/firefighter). For other emergency services training, visit [nic.edu/emergencyservices](http://nic.edu/emergencyservices).

*(On the Cover) NIC Workforce Training Firefighter 1 Academy Class of 2025 graduate Sage Shepherd practices an exercise during training at Coeur d'Alene Fire Station 2.*



*North Idaho College Workforce Training Firefighter 1 Academy Class of 2025 members are pictured with a few of their instructors near one of the program's fire engines.*



# APPRENTICESHIPS

## Aviation **NEW!**

### Airframe and PowerPlant Mechanic Apprenticeship 1:1

NIC Workforce training offers 144 hours of related instruction required for an Airframe and PowerPlant Mechanic Apprenticeship program. This apprenticeship will prepare the apprentice to take the FAA test and become a certified FAA A&P Mechanic.

*\$1,850 | 36 sessions*

*Instructor: TBA*

Sep 11 – Jun 4	Th	5:00 pm - 9:00 pm	WTC	118821
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## Electrical

For more information, visit [nic.edu/electrician](http://nic.edu/electrician).

Electrical Apprenticeship years 1-4 are offered. The program guides apprentices through 144 hours of annual related instruction required for electrical apprentices working in Idaho, covering topics related to residential and commercial work, troubleshooting, industrial installation, and electric motor controls. When paired with 8,000 hours of on-the-job learning, this four-year program qualifies apprentices to test for their Idaho Electrical Journeyman license. Textbooks are included. Classes fill quickly. Some class sections may reach capacity before the catalog is distributed. Early registration is encouraged to secure your preferred schedule.

“

**“The course was well paced and there was always something new to learn in the classroom.”**

– Tyler Smith, Plumbing 2 Apprentice

### In-Person Classes:

#### Electrical 1

*Prerequisite: No previous class prerequisites.*

*\$1,850*

*Various Instructors*

Sep 6 – May 30	Sa	8:00 am - 5:00 pm	WTC	118762
Sep 9 – Jun 2	Tu	5:00 pm - 9:00 pm	WTC	118736
Sep 9 – Jun 2	Tu	5:00 pm - 9:00 pm	WTC	118760
Sep 10 – Jun 3	W	5:00 pm - 9:00 pm	WTC	118761

#### Electrical 2

*Prerequisite Class: Successful completion of Electrical 1 is required.*

*\$1,850*

*Various Instructors*

Sep 6 – May 30	Sa	8:00 am - 5:00 pm	WTC	118766
Sep 9 – Jun 2	Tu	5:00 pm - 9:00 pm	WTC	118763
Sep 10 – Jun 3	W	5:00 pm - 9:00 pm	WTC	118764
Sep 11 – Jun 4	Th	5:00 pm - 9:00 pm	WTC	118765

#### Electrical 3

*Prerequisite Classes: Successful completion of Electrical 1 and Electrical 2.*

*\$1,850*

*Various Instructors*

Sep 6 – May 30	Sa	8:00 am - 5:00 pm	WTC	118769
Sep 10 – Jun 3	W	5:00 pm - 9:00 pm	WTC	118767
Sep 11 – Jun 4	Th	5:00 pm - 9:00 pm	WTC	118768

#### Electrical 4

*Prerequisite Classes: Successful completion of Electrical 1, Electrical 2, and Electrical 3 is required.*

*\$1,850*

*Various Instructors*

Sep 6 – May 30	Sa	8:00 am - 5:00 pm	WTC	118771
Sep 9 – Jun 2	Tu	5:00 pm - 9:00 pm	WTC	118770

## Electrical Correspondence (Online) Classes

The Electrical Correspondence course is completed online and offers 144 hours of related instruction required for electrical apprentices working in Idaho. When paired with 8,000 hours of on-the-job learning, this four-year program qualifies apprentices to test for their Idaho Electrical Journeyman license. Workforce Training Center is an Idaho Electrical-approved training program. If you have questions about Washington or other state Electrical approved programs, contact apprenticeship@nic.edu. Textbooks are included.

*\$1,850* *Instructor: Gregg Pratt*

### Electrical 1 Correspondence - No prerequisites

Sep 27 – Jun 12 ONLINE 118817  
Orientation Sep 27 Sa 8:00 am - 10:00 am WTC

### Electrical 2 Correspondence - Prerequisite Class: Electrical 1

Sep 27 – Jun 12 ONLINE 118818  
Orientation Sep 27 Sa 9:00 am - 10:00 am WTC

### Electrical 3 Correspondence - Prerequisite Classes: Electrical 1 and Electrical 2

Sep 27 – Jun 12 ONLINE 118819  
Orientation Sep 27 Sa 9:00 am - 10:00 am WTC

### Electrical 4 Correspondence - Prerequisite Classes: Electrical 1, Electrical 2, and Electrical 3

Sep 27 – Jun 12 ONLINE 118820  
Orientation Sep 27 Sa 9:00 am - 10:00 am WTC

## NASCLA Electrical Journeyman Exam Prep Class

This online, self-paced course will prepare you to take the Idaho State Journeyman's Electrical Exam. This course does not replace the instruction portion of the apprenticeship program. Students will have access to this course for 90 days from purchase.

*\$199* *Instructor: Gregg Pratt*

Start Anytime ONLINE 119876

## HVAC

For more information, visit [nic.edu/apprenticeship/hvac](http://nic.edu/apprenticeship/hvac)

HVAC Apprenticeship years 1-4 are offered. The program guides apprentices through 144 hours of annual related instruction related instruction required for HVAC apprentices working in Idaho, covering topics related to duct systems, heating/cooling equipment erection and installation, sheet metal fabrication, testing and controls, and more. When paired with 8,000 hours of on-the-job learning, this four-year program qualifies apprentices to test for their Idaho HVAC Journeyman license. Textbooks are included. Classes fill quickly. Some class sections may reach capacity before the catalog is distributed. Early registration is encouraged to secure your preferred schedule.

### In-Person Classes:

#### HVAC 1

*Prerequisite: No previous class prerequisites.*

*\$1,850* *Instructors: Arrty Rude and Kevin Peterson*

Sep 13 – May 9 Sa 8:00 am - 5:00 pm NIC-PTE 118802

#### HVAC 2

*Prerequisite: Successful completion of HVAC 1 is required.*

*\$1,850* *Instructors: Arrty Rude and Kevin Peterson*

Sep 13 – May 9 Sa 8:00 am - 5:00 pm NIC-PTE 118805

Sep 18 – May 28 Th 5:00 pm - 9:00 pm NIC-PTE 118804

#### HVAC 3

*Prerequisite: Successful completion of HVAC 1 and HVAC 2 is required.*

*\$1,850* *Instructors: Arrty Rude and Kevin Peterson*

Sep 20 – May 16 Sa 8:00 am - 5:00 pm NIC-PTE 118806

#### HVAC 4

*Prerequisite: Successful completion of HVAC 1, HVAC 2, and HVAC 3 is required.*

*\$1,850* *Instructors: Arrty Rude and Kevin Peterson*

Sep 20 – May 16 Sa 8:00 am - 5:00 pm NIC-PTE 118808

## Plumbing

For more information, visit [nic.edu/plumbing](http://nic.edu/plumbing)

Plumbing Apprenticeship years 1-4 are offered. The program guides apprentices through 144 hours of annual related instruction required for plumbing apprentices working in Idaho, covering topics related to piping installation, fixture assembly, maintenance and repair, blueprint reading, and more. When paired with 8,000 hours of on-the-job learning, this four-year program qualifies apprentices to test for their Idaho Plumbing Journeyman license. Textbooks are included. Classes fill quickly. Some class sections may reach capacity before the catalog is distributed. Early registration is encouraged to secure your preferred schedule.

### In-Person Classes:

#### Plumbing 1

*Prerequisite: Plumbing 1 is open and has no previous class prerequisites.*

*\$1,850* *Various Instructors*

Sep 13 – May 30 Sa 8:00 am - 5:00 pm WTC 118809

Sep 18 – Jun 11 Th 5:00 pm - 9:00 pm WTC 118782

#### Plumbing 2

*Prerequisite: Successful completion of Plumbing 1 is required.*

*\$1,850* *Various Instructors*

Sep 13 – May 30 Sa 8:00 am - 5:00 pm WTC 118811

Sep 18 – Jun 11 Th 5:00 pm - 9:00 pm WTC 118810

#### Plumbing 3

*Prerequisite: Successful completion of Plumbing 1 and Plumbing 2 is required.*

*\$1,850* *Various Instructors*

Sep 13 – May 30 Sa 8:00 am - 5:00 pm WTC 118814

Sep 16 – Jun 9 Tu 5:00 pm - 9:00 pm WTC 118812

Sep 18 – Jun 11 Th 5:00 pm - 9:00 pm WTC 118813

#### Plumbing 4

*Prerequisite: Successful completion of Plumbing 1, Plumbing 2, and Plumbing 3 is required.*

*\$1,850* *Various Instructors*

Sep 13 – May 30 Sa 8:00 am - 5:00 pm WTC 118816



Plumbing Appliance Specialty Apprenticeship

The Plumbing Appliance Specialty Course is Idaho Division of Occupational and Professional Licensing approved. The duration of this course consists of 72 hours of Related Technical Instruction (RTI). This self-paced course is delivered online through the CANVAS application. You will have access to the RTI in CANVAS for 5 months once enrolled. Enrollment is open year-round. In addition, apprentices must complete 3,000 hours or 18 months of On-The-Job (OJT) training. An apprentice who successfully completes the RTI with a 75% and completes the OJT requirements may test with DOPL of Idaho for licensure. Students must be 18 or older and have a copy of the 2017 Idaho State Uniformed Plumbing Code and/or 2015 Uniform Plumbing Code.

\$345	Instructor: Gary Williams.		
Start Anytime	ONLINE	119878	

Heavy Equipment

Heavy Equipment Apprenticeship Year 1

Heavy equipment operators provide the necessary skills for any project that requires moving and transporting heavy materials or any kind of earthmoving. Operators work on regular construction building jobs, as well as in infrastructure (roads, bridges, and ports), mining, and timber. This three-year program will guide trainees through 144-plus hours of related instruction annually, covering theoretical and hands-on training on heavy equipment, civil blueprint reading, soils, and paving. Students must also complete 4,000-6,000 hours of on-the-job learning within three years.

\$5,695   24 sessions	Instructor: Michael Closson Jr.		
Oct 23 – Apr 23	Th	8:30 am - 4:30 pm	NIC-PTE 119225

Heavy Equipment Apprenticeship Year 2

Heavy equipment operators provide the necessary skills for any project that requires moving and transporting heavy materials or any kind of earthmoving. Operators work on regular construction building jobs, as well as in infrastructure (roads, bridges, and ports), mining, and timber. This three-year program will guide trainees through 144-plus hours of related instruction annually, covering theoretical and hands-on training on heavy equipment. Year 2 will cover rough terrain forklifts, on-road dump trucks, excavation math, interpreting civil drawings, site work, soils, skid steers, loaders, and scrapers. Students must also complete 4,000-6,000 hours of on-the-job learning. Prerequisites: Successful completion of CORE Pre-Apprenticeship and Heavy Equipment Year 1 are required.

\$5,695   20 sessions	Instructor: Michael Closson Jr.		
Oct 24 – Mar 27	F	8:00 am - 4:00 pm	NIC-PTE 119226

Heavy Equipment Apprenticeship Year 3 **NEW!**

Heavy equipment operators provide the necessary skills for any project that requires moving and transporting heavy materials or any kind of earthmoving. Operators work on regular construction building jobs, as well as in infrastructure (roads, bridges, and ports), mining, and timber. This three-year program will guide trainees through 144-plus hours of related instruction annually, covering theoretical and hands-on training on heavy equipment. Year 3 will cover motor graders, excavators, dozers, off-road dump trucks, backhoes, compaction equipment, and finishing and grading. Students must also complete 4,000-6,000 hours of on-the-job learning. Pre-requisites: Successful completion of Core Pre-apprenticeship, Heavy Equipment Year 1, and Heavy Equipment Year 2

\$5,695   20 sessions	Instructor: Michael Closson Jr.		
Oct 24 – Mar 27	F	8:00 am - 4:00 pm	NIC-PTE 119227

Health Care

Medical Assistant Apprenticeship

Accelerate your journey to becoming a Certified Clinical Medical Assistant with this program tailored for employed health care professionals like you. Apply the knowledge and skills you gain in class directly to your workplace, supervised by a clinical preceptor, while preparing to sit for the nationally recognized Certified Clinical Medical Assistant exam with the National Healthcareer Association. Take classes two evenings a week while you work with your Clinical Preceptor in a health care facility, practicing the skills introduced in class. Earn while you learn. Dive into direct patient care and master essential clinical and administrative skills crucial for success in this high-demand field. Before registering, ensure you are employed in a medical facility and have access to a designated preceptor. A list of potential employers is available upon request. Verify with your state health care regulatory board that this program meets the certification requirements in your state. Remote participation via Zoom is available for those outside the Coeur d’Alene and Sandpoint metro areas. Tuition includes textbooks, online study materials, online certification exam preparation, and exam fees. Note that a Windows-capable laptop is required for the online component of the course (Chromebooks and cell phones are not compatible). Ready to take the next step in your health care career? Contact us at [wtc\\_healthcareers@nic.edu](mailto:wtc_healthcareers@nic.edu) to learn more or begin registration.

\$3,995   67 sessions	Instructors: Healthcare Professionals		
Oct 13 – Jun 23	M Tu	5:00 pm - 9:00 pm	NIC-SP 119287
Jan 5 – Sep 8	M Tu	5:00 pm - 9:00 pm	WTC 119251

Dental Assistant Apprenticeship

This course is for those currently working at a dental practice who want to enter the exciting and challenging field of dental assisting. Work with an approved clinical preceptor at your place of employment to practice skills and meet clinical proficiencies taught in this dynamic class. Students in the Metro Coeur d’Alene area can attend this class in person. For students outside the greater Coeur d’Alene area, you will attend live classes and in-class demonstrations via Zoom. This course is augmented with online class assignments, quizzes, and exams. Class meets on Tuesday and Thursday evenings and on scheduled Friday mornings. This program will prepare you to sit for the American Medical Technologist (AMT) Registered Dental Assistant (RDA) certification exam. Textbooks, online programs, and exam fees are included in tuition. You must be registered for this course at least two weeks prior to the start of class. This course requires regular access to a Windows-based laptop and a reliable internet connection (Chromebooks and cell phones are not compatible with the online portion of this course). This course is available to all working in dental clinics regardless of location. Contact the Health Careers team at the NIC Workforce Training Center ([wtc\\_healthcareers@nic.edu](mailto:wtc_healthcareers@nic.edu)) for information on registration and in-person or online attendance.

\$3,845   45 sessions	Instructors: Emily Penberthy, RDH, BSDH, MSDH and Emily Woolsey, RDH, BSDH		
Aug 12 – Dec 16	Tu Th F	5:00 pm - 9:00 pm 8:00 am - 12:00 pm	118356
Jan 13 – May 12	Tu Th F	5:00 pm - 9:00 pm 8:00 am - 12:00 pm	119275

# HEALTH CAREERS



## Assistance with Medications

### Assistance with Medications

This course is required for any unlicensed assistive personnel delegated the task of assisting with oral, topical, suppository, ear drops, eye drops, nasal, gastrostomy tube, or pre-mixed inhaled medications. This program is designed for individuals who care for clients in a home or assisted living setting, but is beneficial to anyone assisting with medication. Reading medication instructions and labels is a critical skill to safely practice in health care. This course satisfies the requirements of IDAPA 16.03.19.402.01.

\$85 | 2 sessions

*Instructor: Licensed Nurses*

Class dates, times, and locations vary. Please visit [nic.edu/healthcareers](http://nic.edu/healthcareers) for more information.

HP-59-0001

### Assistance with Medications-Online and Skills Test

Experience the flexibility of this Assistance with Medication online format with in-person skills testing. This course is required for any unlicensed assistive personnel delegated the task of assisting with medications in the assisted living or residential care setting. Registration provides access to the 8-hour, online course and a process for scheduling skills testing at your site of employment. Students gain access to the online content within two to three business days of registration to help prepare for their skills test. Once the online course and online written test are completed, students may schedule and take the skills test. Skills tests are administered by a qualified RN approved by NIC Workforce Training Center. You have 30 days to complete this course after registration. Available to students who live outside a 50-mile radius from the Coeur d'Alene/

Post Falls Metropolitan Area. This course satisfies the requirements of IDAPA 16.03.19.402.01. Contact [wtc\\_healthcareers@nic.edu](mailto:wtc_healthcareers@nic.edu) for more information.

\$85

*Instructor: Licensed Nurses and Approved Site Administrator*

Start Anytime

ONLINE HP-59-0273

## CNA-Nursing Assistant Training

### Nursing Assistant Training

Begin your health care career as a Certified Nursing Assistant. This course prepares you to enter the workforce and for the state exams required to be placed on the Idaho Nurse Aide Registry. This registry is transferrable to other states. The 152-hour class includes online assignments, in-class skills practice, and clinical experience at local healthcare facilities.

\$995 | 13 sessions

*Instructor: Licensed Nurses*

Class dates, times, and locations vary

HP-59-0056

(classes running in Post Falls, Sandpoint, Bonners Ferry, Silver Valley and more). Please visit [nic.edu/cna](http://nic.edu/cna) for more information.

## Career Pathways in Health Care

### Basic Medication Awareness and Infection Control

Basic Medication Awareness and Infection Control is a course specifically designed for certified family home providers and substitute caregivers. This course satisfies the requirements of IDAPA 16.03.19.402.01.

\$79 | 1 session

*Instructor: Valerie Scrafford, BSN, RN*

Oct 7	Tu	8:00 am - 2:00 pm	WTC	119231
Dec 9	Tu	8:00 am - 2:00 pm	WTC	119232



**Certified Restorative Assistant**

Increase your career potential with this advanced course for Certified Nursing Assistants (CNAs) focusing on rehabilitation and restorative care. Course topics include assisting nursing staff and physical, occupational, and speech therapists in rehabilitating patients with neurological, musculoskeletal, and orthopedic conditions. Course fee includes textbooks and the Idaho Career and Technical Certified Restorative Assistant exam. This can be taken online for those working in facilities with someone to supervise hands-on skills introduced in class.

\$595 | 6 sessions *Instructor: Una Alderman, PhD, RN*  
Sep 18 – Oct 23 Th 8:00 am - 2:00 pm NIC-SP 119256

**Health Unit Coordinator (HUC)**

This is a Career Pathways course for CNAs and others in healthcare and a great entry point for a career in healthcare. The Health Unit Coordinator (also known as a HUC, or Patient Care Coordinator) course teaches you how to assist in facilitating patient care services. You will learn strong organizational, computer, and interpersonal communication skills. Help your facility perform its best by preparing to guide patients through their healthcare journey. This course is primarily online with one introductory lab the first day of class. Students will be prepared to sit for the National Health Unit Coordinator Certification exam. Textbooks and class materials are included.

\$599 | 1 session *Instructor: Valerie Scrafford, BSN, RN*  
Sep 16 – Nov 4 ONLINE 119276  
Orientation T 9:00 am - 10:00 am WTC

**IV Therapy for Healthcare Providers**

Are you looking for an opportunity to refresh your IV Therapy skills? This custom class offers one-on-one instruction to complete the competency required to safely perform venipuncture and maintain IV therapy. This course is approved for the LPN to RN application process and is a refresher for RNs needing IV Therapy skills. This meets the Scope of Practice requirements for Certified Medical Assistants in states that approve of MAs providing this level of care. Upon successful completion, you will receive a Certificate to be included in the application for advanced placement in the Associates Degree in Nursing (ADN) Program. MAs and others receive a certificate indicating successful course completion. When registering, please inform us of your medical training (LPN, RN, MA).

\$429 | 1 session *Instructor: Licensed Nurses Hansen, RN, BSN, FNE*  
Email [wtc\\_healthcareers@nic.edu](mailto:wtc_healthcareers@nic.edu) to schedule WTC or NIC-SP 119877

**Mentor Specialist**

Do you have a passion for sharing your expertise and guiding others? Whether you're a leader looking to inspire your team or a clinical preceptor eager to share your knowledge, this program will equip you with the skills to become a mentor specialist in peer development, coaching, and mentoring. Learn effective techniques to support students and new team members, fostering growth and confidence. Ideal for any healthcare professional involved in mentoring or precepting.

\$179 | 2 sessions *Instructor: Lee Vaagen, BSN, RN*  
Oct 13 – 20 M 8:00 am - 2:00 pm WTC 119277

**Patient Care Technician**

Advance your career! This course is for EMTs and CNAs. Patient Care Technicians possess a diverse range of skills and knowledge to provide care to patients in hospital emergency departments, clinics, long-term acute care, and rehabilitation centers. Build upon your technical and interpersonal skills. Learn basic Emergency Room Services, Phlebotomy, Wound Care, and EKG, and advance your patient care skills. This program includes the opportunity to achieve three micro-certifications and a national certification. Exam fees and textbooks are included in tuition. This course includes a clinical rotation at an area health care facility.

\$1,349 | 17 sessions *Instructor: WTC Instructors*  
Aug 18 – Oct 15 MW 5:00 pm - 9:00 pm WTC 119249

**Wound Care for Health Care Professionals**

Learn the essentials of wound care. This eight-hour course is designed for licensed nurses (RN, LPN), EMTs, CNAs, and Patient Care Technicians. Gain confidence in identifying, treating, and helping to prevent acute and chronic wounds. Receive hands-on instructions on applying and removing dressings. In-depth discussion on advanced wound care, technology, and various types of dressings round out the course. This is an open-enrollment course as part of another class where you can join other students.

\$119 | 2 sessions *Instructor: WTC Instructors*  
Sep 15 – 22 M 5:00 pm - 9:00 pm WTC 119286



Nutrition and Personal Trainer

This program is packed with extensive content that will make you an authority on the topics of health, wellness, fitness, and nutrition. Following registration, you will have 12 months to complete this program where you will learn terminology, training methods, and healthcare information that can help you take the next steps toward a career as a personal trainer! You'll also receive one voucher for your choice of two certification exams: The ACSM Personal Trainer certification or the Nutrition Specialist certification from the American Academy of Sports Dietitians and Nutritionists. Learn at your own pace with this online program.

\$4,299	CareerStep Instructor	
Start Anytime	ONLINE	119293

Sterile Processing Technician

The Sterile Processing Technician Program is designed to prepare you for a rewarding, entry-level job in the field. Throughout your program, you'll develop the fundamental skills and knowledge needed for success in the role while also preparing to sit for the Certified Registered Central Service Technician (CRCST) exam offered through the Healthcare Sterile Processing Association (HSPA). Our training programs are self-paced, meaning you can study anywhere, anytime, and you'll have up to eight (8) months of full program access to complete your training.

\$3,199	CareerStep Instructor	
Start Anytime	ONLINE	119295



Veterinary Assistant

Prepare for a rewarding career helping animals as a vet assistant through our online, self-paced training program! Designed with job readiness in mind, the NAVTA-approved (National Association of Veterinary Technicians in America) Veterinary Assistant Training Program can help you develop essential industry knowledge and get hands-on practice from wherever you are! You will have eight (8) months of access to this course after registering. Learn at your own pace in this online program with one-on-one support, live chat, and email support. Class requires an externship at a local veterinary clinic. CareerStep offers assistance with externship placement, however, placement in and completion of an externship is solely your responsibility.

\$3,799	CareerStep Instructor	
Start Anytime	ONLINE	119294

Dental Assisting

Dental Assistant

Choose an exciting and challenging career in Dental Assisting. Through a competency-based learning approach, this program will prepare you to perform all functions of the Dental Assistant as you work alongside Dentists and Dental Hygienists. This in-person program prepares you to sit for the American Medical Technologist (AMT) Registered Dental Assistant (RDA) certification exam (you must have a high school diploma or GED to take this exam). This course is for those students who can attend in person and is not the apprenticeship program. We strongly encourage you to shadow a dental professional for at least two hours at a local dental clinic before classes begin, to observe and gain insight into the role of a Dental Assistant and their involvement in patient care. Seats are limited. Visit: [www.nic.edu/da](http://www.nic.edu/da) for more information or email [wtc\\_healthcareers@nic.edu](mailto:wtc_healthcareers@nic.edu).

\$3,845	45 sessions	Instructor: Emily Penberthy, RDH, BSDH, MSDH and Emily Woolsey, RDH, BSDH		
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Aug 12 – Dec 16	Tu Th	5:00 pm - 9:00 pm	WTC	118355
	F	8:00 am - 12:00 pm	WTC	
Jan 13 – May 12	Tu Th	5:00 pm - 9:00 pm	WTC	119274
	F	8:00 am - 12:00 pm	WTC	

Dental Assistant: Expanded Functions Series

Complete the expanded functions series for dental assistants. The series includes administration of nitrous oxide/oxygen analgesia, polishing restoration and removal of ortho cement, application of pit and fissure sealants, coronal polishing, and temporary crown restoration. You will receive instruction with a registered Dental Hygienist Instructor online through live Zoom sessions. Students residing in the Coeur d'Alene metro area may attend in person. Lab skills will be overseen by your supervising Licensed Dentist or Dental Hygienist. Classes are held Tuesday and Thursday evenings.

\$379	5 sessions	Instructor: Emily Woolsey, RDH, BSDH and Emily Penberthy, RDH, BSDH, MSDH		
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Oct 14 – Nov 6	Tu	5:00 pm - 9:00 pm	WTC	118556
	Th	5:00 pm - 9:00 pm	WTC	

“The dynamic of our class was very positive and the instructors did everything in their power to help each of us understand. They were super motivating.”

- Hailey Mendenhall, Dental Assistant student



## Medical Office

### Medical Scribe for Medical Assistants

Are you a detail-oriented Medical Assistant looking to expand your role within the healthcare team? Advance your skills and responsibilities with the Medical Scribe for Medical Assistants program. As a Medical Scribe you'll assist physicians by accurately recording and documenting each physician-patient encounter. For those living outside of a 50-mile radius of Coeur d'Alene, it is possible to attend this course on Zoom. Please make arrangements with the Health Careers Department at least two weeks before class starts by contacting us at [wtc\\_healthcareers@nic.edu](mailto:wtc_healthcareers@nic.edu). In this crucial role, you'll help reduce clinical errors and increase clinic efficiency, allowing physicians to focus more on patient care. This comprehensive 9-week course provides the advanced knowledge and skills needed to excel as a Medical Scribe, including electronic medical records, pharmacology, medical terminology, and an introduction to coding and billing.

\$1,399   16 sessions		Instructor: Leslie Allen		
Aug 19 – Oct 9	Tu Th	5:00 pm - 8:00 pm	WTC	118317
Oct 21 – Dec 18	Tu Th	5:00 pm - 8:00 pm	WTC	119250

### Certified Medical Administrative Assistant with Medical Billing and Coding (Vouchers Included)

Administrative Medical Assistants are versatile and valuable healthcare team members who handle a broad range of administrative duties. Upon completing this course, you should be well prepared to find your place in this rewarding healthcare career. You'll have the knowledge needed to confidently pursue the Certified Medical Administrative Assistant (CMAA) national certification exam offered by the National Healthcareer Association (NHA), with the exam fee covered by a voucher provided upon completion. Additionally, you'll have the opportunity to select a voucher for the professional certification that best aligns with your interests and career goals related to medical billing and coding.

\$3,895		Ed2go Career Instructor		
Start Anytime		ONLINE		120136

## Mental Health

### Dementia

Master the keys to providing outstanding dementia care in this dynamic workshop designed for healthcare professionals and primary caregivers. Gain a strong foundation to support individuals at all stages of mental decline. Explore the most common forms of dementia, learn effective communication strategies, and discover techniques to ease cognitive impairment symptoms. Open to participants 16 and older. Register at least one week in advance to secure your spot.

\$79   1 session		Instructor: Lee Vaagen, BSN, RN		
Aug 11	M	4:00 pm - 8:30 pm	WTC	118358
Nov 17	M	4:00 pm - 8:30 pm	WTC	119280

### Peer Support Specialist

Have you overcome addiction or a mental disorder personally or been very close to someone who has? When you understand firsthand how important it is to have a good support system, it's natural to want to help others facing the same problems. The Peer

Support Specialist course will provide you with the education and training you need to appropriately help others and use your experiences for positive outcomes

\$695	Ed2go Career Instructor		
Start Anytime	ONLINE		120579

## Phlebotomy

### Phlebotomy Technician

Master the skills needed to collect blood specimens for laboratory analysis in this 130-hour Phlebotomy Technician program. Through classroom instruction, hands-on lab practice, and an online learning component, you will gain knowledge in medical terminology, anatomy and physiology, blood collection procedures, and specimen handling. You will complete 65 successful venipunctures and should be prepared to perform blood draws on yourself, classmates, and adult volunteers. You will be expected to bring adult volunteers to class on scheduled days for additional practice; details will be provided in class. Registration covers textbooks, online study guides, class materials, and the National Healthcareer Association Certified Phlebotomy Technician exam. Scrubs are required and purchased separately. You must be at least 18 to enroll. An optional externship is available as a separate course for graduates and is a prerequisite for ASCP certification.

\$1,849   25 sessions		Instructor: Multiple Instructors		
Aug 12 – Oct 28	Tu Th	5:30 pm - 9:00 pm	WTC	118319
	Sa	9:00 am - 3:00 pm	WTC	
Aug 13 – Oct 29	W Th	5:30 pm - 9:00 pm	NIC-SP	118326
	Sa	9:00 am - 3:00 pm	NIC-SP	

### Phlebotomy for Health Care Professionals

Are you looking to refresh your practice or expand your professional health care role by learning phlebotomy skills? Are you a Nurse? A CNA? An EMT? In this class, you will receive expert instruction and hands-on practice for safe and successful blood or specimen collection. Upon successful completion of this course, you will receive an Idaho Career & Technical Education SkillStack Badge micro-certification. This course does not prepare you to work as a phlebotomist, but allows you to utilize your skills at your employer's discretion.

\$495   7 sessions		Instructor: Dianna Stone		
Aug 20 – Oct 1	W	5:00 pm - 9:00 pm	WTC	119285

### Hemodialysis Technician

Complete this 356-hour online hemodialysis technician training program with the knowledge needed to prepare, operate, and clean a hemodialysis machine and monitor patients during appointments. You'll learn to prepare and operate hemodialysis machines, take vital signs, draw blood, and document results - and you'll get one free voucher for either the Certified Hemodialysis Technician credential from BONENT and the Certified Clinical Hemodialysis Technician (CCHT) from the Nephrology Nursing Certification Commission (NNCC). Learn at home at your own pace, followed by an extensive clinical experience. You'll have 12 months to complete this program.

\$4,199		CareerStep Instructor		
Start Anytime		ONLINE		119290

# INDUSTRY & TRADES

## Boiler

### Boiler: Steam Training

This course will provide a comprehensive overview of the safe and efficient operation of high-pressure boilers and related equipment. Students will learn the latest combustion control technology, as well as EPA regulations and their implications. Participants who complete and pass this course receive a certificate of completion through the International Union of Operating Engineers (IUOE). These 75 hours of industry-related classroom instruction are prescribed by the IUOE for boiler operators.

\$1,400 | 9 sessions *Instructor: Fred Kayler*  
Oct 8 – Dec 10 W 8:00 am - 5:00 pm WTC 119229

## Carpentry

### Cabinetmaking **NEW!**

This course introduces participants to the fundamentals of cabinet construction, including design, layout, material selection, joinery techniques, and finishing. Participants gain hands-on experience building custom cabinetry projects using industry-standard tools and equipment, while also learning safety practices and reading shop drawings. Ideal for those pursuing a career in construction trades.

\$1,495 | 21 sessions *Instructor: Curt Vitalie*  
Sep 5 – Oct 17 F 12:00 pm - 5:00 pm NIC-PTE 119213

## Gunsmithing

### AR-15 Armorer's Course

Whether you're a novice or a seasoned gun owner, this comprehensive course will empower you to become a masterful AR-15 Armorer. This 32-hour AR-15 Armorer course is spread across four weekends. This

curriculum is designed to cover the fundamentals of AR-15 assembly, disassembly, maintenance and troubleshooting, and customization. Each week consists of hands-on instruction, demonstrations, and practical exercises. Students must be 18 or older and provide proof with photo ID.

\$259 | 4 sessions *Instructor: Nate England*  
Oct 4 – 25 Sa 8:00 am - 4:00 pm WTC 119234

### Shotgun Armorer 101

Whether you're a novice or a seasoned gun owner, this comprehensive course will empower you to become a masterful Shotgun Armorer. This 18-hour Shotgun Armorer's course is designed to cover the fundamentals of pump, single shot, and semi-automatic shotgun assembly, disassembly, maintenance, and troubleshooting. Each week consists of hands-on instruction, demonstrations, and practical exercises. Students must be 18 or older and provide proof with a photo ID.

\$229 | 6 sessions *Instructor: Michael Hunter*  
Nov 4 – 20 Tu Th 5:00 pm - 8:00 pm NIC-SP 119272

## Journeyman Continuing Education

### Calculations

This eight-hour, code-related Continuing Education class will satisfy CEU requirements for electricians in Idaho and Washington. Topics covered include proper use of tables in the National Electric Code, calculation methods for motor circuits, fault currents, conductor sizing, overcurrent protection, motor installations, transformer sizing, and load calculations, among other topics. Emphasis is placed on using and interpreting NEC requirements for these calculations. Bring your copy of the 2020 NEC and a calculator to class. The Calculations 2020 Book is included in the cost of the class.

\$180 | 2 sessions *Instructor: Charles Williams*  
Aug 11 – 12 M Tu 5:00 pm - 9:00 pm WTC 118509



# Manufacturing

## Hand Tools

This online class covers the most important hand tools used on the job. It begins with measuring tools, including a discussion of units of measurement. Students will examine the various kinds of wrenches and screwdrivers, their uses, and handling techniques. They will learn other hand tools by specialty: pipefitting tools, plumbing tools, electrician's tools, sheet metalworking tools, and machinists' metalworking tools. Ends with hoisting and pulling tools.

\$149	TPC Instructor	
Start Anytime	ONLINE	119865

## Making Measurements

This online class covers units of measurement used in commercial and industrial applications. It will examine all aspects of basic measurement concepts and procedures, including accuracy and tolerance. This class will discuss techniques and devices for comparison measurements (dial indicators and gauge blocks), as well as learn common methods for measuring volume, motion, force, temperature, fluid flow, and electricity. In addition, students will learn how to use scales and rules, combination calipers, and micrometers.

\$149	TPC Instructor	
Start Anytime	ONLINE	119866

## Portable Power Tools

This online class explains the uses, selection, safety, and care of industrial power tools: electric drills, electric hammers, pneumatic drills and hammers, screwdrivers, nutrunners, wrenches, linear-motion and circular saws, routers and planes, electric sanders, grinders, and shears. It also covers tool sharpening techniques for selected tools.

\$149	TPC Instructor	
Start Anytime	ONLINE	119867

## Reading Blueprints

This online class covers all types of blueprints used in industrial plants. It discusses machine parts and machine drawings and features drawings of a compound rest and a clutch-brake control. Students will also examine hydraulic, pneumatic, piping, plumbing, electrical, air-conditioning, refrigeration drawings, and sketching used in industrial plants.

\$149	TPC Instructor	
Start Anytime	ONLINE	119869

## Troubleshooting Skills

This class explores the subject of troubleshooting and the importance of proper maintenance procedures. Students will learn about the importance of teamwork, communication, and trade responsibilities. They will also learn troubleshooting techniques and aids using schematics and symbols. The class focuses on specific maintenance tasks, breakdown maintenance, and planned maintenance.

\$149	TPC Instructor	
Start Anytime	ONLINE	119870



**“This course gave me more information than I expected.  
I’m very excited for part 2!”**

- Jacob Skirko, Programmable Logic Controllers 1 student

# Programmable Logic Controllers

## Programmable Logic Controllers Level 1

Students will gain an understanding and overview of programmable logic controllers (PLC) in this hybrid class that combines online learning and in-person lab sessions with the instructor, step-by-step virtual demonstrations of LogixPro 500 PLC simulator programming software. You will learn how to apply knowledge and understanding of PLC processors, time/counter instructions, program control instructions, data manipulation, math functions, shift registers/sequencers, analog I/O, and networks. An Idaho SkillStack® Badge certificate will be awarded upon completion of a technical skills assessment exam. This course is also approved for Idaho Electrical Journeyman CE of eight (8) hours.

\$1,995   9 sessions	Instructor: Jeremy Fromm	
Oct 23 – Dec 18	ONLINE	119221
Labs	Th 5:00 pm - 9:00 pm	WTC

## Programmable Logic Controllers Level 2

In this course you will apply concepts learned in the PLC introductory course. Learn effective use of instructions and basic functions in PLC programming. Construct intermediate-level ladder logic programs with RSlogix 5000 software simulators in our lab sessions. Apply knowledge and understanding of the following topics: PLC processors, timer/counter instructions, program control instructions, data manipulation, math functions, shift registers/sequencers, analog I/O, and networks. Idaho SkillStack® Badge certificate will be awarded upon completion of the technical skills assessment exam. This course is also approved for Idaho Electrical Journeyman CE of eight (8) hours.

\$2,495   13 sessions	Instructor: Jeremy Fromm	
Sep 2 – Nov 25	Tu 5:00 pm - 9:00 pm	WTC 119228

## Programmable Logic Controllers

This class helps prepare PLC technicians to take full advantage of vendor training on specific equipment. Students will cover the basic operating principles of all Programmable Logic Controllers, their inputs and outputs, programming, maintenance, and networking. Please note, this class does not qualify for Electrical CEUs.

\$149	TPC Instructor	
Start Anytime	ONLINE	119868

# Safety

## MSHA New Miner Training

These courses prepare new miners and contractors for safety and health hazards involved in surface and/or underground mining and meet U.S. Department of Labor–Mine Safety and Health Administration (MSHA) 30 CFR Parts 46 and 48 requirements for New Miner Training. Upon successful completion of the course, a 5000-23 Certificate of Training will be issued.

### Surface

\$300   3 sessions	Instructor: Jason James	
Sep 15 – 17	M Tu W 8:00 am - 5:00 pm	WTC 118305
Nov 10 – 12	M Tu W 8:00 am - 5:00 pm	WTC 118800

### Underground

\$400   4 sessions	Instructor: Jason James	
Sep 15 – 18	M – Th 8:00 am - 5:00 pm	WTC 118302
Nov 10 – 13	M – Th 8:00 am - 5:00 pm	WTC 118799



# Train. Test. Take off.

**NEW!**

**Airframe & Powerplant Mechanic  
Apprenticeship program**

Looking for a high-powered  
career with serious lift?

This hands-on program trains you in the skills needed to keep aircraft safe and soaring - while preparing you to test for FAA certification.

**Get more info and prepare to launch your career!**



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Join the

 **North Idaho College**

**ALUMNI  
ASSOCIATION**

Join thousands of alumni who stay connected to North Idaho College—**become part of the NIC Alumni family today!** Membership is free!

The Alumni Association is open to anyone who has completed at least 12 academic credits or the first semester of a certificate or apprenticeship program at NIC. You don't have to be a graduate to become a member.

► **[nic.edu/alumni](https://nic.edu/alumni)**    **[alumni@nic.edu](mailto:alumni@nic.edu)**



MSHA Annual Refresher Training

This one-day class will refresh experienced miners and contractors in the safety and health hazards involved in surface and underground mining operations. Topics include miners’ rights and responsibilities, industrial hygiene, water hazards, explosives, fall prevention, first aid, respiratory protection, powered haulage, sliding material hazards, and much more. This course meets the US Department of Labor-Mine Safety and Health Administration’s (MSHA) requirements per 30 CFR parts 46/48 and is designed for the experienced miner with a current 5000-23 Certificate of Training.

\$80   1 session		Instructor: Jason James			
Sep 22	M	8:00 am - 5:00 pm	WTC	118299	
Dec 1	M	8:00 am - 5:00 pm	WTC	118798	

Flagger Certification

Gain the skills and expertise to enhance the safety of workers and road users during construction, maintenance, and repair projects. This course is 100 percent safety-driven with topics including flagger qualifications and requirements, positions for safety, road user safety, flagging signals, elements of traffic control, specialty lighting, intersections, grade crossings, and short-duration and mobile work. After successful completion of this course, you will be issued a flagger card required by the Idaho Transportation Department and

accepted in many other states, including Washington, Montana, and Oregon. Flagger certification is valid for three years. Minimum age required is 18 years. Fee includes access to learning materials.

\$125   1 session		Instructor: Kathy Cardwell			
Aug 13	W	9:00 am - 4:00 pm	WTC	116744	
Sep 10	W	9:00 am - 4:00 pm	WTC	118321	
Oct 8	W	9:00 am - 4:00 pm	WTC	119214	
Nov 12	W	9:00 am - 4:00 pm	WTC	119215	
Dec 10	W	9:00 am - 4:00 pm	WTC	119216	
Jan 14	W	9:00 am - 4:00 pm	WTC	119217	

Forklift Operator Certification

Forklift operator certification opens up job opportunities, enhances safety, and can lead to higher pay and career advancement. Forklift fundamentals and operations are provided in this hands-on training and driver-performance testing. Certification complies with the latest OSHA 29 CFR 1910.178 training requirements.

\$129   1 session		Instructor: Dalena Tripplet			
Aug 15	F	8:00 am - 10:00 am	NIC-PTE	116767	
Sep 19	F	8:00 am - 10:00 am	NIC-PTE	118322	
Nov 21	F	8:00 am - 10:00 am	NIC-PTE	119219	
Jan 16	F	8:00 am - 10:00 am	NIC-PTE	119220	

# Save the date!



## Feb. 18-20, 2026

### Post Falls

[nic.edu/safetyfest](http://nic.edu/safetyfest)



### Three days of free training dedicated to making our region a safe place to work and live.



North Idaho College

Workforce Training Center



SCAN ME



Unlimited Safety Courses

Students will receive a 12-month subscription for unlimited online Industrial Safety Training Courses. The courses cover 140+ topics that teach essential safety procedures. In addition to helping maintain regulatory compliance, safety training helps maintain employee morale and well-being and improves productivity. This online safety offering includes an OSHA 10/30 equivalent curriculum and is available in both English and Spanish.

\$195	TPC Instructor
Start Anytime	ONLINE 119871

Transportation

Class A Commercial Driver’s License Training

In just a few short weeks, you could be earning an excellent living as a Class A commercial vehicle driver! This four-week course includes one week of convenient, self-paced online theory, followed by up to three weeks of fast-paced skills training in lab and open road settings. Upon completion, students take a CDL skills test with an Idaho DOT-approved tester. Course fee includes: DOT physical and drug screen vouchers; Class A theory, HazMat theory, Class A skills training; and one Idaho skills test voucher. NIC is an FMCSA-registered, ELDT-compliant training provider.

\$4,795   14 sessions	Instructor: Matt Fox (Lead Instructor) and additional Skilled CDL Instructors
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Class dates, times, and locations vary. Please visit [WD-62-0040 nic.edu/cdl](http://WD-62-0040.nic.edu/cdl) for more information.

Driver’s Education NEW!

This comprehensive Driver’s Education course is designed to equip new drivers with the knowledge, skills, and confidence necessary to become safe, responsible, and competent operators of motor vehicles. The program combines online classroom instruction with behind-the-wheel training to meet or exceed Idaho state requirements for teen driver education. Through structured lessons, students will learn the fundamentals of vehicle operation, traffic laws, defensive driving strategies, and decision-making techniques. Emphasis is placed on hazard recognition, situational awareness, and building lifelong safe driving habits. Students must be 14 1/2 or older and have a valid driving permit.

For additional details, visit [nic.edu/driver-education](http://nic.edu/driver-education).

\$499   8 sessions	Instructor: Blaine Cousins
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	Sep 2 – Oct 24		ONLINE	119239
Orientation	Sep 3	W	5:00 pm-7:00 pm	WTC
Skills	Sep 8-Oct 23	M-Th	4:30 pm-6:30 pm	WTC
Skills	Sep 8-Oct 23	M-Th	6:30 pm-8:30 pm	WTC
	Oct 27-Dec 11		ONLINE	119252
Orientation	Oct 29	W	5:00 pm-7:00 pm	WTC
Skills	Oct 27-Dec 11	M-Th	4:30 pm-6:30 pm	WTC
Skills	Oct 27-Dec 11	M-Th	6:30 pm-8:30 pm	WTC



“Very informative; well put together; great instructor! The course fit my schedule; instructors are great to work with. Learned a lot about driving the big rigs!”

- Hudson Hogue, Class A Commercial Driver’s License student

Welding

Intro to Torch Cutting

Whether you’re new to oxy-acetylene torch cutting or just need some extra practice, this course will cover the basics, giving you ample practice time to develop your skills. You’ll also have an opportunity to try plasma torch cutting. Already have your own oxy/fuel setup and/or plasma cutter and want to learn to set it up and practice on your own equipment? Bring it along! This course requires that you possess some personal protective equipment (PPE) and tools. You are welcome to bring your own or checkout some or all of the items for use in class.

\$499   4 sessions	
Sep 8 – 11	M – Th 6:00 pm - 9:00 pm NIC-PTE 119268

Intro to Stick Welding

Gain fundamental skills in structural steel welding in this introductory course. You’ll learn techniques to safely begin practicing stick (SMAW) welding. Have your own stick welder that you’d like to learn on? You’re welcome to bring it along! This course requires that you possess some personal protective equipment (PPE) and tools. You are welcome to bring your own, or checkout some or all of the items for use in class.

\$499   4 sessions	
Oct 13 – 16	M – Th 6:00 pm - 9:00 pm NIC-PTE 119269

Intro to MIG Welding

Gain fundamental skills in structural steel welding in this introductory course. You’ll learn techniques to safely begin practicing MIG (wire feed) welding. If you have your own wire feed welder that you’d like to learn on, you’re welcome to bring it along! This course requires that you possess some personal protective equipment (PPE) and tools. You are welcome to bring your own, or checkout some or all of the items for use in class

\$499   4 sessions	
Nov 10 – 13	M – Th 6:00 pm - 9:00 pm NIC-PTE 119270

Intro to TIG Welding

This course is designed to introduce you to the basic skills of gas tungsten arc (TIG) welding. Learn the principle set-up of TIG (tungsten inert gas) welding equipment, proper tungsten selection and shielding gases for this welding process, and the correct welding parameters for the material to be welded. Learn how to weld in different positions for a variety of weld joints using steel and aluminum. Have your own TIG welder and want to learn on it? Bring it along! This course requires that you possess some personal protective equipment (PPE) and tools. You are welcome to bring your own or checkout some or all of the items for use in class.

\$499   4 sessions	
Dec 8 – 11	M – Th 6:00 pm - 9:00 pm NIC-PTE 119271

Blueprint Reading for Welders

This online welding course will teach you how to read, use, and make blueprints. You will discuss different types of welds, weld joints, and weld symbols. The course will also touch on advanced shop math and measurement skills.

\$149	TPC Instructor
Start Anytime	ONLINE 119864



# ONLINE

**CHECK OUT THESE  
SELF-PACED, ON DEMAND,  
ONLINE COURSES OFFERED  
THROUGHOUT THE YEAR!  
TO BROWSE ALL AVAILABLE  
COURSES, VISIT  
NIC.EDU/WTC/ONLINE.**

## Industry & Trades

	Price
1. Master Captain's License	\$1,849
2. Home Inspection Certificate	\$2,595
3. Fundamentals of Blueprint Reading & Construction Estimating	\$1,349
4. Manufacturing Applications	\$149
5. Manual Machinist	\$1,865
6. Restaurant Management	\$995
7. Certified Wedding Planner	\$1,770
8. Catering Professional	\$1,295

## Computers & Technology

	Price
1. A+, Network+, CCNA	\$3,464
2. Coding Certificate	\$595
3. Introduction to Java Programming	\$149
4. Python Developer	\$1,149
5. Introduction to Artificial Intelligence (Ed2Go)	\$149
6. Intermediate AI (UGotClass)	\$245
7. Artificial Intelligence and Machine Learning Suite (Ed2Go)	\$230
8. AI Certificate (UGotClass)	\$495
9. Introduction to ChatGPT (UGotClass)	\$195
10. AI Planning Strategies (UGotClass)	\$245
11. Blogging and Podcasting for Beginners	\$149
12. Keyboarding	\$149
13. Microsoft Office 365-Suite 2019	\$1,574
14. AutoCAD 1-Basic 2D	\$1,049
15. AutoCAD 2-Advanced 2D	\$1,049
16. AutoCAD 3- Basic 3D Modeling	\$1,049
17. Revit Architecture Certificate	\$2,729
18. Certified Information Security Manager (CISM)	\$1,895
19. Introduction to PC Security	\$149
20. Systems Security Certified Practitioner	\$1,049
21. Certificate in Data Analysis	\$495
22. SQL Certificate	\$595
23. Adobe Certified Professional	\$2,995
24. Adobe Photoshop Essentials	\$225
25. Introduction to InDesign CC	\$149

## Business & Professional Development

	Price
1. Employment Law Certificate Course	\$1,105
2. Legal Secretary Certificate Course	\$1,095
3. Certificate in Mediation and Arbitration	\$3,999
4. Certificate in Family Mediation	\$3,999
5. eDiscovery for Paralegals	\$995
6. Chartered Tax Professional	\$2,141
7. Payroll Practice and Management	\$2,095
8. Introduction to QuickBooks Online	\$149
9. Intermediate QuickBooks Online	\$149
10. Human Resources Professional	\$2,159
11. Certificate in Project Management	\$495
12. Goal Setting and Efficiency Training	\$139
13. Entrepreneur Boot Camp	\$195
14. Purchasing Fundamentals	\$149
15. Accounting Fundamentals	\$149
16. Accounting Fundamentals II	\$149
17. Certificate In Food, Nutrition and Health	\$149
18. Managing Customer Service	\$149
19. Digital Marketing Certificate	\$495
20. Certificate in Integrative Behavioral Health	\$179
21. HIPAA Compliance	\$149
22. Management Training	\$2,549
23. Management Boot Camp	\$295
24. Professional Sales Skills	\$149
25. Spanish for Dentists and Dental Hygienists	\$165
26. Spanish for Construction	\$174
27. Spanish for Banking	\$174
28. Spanish for Educators	\$174
29. Spanish for Healthcare	\$174
30. Get Grants!	\$149
31. Revenue Generation for Non-Profits	\$495
32. Marketing Your Nonprofit	\$149
33. Starting a Nonprofit	\$149
34. Teaching Adult Learners	\$149
35. Teaching Students with Autism: Strategies for Success	\$149
36. Empowering Students with Disabilities	\$149
37. Start Your Own Small Business	\$149

**NIC.EDU/WTC/ONLINE**

Enroll online at [nic.edu/wtc](https://nic.edu/wtc) or call (208) 769-3214 21

# So Many Opportunities

North Idaho College offers more than 40 career and technical education (CTE) programs. Our CTE programs include 6-month, 1-year, and 2-year certificate and 2-year AAS degree options, which prepare individuals for employment in a wide variety of high-demand careers.

## Trades and Industry

- Autobody and Paint Technology
- Automotive Technology
- Construction Management\*
- Diesel Technology
- Heating, Ventilation, Air Conditioning and Refrigeration
- Industrial Mechanic / Millwright
- Machining and CNC Technology
- Mechanical Design Engineering Technology
- Mechatronics
- Wastewater Treatment Plant Technician
- Welding Technology

## Nursing and Health Professions

- Dental Hygiene
- Fire Service Technology
- Medical Assistant
- Medical Laboratory Technology
- Physical Therapist Assistant
- Practical Nursing
- Radiography Technology
- Surgical Technology

## Career and Technical Professional

- Accounting Assistant
- Administrative Office Management Technology
- Business Management
- Computer Applications
- Computer Information Technology
- Culinary Arts
- Culinary Arts Apprenticeship
- Cybersecurity and INFOSEC Administration
- Entrepreneurship
- Graphic and Web Design
- Health Information Fundamentals
- Healthcare Document Management
- Hospitality Management
- Law Enforcement
- Medical Administrative Assistant
- Medical Billing Specialist
- Medical Receptionist
- Office Specialist / Reception
- Office Technology
- Outdoor Recreation Leadership
- Paralegal
- Virtual Administrative Assistant

*\*Transfer program*





# BUSINESS & PROFESSIONAL DEVELOPMENT



## Business Operations

### Lean Six Sigma Green Belt Certification Course **NEW!**

Have you ever felt frustrated with an inefficient process but didn't know how to improve it or sustain the improvements? This comprehensive training program will equip professionals with the skills to lead and manage process improvement projects using the Lean Six Sigma methodology. Participants will learn to apply the Define, Measure, Analyze, Improve, and Control (DMAIC) framework to identify inefficiencies, reduce variability, and enhance quality within organizational processes. The course covers advanced statistical analysis, process mapping, root cause analysis, and the development of control plans to sustain improvements. Ideal for individuals aiming to drive operational excellence and foster a culture of continuous improvement within organizations such as health care, logistics, and manufacturing.

\$2,195 | 8 sessions

*Instructor: Phillip Jenkins*

Sep 13 – Nov 1    Sa    8:00 am - 12:00 pm    NIC-PTE    119260

## Management and Leadership

### Strategic Planning and Goal Setting **NEW!**

This course emphasizes essential skills for successfully achieving company and team goals and objectives. Learn to manage resources, set priorities, provide clear direction, and evaluate measurable outcomes to drive success.

\$99 | 1 session

*Instructor: Ginny Campbell*

Aug 20    W    9:00 am - 12:00 pm    Zoom    118350

## Leading Organizations and Teams through Change

Managers are the first who employees look to when they need to adopt change or understand how a change affects them personally. This workshop is designed to help people and managers proactively lead the organization and teams through change. You'll learn how to define and accept your role in change, create a vision for change, and gain practical frameworks, plans, and strategies for becoming an effective change leader.

\$99 | 1 session

*Instructor: Ginny Campbell*

Oct 15    W    9:00 am - 12:00 pm    Zoom    119261

## Driving Culture through Mission, Vision, and Values

Culture is shaped by connected, aligned leadership that supports a company's business strategy. When strategy changes, culture and direction must evolve alongside. Culture is what brings strategy to life. You will learn to:

- Create or embrace your organization's Mission, Vision, and Values, and align with them personally.
- Define a clear path to success through current-state identification and gap analysis.
- Leverage aligned leadership to foster the adoption of new mindsets and behaviors.
- Transition to a strong, sustainable culture, specifically designed to support strategic goals and track progress against industry standards.

\$99 | 1 session

*Instructor: Ginny Campbell*

Oct 22    W    9:00 am - 12:00 pm    Zoom    119262

Emotional Intelligence

Examine the connection between how we think, feel, and behave. Explore how emotions impact your job performance. Discover personal emotional “hot” buttons, maintain positive energy, and build emotional intelligence skills to increase effectiveness and stay in control during difficult situations. Learn why Emotional Intelligence matters.

\$99   1 session		Instructor: Ginny Campbell		
Oct 29	W	9:00 am - 12:00 pm	Zoom	119263

Project Management

This course will help you learn to develop and implement a structured framework for guiding singular and multiple projects from beginning to end. You will learn how to lead, initiate, plan, and execute projects utilizing current project management tools and methods.

\$99   1 session		Instructor: Ginny Campbell		
Nov 5	W	9:00 am - 12:00 pm	Zoom	119264

Leading for Life: Developing the Leader in You

Whether you’re currently in a leadership role or preparing to become a leader, this course provides practical, transformative tools and strategies to strengthen your leadership identity, build essential skills, and increase your ability to influence positive relationships and outcomes.

\$99   1 session		Instructor: Ginny Campbell		
Dec 3	W	9:00 am - 12:00 pm	Zoom	119265

Enhancing Generational Communication for Organizational Strength

This class will zero in on the intergenerational maze of communication differences and preferences. We will get to the heart of the communication challenges, focusing on strategies and insights to understand and build better teams for organizational strength. Making it a goal to unlock the full potential of your team members will make a difference in future navigation of meeting and exceeding work objectives, goals and challenges.

\$99   1 session		Instructor: Ginny Campbell		
Dec 17	W	9:00 am - 12:00 pm	Zoom	119266

Professional Development

Supervisory Skills Levels 1-3

Help newly promoted supervisors navigate their changing roles and make an immediate impact! This program offers key strategies, interactive workshop activities, and practical guidance—an ideal choice for organizations that promote from within or frequently train new supervisors. This self-paced, online program includes 15 individual classes. To meet Certified Public Manager Program eligibility, you must complete all 15 courses and receive a Pre-CPM Certificate. Learn more about the Idaho Certified Public Manager Program at [cpm.idaho.gov](http://cpm.idaho.gov).

\$775		Instructor: Sollah Instructor		
Start Anytime		ONLINE		119873

Legal Studies

Paralegal Certificate Course® Online

This intensive, nationally acclaimed program, offered through our partner, CLS by BARBRI, is designed for beginning as well as advanced legal workers. You will be trained to interview witnesses, investigate complex fact patterns, research the law, prepare legal documents, and assist in preparing cases for courtroom litigation. The course fee covers both halves of the course. Books are an additional cost.

\$2,095   2 sessions		CLS by Barbari Instructor		
Aug 25 – Dec 5		ONLINE		118289
Oct 20 – Feb 27		ONLINE		118290

Advanced Paralegal Certificate Course

Offered through our partner, CLS by BARBRI, advanced topics build upon the nationally acclaimed Paralegal Certificate Course®, including advanced legal research, alternative dispute resolution (mediation), bankruptcy law, business law, constitutional law, criminal law, criminal procedure, eDiscovery, education law, estate planning, family law, intellectual property, and more. Complete each topic in one 7-week session. Take one, two, or three topics during one online session. Participants who successfully complete at least six of the advanced topics within one year are awarded a Certificate of Completion. Books are an additional cost. Prerequisite: Paralegal Certificate Course®.

\$3,300		CLS by Barbari Instructor		
New classes start approximately every 8 weeks.		ONLINE		119267

Victim Advocacy Certificate Course

This exciting course, offered by our partner, CLS by BARBRI, will prepare you to work in victim advocacy arenas, such as domestic violence shelters, crisis centers, crisis hotlines, and with state and county governments to assist crime victims in progressing through the criminal justice system and toward successful recovery. Course topics include legal terminology, legal process, legislation regarding victims’ rights, jurisdiction and venue, ethics, effects of victimization on the victim, victim advocate skills, guardianships, and crisis intervention. It also covers counseling skills for victims of assault, battery, robbery, domestic violence, sexual assault, child abuse, murder, and homicide. Books are an additional cost. There are no required texts for this class. The recommended textbook is an additional cost. The minimum requirements are a high school diploma or GED and 18 years of age before enrollment.

\$995   1 session		CLS by Barbari Instructor		
Aug 25 – Oct 10		ONLINE		118754
Oct 20 – Dec 5		ONLINE		118755

“

“NIC’s customized training model consistently delivers flexible and responsive solutions tailored to the workforce goals and unique challenges of our business...I encourage other companies to take advantage of the NIC Workforce Training partnership. It is more than training—it is a business advantage, a community investment, and a proven model for workforce success.”

- Marie Price, Idaho Forest Group Director of Learning and Development

”





# SPECIAL INTEREST

## Recreation

### Keelboat Sailing

There's no better way to experience Coeur d'Alene Lake than by sailboat. Enjoy 12 hours of hands-on keelboat sailing instruction aboard Outdoor Pursuits' 26-foot teaching sloop. Spending the majority of our lesson time on the water ensures that the student has a better chance of retaining the information after the course is complete. Proper use of equipment, safety, and terminology are all covered. Students must be 18 or older.

\$285 | 2 sessions

*Instructor: Terry Brinton*

Sep 6 – 7      Sa Su      9:00 am - 4:00 pm      NIC-CDA      119253

### Avalanche Awareness Seminar

This presentation will introduce you to the concepts and practice of avalanche safety for backcountry recreation users. Students will learn the basic terminology, where to find the forecast and how to read it, how to prepare for a day in avalanche terrain, and how to continue their avalanche education. This class complements Introduction to Backcountry Skiing and Snowboarding as well as Avalanche Rescue Fundamentals and is strongly recommended if you plan to attend those courses.

\$0 | 1 session

*Instructor: Terry Brinton*

Nov 13      Th      6:00 pm - 8:30 pm      NIC-CDA      119254

### Avalanche Rescue Fundamentals

Learn the fundamentals of companion rescue through hands-on practice in the field. Work with avalanche transceivers, learn efficient digging techniques, and how to manage resources to affect a rescue. Avalanche rescue equipment is provided; however, students will need snowshoes, backcountry skis, or a splitboard. Rentals are available if needed. This course pairs well with our Avalanche Awareness seminar and Introduction to Backcountry Skiing and Snowboarding, is a must for all winter backcountry recreators, and is a prerequisite for Level 1 avalanche courses. This course is designed for the backcountry beginner, and to be a precursor to a Level 1 course. Course fee includes instruction and avalanche equipment.

\$100 | 1 session

*Instructor: Terry Brinton*

Dec 13      Sa      9:00 am - 3:00 pm      NIC-CDA      119255

“

**“The material was perfect and I learned more than I could have imagined. Made me think about meetings in a way I never have. The instructor was even better!”**

**– Shawn Harrington, Making Meetings Work student**

# Your Skilled Future Starts Here.

## CONSTRUCTION APPRENTICESHIP

### Starting in October!



Get more info and prepare to build a career that's built to last.

✉ [apprenticeship@nic.edu](mailto:apprenticeship@nic.edu)

🌐 [nic.edu/apprenticeship](http://nic.edu/apprenticeship)



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North Idaho  
College

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#### ADULT EDUCATION CENTER

# GED® Testing

- Earn Your GED
- Improve Your Fundamental Academic Skills
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- FREE Instruction

#### What We Offer:

- **Continuous Enrollment** – Start anytime that works for you
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- **GED Academy™** – Fully online learning option

#### Ready to Get Started?

- **STEP 1:** Call (208) 665-5099 to sign up for orientation
- **STEP 2:** Attend orientation and meet with an advisor to complete skills review and schedule classes



North Idaho College

► [nic.edu/aec](http://nic.edu/aec)



# Ways to Enroll



## In Person

North Idaho College Workforce Training Center  
525 S. Clearwater Loop, Post Falls

NIC Sandpoint Center  
515 Pine St., Sandpoint

NIC Coeur d'Alene – Lee-Kildow Hall  
1000 W. Garden Ave., Coeur d'Alene



## Online

Register online at [nic.edu/wtc](http://nic.edu/wtc)



## Phone

(208) 769-3333

## CLOSURES

The Workforce Training Center will be closed and classes will NOT be held Sept. 1; Nov. 26-28; Dec. 25-31; Jan 1; Jan. 19; Feb. 16; May 25.

## CLASS CANCELLATIONS

Courses are subject to cancellation if minimum enrollment is not met. If the Workforce Training Center cancels a class, you will be notified by telephone or email. Your registration fee will be fully refunded, or you can transfer to another class, or receive a voucher good for a future class.

## REFUNDS

To receive a refund for NIC Workforce Training classes you do not plan to attend, you must notify our business office in Post Falls that you are withdrawing your registration at least three full business days before the first day of class. Business days are defined as Monday–Thursday, 8 a.m.–5:30 p.m., and Friday, 8 a.m.–2:30 p.m. This means, for example, if your class begins on a Monday, you must notify us by 5:30 p.m. on Tuesday of the previous week. To notify us of a class withdrawal by phone, call (208) 769-3214 or visit the office (525 S. Clearwater Loop, Post Falls) during business hours. Those who meet the refund deadline are eligible for a full refund. If notice of class withdrawal is not received by the office at least three full business days prior to the class start date, no refund will be issued.

## SPECIAL NEEDS ACCESS

Locations are wheelchair accessible with convenient parking.

## NO OUT-OF-STATE FEES

Students from outside Idaho pay the same affordable rate as in-state students for all NIC Workforce Training Center classes.

## VETERANS

Students using VA Education Benefits must provide transcripts from any college, university, vocational school and military training previously attended or completed. Prior credit for education and training will be evaluated. NIC Veterans Services: [nic.edu/veterans](http://nic.edu/veterans)

## AUXILIARY SERVICES

Auxiliary aids and services available upon request.

## PHOTOGRAPHY and FILMING

While at NIC and NIC Workforce Training locations and events individuals may be photographed or recorded by NIC employees or authorized vendors for the purposes of publishing, copyrighting, and distributing educational or promotional materials. Materials include, but are not limited to, the NIC website, social media, billboards, digital advertisements, catalogs, articles and brochures. Individuals who do not wish to be photographed or recorded are responsible for removing themselves from the location where photography or recording is taking place.

## EQUAL OPPORTUNITY

NIC is an equal opportunity employer

## TOBACCO-FREE

North Idaho College is a tobacco-free campus. Thank you for your cooperation.

## NIC Locations



**NIC Workforce Training Center**  
525 S. Clearwater Loop  
Post Falls  
(208) 769-3214 | [nic.edu/wtc](http://nic.edu/wtc)



**NIC at Sandpoint**  
515 Pine Street  
Sandpoint  
(208) 769-3214 | [nic.edu/wtc](http://nic.edu/wtc)



**Parker Technical Education Center**  
7064 W. Lancaster Road  
Rathdrum  
(208) 929- 4040 | [nic.edu/tech](http://nic.edu/tech)



**North Idaho College**  
1000 W. Garden Avenue  
Coeur d'Alene  
(208) 769-3300 | [nic.edu](http://nic.edu)

# LearningforLife

Workforce Training Center

525 South Clearwater Loop | Post Falls, Idaho 83854-9400

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# LearningforLife

Classes weekly | Experienced instructors | Flexible schedules

[nic.edu/wtc](https://www.nic.edu/wtc) | (208) 769-3333

## INSTRUCTORS NEEDED

Come help us train the region's workforce! The NIC Workforce Training Center has part-time and full-time teaching positions available.

We're looking for experts to teach in the following fields:

- CDL
- Driver Education
- Gunsmithing
- AI
- Computer Applications
- Wound Care (RN)
- CNA and Advanced CNA (RN)
- Mental Health
- Dental Assistant
- Phlebotomy
- Advanced CNA: Patient Care Technician, Wound Care (RN, Sandpoint)
- Logging Equipment Operator
  - Electrical
  - HVAC
  - Plumbing
  - Welding
  - Construction
  - Heavy Equipment
- Programmable Logic Controllers



If you're interested in teaching at the NIC Workforce Training Center, please visit [nic.edu/wtcinstructor](https://www.nic.edu/wtcinstructor).

## CAREERS THAT WILL KEEP YOU HERE

The North Idaho College Workforce Training Center makes living in North Idaho possible. Explore our apprenticeships (such as Construction, Electrician, and Plumbing) or certificate courses (such as CDL, CNA, and EMT) that don't require enrolling in college – just sign up.



Call (208) 769-3214  
or visit [nic.edu/wtc](https://www.nic.edu/wtc).

